

## **DELL RAPIDS CITY COUNCIL MINUTES**

Monday, December 17<sup>th</sup>, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, James Borchert, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier, Chad Ronshaugen, Barry Berg.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

Matt Larson – Big Sioux Media  
Craig Maeschen – 613 N. Iowa Ave, Dell Rapids  
Tom Ludens – 205 Prospect Ave. Dell Rapids  
Steve & Jeanne Hoff – 716 E 7<sup>th</sup> St. Dell Rapids  
Deputy Lammer - MCSO  
Brandon & Marlana Wenzel – Quest Church  
Jody Brust – 24629 Garfield Ave. Dell Rapids

**Pledge of Allegiance was recited.**

**Approval of Agenda:** Mier motioned to approve the agenda, seconded by Schmidt. Motion carried.

**Approval of Minutes December 3<sup>rd</sup>, 2018 Regular Session:** Haak motioned to approve the minutes, seconded by Geraets. Motion carried.

### **Visitors to be Heard:**

Deputy Lammer was present to answer any questions of the Council. Mayor Earley asked about the removal/chance of stop signs at the corner of Centennial and Garfield as well as the new primary truck route through that same area. The Mayor asked that the MCSO keep patrolling the area as these are big changes for citizens to get used to.

### **OLD BUSINESS**

**Sioux River Red Rock Trail Scenic Overlook Extension – Final Pay Request #3 \$14,210.70 – Dirt Specialties**

Crisp motioned to approve, seconded by Mier. Motion carried.

**Rickeman Field Comfort Station Facility – Pay Request #2 \$20,612 – A&B Contracting**

Haak motioned to approve, seconded by Borchert. Motion carried.

**Zoning Ordinance Amendment – Ordinance No. 859 – Amending Chapter 14, Additional Use Regulation, Section 14.03, Accessory Buildings, Garages, Recreational Facility and Miscellaneous Structures – Second Reading and Adoption**

Berg motioned to approve, seconded by Schmidt. Roll Call: Schmidt – Aye, Borchert – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye, Ronshaugen – Aye, Berg – Aye. Motion carried 8-0.

### **SE Infrastructure Project – Design Decisions**

Crisp motioned – any type of concrete curb and gutter will be acceptable to be replaced at the City’s expense for the SE Infrastructure Project, seconded by Borchert. Motion carried.

Steve Hoff addressed the Council specifically regarding his son’s property at 616 N.

Washington. Mr. Hoff is asking to research other options for obtaining the funds needed for curb, gutter, and sidewalk rather than assessing the property owners. He is also asking the Council to consider a longer assessment payback period and lower interest rate than has been typical in the past.

### **NEW BUSINESS**

#### **Agenda Management and Video Streaming Service – Consideration of Contract**

Extensive research of potential software was done by City Staff. Prior to the Council meeting City Staff asked Councilmen Borchert and Ronshaugen to review the top two options as they have a higher degree of IT understanding. The Council, as a whole, discussed and asked question of City Staff. Mier motioned to approve the use and contract of Granicus, seconded by Ronshaugen. Motion carried.

#### **Garfield Avenue and Centennial Intersection – Request to reconsider Stop Signs**

Jody Brust addressed the Council, asking them to reconsider the removal of the stop signs as vehicles travels north and south bound at the intersection of Garfield and Centennial. The Council discussed and asked questions of Mr. Brust. It was decided to give the community more time to become accustomed to the change and more signage would be added. No Action was taken.

#### **Personnel – Consider Hire of Waste Water Treatment Operator**

Crisp motioned to hire Robert Montis at the hourly rate of \$24.04, seconded by Geraets. Motion carried.

#### **Claims Payable**

Mier motioned to approve claims payable, seconded by Haak. Motion carried.

<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>FUND</b>	<b>AMOUNT</b>
A-OX WELDING SUPPLY COMPANY, INC	ACETYLENE/OXYGEN ETC.	GENERAL FUND	132.45
AB CONTRACTING LLC	CAMPGROUND REQUEST #2	GENERAL FUND	20,612.00
BOB MONTIS	4 HOURS WWTF	WASTEWATER FUND	200.00
BOWES	BASE COURSE HWY115/4TH	WATER FUND	658.63
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C. EMERY	WWTF R&M OIL	WASTEWATER FUND	319.94
DAKOTA PUMP	SCADA SOFTWARE	WASTEWATER FUND	3,775.52
FALLS NURSARY	BALL PARK TREES	GENERAL FUND	10,750.00
SVI	17 FIRE RINGS	GENERAL FUND	3,035.71
ARGUS LEADER	JW NOMINATION SDPAA	GENERAL FUND	22.60
	ZONING HEARING	GENERAL FUND	57.80
	NOTICE OF FISCAL AFFAIRS	GENERAL FUND	51.04

	CC MINUTES	GENERAL FUND	317.90
	LIQUOR LICENSE	LIQUOR FUND	248.90
BADGER METER INC	DEC 18 - MAY 19 SERVICE AG	WATER FUND	780.00
BLOOMS ON MAIN	DRESSEN FUNERAL - PAST EMP	GENERAL FUND	56.45
BORNS GROUP	NOVEMBER BILLING	WATER FUND	421.36
	NOVEMBER BILLING	WASTEWATER FUND	421.35
BUNKERS OIL CO	DSL #1 100@2.599/300@2.879	GENERAL FUND	1,123.60
	UNLEAD. 700 @2.659	WATER FUND	930.65
	UNLEAD. 700 @2.659	WASTEWATER FUND	930.65
	WWTF GENERATOR #1 199@ 2.7	WASTEWATER FUND	553.02
CITY OF DELL RAPIDS	NOVEMBER WATER USAGE	GENERAL FUND	276.82
CITY OF SIOUX FALLS LANDFILL	APPLIANCES	GENERAL FUND	79.56
CORE & MAIN	COPPERHORN PIPE 10 @84.88	WATER FUND	848.00
COUNTY FAIR FOODS, INC	COFFEE - SE INFRASTRUC MEETING	GENERAL FUND	69.30
	TP CITY HALL	GENERAL FUND	11.98
	DISTILLED WATER	WASTEWATER FUND	2.58
DAKOTA CLEARING & GRADING	CAMPGROUND/BALLPARK PARKING	GENERAL FUND	8,408.18
DELL RAPIDS ACE	STREET R&M	GENERAL FUND	4.29
	WW SUPPLIES	WASTEWATER FUND	10.48
DELL RAPIDS COOP GRAIN	SUPPLIES	GENERAL FUND	17.10
	SUPPLIES	WASTEWATER FUND	4.62
DELL RAPIDS LAW FIRM	DECEMBER RETAINAGE	GENERAL FUND	1,800.00
DELL RAPIDS LUMBER COMPANY	SUPPLIES	GENERAL FUND	97.27
DELLS ELECTRIC, INC	CAMPGROUND - FINAL BILL	GENERAL FUND	14,698.66
	10TH & ORLEANS WATERTOWER	WATER FUND	8,030.95
DELLS FARM & TIRE	CITY CAR TIRE REPAIR	GENERAL FUND	15.00
DIRECT AUTOMATION	CH IT CONTRACT	GENERAL FUND	590.65
	LIBRARY CONTRACT	GENERAL FUND	555.00
DIRT SPECIALTIES	SIOUX RIVER OVERLOOK REQ 3/FINAL	GENERAL FUND	14,210.70
DUST-TEX SERVICES, INC	CH RUG SERVICE	GENERAL FUND	38.16
	LIBRARY RUG SERVICE	GENERAL FUND	48.52
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,262.73
	FEDERAL WITHHOLDING	WATER FUND	751.08
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,381.95
GARBAGE N MORE	NOVEMBER GARBAGE	GENERAL FUND	145.00
GEOTEK ENGINEERING & TESTING SERVICES,	TESTING RECREATIONAL TRAIL	GENERAL FUND	72.00
	HWY 115 TESTING	WATER FUND	188.50
	HWY 115 TESTING	WASTEWATER FUND	188.50
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	441.64
GOLDEN WEST TELECOMMUNICATIONS	NOVEMBER TELE BILL	GENERAL FUND	376.90
	NOVEMBER TELE BILL	LIQUOR FUND	45.50
	NOVEMBER TELE BILL	WATER FUND	174.08
	NOVEMBER TELE BILL	WASTEWATER FUND	423.94

GRUIS, KARLA	CLEAN CH & LIB	GENERAL FUND	640.00
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	138.70
JOHNSON BROTHERS FAMOUS BRANDS INC	MALT	LIQUOR FUND	16,221.23
LG EVERIST, INC	3RD ST REPAIR	WATER FUND	101.65
LINWELD, INC	ACETYLENE/OXYGEN RENTALS	GENERAL FUND	55.80
MIDWEST ALARM	NORBY'S 4TH QTR	LIQUOR FUND	81.00
	DECEMBER PUMP STATION ALAR	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	NOVEMBER SHOP WATER	GENERAL FUND	11.08
	NOVEMBER WATER: 6,872 @ 1.	WATER FUND	10,720.32
	NOVEMBER SHOP WATER	WATER FUND	11.08
	NOVEMBER SHOP WATER	WASTEWATER FUND	11.09
	NOVEMBER WWTF WATER	WASTEWATER FUND	295.50
NAPA AUTO PARTS	MISC SUPPL AND R&M	GENERAL FUND	16.46
	MISC SUPPL AND R&M	WATER FUND	51.96
	MISC SUPPL AND R&M	WASTEWATER FUND	153.23
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	8,795.30
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	49.69
	ROTH RETIREMENT	WASTEWATER FUND	50.31
SIOUX FALLS AREA HUMANE SOCIETY	NOVEMBER CONTRACT	GENERAL FUND	589.84
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	98.04
STRAWBALE WINERY	STRAWBALE WINERY	LIQUOR FUND	132.00
U DRIVE TECHNOLOGY	NOVEMEBR TEXTING SERVICE	GENERAL FUND	71.12
XCEL ENERGY	UTILITY	GENERAL FUND	5,914.98
	UTILITY	WATER FUND	25.09

## ADMINISTRATOR/FINANCE OFFICER REPORT

- A. Big Sioux River Summit - Update:** Administrator Weiland, Mayor Earley and Council Member Berg attended the Big Sioux River Summit. The conference was well attended and provided very good information about the current status of the river and future plans and projects that will affect river quality. The goal of the conference is to bring all interested stakeholders together to continue to educate the public towards a better future for the Big Sioux River.
- B. DOT Hwy 115 Detour Inspection:** Administrator Weiland, Public Works Director Fjellanger and Lance Mayer met with DOT representatives to inspect the Hwy 115 detour route. The inspection consisted of both a walking a driving tour to inspect the surface both the pavement and shoulders. Most of the detour route remained in good shape. The Garfield Avenue and Centennial section received a 4-inch overlay prior to the beginning of construction. This section does reflect a few shoulder areas (mainly on the east side) that have begun to fall off into the shoulder. This is mainly due to the paver paving beyond the original surface. The DOT has taken a position that they will not be responsible for repairing these sections. The DOT has taken responsibility for not backfilling these areas

after the 4-inch overlay. They will be placing backfill on this section and planting seed to re-establish ground cover in this area. The section between 4<sup>th</sup> Street and 3<sup>rd</sup> Street on Orleans has seen significant cracking in areas. The DOT didn't commit to a repair in this area but will analyze and provide a response in the spring. The section of 3<sup>rd</sup> Street proved very difficult to analyze as the section was in poor shape prior to the detour traffic. The City requested analyzing the transition in front of Cubby's. The specific requests of the City are being drafted into a letter to be submitted to the DOT prior to the end of the year. Other issues concerning the project, i.e. pouring of concrete in cold temperatures was also addressed during the meeting. The DOT provided assurance that they will back up the pouring of concrete in the cold weather as they tested soils and authorized the pouring of the concrete.

- C. Dell Rapids Transportation Master Plan Study – Update:** As Mayor Earley mentioned at the December 3<sup>rd</sup> meeting. The steering committee had a meeting to review the RFP document for the Transportation Master Plan Study. The RFP document sets out the goals of the City for the study. The City's goals are to help with analyzing our current street infrastructure and planning for future upgrades. The City would like to analyze current traffic patterns across the community and establish what the future patterns may be to determine where future investments should be made. The City has identified several existing intersections that will be studied by the consulting firm that gets the RFP. This will be a very thorough study that the City will utilize towards justification for future projects and assistance with grant applications. Please review the RFP document and provide any feedback at the December 17<sup>th</sup> Council meeting.
- D. Shopko Hometown - Update:** The community received unfortunate news last week with the closing of the Shopko Hometown store. This is a major disappointment for the community and the City as we worked very hard to establish their presence in Dell Rapids. The Development Corporation, City and Chamber of Commerce will be commencing in the coming weeks to develop a strategy for what should come next for the property and what roll should we play. Administration has been trying to track down a spokesperson for the property. Several calls have been made to an attorney in Los Angeles that represents the trust that owns the property. It's important to establish the status of the property prior to reaching out to perspective parties that may have interest. It is the goal of the City that the property doesn't sit vacant for a lengthy period of time and is utilized in a way that is beneficial to the community and the City. It is anticipated that the City will see a reduction in our sales tax in 2019, while the building is not occupied.
- E. SDML Legislative Rib Dinner – February 5<sup>th</sup> - Pierre:** The South Dakota Municipal League is hosting the annual legislative rib dinner on February 5<sup>th</sup>. Please look at your calendars and provide Finance Officer Baartman with your intent to attend. A group of City representatives generally leaves in the afternoon on the day of the Rib Dinner, stays overnight, attends legislative sessions the next day and returns after lunch to be back in Dell Rapids by 5 PM on the 6<sup>th</sup>.

### **Mayors Report:**

Mayor Earley reported on two meetings he attended in the last two weeks. One was at South East Tech which discussed the importance of workforce development. The other meeting Mayor Earley attended was a Meeting of the Mayors of Lincoln and Minnehaha County. All Mayors brought

their main issues to the table to be discussed. Most had the same issue as Dell Rapids – failing infrastructure. Finally, Mayor Earley thanked City Staff and Council for a great year – 2018!

**Adjourn:**

Mier motioned to adjourn at 9:14pm, seconded by Schmidt. Motion carried.