

DELL RAPIDS CITY COUNCIL MINUTES

Monday, December 3rd, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, James Borchert, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier, Chad Ronshaugen, Barry Berg.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

Clarence Fjellanger – City of Dell Rapids

Matt Larson – Big Sioux Media

Craig Maeschen – 613 N. Iowa Ave, Dell Rapids

Tom Ludens – 205 Prospect Ave. Dell Rapids

Trent Bruce – DGR

Deputy Feddersen - MCSO

Brandon & Marlana Wenzel – Quest Church

Lyle Edblom – 718 E 3rd. St.

David Palli – 313 N. Washington Ave.

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the agenda, seconded by Haak. Motion carried.

Approval of Minutes November 19th, 2018 Regular Session: Schmidt motioned to approve the minutes, seconded by Geraets. Motion carried.

Visitors to be Heard:

Deputy Feddersen addressed the Council. The Council asked if there had been many traffic violations at the intersection of Garfield and Centennial and asked that the department watch the area with the change/removal of the stop/yield signs.

Public Hearing – Zoning Ordinance Amendment – Ordinance No. 859: Amending Chapter 14, Additional Use Regulations, Section 14.03 Accessory Buildings, Garages, Recreational Facility and Miscellaneous Structures – First Reading.

Crisp motioned to approve, seconded by Mier. Motion carried.

OLD BUSINESS

SE Infrastructure Project – Design Decisions – Property Owner Requests

Lyle Edblom addressed the Council asking the City to replace his current curb and gutter and not have a sidewalk installed. David Palli also addressed the council about moving his proposed sidewalk closer to the street as to provide more room for a vehicle to park in the drive way. No action taken.

Ordinance No. 858 – Supplemental Appropriations – Second Reading and Adoption

Crip motioned to approve, seconded by Haak. Roll Call: Schmidt – Aye, Borchert – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye, Ronshaugen – Aye, Berg – Aye. Motion carried.

NEW BUSINESS

2019 Dell Rapids Volunteer Fire Department – Service Agreement

Schmidt motioned to approve, seconded by Geraets. Motion carried.

Claims Payable

Crip motioned to approve claims payable, seconded by Mier. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	NOVEMBER BILL	GENERAL FUND	88.37
ADVANCED SYSTEMS INC	DECEMBER COPIER CONTRACT	GENERAL FUND	27.44
BEAL DISTRIBUTING, INC	MALT	LIQUOR FUND	31,921.82
BOYER TRUCKS	STREET R&M	GENERAL FUND	179.13
CORE & MAIN	WWTF PVC PIPE	WASTEWATER FUND	24.96
CORTRUST BANK	TIF #1 COUNTY FAIR	GENERAL FUND	17,487.25
DAKOTA BEVERAGE CO, INC.	MALT	LIQUOR FUND	23,889.63
DAKOTA FLUID POWER, INC.	STREET R&M	GENERAL FUND	60.65
DAKOTA SUPPLY GROUP	WATER SUUPLIES	WATER FUND	1,251.12
DELL RAPIDS ACE	BULBs & CABLE TIE	GENERAL FUND	41.96
DELTA DENTAL	DENTAL INS	GENERAL FUND	400.16
	DENTAL INS	WATER FUND	90.68
	DENTAL INS	WASTEWATER FUND	91.76
DGR	PLAT/PLAN REVUE & COMP PLA	GENERAL FUND	71.00
	GARFIELD AVE STREET	GENERAL FUND	506.90
	CAMPGROUND	GENERAL FUND	781.70
	SIOUX RIVER TRAIL - DAM SI	GENERAL FUND	7,564.26
	SIOUX RIVER - SCENIC OVERL	GENERAL FUND	1,701.00
	SD HWY 115	WATER FUND	9,578.85
	CITY WIDE INFRASTRUCTURE	WATER FUND	10,424.00
	10TH ST. WATERTOWER	WATER FUND	8,056.67
	SD HWY 115	WASTEWATER FUND	9,578.84
	WWTF	WASTEWATER FUND	2,229.00
	CITY WIDE INFRASTRUCTURE	WASTEWATER FUND	11,754.74
	PLAT/PLAN REVUE & COMP PLA	WASTEWATER FUND	177.00
ED'S PRODUCE	GLOVES	WASTEWATER FUND	57.00
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,030.42
	FEDERAL WITHHOLDING	WATER FUND	973.66
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,099.87
FIRST BANK CARD	POOL KEY	GENERAL FUND	16.25
	LIBRARY CC	GENERAL FUND	885.21
	RED MARKERS	WATER FUND	62.32
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	28.19

GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	263.55
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	563.58
	UTILITY	WATER FUND	35.29
	UTILITY	WASTEWATER FUND	35.29
MINNEHAHA COMMUNITY WATER, CORP	OCTOBER WATER: 7,419 @1.56	WATER FUND	11,573.64
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	200.00
PRAIRIE BERRY WINERY	WINE	LIQUOR FUND	789.00
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	10,338.81
SD PUBLIC HEALTH LABORATORY	WWTF TESTING	WASTEWATER FUND	924.00
SD STATE TREASURER, DEPT OF REVENUE	LOTTERY 11.01 - 11.15	LIQUOR FUND	2,525.72
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	50.00
	ROTH RETIREMENT	WASTEWATER FUND	50.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	5,818.48
	RETIREMENT	WATER FUND	1,487.49
	RETIREMENT	WASTEWATER FUND	1,549.11
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	1,495.88
XCEL ENERGY	UTILITY	GENERAL FUND	1,630.59
	UTILITY	WATER FUND	1,014.22
	UTILITY	WASTEWATER FUND	4,262.78
XEROX FINANCIAL SERVICES	DECEMBER COPIER LEASE	GENERAL FUND	39.00
AMERICAN ENGINEERIING	WWTF TESTING	WASTEWATER FUND	27.00
BOB MONTIS	2HRS WWTF	WASTEWATER FUND	100.00
FLUIDYNE	VALVES & SEALANT	WASTEWATER FUND	88.79
HANNON, ADAM	02-02000-07	WATER FUND	26.54
**PAYROLL EXPENSES	11/01/2018 - 11/30/2018	GENERAL FUND	53,009.29
		WATER FUND	15,068.60
		WASTEWATER FUND	12,909.34

ADMINISTRATOR/FINANCE OFFICER REPORT

A. Water and Wastewater Rates - Updates: Administrator Weiland had originally scheduled for water and wastewater increase ordinances to be held in December. Following discussion with the City's Bond Counsel, Doug Hajek, it was recommended to hold off the adoption until January. The plan will be to hold the adoption of a water rate reduction, a water surcharge and a wastewater surcharge. The rates will not be effective until April billing cycle.

B. New Website and Technology - Update: The City is continuing to work with Revize on the new City website. City staff is working on the final content and sitemap for the site. It

is taking extra time because the staff has been starting from square one with how the site should be laid out and the content to include. The staff is trying to get it right the first time, therefore it is taking extra time prior to rolling out to the public. It is anticipated that the site will go live towards the first two months of the year. The City staff has also been working on the technology upgrades planned for 2019. The staff has been working on getting quotes for an agenda management system. The staff is narrowing agenda management systems that will also include the City's own video system in the council chambers to broadcast council meetings. Conversations with Big Sioux Media have led to notion that they have a desire to end the live streaming of the City Council Meetings. With this information the City needs to seriously consider our own video content that would be live streamed and hosted on our own website. Staff will plan to bring recommendations for these upgrades to the Council sometime in January.

C. Comprehensive Plan - Update: The Planning and Zoning Commission reviewed Chapter 6 and Chapter 7 of the Comprehensive Plan at their November 27th meeting. SECOG was in attendance to walk the Commission through the Land Use Plan section. The Land Use Plan describes current and future land use expectations based on the map exhibits. The section regarding goals has generic statements that will be amended prior to final adoption. Administrator Weiland drafted the language in Chapter 7 which is an accompaniment to the Future Growth Area Map that describes the utility and transportation needs as well as the anticipated land uses for these outward growth areas. The Planning Commission plans to be more aggressive with the completion of the Comp Plan. The plan will be to look at a March 2019 adoption of the Comp Plan.

D. Sales Tax Revenue – Update: The Sales Tax Revenue rebounded slightly in October (up 4.8%). The City is still down a total of 4.8% on the year as of October. A total decrease of \$49,723.66.

E. Important Dates:

- 1. SE Infrastructure Project Property Owner Meeting – December 4th – St. Mary's Parish Hall:** The SE Project property owners meeting has been set for December 4th at 6:00 PM. Letters have been sent to property owners affected by the project.
- 2. 2018 Big Sioux River Summit – Sioux Falls – Hilton Garden Inn – December 6th, 1:30 PM:** The Mayor and Council are invited to attend the City of Sioux Falls hosted Big Sioux River Water Summit at the Hilton Garden Inn this coming Thursday December 6th at 1:30 PM. Administrator Weiland and Council Member Barry Berg will attend the event. Council Member Berg will be speaking at the summit.

Mayor Report – The Mayor updated the Council on two meeting he attended – A Legislative Breakfast and DOT meeting. The Mayor will also be attending meetings at Southeast Tech on workforce development and the Mayors of Minnehaha County event in the near future.

Executive Session

Mier motioned to enter executive session at 9:03 pm., seconded by Borchert. Motion carried.
Mier motioned to exit executive session at 10:00 pm., seconded by Schmidt. Motion carried.

Adjourn

Crisp motioned to adjourn at 10:08PM, seconded by Mier. Motion carried.