

DELL RAPIDS CITY COUNCIL MINUTES

Monday, November 19th, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, James Borchert, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Chad Ronshaugen, Barry Berg

Community Members Present:

Tom Ludens – 205 Prospect Ave. Dell Rapids
Trent Bruce – DGR
Rob & Kari Karst – Dell Rapids
Dennis Lu Coursiere – Dell Rapids Golden West
Greg Oleson – Golden West
Jeff Nielsen – Golden West
Brandon & Marlana Wenzel – Quest Church
Riley Rinehart – DGR
Dan Ahlers – DR Chamber
Calvin Bloemendaal – DR Chamber
David Ohayon – Papa's Pub & Eatery
Deputy Phil Ryan - MCSO
Matt Larson – Big Sioux Media
Craig Maeschen – 613 N. Iowa Ave, Dell Rapids

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the agenda, seconded by Geraets. Motion carried.

Approval of Minutes November 5th, 2018 Regular Session: Geraets motioned to approve the minutes, seconded by Haak. Motion carried.

Visitors to be Heard:

Deputy Ryan updated the Council on the construction/traffic issues. MCSO is watching the constantly moving construction areas to be sure the public is driving in the correct locations.

Golden West Special Announcement

Greg Oleson announced to the Council that Golden West and Dell Rapids have been awarded the Smart Rural Community award because of the work Golden West has done with the fiber optic installation.

Outdoor Even Permit – Christmas at the Dells – December 1st and 2nd – Chamber of Commerce

Mier motioned to approve and waive the fee, seconded by Schmidt. Motion carried.

Public Hearing -Liquor License Transfer – From the Grand to Papa's Pub and Eatery

Crisp motioned to approve, seconded by Geraets. Motion carried.

RESOLUTION NO. 2018-14: OPERATING AGREEMENT PAPA'S PUB & EATERY – GMAC, LLC

Schmidt motioned to approve, seconded by Haak. Roll Call – Schmidt – Aye, Borchert – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye. Motion carried.

OLD BUSINESS

HWY 115 Project – Pay Request #2 \$240,351.74 – T&R Contracting

Crisp motioned to approved, seconded by Mier. Motion carried.

10th Street Water Tower Repainting Project – Final Pay Request - \$50,696.48 – E.J. Chris Contracting

Haak motioned to approve, seconded by Geraets. Motion carried.

NEW BUSINESS

SE Infrastructure Project – Engineering Design Decisions – Discussion

City Administration brought a few items to the council's attention that will need to be decided/give Administration and Engineering direction. No action taken.

ORDINANCE No. 858 – 2018 SUPPLEMENTAL APPROPRIATION – FIRST READING

Haak motioned to approve the first reading of Ordinance No. 858 as amended (add \$5,000 to Parks), seconded by Mier. Motion carried.

2019 Minnehaha County Sherriff Law Enforcement Contract

Schmidt motioned to approve, seconded by Borchert. Motion carried.

2019 Humane Society Contract

Mier motioned to approve, seconded by Haak. Motion carried.

Xcel Energy Easement Request

Borchert motioned to approve, seconded by Geraets. Motion carried.

Personnel – Governor Declared Holiday(s) – Monday, December 24th & Monday, December 31st – Council Consideration

Crisp motioned to approve Monday, December 24th as a holiday (not December 31st) seconded by Borchert. Motion carried.

Claims Payable

Haak motioned to approve claims payable, seconded by Crisp. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
ADVANCED SYSTEMS INC	LIBRARY COPIER LEASE	GENERAL FUND	221.99
ANDERSON, GREG	2018 CLOTHING ALLOWANCE	WATER FUND	150.00

	2018 CLOTHING ALLOWANCE	WASTEWATER FUND	150.00
ARGUS LEADER	CC MINUTES	GENERAL FUND	341.28
	NOTICES	LIQUOR FUND	64.20
BORNS GROUP	OCTOBER BILLING	WATER FUND	418.94
	OCTOBER BILLING	WASTEWATER FUND	418.95
BUNKERS OIL CO	15W/40 30 GAL @ 12.89	GENERAL FUND	193.35
	15W/40 30 GAL @ 12.89	WASTEWATER FUND	193.35
CREATIVE FORMS & CONCEPTS	2018 W2'S AND 1099'S	GENERAL FUND	192.62
DAKOTA SUPPLY GROUP	CAMPGROUND PROJECT	GENERAL FUND	510.45
DELL RAPIDS ACE	SECURITY BIT SET	GENERAL FUND	15.99
DELL RAPIDS ECONOMIC DEVELOPMENT CORPO	2018 STIPEND	GENERAL FUND	64,600.00
	2018 STIPEND	GROSS RECEIPTS FUN	35,400.00
DELL RAPIDS LAW FIRM	NOV RETAINER + MUNI ATTY DUES	GENERAL FUND	1,820.00
DELL RAPIDS LUMBER COMPANY	CAMPGROUND	GENERAL FUND	254.72
DELLS ELECTRIC, INC	CAMPGROUND GEAR AND WIRE	GENERAL FUND	20,696.34
DELLS MATERIALS	LIBRARY CEMENT PAD	GENERAL FUND	648.00
DELLS PLUMBING	NORBY'S URINAL REPAIR	LIQUOR FUND	110.55
DIRECT AUTOMATION	CH IT SERVICE	GENERAL FUND	580.83
	LIBRARY IT AGREEMENT	GENERAL FUND	555.00
DUST-TEX SERVICES, INC	RUG CLEANING SERVICE	GENERAL FUND	86.68
E.J. CHRIS CONTRACTING	10TH ST. WATER TOWER #3 /FINAL	WATER FUND	50,696.48
FODS, RYAN	2018 CLOTHING ALLOWANCE	WATER FUND	150.00
	2018 CLOTHING ALLOWANCE	WASTEWATER FUND	150.00
	WWT CLASS I TEST	WASTEWATER FUND	10.00
GARDNER MEDIA LLC	BOOKS	GENERAL FUND	57.64
GEOTEK ENGINEERING & TESTING SERVICES,	TRAIL - CONCRETE TESTS	GENERAL FUND	898.00
	SD HWY 115 TEST/INSPECTIO	WATER FUND	744.50
	SD HWY 115 TEST/INSPECTIO	WASTEWATER FUND	744.50
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	187.03
GRUIS, BEN	TRAVEL REIMBURSEMENT	GENERAL FUND	267.15
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5,575.32
	HEALTH INSURANCE	WATER FUND	1,478.44
	HEALTH INSURANCE	WASTEWATER FUND	1,496.24
ICAP, INC	OCT ACTUAL-DEC MGMT	GENERAL FUND	4,858.21
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	230.89
JOHNSON BROTHERS FAMOUS BRANDS INC	LIQUOR	LIQUOR FUND	12,148.25
JP COOKE CO.	2019 DOG TAGS	GENERAL FUND	68.55
KIBBLE EQUIPMENT	ADAPTER FITTING	GENERAL FUND	100.42
LG EVERIST, INC	SNOW SUPPLIES	GENERAL FUND	3,873.64
	CAMPGROUND	GENERAL FUND	2,404.22
LINWELD, INC	NOVEMBER RENTAL	GENERAL FUND	57.66
MC&R POOLS	PAINT AND ACID WASH POOL	GENERAL FUND	24,621.00

METERING & TECHNOLOGY SOLUTIONS	WATER R&M	WATER FUND	40.00
MIDWEST ALARM	NOVEMBER PUMP STATION ALARM	WASTEWATER FUND	30.38
NORTH CENTRAL INT'L, INC	STREET SUPPLIES	GENERAL FUND	19.90
NORTHERN TRUCK EQUIPMENT CORP.	2 - 11" EDGES - SNOW SUPPLIES	GENERAL FUND	620.00
PRAIRIE BERRY WINERY	WINE	LIQUOR FUND	675.00
PRUNTY CONSTRUCTION INC.	CAMPGROUND UTILITIES	GENERAL FUND	48,500.00
BOB MONTIS	2 HRS WWTF	WASTEWATER FUND	100.00
RAMKOTA HOTEL - PIERRE	SDML CONFERENCE HOTEL RMS	GENERAL FUND	1,199.94
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	9,785.65
SCHADE VINEYARD	WINE	LIQUOR FUND	240.00
SD STATE TREASURER, DEPT OF REVENUE	SALES TAX	GENERAL FUND	78.56
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	50.00
	ROTH RETIREMENT	WASTEWATER FUND	50.00
SIOUX FALLS AREA HUMANE SOCIETY	OCTOBER CONTRACT	GENERAL FUND	255.98
SKIP JENSEN	BOOKS	GENERAL FUND	300.00
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	WINE	LIQUOR FUND	620.69
STRAWBALE WINERY	WINE	LIQUOR FUND	411.00
T & R CONTRACTING, INC	SD HWY 115 PAY REQUEST 2	WATER FUND	120,175.87
	SD HWY 115 PAY REQUEST 2	WASTEWATER FUND	120,175.87
THE MAGNOLIA JOURNAL	1 YEAR SUBSCRIPTION RENEWAL	GENERAL FUND	30.00
THOMPSON REUTERS, PROFESSIONAL SOFTWARE	FIXED ASSETS IT HELP	GENERAL FUND	25.00
VERIZON WIRELESS	OCT 08 - NOV 07 VZ BILL	GENERAL FUND	94.11
	OCT 08 - NOV 07 VZ BILL	WATER FUND	28.06
	OCT 08 - NOV 07 VZ BILL	WASTEWATER FUND	28.06
XCEL ENERGY	UTILITY	GENERAL FUND	6,035.77

ADMINISTRATOR/FINANCE OFFICER REPORT

- A. Personnel Performance Evaluation – Update:** Public Works Director Fjellanger completed the performance evaluation for two Public Works Department employees. The recommendation is for a 2% increase for Les Fenicle effective on hire date of November 14th for an increase from \$26.08 per hour to \$26.60 per hour. The recommendation for Chris Mergen is a 2% increase effective as of hire date of November 10th from \$19.91 to \$20.31. Note: Diane LeBrun’s Pay increase from the prior council meeting should be a 3% increase from \$21.20 to \$21.84.
- B. Xcel Energy Grant – Dam Site Trail Extension:** City Administration submitted a grant to Xcel Energy to be utilized towards the 2019 Dam Site Trail project. Xcel Energy responded with a \$4,000 grant for the Dam Site Trail project. The City is appreciative of this partnership with Xcel Energy and thankful for the grant dollars.
- C. Building Permit Fees – Regional Comparison:** The City of Hartford put together a city by city comparison of building permit and connection fees. Administration distributed to the Council as a piece of information. Administration is not advocating for changes to the current fee structure. The last time the City amended our fees was 2009. It is apparent that

Dell Rapids is low for both the building permit fees based on valuation and the connection fees for water and sewer. Administration recommends the Council discuss and provide any direction if the Council sees fit to make changes.

D. Important Dates:

- 1. SE Infrastructure Project Property Owner Meeting – December 4th – St. Mary’s Parish Hall:** The SE Project property owners meeting has been set for December 4th at 6:00 PM. Letters have been sent to property owners affected by the project. It is not a requirement for Council Members to attend the December 4th meeting, however it would show the support of the Council to have a quorum in attendance.
- 2. South East Tech Legislative Breakfast – December 6th, 7:30 AM – South East Tech Campus:** The Mayor and Council has been invited to attend a breakfast on December 6th at the South East Tech campus regarding workforce development hosted by Forward Sioux Falls. Please let Administration know if you plan to attend and he can submit an RSVP.

Executive Session

Mier motioned to enter executive session at 8:55 pm., seconded by Geraets. Motion carried.
Schmidt motioned to exit executive session at 9:39 pm., seconded by Mier. Motion carried.

Adjourn

Mier motioned to adjourn at 9:40PM, seconded by Haak. Motion carried.