

DELL RAPIDS CITY COUNCIL MINUTES

Monday, November 5th, 2018 at 7:30 p.m.

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, James Borchert, Gary Haak, Mike Geraets, Bob Mier, Chad Ronshaugen, Barry Berg. Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mayor Tom Earley

Community Members Present:

Matt Larson – Big Sioux Media

Brandon Wenzel – Quest Church

Deputy Wayne Feddersen – MCSO

Tom Ludens – 205 Prospect Ave. Dell Rapids

Craig Maeschen – 613 N. Iowa Ave, Dell Rapids

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the agenda, seconded by Schmidt. Motion carried.

Approval of Minutes October 15th, 2018 Regular Session: Schmidt motioned to approve the minutes, seconded by Geraets. Motion carried.

Visitors to be Heard:

Deputy Feddersen addressed the Council. He did not have any new announcements and the Council did not have any concerns.

Public Hearing – Temporary One Day Alcoholic Beverage License (Beer/Wine) – Annual Museum Fundraiser at 407 East 4th St. December 2nd – Dell Rapids Historical Society
Haak motioned to approve, seconded by Borchert. Motion carried.

Public Hearing – On Sale/Off Sale Liquor/Wine Licenses and Operating Agreements

RESOLUTION NO. 2018-13: OPERATING AGREEMENT MONKEY’S BAR

Geraets motioned to approve pending payment of property taxes, seconded by Borchert. Motion carried.

RESOLUTION NO. 2018-14: OPERATING AGREEMENT PAPA’S PUB & Eatery

Haak motioned to table until the December 3rd meeting, seconded by Mier. Motion carried.

RESOLUTION NO. 2018-15: OPERATING AGREEMENT DELLS BOWL

Haak motioned to approved, seconded by Borchert. Motion carried.

RESOLUTION NO. 2018-16: OPERATING AGREEMENT CUBBY’S INC.

Mier motioned to approve, seconded by Geraets. Motion carried.

RESOLUTION NO. 2018-17: OPERATING AGREEMENT COUNTY FAIR FOODS

Schmidt motioned to approved seconded by Geraets. Motion carried.

RESOLUTION NO. 2018-18: OPERATING AGREEMENT CASEY’S GENERAL STORE

Borchert motioned to approve pending payment of property taxes, seconded by Geraets. Motion carried.

RESOLUTION NO. 2018-19: OPERATING AGREEMENT WINCHESTER STEAK HOUSE AND LOUNGE

Application not submitted/License not active for over 2 years - No action taken.

OPERATING AGREEMENT – ON/OFF SALE RETAIL WINE – SHOPKO HOMETOWN

Mier motioned to approve, seconded by Haak. Motion carried.

OLD BUSINESS

Dell Rapids Transit – 2019 Budget – Hours Adjustment

Haak motioned to restructure the 2019 Transit hours with the option of restructuring again in the future if necessary, seconded by Geraets. Motion carried 7-1.

Dell Rapids Transit – 5311 and State Grant Agreement

Mier motioned to approve, seconded by Schmidt. Motion carried.

Dell Rapids Transit – Consider Transit Bus Facility Grant Acceptance

Geraets motioned to approve, seconded by Borchert. Motion carried.

NEW BUSINESS

Health Pool of South Dakota – City Health Insurance Renewal

0% increase. Mier motioned to approve, seconded by Berg. Motion carried.

Resolution No. 2018-20: Nominate City Employee to SDPAA Board of Directors

Borchert motioned to nominate Justin Weiland, seconded by Geraets. Motion carried.

Claims Payable

Mier motioned to approve claims payable, seconded by Schmidt. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	OCTOBER BILL	GENERAL FUND	88.37
ARGUS LEADER MEDIA	CH TRIBUNE SUBSCRT-10.31.1	GENERAL FUND	29.10
BEAL DISTRIBUTING, INC	MALT	LIQUOR FUND	21,118.09
CENGAGE LEARNING, INC	BOOKS	GENERAL FUND	29.68

CITY OF DELL RAPIDS	WATER USAGE	GENERAL FUND	467.87
CONCRETE MATERIALS	ASPHALT	GENERAL FUND	532.65
DAKOTA BEVERAGE CO, INC.	MALT	LIQUOR FUND	18,400.11
DAKOTA SUPPLY GROUP	CAMPGROUND PROJECT	GENERAL FUND	16,468.33
	WATER R&M	WATER FUND	45.90
DELL RAPIDS ACE	STREET R&M	GENERAL FUND	59.22
	CABLE TIE	GENERAL FUND	9.99
	WWTF R&M	WASTEWATER FUND	29.98
DELLS PLUMBING	BOOSTER HOUSE RUSTY FITTING	WATER FUND	244.76
DELTA DENTAL	DENTAL INS	GENERAL FUND	387.78
	DENTAL INS	WATER FUND	103.05
	DENTAL INS	WASTEWATER FUND	113.62
DGR	SIoux RIVER RED ROCK TRAIL	GENERAL FUND	7,414.74
	SD HWY 115	WATER FUND	10,564.64
	CITYWIDE INFRASTRUCTURE	WATER FUND	7,632.72
	10TH ST. WATERTOWER	WATER FUND	3,019.40
	SD HWY 115	WASTEWATER FUND	10,564.63
	WWTF	WASTEWATER FUND	5,356.00
	CITYWIDE INFRASTRUCTURE	WASTEWATER FUND	8,607.12
EARLEY, THOMAS	TRAVEL REIMBURSEMENT	GENERAL FUND	287.06
FIRST BANK CARD	CS FIXED ASSETS UPDATE	GENERAL FUND	75.00
	LIBRARY MISC CC	GENERAL FUND	645.78
	TUBING VINYL - WWTF	WASTEWATER FUND	44.50
GARBAGE N MORE	OCTOBER GARBAGE	GENERAL FUND	145.00
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	457.81
GOLDEN WEST TELECOMMUNICATIONS	OCTOBER TELE BILL	GENERAL FUND	371.66
	OCTOBER TELE BILL	LIQUOR FUND	45.50
	OCTOBER TELE BILL	WATER FUND	170.09
	OCTOBER TELE BILL	WASTEWATER FUND	419.95

GRUIS, BEN	2018 CLOTHING ALLOWANCE	GENERAL FUND	300.00
GRUIS, KARLA	CLEAN CH & LIB	GENERAL FUND	960.00
HANSON LOGOWEAR INC	FALL/WINTER CITY SHIRTS	GENERAL FUND	363.97
	FALL/WINTER CITY SHIRTS	WATER FUND	138.47
	FALL/WINTER CITY SHIRTS	WASTEWATER FUND	138.48
HAWKINS, INC	WATER R&M	WATER FUND	1,050.36
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5,521.88
	HEALTH INSURANCE	WATER FUND	1,531.87
	HEALTH INSURANCE	WASTEWATER FUND	1,496.25
ICAP, INC	AUGUST ACTUAL EXPENSE	GENERAL FUND	3,073.61
	SEPTEMBER ACTUAL EXP	GENERAL FUND	4,578.89
	NOVEMBER MANAGEMENT	GENERAL FUND	1,858.33
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	296.86
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	CAMPGROUND RENTALS	GENERAL FUND	266.00
LG EVERIST, INC	CAMPGROUND	GENERAL FUND	3,981.25
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	234.69
	UTILITY	WATER FUND	13.94
	UTILITY	WASTEWATER FUND	13.94
MINNEHAHA COMMUNITY WATER, CORP	OCTOBER SHOP WATER	GENERAL FUND	12.75
	OCTOBER SHOP WATER	WATER FUND	12.75
	OCTOBER SHOP WATER	WASTEWATER FUND	12.75
	WWTF OCT WATER	WASTEWATER FUND	325.25
MINNEHAHA COUNTY REGISTER OF DEEDS	VACATE ALLEY	GENERAL FUND	30.00
MOELLER, BRITTANY	TRAVEL REIMBURSEMENT	GENERAL FUND	46.65
NAPA AUTO PARTS	MISC. R&M	GENERAL FUND	39.86
	COOLANT R&M	WATER FUND	81.77
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	200.00
PENWORTHY	PENWORTHY	GENERAL FUND	502.55
QUALITY HEATING & AIR CONDITIONING	12 LIBRARY FILTERS	GENERAL FUND	95.95

REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	12,707.11
SAM'S MASTERCARD	POSTAGE	GENERAL FUND	208.21
SANITATION PRODUCTS, INC	STREET R&M	GENERAL FUND	2,520.28
SCHUCH, DAVID	2018 CLOTHING ALLOWANCE	WATER FUND	150.00
	2018 CLOTHING ALLOWANCE	WASTEWATER FUND	150.00
SD ONE CALL	JULY-SEPT 2018	WATER FUND	302.40
SD PUBLIC ASSURANCE ALLIANCE	ADDITIONAL COVERAGE	GENERAL FUND	2,146.88
	ADDITIONAL COVERAGE	WATER FUND	536.72
	ADDITIONAL COVERAGE	WASTEWATER FUND	536.73
SD PUBLIC HEALTH LABORATORY	WWTF TESTING	WASTEWATER FUND	1,311.00
SD UNEMPLOYMENT INSURANCE DIVISION	QTR 3 UNEMPLOYMENT	GENERAL FUND	10.95
	QTR 3 UNEMPLOYMENT	WATER FUND	1.02
	QTR 3 UNEMPLOYMENT	WASTEWATER FUND	1.32
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	50.00
	ROTH RETIREMENT	WASTEWATER FUND	50.00
SIOUX FALLS AREA HUMANE SOCIETY	SEPTEMBER CONTRACT	GENERAL FUND	386.54
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,875.73
	RETIREMENT	WATER FUND	994.33
	RETIREMENT	WASTEWATER FUND	1,026.48
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	33.02
U DRIVE TECHNOLOGY	TEXTING SERVICE	GENERAL FUND	82.92
VERIZON WIRELESS	SEPT 08 - OCT 07 VZ BILL	GENERAL FUND	94.11
	SEPT 08 - OCT 07 VZ BILL	WATER FUND	28.06
	SEPT 08 - OCT 07 VZ BILL	WASTEWATER FUND	28.06
XCEL ENERGY	UTILITY	GENERAL FUND	2,503.34
	UTILITY	WATER FUND	994.81
	UTILITY	WASTEWATER FUND	4,445.79
XEROX FINANCIAL SERVICES	OCTOBER COPIER LEASE	GENERAL FUND	39.00

AMERICAN ENGINEERING	TESTING	WASTEWATER FUND	400.50
FRANCHUK, LOREN	DEPOSIT REFUND	WATER FUND	48.08
SEAM	ELECTRONIC DUMP LABOR	GENERAL FUND	660.00
ST MARY CATHOLIC CHURC	DEPOSIT	WATER FUND	75.00
ST MARY CATHOLIC CHURC	DEPOSIT	WASTEWATER FUND	75.00
**PAYROLL EXPENSES	10/01/2018 - 10/31/2018	GENERAL FUND	35,657.36
		WATER FUND	8,286.14
		WASTEWATER FUND	8,554.02

ADMINISTRATOR/FINANCE OFFICER REPORT

- A. Personnel Performance Evaluation – Update:** Administrator Weiland completed the performance evaluation for Finance Officer Baartman and Billing Clerk LeBrun. Administrator Weiland recommended a 3% increase for Finance Officer Baartman effective as of her hire date of October 28th for an increase from \$62,073.44 to \$63,939.20. The increase for Diane LeBrun is a 3% increase effective as of November 1st placing her hourly rate at \$22.48 from \$21.84.
- B. Wellmark Healthy Hometown Award Finalist - Update:** Dell Rapids applied to receive recognition for our Healthy Hometown efforts. The City has been nominated as a finalist, unfortunately we did not receive an award. The communities of Sioux Falls, Rapid City and Fort Pierre received awards. Regardless it was a positive for the City to receive the recognition as we were included in several press release throughout the state. The Healthy Hometown committee is continuing progress on many of their goals and plans to submit for a grant in 2019.
- C. Free Rubble Site Days - Update:** Attached is the breakdown of the recent Rubble Site and Electronic Days of October 27th. The City hosted Free Rubble Site and Electronic Days. Rubble Site Monitor, Martin Blath, provided a breakdown of items received for the electronic drop off and the customers that dropped loads of rubble. The Technology day was again a success with a total of 86 televisions being deposited. The Rubble Site saw 165 customers bring 195 loads. This event continues to serve as a great opportunity for residents to clean up their properties. The technology event also has continued to be a success and should be continued again in 2019.
- D. Water and Wastewater Rate Increase Consideration – December Ordinance Readings:** The Council will be considering two ordinances to implement water and waste water increases. The two readings will be scheduled for the first and second meeting in December. Both rate changes will be implemented as surcharges. The per 1,000 gallon water rate will be adjusted to compensate for the surcharge. The wastewater per 1,000 rate will remain the same. Administrator Weiland and Finance Officer Baartman will be fine tuning the total increases for recommendation at the first meeting in December. The rates will be effective for the February billing period.
- E. 2018 International Building Code - Update:** The City of Sioux Falls will be implanting the 2018 International Building Code in the summer of 2019 with their amendments. At

that time the City of Dell rapids will look at the amendments made by the City of Sioux Falls and adopt the newest building code.

F. Minnehaha County Speed Trailer – Results: Results from placing a Speed Trailer on the south bound land of Old 77 across from County Fair have been provided. There has been requests in the past to place a speed trailer in the community. Minnehaha County has repaired their trailer and was able to place it in town. The Council should review the results and have any discussion related to the findings.

G. Sales Tax Revenue – Update: The sales revenue totals through September are down almost 6% in comparison to same period in 2017. The good news is that the September totals were not as bad as the August totals. Again, Administration attributes the decreases to the Hwy 115 project. The DOT and the contractor can see the light at the tunnel for the project, therefore it is anticipated that sales tax numbers will bounce back to normal. The City should consider working with the Chamber of Commerce and the DREDC to have an official “We’re open back for business” event as a way to publicize the completion of the project.

H. Important Dates:

1. **SE Infrastructure Project Property Owner Meeting – December 4th – St. Mary’s Parish Hall:** The SE Project property owners meeting has been set for December 4th at 6:00 PM. Letters will be going out to property owners the week of November 12th. Administrator Weiland and Lance Mayer have met with several of the property owners that expressed concerns regarding design in front of their properties. Generally, those issues have been able to be worked out at this stage in the planning process. The feedback from the property owners continues to be positive. It is not a requirement for Council Members to attend the December 4th meeting, however it would show the support of the Council to have a quorum in attendance.
2. **City of Volga City Council – Dell Rapids Tour – November 19th – 1:00 PM:** Administrator Weiland was approached by the Administrator at the City of Volga about conducting a tour of our community for the Volga elected officials. Volga is looking at some quality of life improvements (i.e. bike trails/parks) as well as establishing an industrial park, and commercial district. They view Dell Rapids as a model location with a similar size that they are looking to for inspiration. The tour will be conducted from 1 PM to 3 PM on November 19th. If any Council members would like to attend, please let Administration know.

Adjourn

Mier motioned to adjourn at 8:24PM, seconded by Schmidt. Motion carried.