

DELL RAPIDS CITY COUNCIL MINUTES

Monday, September 4th, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, James Borchert, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier, Chad Ronshaugen, and Barry Berg.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

Brandon & Marlana Wenzel – Quest Church
Tom Ludens – 205 Prospect, Dell Rapids

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the agenda, seconded by Haak. Motion carried.

Approval of Minutes August 20th, 2018 Regular Session: Haak motioned to approve, seconded by Geraets. Motion carried.

Visitors to be Heard:

None

Outdoor Even Permit

A.) Downtown Trick or Treat Night – October 26th – Chamber of Commerce

Haak motioned to approve waiving the fee, seconded by Mier. Motion carried.

B.) Dell Rapids Quarriers and Cardinals Homecoming Parade – September 21st – Dell Rapids Public School and Dell Rapids St. Mary's

Haak motion to approve waiving the fee, seconded by Borchert. Motion carried.

C.) Cub Scout Campout Near Sheep Shed – September 21st – Local Cub Scouts

Haak motioned to approve waiving the fee, seconded by Mier. Motion carried.

OLD BUSINESS

Garfield Avenue Paving Project – Pay Request #2 \$80,711.44 – RMS Drainage and Excavation

Crisp motioned to approve the pay request, seconded by Haak. Motion carried.

Overlook Recreation Trail Extension – Pay Request #1 \$9,544.50 – Dirt Specialties

Mier motioned to approve the pay request, seconded by Borchert. Motion carried.

Ordinance No. 856: Truck Route Ordinance Amendment – Creating Primary and Secondary Truck Route – Second Reading and Adoption

Haak motioned to approve and adopt as written, seconded by Mier. Roll Call: Schmidt – Aye, Borchert – Aye, Haak – Aye, Geraets – Nay, Crisp – Aye, Mier – Aye, Ronshaugen – Aye, Bert – Aye. Motion carried 7-1.

NEW BUSINESS

Ordinance No. 857: 2019 Budget Appropriations – First Reading

Haak motioned to approved, seconded by Crisp. Motion carried.

Set Public Hearing Date, September 17th – Proposed Resolution of Assessment for Snow Removal and Vegetation Abatement

Schmidt motioned to approve, seconded by Mier. Motion carried.

City Park Management – Placement and Type of Benches

No action taken – Discussion only.

Claims Payable

Haak motioned to approve claims payable, seconded by Berg. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
ADVANCED SYSTEMS INC	COPIER CONTRACT	GENERAL FUND	24.5
AMANDA ROTH	USBORNE BOOKS	GENERAL FUND	658.29
CONCRETE MATERIALS	STREET ASPHALT	GENERAL FUND	534.24
DELL RAPIDS ACE	DUCT TAPE	GENERAL FUND	18.97
	BUS COPIES - COLOR	GENERAL FUND	6.25
DELTA DENTAL	DENTAL INS	GENERAL FUND	406.85
	DENTAL INS	WATER FUND	22.33
	DENTAL INS	WASTEWATER FUND	66.02
DGR	2018 MISC ENGINEERING	GENERAL FUND	1,670.00
	GARFILED AVE	GENERAL FUND	12,727.23
	SIOUX RIVER RED ROCK TRAIL	GENERAL FUND	3,116.03
	SIOUX RIVER RED ROCK TRAIL	GENERAL FUND	1,635.79
	CITY WIDE INFRASTRUCTURE	WATER FUND	4,190.11
	WWTF	WASTEWATER FUND	14,452.76
	CITY WIDE INFRASTRUCTURE	WASTEWATER FUND	4,713.89
DIRT SPECIALTIES	PAY REQUEST #1	GENERAL FUND	9,544.50
BOB MONTIS	6 HRS WWTF	WASTEWATER FUND	300
BOONDOGGLE	SEWER REIMB.	WASTEWATER FUND	509.56
BRANDY AMENT	SEWER REIMB	WASTEWATER FUND	326.32
DELL RAPIDS CHAMBER	SEWER REIMB.	WASTEWATER FUND	224.04
HUMBLE HILL WINERY	WINE	LIQUOR FUND	147.37
LINCARE	SEWER REIMB.	WASTEWATER FUND	484.23
MI PUEBLO, INC	DEPOSIT REFUND	WATER FUND	74.33
The Paw Spa	SEWER REIMB.	WASTEWATER FUND	683.62
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	5,126.66
	FEDERAL WITHHOLDING	WATER FUND	676.18
	FEDERAL WITHHOLDING	WASTEWATER FUND	1314.04
FIGEN TREE SERVICE LLC	PARK - TAKE DOWN 22 ASH TR	GENERAL FUND	3,900.00

FIRST BANK CARD	MISC. CC PMT	GENERAL FUND	1544.43
	MISC. CC PMT	WASTEWATER FUND	656.17
FIT LAWN & LANDSCAPE & TREE SERVICE LL	MOW 703 E 5TH ST.	GENERAL FUND	60
FODS, RYAN	DENR TESTING REIMB.	WATER FUND	10
	DENR TESTING REIMB.	WASTEWATER FUND	10
GRUIS, BEN	DESK - WWTF	WASTEWATER FUND	21.3
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640
GUY H. MACKNER	GUY H. MACKNER	GENERAL FUND	616.8
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5684.51
	HEALTH INSURANCE	WATER FUND	1076.5
	HEALTH INSURANCE	WASTEWATER FUND	1,788.99
HIGHWAY IMPROVEMENT, INC	CRACKSEALING	GENERAL FUND	30,612.30
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	143.33
KIBBLE EQUIPMENT	PARTS - PARKS R&M	GENERAL FUND	529.58
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	CAMPGROUND PORT. REST.	GENERAL FUND	266
MIDAMERICAN ENERGY COMPANY	50370-53010	GENERAL FUND	58.83
	50370-53010	WATER FUND	4.5
	50370-53010	WASTEWATER FUND	4.5
NORTH CENTRAL INT'L, INC	REPAIR AND MAINT.	GENERAL FUND	787.08
	R&M REFUND	GENERAL FUND	393.54
	REPAIR AND MAINT.	WATER FUND	787.08
	R&M REFUND	WATER FUND	-1,180.62
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	10,107.26
RMS DRAINAGE & EXCAVATION	GARFIELD PAY APP #2	GENERAL FUND	80,711.44
SD MUNICIPAL LEAGUE	SD MUNI CONFERENCE - TOM	GENERAL FUND	100
	SD MUNI CONFERENCE - DEAN	GENERAL FUND	50
	SD MUNI CONFERENCE - DEAN	GENERAL FUND	50
	SD MUNI CONFERENCE - JUSTI	GENERAL FUND	100
	SD MUNI CONFERENCE - CLAIR	GENERAL FUND	100
	SD MUNI CONFERENCE - BEN	GENERAL FUND	100
SD PUBLIC HEALTH LABORATORY	WWTF TESTING FEES	WASTEWATER FUND	1,247.00
SD STATE TREASURER, DEPT OF REVENUE	LOTTERY 8.01 - 8.15.18	LIQUOR FUND	1,145.42
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	197.66
	ROTH RETIREMENT	WATER FUND	48.67
	ROTH RETIREMENT	WASTEWATER FUND	48.67
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3950.93
	RETIREMENT	WATER FUND	784.96
	RETIREMENT	WASTEWATER FUND	1334.17
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	254.87
STRAWBALE WINERY	WINE	LIQUOR FUND	528
TYLER TECHNOLOGIES	APPLIC MAINT. 10.01.18-9.3	GENERAL FUND	5,303.89
	APPLIC MAINT. 10.01.18-9.3	WATER FUND	2,651.95
	APPLIC MAINT. 10.01.18-9.3	WASTEWATER FUND	2,651.94

XCEL ENERGY	UTILITIES	GENERAL FUND	2614.71
	51-6948741-0	WATER FUND	565.51
	51-5468558-8	WASTEWATER FUND	2,206.16
XEROX FINANCIAL SERVICES	AUG LIB COPIER LEASE	GENERAL FUND	64
**PAYROLL EXPENSES	8/01/2018 - 8/31/2018	GENERAL FUND	53,617.65
		WATER FUND	6,541.54
		WASTEWATER FUND	11,118.26

ADMINISTRATOR/FINANCE OFFICER REPORT

- A. Personnel – Performance Evaluations – Update:** Administrator Weiland has conducted two performance appraisals of city employees. Building Inspector/Code Enforcement Officer Ben Gruis was reviewed. Administration is recommending a 2% performance increase effective to his anniversary date of 7/26 (current \$20.32 per hour to \$20.72). Public Works Director Clarence Fjellanger is recommended a 3% increase effective to his anniversary date of 7/24. (current \$68,194.88 to \$70,240.73). Both reviews and respective increases were based on the results of the analysis of job performance standards.
- B. Hwy 115 Project - Update:** The DOT reacted to the City’s request to push for the Hwy 115 bridge and 3rd Street to open by placing pressure on the contractor. The last two weeks have seen major progress on the area south of third street and the bridge. The City received an email that the bridge was to be open on Monday, September 6th. The latest word from the DOT is that the bridge will most likely be opened by Wednesday, September 8th. This will be a big relief because this essentially eliminates detour on Centennial and Garfield Avenue.

The subcontractor, H&W, has begun the installation of the City’s utilities. They are moving efficiently to complete this work in the short window of time the contractor has provided. The area east on 4th Street has been excavated past Sunset Avenue. City Engineer and Public Works will keep a close eye on this area to assure that the contractor installs curb and gutter, approaches and sidewalk to the design and property owners wishes.

Executive Session – Economic Development – SDCL 1-25-2

Schmidt motioned to enter Executive Session at 8:25 PM, seconded by Mier. Motion carried.
Mier Motioned to exit Executive Session at 8:56 PM, seconded by Borchert. Motion carried.

Haak motioned, the city council agrees to not annex the property associated with Project 2028-1 for a period of ten years, seconded by Mier. Motion carried.

Adjourn

Berg motioned to adjourn at 8:59PM, seconded by Mier. Motion carried.