

DELL RAPIDS CITY COUNCIL MINUTES

Monday, August 20th, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, James Borchert, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier, Chad Ronshaugen, and Barry Berg.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

Marlana Wenzel – Quest Church
Brittany Moeller – DR Library
Ben Temple – 330 W 10th St. #5
Norene Frederickson – Senior Citizen Center
Calvin Bloemendaal – DR Chamber of Commerce
Lisa Wilber – Haven
Matt Larson – Big Sioux Media

Pledge of Allegiance was recited.

Approval of Agenda: Haak motioned to approve the agenda, seconded by Mier. Motion carried.

Approval of Minutes August 6th, 2018 Regular Session: Crisp motioned to approve, seconded by Schmidt. Motion carried.

Visitors to be Heard:

None

Outdoor Even Permit

Revive Fitness 5k/10k Run Walk – August 25th – City Park- Haak motioned to approve (waive the fee) seconded by Mier. Motion carried.

2019 Budget – Outside Agency Budget Requests

- 1.) Noreen Frederickson– DR Senior Center - \$5,000
- 2.) Lisa Wilber – Haven - \$8,500
- 3.) Calvin Bloemendall – DR Chamber of Commerce - \$35,000
- 4.) Brittany Moeller – DR Public Library – Increase SR Supplies by \$2,000

OLD BUSINESS

Ordinance No. 855 – Rezone the Property of Tract F of Wylands Addition to the City of Dell Rapids from NRC: Natural Resource Conservation District to R-1: Single Family Residential District – Second Reading and Adoption

Motion by Mier to approve and adopt Ordinance No. 855, seconded by Haak.

Roll Call: Schmidt – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye, Berg – Aye.

Motion carried.

NEW BUSINESS

Ordinance No. 856: Truck Route Ordinance Amendment – Creating Primary and Secondary Truck Route – First Reading

Schmidt motioned to approved, seconded by Crisp. Motion carried 7-1

Personnel Manual Amendment – Trading Holidays, Veterans Day for Native American Day

Haak motioned to approve, seconded by Crisp. Motion carried.

Finance Office – Accounting Policy Amendment

Borchert motioned to approve, seconded by Geraets. Motion carried.

Claims Payable

Schmidt motioned to approve claims payable, seconded by Haak. Motion carried.

<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>FUND</u>	<u>AMOUNT</u>
A&B BUSINESS SOULTIONS	JULY BILL	GENERAL FUND	88.37
ARGUS LEADER	JULY PUBLICATION	GENERAL FUND	462.56
	JULY PUBLICATION	LIQUOR FUND	21.70
	JULY PUBLICATION	WATER FUND	31.70
	JULY PUBLICATION	WASTEWATER FUND	31.70
AVERA OCCUPATIONAL MEDICINE - MI	REMOTE DRUG TEST	GENERAL FUND	93.63
	REMOTE DRUG TEST	WATER FUND	93.62
AVERA OCCUPATIONAL MEDICINE - SF	DRUG SCREEN	GENERAL FUND	26.25
AMERICAN ENGINEERING	WWTF	WASTEWATER FUND	32.00
PRUNTY	10" WATER MAIN REPAIR	WATER FUND	4,284.00
WILDPRAIRIE WINERY	WINE	LIQUOR FUND	146.00
WITH THE WIND	WINE	LIQUOR FUND	358.00
BIERSCHBACH EQUIPMENT & SUPPLY	MARKING FLAGS	GENERAL FUND	238.00
BORNS GROUP	IT - FORMS UPDATE	GENERAL FUND	140.00
CITY OF SIOUX FALLS HEALTH DEPARTMENT	JULY POOL TESTING	GENERAL FUND	176.00
CONCRETE MATERIALS	CONCRETE MATERIALS	GENERAL FUND	18.00
	STREET R&M	GENERAL FUND	1,574.10
CORE & MAIN	STREET R&M	GENERAL FUND	2,010.30
DAKOTA SUPPLY GROUP	WATER LEAK 10TH ST	WATER FUND	1,649.45
	CREDIT MEMO	WATER FUND	(387.05)
	HYD. WRENCH & PROBE	WATER FUND	71.32
DELL RAPIDS ACE	STREET R&M	GENERAL FUND	39.16
	WATER R&M	WATER FUND	25.96
	WWTF SUPPLIES	WASTEWATER FUND	2.79
	SEWER R&M	WASTEWATER FUND	19.93
DELL RAPIDS COOP GRAIN	LAWN CHEMICAL	GENERAL FUND	207.63
DELL RAPIDS LAW FIRM	AUGUST RETAINER	GENERAL FUND	1,800.00
DELL RAPIDS LUMBER COMPANY	MISC PARK R&M	GENERAL FUND	257.89

	POST HOLE AUGER	WASTEWATER FUND	33.00
DELL RAPIDS SENIOR CITIZEN CENTER	2018 STIPEND	GENERAL FUND	3,500.00
DELLS ELECTRIC, INC	SHOP REPAIR	GENERAL FUND	142.08
DELLS MATERIALS	WALL MIX/LIGHT CONCRETE	WASTEWATER FUND	97.50
DELLS PLUMBING	CH SINK	GENERAL FUND	597.90
DIRECT AUTOMATION	IT CONTRACT	GENERAL FUND	1,124.90
DUST-TEX SERVICES, INC	JULY RUG RENTAL	GENERAL FUND	130.02
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	5,949.67
	FEDERAL WITHHOLDING	WATER FUND	931.41
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,562.30
ENTRINGER BACKHOE & TRENCHING, LLC	REPLACE CULVERT BY DAM	GENERAL FUND	816.32
FIGEN TREE SERVICE LLC	TAKE DOWN LOCUS TREE ETC	GENERAL FUND	700.00
FIT LAWN & LANDSCAPE & TREE SERVICE LL	703 E 5TH ST. MOW AND TRIM	GENERAL FUND	90.00
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	234.82
GRAINGER	WWTF STIRRER MAGNETIC...	WASTEWATER FUND	413.94
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
HACH	WWTF SUPPLIES	WASTEWATER FUND	198.62
HAWKINS, INC	POOL CHEMICAL 55LB HYPOCHL	GENERAL FUND	1,779.56
ICAP, INC	JULY EXP/SEPT MGMT FEE	GENERAL FUND	5,699.93
INGRAM LIBRARY SERVICES	BOOK	GENERAL FUND	56.07
KIDS REFERENCE COMPANY, INC	2 BOOKS	GENERAL FUND	94.93
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	RENTAL	GENERAL FUND	399.00
LG EVERIST, INC	STREET R&M	GENERAL FUND	189.63
LINWELD, INC	RENTAL	GENERAL FUND	28.83
	RENTAL	WASTEWATER FUND	28.83
MCLEOD'S PRINTING & OFFICE SUPPLY	1,000 LASER CHECKS	GENERAL FUND	199.90
MID-AMERICAN RESEARCH CHEMICAL	SEWER DEGREASER	WASTEWATER FUND	5,627.92
PENWORTHY	BOOKS	GENERAL FUND	985.59
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	9,648.41
ROEMEN'S AUTOMOTIVE	TWO WHEEL ALIGN	GENERAL FUND	31.48
	TWO WHEEL ALIGN	WASTEWATER FUND	31.47
SD PUBLIC ASSURANCE ALLIANCE	2018/2019 INSURANCE	GENERAL FUND	34,619.32
	2018/2019 INSURANCE	LIQUOR FUND	599.83
	2018/2019 INSURANCE	WATER FUND	4,817.45
	2018/2019 INSURANCE	WASTEWATER FUND	3,467.35
SD STATE TREASURER, DEPT OF REVENUE	JULY REC TAX	GENERAL FUND	826.18
	7.16.18 - 7.31.18 LOTTERY	LIQUOR FUND	531.13
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	198.08
	ROTH RETIREMENT	WATER FUND	48.17
	ROTH RETIREMENT	WASTEWATER FUND	48.75
SIOUX FALLS AREA HUMANE SOCIETY	JULY CONTRACT	GENERAL FUND	491.80
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	386.74
VERIZON WIRELESS	JULY 09-AUG 08 VZ BILL	GENERAL FUND	93.94

	JULY 09-AUG 08 VZ BILL	WATER FUND	28.01
	JULY 09-AUG 08 VZ BILL	WASTEWATER FUND	28.01
VIRG'S SERVICE	PARK R&M	GENERAL FUND	69.49
XCEL ENERGY	51-7003010-5	GENERAL FUND	5,250.07

ADMINISTRATOR/FINANCE OFFICER REPORT

A. Hwy 115 Project - Update: The DOT is stating that they anticipate the Hwy 115 project is around one month behind schedule. There was anticipation when the project started that the project may be completed by the end of September. It is now looking like the project won't be complete until the end of October. The substantial completion date for the project is November 2nd. The DOT has informed the City that the 4th Street intersection be closed for the tear up of that intersection on Thursday, August 23rd. This intersection will be torn up for the next several weeks. This closure will be in coordination with H&W for the installation of the City's utilities and the work that will occur up to Sunset Avenue on 4th Street.

The main question of the community is the opening of the north Hwy 115 bridge. The original timeline was for the bridge to be opened by mid-August. The DOT is now stating that the bridge will not be open until mid to late September. Administration expressed frustration with this news as the City allowed for the closure of the bridge in December of 2017 with the notion that the bridge would be completed and opened earlier than the November 2nd completion date. The contractor has been switching crews between the Rocky Run bridge and the Hwy bridge. Administration expressed the City position that the Hwy 115 bridge become the priority. The City has seen a fairly substantial dip in sales tax revenue in the month of July. It is Administration's opinion that this can be attributed to the Hwy 115 project. The more difficult it is to access Dell Rapids the less likely the trade area customers are to access the Dell Rapids retailers. The point has been made to the DOT and contractor that the sooner the bridge opens up to traffic the better.

B. Campground Project - Update: The Campground and Comfort Station project is still planned for completion in 2018. The contractor for the comfort station is planning to dig the hole and install footings the week of the August 20th. They have expressed concern on meeting the October 15th deadline for final completion of the facility. Administration has acknowledged their concern and has expressed a willingness to work with them as long as the project is completed prior to Christmas. They plan to have the building completely enclosed prior to cold weather. The City is working with Prunty construction for the installation of the water main and still plans to work with Jack Entringer for the installation of the sewer. The City is working with both contractors' schedules and both have expressed their willingness to start in the next few weeks prior to September. Administration has also communicated with Dells Electric for the installation of the electrical work.

C. Mayor Executive Order to Approve Outdoor Event Permit: St. Mary's submitted their application to host a picnic in the park on August 19th following the August 6th Council

Meeting. Mayor Earley reviewed the application and made an executive decision to sign the permit and allow for the picnic to take place without the vote of the body of the Council. Administration is informing the Council of this executive decision by Mayor Earley.

- D. ISO Rating – Building Code Effectiveness Grading Scale:** ISO is an organization that most people are familiar with because of their Fire Rating system. Many insurance companies utilize ISO ratings when setting insurance premiums within a community. ISO also has a Building Code Effectiveness Grading Schedule. The last time the City of Dell Rapids was analyzed for this scale was in the year 2000, prior to the adoption of the City utilizing the ICC building codes. The City currently has a grade of Class 99, which is the lowest grade on the ISO scale. It would be a wise decision for the City to invite ISO to perform an analysis of our current building inspection service and provide us with a new grade between 1 and 10.

During discussions with ISO representative, Administration informed ISO that the City is currently on the 2006 ICC Building Code. The representative replied that several factors play into the City's grading by ISO but the most recent code year scores the highest on their rating scale. With this information, Administration wanted to pose to the Council the prospect of upgrading the City's building code to the most recent ICC 2018 code. The building code is updated every two years. Several of the communities in Minnehaha County have upgraded to the most recent code. The City of Sioux Falls has adopted the most recent code with amendments. Administration would suggest if the Council was interested in adopting the new code that the City adopt with the City of Sioux Falls amendments.

Administration is not pushing and/or advocating for the adoption of the most recent code. This is only meant to serve as a discussion among the Council to see if there is an interest in pursuing the adoption of the 2018 building code. This discussion is in light of the ISO rating inspection that could potentially save residents on home owners insurance premiums.

E. Upcoming Meetings/Important Dates:

a. 2019 Budget Special Meeting – Tuesday, August 21, 2018 – 7:30 PM:

Administrator Weiland is requesting the Council place Tuesday, August 21st on calendars for the Special Budget Meeting. The Council will provide feedback for changes to be incorporated into the First Reading of the Ordinance at the 1st meeting in September. This is an important meeting for the Council attend and will last for a few hours.

b. SDML Conference – October 3-5 – Pierre: South Dakota Municipal League Conference in Pierre on October 3 – 5th. Please review the conference agenda and let Finance Officer Baartman know if you would like to attend. This conference serves as an excellent opportunity to meet other municipal officials from around the State.

- c. **Labor Day – Tuesday, September 4th Council Meeting:** Due to Labor Day falling on Monday, September 3rd. The Council Meeting will be moved to Tuesday, September 4th at 7:30 PM.

Adjourn

Haak motioned to adjourn at 9:09PM, seconded by Mier. Motion carried.