

## **DELL RAPIDS CITY COUNCIL MINUTES**

Monday, July 16<sup>th</sup>, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: James Borchert, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier, and Barry Berg.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Bill Schmidt (arrived at 7:55 p.m.) and Chad Ronshaugen

Community Members Present:

Trent Bruce – DGR

Tammy Chamley – Dells City Journal

Deputy Phillip Ryan – MCSO

Doug Ehrmantraut – Norby's

**Pledge of Allegiance was recited.**

**Approval of Agenda:** Mier motioned to approve the agenda, seconded by Haak. Motion carried.

**Approval of Minutes July 2<sup>nd</sup>, 2018 Regular Session; July 9<sup>th</sup>, 2018 – Special Session:** Haak motioned to approve the July 2<sup>nd</sup> minutes changing the motion by Bert to Berg to approve the GFP grant, seconded by Geraets. Motion carried. Borchert motioned to approve the July 9<sup>th</sup> minutes, seconded by Mier, motion carried.

**Visitors to be Heard:**

Deputy Ryan addressed the Council. He noted the deputies have been spending extra time on 10<sup>th</sup> Street – to slow people down going around the new curves.

**Public Hearing – Resolution 2018-09: Vacating the Alley in Block Fifty-Five (55) of Dell Rapids**

Geraets motion to approve, seconded by Mier. Roll Call: Borchert – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye, Berg – Aye. Motion carried.

**Public Hearing – Temporary One Day Special Liquor License for Special Event Bean Bag Tournaments – July 21<sup>st</sup> and August 11<sup>th</sup> – City Public Parking Lot - Lots 4 & 5 and E 10' of Lot 6 in Block 25 and Lots 27 through 32 in Block 25 and Alleyway from East End of Building to Wells Fargo, Dell Rapids City Original– Norby's**

Crisp motioned to approve, seconded by Haak. Motion carried.

**Outdoor Even Permits**

**Norby's Bean Bag Tournament and Dell Rapids Pink Ladies Bean Bag Tournament – City Parking Lot – July 21<sup>st</sup> and August 11<sup>th</sup>, respectively.**

Borchert motioned to approve (waiving fee for Pink Ladies) seconded by Crisp. Motion carried.

**Plat of Tract F Wylands Addition an Addition the City of Dell Rapids**

Crisp motioned to approve, seconded by Haak. Roll Call: Borchert – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye, Berg – Aye. Motion carried.

**OLD BUSINESS**

**WWTF SBR Facility**

**WWTF SBR Facility Change Order #3 - \$19,468.22**

Haak motioned to approve, Seconded by Mier. Motion carried.

**WWTF SBR Facility Pay Request #16 \$30,042.47 – KHC Construction**

Mier motioned to approve, Seconded by Geraets. Motion carried.

**WWTF Certificate of Substantial Completion**

Haak motioned to approve, seconded by Bert. Motion carried.

**NEW BUSINESS**

**Street Repair Surfacing – Consider Double H Paving Proposal Based on Competitive Bid Under SDCL 5-18A-22 (3)**

Contractor has asked this be tabled. Haak motioned to table, seconded by Borchert. Motion carried.

**Claims Payable**

Crisp motioned to approve claims payable, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
ARGUS LEADER	JUNE PUBLICATIONS	GENERAL FUND	658.2
BADGER METER INC	3RD QTR GATEWAY	WATER FUND	108
BIERSCHBACH EQUIPMENT & SUPPLY	BLUE PAINT/STRAW BLANKET	WATER FUND	254.8
BORNS GROUP	JUNE BILLING	WATER FUND	421.03
	JUNE BILLING	WASTEWATER FUND	421.03
BUNKERS OIL CO	FUEL AND OIL	GENERAL FUND	2,779.80
	FUEL	WASTEWATER FUND	798.7
CENGAGE LEARNING, INC	BOOK	GENERAL FUND	29.68
CITY OF DELL RAPIDS	JUNE WATER USAGE	GENERAL FUND	832.26
CITY OF SIOUX FALLS LANDFILL	APPLIANCES	GENERAL FUND	92.48
CONCRETE MATERIALS	STREET R&M - ASPHALT	GENERAL FUND	1941.92
COUNTY FAIR FOODS, INC	POOL	GENERAL FUND	71.63
DAKOTA PUMP & CONTROL CO, INC	NEW PRESSURE TRANSDUCER	WASTEWATER FUND	2,188.78
DAKOTA SUPPLY GROUP	PENTAGON WRENCH/ BALL VAL	WATER FUND	77.05
	VALV CHECK DBL BFP W/BV 1	WATER FUND	215.16
	VALV CHECK DBL BFP W/BV 1	WASTEWATER FUND	215.15
DELL RAPIDS ACE	MISCELLANEOUS	GENERAL FUND	90.96
	SEWER PADLOCK	WASTEWATER FUND	23.99
	FILTER WW	WASTEWATER FUND	32.99
DELL RAPIDS COOP GRAIN	LAWN CHEMICAL	GENERAL FUND	612.86
DELL RAPIDS LAW FIRM	JULY RETAINER	GENERAL FUND	1800

DELL RAPIDS LUMBER COMPANY	MISCELLANEOUS	GENERAL FUND	322.59
	MISCELLANEOUS	WATER FUND	184.92
DELL RAPIDS SOCIETY FOR HISTORIC PRESE	2018 STIPEND	GENERAL FUND	2,000.00
DELLS ELECTRIC, INC	MARKING PAINT	GENERAL FUND	87.88
DELLS FARM & TIRE	TIRE REPAIR - PARK	GENERAL FUND	120
DELLS MATERIALS	WATER MAIN BREAK R&M	WATER FUND	400
DELLS PLUMBING	REPLACE FLUSH VALVE -MENS	GENERAL FUND	302.87
DUST-TEX SERVICES, INC	CH JUNE RUG RENTAL SERVICE	GENERAL FUND	38.16
	LIB SERVICES	GENERAL FUND	48.52
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	6,011.96
	FEDERAL WITHHOLDING	WATER FUND	1296.98
	FEDERAL WITHHOLDING	WASTEWATER FUND	1360.09
FIGEN TREE SERVICE LLC	CUT BACK 2 TREES/CHIP/HAUL	GENERAL FUND	175
GARBAGE N MORE	JUNE + EXTRA	GENERAL FUND	395
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	217.39
GOLDEN WEST TELECOMMUNICATIONS	JUNE TELE BILL	GENERAL FUND	487.99
	JUNE TELE BILL	LIQUOR FUND	45.23
	JUNE TELE BILL	WATER FUND	170.58
	JUNE TELE BILL	WASTEWATER FUND	421.2
GOVERNMENT FINANCE OFFICERS ASSOCIATIO	MEMBERSHIP 8/1/18-7/31/19	GENERAL FUND	160
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640
HACH	WWTF LAB SUPPLIES	WASTEWATER FUND	11,821.62
DELLS CITY JOURNAL	DELLS CITY JOURNAL: SUBSCRIP.	GENERAL FUND	38
LYLE SIGNS INC	STREET SIGNS	GENERAL FUND	474.51
MOHR, JACEY	DEPOSIT REIMB.	WATER FUND	56.73
SCHAEFER, JENNIFER	DEPOSIT REIMB.	WATER FUND	114.48
WES EISENHAUER PHOTO	WEBSITE PHOTOS	GENERAL FUND	2,800.00
HAWKINS, INC	POOL SUPPLIES	GENERAL FUND	297.63
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	140.98
JOHNSON BROTHERS FAMOUS BRANDS INC	MALT	LIQUOR FUND	14,895.37
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #16	WASTEWATER FUND	30,042.47
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	CAMPGROUND - 2	GENERAL FUND	266
LG EVERIST, INC	STREET R&M	GENERAL FUND	558.82
LINWELD, INC	JUNE RENTAL	GENERAL FUND	55.8
MIDWEST ALARM	JULY PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	JUNE SHOP WATER	GENERAL FUND	13.25
	JUNE WATER: 10,085 @ 1.56	WATER FUND	15,732.60
	JUNE SHOP WATER	WATER FUND	13.25
	WWTF	WASTEWATER FUND	252.75
	JUNE SHOP WATER	WASTEWATER FUND	13.25
NAPA AUTO PARTS	MISCELLANEOUS	GENERAL FUND	137.74
	R&M	WASTEWATER FUND	115.41
NORTHERN STATES SUPPLY, INC.	1 20V 1/2" WRENCH	GENERAL FUND	349.99

PENNING REPAIR	BUS- FIX LIGHT	GENERAL FUND	14.43
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	1,745.15
SAM'S MASTERCARD	MISCELLANEOUS	GENERAL FUND	81.75
SANITATION PRODUCTS, INC	YARD CONTAINER - WWTF	WASTEWATER FUND	595
SD MUNICIPAL LEAGUE	ELECTION SCHOOL	GENERAL FUND	25
	ELECTION SCHOOL	WATER FUND	12.5
	ELECTION SCHOOL	WASTEWATER FUND	12.5
SD STATE TREASURER, DEPT OF REVENUE	REC TAX	GENERAL FUND	1353.86
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195
	ROTH RETIREMENT	WATER FUND	50
	ROTH RETIREMENT	WASTEWATER FUND	50
SIOUX FALLS AREA HUMANE SOCIETY	JUNE SERVICES	GENERAL FUND	488.22
THE LIBRARY STORE	BARCODES - SUPPLIES	GENERAL FUND	106.51
U DRIVE TECHNOLOGY	JUNE TEXT SERVICE	GENERAL FUND	86.92
US BANK	DW	WATER FUND	51,231.26
	CW	WASTEWATER FUND	79,824.22
VARIETY FOODS LLC	POOL CONCESSIONS	GENERAL FUND	797.5
XCEL ENERGY	51-7003010-5	GENERAL FUND	5,842.71
	51-4526479-5	WATER FUND	14

## ADMINISTRATOR/FINANCE OFFICER REPORT

- A. 2<sup>nd</sup> Quarter Finance Officer Report:** Finance Officer Baartman has prepared 2<sup>nd</sup> Quarter Finance Report. FO Baartman will be available for any questions associated with the report.
- B. Garfield Avenue Project - Update:** The contractor has started the Garfield Avenue project. The street was closed on Thursday, July 12<sup>th</sup>. The existing surface has been removed and was then put back in place and rolled in order to allow traffic to continue until the contractor begins paving preparation. This approach by the contractor was a result of the anticipated rains when the project started. The contractor will now begin to remove the street section by section. They will add new material, compact, ad fabric and begin to prep for the asphalt surfacing. This approach is good for protecting the subgrade. The project is anticipated to be conducted and finished in timeframe of the contract by the beginning of September.
- C. Truck Route Ordinance – Update:** With the beginning of the Garfield Avenue, Administration is beginning the drafting of amendments to the Truck Route Ordinance. Based on past discussions of the Council, it is understood that the City plans to develop a primary and secondary truck route. The primary truck route would become Hwy 115 to Quartzite Street to Garfield Avenue to 7<sup>th</sup> Street. This would be the required route for trucks traveling east and west through Dell Rapids. The secondary truck route would be the existing truck route, 3<sup>rd</sup> Street to Orleans to 4<sup>th</sup> to Garfield Ave. Administration is seeking to verify consensus amongst the Council prior to working with Attorney Hammer for development of a truck route ordinance amendment.
- D. Comprehensive Plan -Update:** The Planning Commission is continuing their drafting of the Comprehensive Plan. Chapter 10 is the Future Land Use plan. The map reflects two

tiers of development. 1 through 8 reflects a first tier/most likely to develop in the next 20 years. A through H reflects 2<sup>nd</sup> tier of development that the City should begin to plan for and have ideas of how to develop. This future land use plan far exceeds the previous comprehensive plan as far as distance from the current city limits. Administration felt that more outlook into future development areas was better than less.

**E. Upcoming Meetings/Important Dates:**

- a. **2019 Budget Special Meeting – Tuesday, August 21, 2018:** Administrator Weiland is requesting the Council place Tuesday, August 21<sup>st</sup> on calendars for the Special Budget Meeting.

**Adjourn**

Haak motioned to adjourn at 8:17PM, seconded by Mier. Motion carried.