

DELL RAPIDS CITY COUNCIL MINUTES

Monday, July 2nd, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Bill Schmidt, Gary Haak, Mike Geraets, Mark Crisp, Bob Mier, Chad Ronshaugen, and Barry Berg. Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: James Borchert

Community Members Present:

Trent Bruce – DGR

Tammy Chamley – Dells City Journal

Brandon & Marlana Wenzel – Quest Church

Deputy Phillip Ryan – MCSO

Sandy Peckenpaugh – 304 E 7th St.

Matt Larson – Big Sioux Media

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the agenda, seconded by Haak. Motion carried.

Approval of Minutes June 18th, 2018 Regular Session: Haak motioned to approve, seconded by Geraets. Motion carried.

Visitors to be Heard:

Deputy Ryan addressed the Council.

OLD BUSINESS

WWTF SBR Facility

WWTF Contract Operator/Permit Oversight Agreement

Haak motioned to approve the agreement between the City and Bob Montis at the amount of \$50.00 per hour, seconded by Geraets. Motion carried.

WWTF Remote SCADE Upgrade

Motion by Crisp to approve the upgrade at a cost (to the City) of \$1,665, seconded by Mier. Motion carried.

WWTF Fencing Consideration

No action taken. The Council gave direction to obtain a few more quotes on fencing around the WWTF.

Ordinance No. 854: Animal Ordinance Amendment Pigeons – Second Reading and Adoption

Schmidt motioned to approve the second reading and adoption of Ordinance No. 854, seconded by Haak. Roll Call: Schmidt – Aye, Haak – Aye, Geraets – Aye, Crisp – Nay, Mier – Aye, Ronshaugen – Aye, Berg – Aye. Motion carried.

10th Street Water Tower Painting Project – Mixer Decision

Crisp motioned to approve the installation of the Mixer into the 10th Street water tower with the EJ Chris Contracting painting contract, seconded by Mier. Motion carried.

NEW BUSINESS

Petition to vacate Alley Block 3 of Dell Rapids Original – Set Public Hearing Date – August 6th 7:30 PM Mier motioned to set the date seconded by Ronshaugen. Motion carried.

Resolution 2018-08: DOT Community Access Grant Application Support for 7th Street East Improvement. Haak motioned to support the application of the CAG grant, seconded by Schmidt. Roll Call: Schmidt – Aye, Haak – Aye, Geraets – Aye, Crisp – Aye, Mier – Aye, Ronshaugen – Aye, Berg – Aye. Motion carried.

Game Fish and Parks Recreation Trail Program Grant Award

The City was awarded \$100,000 for the purposed trail to the dam site. Ronshaugen motioned to accept the award and commit the \$108,000 estimated to complete the project, seconded by Bert. Motion carried.

Dell Rapids Transit ICAP Contract/DOT Request

No action taken. Council’s direction was to wait a year to analyze the positives and negatives of an ICAP Contract.

5311/Title IIIB Funding Application and 2019 Annual Budget

Mier motioned to approve, seconded by Crisp. Motion carried.

Claims Payable

Haak motioned to approve claims payable, seconded by Berg. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	MAY BILL + USAGE	GENERAL FUND	638.97
ADVANCED SYSTEMS INC	COPIER + USAGE	GENERAL FUND	323.55
AMERICAN UNDERGROUND SPRINKLER, INC	PARK SPRINKLER REPAIR	GENERAL FUND	135.00
BEAL DISTRIBUTING, INC	MALT	LIQUOR FUND	40,331.50
BIERSCHBACH EQUIPMENT & SUPPLY	FLAGS - SEWER SUPPLIES	WASTEWATER FUND	147.30
CONCRETE MATERIALS	STREET R&M	GENERAL FUND	2,055.36
DAKOTA BEVERAGE CO, INC.	MALT	LIQUOR FUND	30,517.01
DELL RAPIDS ACE	MISC SUPPLIES & R&M	GENERAL FUND	108.74
	WWTF SUPPLIES	WASTEWATER FUND	37.98
DELLS ELECTRIC, INC	PARKS R&M	GENERAL FUND	2,062.07
	LIBRARY - INSTALL PROJECTO	GENERAL FUND	189.08
	SEWER PROF. SERVICES	WASTEWATER FUND	726.91

DELTA DENTAL	PAYROLL DEDUCTION	GENERAL FUND	418.73
	DENTAL INS	WATER FUND	87.40
	DENTAL INS	WASTEWATER FUND	76.47
DEPARTMENT OF ENVIRONMENT & NATURAL RE	FY19 ANNUAL DRINK WATER FE	WATER FUND	500.00
	FY19 ANNUAL DRINK WATER FE	WASTEWATER FUND	500.00
DGR	10TH STREET IMPR.	GENERAL FUND	658.13
	GARFIELD AVE	GENERAL FUND	2,656.35
	QUARTZITE ST WARRANTY INSP	GENERAL FUND	568.00
	CAMPGROUND IMROV	GENERAL FUND	6,418.50
	SIOUX RIVER RED ROCK TRAIL	GENERAL FUND	284.00
	10TH STREET IMPR.	WATER FUND	395.40
	SD HWY 115 UTLITY	WATER FUND	562.17
	CITY WIDE INFRASTRUCTURE	WATER FUND	6,837.63
	10TH STREET IMPR.	WASTEWATER FUND	692.17
	SD HWY 115 UTLITY	WASTEWATER FUND	562.17
	WWTF	WASTEWATER FUND	19,601.89
	CITY WIDE INFRASTRUCTURE	WASTEWATER FUND	7,692.37
DOUBLE H PAVING	STREET R&M	GENERAL FUND	12,016.55
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	6,197.26
	FEDERAL WITHHOLDING	WATER FUND	1,138.58
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,138.62
FIEGEN TREE SERVICE LLC	REMOVE DANG. TREES	GENERAL FUND	475.00
FIRST BANK CARD	CC	GENERAL FUND	1,766.19
	CC	WATER FUND	36.25
	CC	WASTEWATER FUND	241.75
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	526.43
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	320.00
HACH	FRIG 115V, 24-1L POLY	WASTEWATER FUND	13,161.00
ONE TIME VENDOR DYLAN HOFLOCK	REPAIR WINDSHIELED	GENERAL FUND	46.72
MEREDITH BOOKS	BHG: CHRISTMAS FROM THE HE	GENERAL FUND	33.98
PIPE MASTERS	PIPE MASTERS: CLN LIFT ST/	WATER FUND	1,891.25
PIPE MASTERS	PIPE MASTERS: CLN LIFT ST/	WASTEWATER FUND	937.50
HANSON LOGOWEAR INC	CITY SHIRTS	WASTEWATER FUND	85.50
HAWKINS, INC	POOL CHEMICAL	GENERAL FUND	460.18
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	225.98
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	PORT. REST.	GENERAL FUND	1,325.00
LG EVERIST, INC	STREET R&M	GENERAL FUND	376.55
MC&R POOLS	POOL R&M	GENERAL FUND	498.11
	FRAME SKIMMER & POLE - WWT	WASTEWATER FUND	49.74
MICROMARKETING LLC	AUDIO BOOKS	GENERAL FUND	312.45
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	61.91
	UTILITY	WATER FUND	4.50
	UTILITY	WASTEWATER FUND	4.50

NEOPOST USA INC.	QTR 3 POST MACHINE RENTAL	GENERAL FUND	86.08
PFEIFER'S	JD GARDEN TRACTOR/60" DECK	EQUIPMENT REPLACEM	11,385.00
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	9,925.75
REVIER PRESSURE WASHERS INC	5 GALL 431 SOAP	GENERAL FUND	60.00
SD PUBLIC HEALTH LABORATORY	SEWER TESTING	WASTEWATER FUND	106.00
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	50.00
	ROTH RETIREMENT	WASTEWATER FUND	50.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	5,973.48
	RETIREMENT	WATER FUND	1,472.27
	RETIREMENT	WASTEWATER FUND	1,427.59
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	585.76
TRAF-O-TERIA SYSTEM	1,000 PARKING TICKETS	GENERAL FUND	214.00
VARIETY FOODS LLC	POOL CONCESSIONS	GENERAL FUND	260.97
XCEL ENERGY	UTILITY	GENERAL FUND	3,905.86
	UTILITY	WATER FUND	1,094.52
	UTILITY	WASTEWATER FUND	812.48
**PAYROLL EXPENSES	6/01/2018 - 6/30/2018	GENERAL FUND	75,731.08
		WATER FUND	12,268.73
		WASTEWATER FUND	11,896.53

ADMINISTRATOR/FINANCE OFFICER REPORT

- A. Sioux Falls Regional Legislative Committee – Update:** Administrator Weiland attended the first meeting of the group of regional cities brought together by the City of Sioux Falls to discuss legislative priorities. The group is hosted by the City of Sioux Falls and this is the second year of the group meetings. The Cities of Hartford, Brandon, Harrisburg, Dell Rapids, Sioux Falls and Minnehaha County are participating in the group. The purpose is to identify current or future issues that should be addressed at the legislative level. The group will identify these priorities in the form of a Resolution adopted by each community. The group then holds meetings with the local legislators to emphasize these priorities. It is great that the City of Sioux Falls organizes this group and the members of this group take the time to have these discussions. Mayor Earley is also a member of the group.
- B. Sump Pump Concerns:** With the very heavy rains over the past few weeks the City has seen a dramatic increase in the pumping rates to our new Waste Water Treatment facility. The normal daily pumping from the main lift station is approximately 220,000 gallons daily in the summer months. This spiked to nearly 700,000 gallons following the 5-inch rains the third week of June. Much of this increase is due to typical inflow and infiltration (I&I) suspects such as cracks in the sewer lines or holes in manholes. However, these typical I&I suspects tend to provide an initial spike in quantities into the treatment system. Sustained high quantities are usually the result of sump pumps feeding into the system. According to City Ordinance, depositing sump pumps into the sewer system is illegal. Administration provided a notice in the most recent water billing,

however a more robust approach to finding and correcting sump pump violators may be necessary. The major reason this will become more necessary now than in the past is because we no longer have lagoon system to treat large quantities of water. The City will now pay the energy costs associated with treating every gallon of water. Therefore, any effort that is made to remove sump pumps from the sewer system will save the City and payers money. Administration is exploring options for pursuing the enforcement of this issue and will bring options to the Council at a future meeting.

C. Upcoming Meetings/Important Dates:

- a. Capital Improvement Plan – July 9th – 7:30 PM:** The Council has decided to schedule a special Capital Improvement Plan meeting for July 9th at 7:30 PM. Administrator Weiland will provide the Council with the CIP packet at the July 2nd Council Meeting. It is requested that the Council take the week between July 2nd and is pulling project information together and working with DGR to gather estimated costs. If the Council has a specific project they would like considered for the discussion and ranking of the projects, please speak with Administrator Weiland in the next few weeks. In order to add specific projects, it would be good to have some base level information. Therefore, bringing these projects forward sooner provides more time to gather this information. Again, this is an important meeting for the Council to discuss priorities for future projects, and future spending. Future budgets are based off these Council priorities.
- b. 2019 Budget Special Meeting – Tuesday, August 21, 2018:** Administrator Weiland is requesting the Council place Tuesday, August 21st on calendars for the Special Budget Meeting. Over the past few years the Council has held a special meeting to go over the Administrator's recommended budget. This is generally a meeting that last a few hours and serves as the opportunity to discuss specific budget issues going into the adoption of the budget in September. This is an important meeting for the Council attend.

Executive Session: SDCL 1-25-2; Personnel and Pending Litigation

Schmidt motioned to enter executive session at 8:57 PM, seconded by Mier. Motion carried.
Mier motioned to exit executive session at 9:32 PM, seconded by Schmidt. Motion carried.
No action taken as a result of Executive Session

Adjourn

Haak motioned to adjourn at 9:33PM, seconded by Berg. Motion carried.