

## **DELL RAPIDS CITY COUNCIL MINUTES**

Monday April 16<sup>th</sup>, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

- 1.) Riley Rinehart - DGR

**Pledge of Allegiance was recited.**

**Approval of Agenda:** Haak motioned to approve the Agenda, seconded by Mier. Motion carried.

**Approval of Minutes: April 2<sup>nd</sup>, 2018 – Regular Session**

Geraets requested to amend the minutes and add the year, 2018, to the Mayoral Proclamation – Declaring Arbor Day April 27<sup>th</sup>, 2018 seconded by Haak. Motion carried.

**Visitors to be Heard:**

None

**Outdoor Event Permits**

**Worship Under the Stars – May 9<sup>th</sup> – City Park Amphitheater – Connections Group**

Borchert motioned to approve and waive the fee, seconded by Mier. Motion carried.

**Memorial Day Parade and Park Service – May 28<sup>th</sup> – American Legion Post #65**

Crisp motioned to approve and waive the fee, seconded by Haak. Motion carried.

**Public Hearing – Retail On-Off Sale Malt Beverage Transfer – Sirwick Inc., DBA Pizza Ranch**

Schmidt motioned to approve, seconded by Mier. Motion carried.

**Old Business**

**WWTF SBR Project – Pay Request #13 \$109,613.74 – KHC Construction.**

Mier motioned to approve pay request #13, seconded by Geraets. Motion carried.

**Notice of Public Hearing to Consider Adoption of Assessment Roll for 10<sup>th</sup> Street Project – Iowa Avenue to Rebekah Avenue – May 7<sup>th</sup>, 7:30 PM**

Crip motioned to table the Notice to the May 7<sup>th</sup> meeting to be sure the balances due are accurate, seconded by Haak. Motion carried.

**New Business**

**Preliminary Plan Request – Spruce Glean Addition**

Crisp motioned to approve, seconded by Geraets. Motion carried.

**Resolution No. 2018-05: Adopt Minnehaha County Pre-Disaster Mitigation Plan Update**

Motion by Mier to approve Resolution No. 2018-05, seconded by Geraets. Roll Call: Berg – Aye, Sterud – Aye, Mier – Aye, Crisp – Aye, Geraets – Aye, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion Carried.

City of Dell Rapids, South Dakota  
Resolution No. 2018-05

A resolution of the Dell Rapids City Council Declaring Support for the Adoption of the Lincoln County – Minnehaha County Pre-Disaster Hazard Mitigation Plan 2017 Update.

WHEREAS, the Dell Rapids City Council supports the contents of the Lincoln County – Minnehaha County Pre-Disaster Hazard Mitigation Plan 2017 Update; and

WHEREAS, the Lincoln County – Minnehaha County Pre-Disaster Hazard Mitigation Plan 2017 Update will be utilized as a guide for planning related to FEMA Hazard Mitigation and other purposes as deemed appropriate by the Dell Rapids City Council.

NOW THEREFORE BE IT RESOLVED, that the City Council of Dell Rapids hereby adopts, supports and will facilitate the Lincoln County – Minnehaha County Pre-Disaster Hazard Mitigation Plan 2017 Update implementation.

Adopted this 16<sup>th</sup> day of April 2018

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_  
Thomas J. Earley, Mayor

ATTEST:

By \_\_\_\_\_  
Claire Baartman, Finance Officer

**Mayoral Proclamation – American Legion Poppy Day, May 25<sup>th</sup>, 2018**

Mayor Earley read allowed the Proclamation declaring May 25<sup>th</sup> as Poppy Day in Dell Rapids.

**Claims Payable**

Crisp motioned to approve the bills, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	APRIL BILL	GENERAL FUND	88.37
ANDERSON, GREG	REIMB. FOR EXAM	WATER FUND	5
	REIMB. FOR EXAM	WASTEWATER FUND	5

ARGUS LEADER	ADS	GENERAL FUND	262.5
	ADS	WASTEWATER FUND	1056.9
AVERA QUEEN OF PEACE HEALTH SERVICES	REMOTE ALCOHOL TEST	GENERAL FUND	30
BADGER METER INC	2ND QTR 2018 GATEWAY	WATER FUND	108
BORNS GROUP	MARCH BILLING	WATER FUND	418.43
	MARCH BILLING	WASTEWATER FUND	418.44
CASK & CORK	WINE	LIQUOR FUND	50.9
CITY OF SIOUX FALLS HEALTH DEPARTMENT	WATER TESTING	WATER FUND	174
CORE & MAIN	SUPPLIES	WATER FUND	734.4
	SUPPLIES	WASTEWATER FUND	54.6
CREATIVE PRODUCT SOURCE INC	SUMMER READING PRIZES	GENERAL FUND	450.1
DAKOTA SUPPLY GROUP	SS REPAIR SLEEVE	WATER FUND	510.19
DAUBY'S SPORTS CENTER	BACKSTOP PADDING	GENERAL FUND	703.72
DELL RAPIDS ACE	MISCELLANEOUS	GENERAL FUND	55.7
DELL RAPIDS LAW FIRM	APRIL RETAINER	GENERAL FUND	1800
DELL RAPIDS LUMBER COMPANY	MISCELLANEOUS	GENERAL FUND	125.48
DELLS FARM & TIRE	TIRE - PARK	GENERAL FUND	127
DEMCO, INC	SR SUPPLIES	GENERAL FUND	703.01
DIAMOND LAKE BOOK CO	BOOKS	GENERAL FUND	138.22
DIRECT AUTOMATION	PROF. SERVICES	GENERAL FUND	1307.86
	PROF. SERVICES	WATER FUND	98.03
	PROF. SERVICES	WASTEWATER FUND	98.02
DUST-TEX SERVICES, INC	CH RUG SERVICE	GENERAL FUND	38.16
	LIB RUG SERVICE	GENERAL FUND	48.52
ED'S PRODUCE	GLOVES	GENERAL FUND	14.5
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,123.82
	FEDERAL WITHHOLDING	WATER FUND	1448.57
	FEDERAL WITHHOLDING	WASTEWATER FUND	1209.97
ENTRINGER BACKHOE & TRENCHING, LLC	WATER BREAK PROF. FEES	WATER FUND	1117.34
FJELLANGER, CLARENCE	REIMB. FOR EXAM	WATER FUND	5
	REIMB. FOR EXAM	WASTEWATER FUND	5
GARBAGE N MORE	APRIL BILL	GENERAL FUND	75
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	440
GOLDEN WEST TELECOMMUNICATIONS	MARCH SERVICES	GENERAL FUND	368.47
	MARCH SERVICES	LIQUOR FUND	45.29
	MARCH SERVICES	WATER FUND	168.35
	MARCH SERVICES	WASTEWATER FUND	304.22
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5581.5
	HEALTH INSURANCE	WATER FUND	1,999.78
	HEALTH INSURANCE	WASTEWATER FUND	1,681.22
ICAP, INC	MARCH BUS ACTL/ APRIL MGMT	GENERAL FUND	5,524.26
INGRAM LIBRARY SERVICES	BOOK	GENERAL FUND	139.07

JOHNSON BROTHERS FAMOUS BRANDS INC	LIQUOR	LIQUOR FUND	14,101.82
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #13	WASTEWATER FUND	109,613.74
KIBBLE EQUIPMENT	PARK R&M	GENERAL FUND	1,210.01
LG EVERIST, INC	STREET	GENERAL FUND	1466.46
LINWELD, INC	MARCH RENTAL	GENERAL FUND	52.08
MICROMARKETING LLC	AUDIO BOOKS	GENERAL FUND	272.45
MIDWEST ALARM	MAY PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	MARCH SHOP WATER	GENERAL FUND	12.17
	MAR WATER: 7,566@1.56	WATER FUND	11,802.96
	MARCH SHOP WATER	WATER FUND	12.17
	WWTF WATER USAGE	WASTEWATER FUND	30
	MARCH SHOP WATER	WASTEWATER FUND	12.16
MINNEHAHA COUNTY SHERIFF	2ND QTR POLICE SERVICE	GENERAL FUND	65,387.82
NAPA AUTO PARTS	MISCELLANEOUS	GENERAL FUND	147.47
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	200
NORTHWEST	NORTHWEST: CONCRETE CUTTING	GENERAL FUND	3,163.27
OVERDRIVE	2018 SUBSCRIPTION	GENERAL FUND	1,500.00
PENWORTHY	BOOKS	GENERAL FUND	656.16
POSTMASTER	2018 PO BOX RENTAL	GENERAL FUND	48
	2018 PO BOX RENTAL	WATER FUND	48
	2018 PO BOX RENTAL	WASTEWATER FUND	48
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	8,752.44
SAM'S MASTERCARD	MISCELLANEOUS	GENERAL FUND	306.54
SD HUMAN RESOURCE ASSOCIATION	JW HR SCHOOL	GENERAL FUND	50
SD ONE CALL	2018 1ST QTR FEES	WATER FUND	66.08
SD STATE TREASURER, DEPT OF REVENUE	TOURISM TAX	GENERAL FUND	40.26
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195
	ROTH RETIREMENT	WATER FUND	52.14
	ROTH RETIREMENT	WASTEWATER FUND	47.86
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	107.75
THE LIBRARY STORE	RUBBER TAK BOARD	GENERAL FUND	277.1
TYLER TECHNOLOGIES	FORMS OVERLAY/TOP SERVER	GENERAL FUND	2,668.76
	FORMS OVERLAY/TOP SERVER	WATER FUND	1,334.38
	FORMS OVERLAY/TOP SERVER	WASTEWATER FUND	1,334.36
U DRIVE TECHNOLOGY	MARCH TEXTING SERVICE	GENERAL FUND	85.2
US BANK	DW LOAN PMT	WATER FUND	38,665.64
	CW LOAN PMT	WASTEWATER FUND	79,824.22
WITTE INDUSTRIES LLC	THAWED WATER LINE	WATER FUND	675
XCEL ENERGY	UTILITY	GENERAL FUND	5,901.20
	UTILITY	WATER FUND	118

## ADMINISTRATOR/FINANCE OFFICER REPORT

- A. Personnel Performance Evaluation - Update:** Public Works Director Schildhauer conducted a performance evaluation for Gregory Anderson. Mr. Anderson is receiving a one percent over the maximum 3% - a 4 % increase retroactive to his hire date of January 23<sup>rd</sup>. Greg will increase from \$17.89 (\$.72) to \$18.61. This is Greg's first performance evaluation and his anniversary date slipped through the cracks. He has now been added to the regular schedule. The reason for 4% is because in one-year Greg has tested and passed both Class I Water and Wastewater classifications. He has fast become a major asset to the City and is being rewarded for his hard work.
- B. New Council Member Orientation:** City Administrator Weiland has set a time to meet with the new Council Member Chad Ronshaugen. The meeting will serve as an orientation to bring Mr. Ronshaugen up to speed on past and present Council affairs as well as provide basic information on the roll of a City Council member.
- C. Upcoming Meetings:**
- a. Larry Schildhauer Public Retirement Party – Friday, April 20<sup>th</sup>, 3 PM**  
**Council Chambers:** The Council is invited to attend a gathering to honor the retirement of Larry Schildhauer. It is an informal meet and greet between 3 and 5 PM in the Council Chambers.
  - b. Joint Minnehaha County Meeting – April 24<sup>th</sup>, 9 AM – Sioux Falls:** The first reading for the Ordinance revision took place on April 3<sup>rd</sup>. The Council will need to be in attendance for the April 24<sup>th</sup> meeting occurring at 9 AM. The meeting will take place on the 2<sup>nd</sup> Floor of the Minnehaha County Administration building.
  - c. Dell Rapids Economic Development Corporation Annual Meeting – May:** The DREDC will be hosting their annual shareholder meeting in May. This date has not been set but Administration will pass along to the Council once it has been set (most likely the 2<sup>nd</sup> or 4<sup>th</sup> Tuesday of May.)

### Adjourn

Mier motioned to adjourn at 8:23 p.m., seconded by Schmidt. Motion carried.