

DELL RAPIDS CITY COUNCIL MINUTES

Monday March 19th, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: James Borchert

Community Members Present:

- 1.) Brandon & Marlana Wenzel – Quest Church
- 2.) Matt Larson – Big Sioux Media / Dell Rapids Baseball Association
- 3.) Lance Mayer - DGR

Pledge of Allegiance was recited.

Approval of Agenda: Schmidt motioned to approve the Agenda, seconded by Mier. Motion carried.

Approval of Minutes: March 5th, 2018 – Regular Session

Haak motioned to approve, seconded by Geraets. Motion carried

Visitors to be Heard:

None

Board of Equalization – Open Meeting – Temporary Adjourn Meeting to March 20th 7:30 PM

Mier motioned to adjourn as the City Council and convene was the Board of Equalization, seconded by Sterud. Motion carried. The Roll was called finding the following members present: Mayor Tom Earley, Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, and Bill Schmidt. Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer. Absent: James Borchert and Jeff Traill.

Geraets motioned to temporarily adjourn the Board of Equalization meeting until Tuesday, March 20th at 7:30 PM, seconded by Mier. Motion carried

Schmidt motioned to reconvene as the City Council, seconded by Berg. Motion carried.

Outdoor Event Permit Quarry Rock Church – Easter Egg Hunt – March 31st – City Park

Crisp motioned to approve and waive the fee, seconded by Mier. Motion carried.

Old Business

WWTF – SBR Improvement Project – Pay Request #12 \$43,524.72 – KHC Construction

Mier motioned to approve pay request #12, seconded by Schmidt. Motion carried.

Garfield Avenue Project – Consider Bid Award

Geraets motioned to accept RMS Drainage and Excavation out of Teas South Dakota for a total bid of \$352,884.01, seconded by Crisp. Motion Carried

Website Provider – Selection

Mier motioned to select Revize, seconded by Sterud. Motion carried.

New Business

Personnel – Hire Rubble Site Monitor/Pool Manager

Haak motioned to hire Martin Blath as the 2018 Rubble Site Monitor at the rate of \$10.00 per hour and hiring Kiley Reecy as the 2018 Pool Manager at a rate of \$11.75, seconded by Schmidt. Motion carried.

Governor Declared Holiday – Monday, April 2nd – Council Decision

Haak motioned to deny Governor declared holiday of Monday, April 2nd, seconded by Geraets. Motion carried.

Claims Payable

Schmidt motioned to approve the bills, seconded by Mier. Motion carried.

A&B BUSINESS SOULTIONS	MARCH BILL + USAGE	GENERAL FUND	290.66
ARGUS LEADER	EQUALIZATION NOTICE	GENERAL FUND	32.14
	CC MINUTES	GENERAL FUND	141.4
	PUBLISH ANNUAL REPORT	GENERAL FUND	52.43
BORNS GROUP	FEBRARY BILLING	WATER FUND	418.03
	FEBRARY BILLING	WASTEWATER FUND	418.02
DAKOTA CLEARING & GRADING	BIG SIOUX RIP RAP	GENERAL FUND	20,035.75
DAKOTA PUMP & CONTROL CO, INC	2 NEW LIFT STATION CTRL PA	WASTEWATER FUND	15,596.97
DELL RAPIDS ACE	STREET R&M	GENERAL FUND	24.36
	SEWER R&M	WASTEWATER FUND	15.99
DELL RAPIDS LAW FIRM	MARCH RETAINER	GENERAL FUND	1800
DELL RAPIDS LUMBER COMPANY	SCAFFOLDING	GENERAL FUND	35
	SHELVING	GENERAL FUND	178.86
	SHELVING	WATER FUND	178.86
	SHELVING	WASTEWATER FUND	178.87
DUST-TEX SERVICES, INC	CH RUG SERVICE	GENERAL FUND	38.16
	LIBRARY RUG SERVICE	GENERAL FUND	48.52
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,926.74
	FEDERAL WITHHOLDING	WATER FUND	1115.13
	FEDERAL WITHHOLDING	WASTEWATER FUND	1043.96
ENTRINGER BACKHOE & TRENCHING, LLC	PLACE ROCK BY WARMING HOUS	GENERAL FUND	255
	W.MAIN BREAK ALLEY	WATER FUND	637.5
	SEWER R&M	WASTEWATER FUND	1,530.97
FIT LAWN & LANDSCAPE & TREE SERVICE LL	SNOW REMOVAL -SMITH PUBLIS	GENERAL FUND	50
J&R MECHANICAL CORPORA	J&R MECHANICAL CORPORATION	GENERAL FUND	390.31

VIRG'S WELDING	VIRG'S WELDING: THAW FROZ.	WATER FUND	211.61
FJELLANGER, CLARENCE	REIMB. FOR EXAM	WATER FUND	5
	REIMB. FOR EXAM	WASTEWATER FUND	5
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640
ICAP, INC	BUS FEB ACTUAL/MARCH MGMT	GENERAL FUND	5,534.23
INGRAM LIBRARY SERVICES	BOOK	GENERAL FUND	173.51
KHC CONSTRUCTION, INC.	PAY REQUEST #12	WASTEWATER FUND	43,524.72
KIDS REFERENCE COMPANY, INC	BOOKS	GENERAL FUND	99.98
KOOPMAN & SONS GAS CO.	KOOPMAN & SONS GAS CO.	GENERAL FUND	192.5
	KOOPMAN & SONS GAS CO.	WATER FUND	192.5
	KOOPMAN & SONS GAS CO.	WASTEWATER FUND	192.5
LG EVERIST, INC	STREET R&M	GENERAL FUND	384.68
LINWELD, INC	FEBRUARY RENTAL	GENERAL FUND	47.04
MIDWEST ALARM	SEC ALARM - NORBY'S 1ST QT	LIQUOR FUND	81
	APRIL PUMP STATION	WASTEWATER FUND	30.38
PENWORTHY	1 BOOK	GENERAL FUND	13.89
PFEIFER'S	SNOW R&M	GENERAL FUND	132.11
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	8,491.81
SD CITY MANAGEMENT ASSOCIATION	SD CITY MANAGERS SPRING CO	GENERAL FUND	100
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	239.16
	ROTH RETIREMENT	WATER FUND	28.27
	ROTH RETIREMENT	WASTEWATER FUND	27.57
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	750.6
STAN HOUSTON EQUIP.CO.INC.	STREET MAINT.	GENERAL FUND	39.99
U DRIVE TECHNOLOGY	FEBRUARY TEXT ALERTS	GENERAL FUND	101.76
VERIZON WIRELESS	FEB 08 - MARCH 07	GENERAL FUND	80.9
	FEB 08 - MARCH 07	WATER FUND	24.12
	FEB 08 - MARCH 07	WASTEWATER FUND	24.12
XCEL ENERGY	51-7003010-5	GENERAL FUND	5,941.02
	51-4526479-5	WATER FUND	119.57
XEROX FINANCIAL SERVICES	RE-SEND INV#1020654-CHECK	GENERAL FUND	39

ADMINISTRATOR/FINANCE OFFICER REPORT

A. DENR Big Sioux River Mapping Project - Update: Administrator Weiland attended a meeting in Sioux Falls providing an update of the DENR's effort to map the Big Sioux River for flooding risks. RESPEC an engineering firm is close to finalizing the inundation mapping on the Big Sioux. The new mapping tool will allow the City to plan for incoming flood events. The methodology used to calculate flows is based on HEC-RAS models and takes into consideration the cubic flows per second. The inundation mapping tool will allow the City to predict the level the River will rise based on gauges that are up stream. The tool takes into account current levels, current rain falls as well as predicted weather patterns. This tool will provide the City with the ability to plan for

predicted floods. This really will serve as an Emergency Management tool to help with evacuation or sandbagging in areas that may need it prior to the flood arriving. The DENR anticipates that program to be available towards the end of 2018.

B. Spring Newsletter: City Administrator Weiland has begun drafting a community newsletter for the April water bill. If the Council has any ideas of topics or announcements to include in the newsletter, please email Administrator Weiland with those proposals.

C. Projects Update:

- a. **10th Street Water Tower Paint Project:** Administration has been working with DGR to finalize plans for the painting of the 10th Street water tower. The plans are under development by DGR and should be ready to go to bid in April or May. The plans will include alternatives for the higher end paint for consideration by the Council. The City will be requiring that the painting is completed outside the window of high usage in the community; therefore the project will most likely occur in August or September of this year.
- b. **Campground and Comfort Station Project - Update:** DGR has received the word from the City Council to move forward with finalizing plans for the campground improvement within the space of the parking lot. Administration and the public works department are working with DGR to develop these plans and make them ready to get in the hands of contractors for quotes and construction. The City will need to weigh and analyze the costs of some of the improvements to make certain the contracts do not exceed the \$50,000 bid limit. It is anticipated this plan will create higher utility costs or water sewer and electric than the original plan. The Comfort Station drawings have been finalized and Administration is working to develop a quantities list and specifications. It is anticipated the comfort station will be ready to go out for bid by mid-April.
- c. **10th Street Assessments – Update:** City Administration has been working with the abutting property owners of 10th Street to determine new assessment amounts. The proposed assessment amounts have decreased substantially, therefore Administrator Weiland has approach all parties requesting that the deferred portions of the assessments not take effect. Sanford Health and the Rasmusson's have agreed to not entering into a deferred assessment and instead placing all costs onto the initial assessment. The City is still waiting to hear a final decision from the Dell Rapids community hospital. The Hospital board meets at the end of March, therefore a decision should be made and communicated to the City. Following the determination by the Hospital Board, Administrator Weiland will pursue adoption of the assessment rolls to complete this project.

D. Upcoming Meetings:

- a. **Board of Equalization – March 20th:** The meeting will start at 7:30 PM. The school board member appointed to the position is Jeff Trill. The Council will receive a list of the properties and the details of each property prior to the meeting. There are 21 properties up for consideration.

- b. Hwy 115 Public Meeting March 26th River Community Church 6:00 PM and Preconstruction Meeting March 21st:** DOT has established a date for a public meeting regarding the Hwy 115 project to be held on Monday March 26th at 6:00 PM at the River Community Church. This is the opportunity for community members to hear from the DOT and the Hwy 115 contractor on the specific plans for this year's construction. The attendees will also have an opportunity to ask questions. On March 21st the DOT and the contractor will be hosting a pre-construction meeting in Sioux Falls. This meeting is specifically for the contractor, all of the sub-contractors, utility providers and the City to discuss the plans moving forward for the project.
- c. Joint Minnehaha County Meeting – April 24th, 9 AM – Sioux Falls:** Place the morning of Tuesday, April 24th on the calendar for a joint Minnehaha County Meeting in Sioux Falls. The meeting is being held as a public hearing to consider an amendment to the joint planning and zoning ordinance and to consider a re-zone of a property next to the interstate. Further information will be shared with the Council closer to the meeting.

Adjourn

Mier motioned to adjourn at 8:22 p.m., seconded by Schmidt. Motion carried.