

DELL RAPIDS CITY COUNCIL MINUTES

Monday February 20th, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, and James Borchert.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: Gary Haak and Bill Schmidt

Community Members Present:

- 1.) Brandon & Marlana Wenzel – Quest Church
- 2.) Lance Mayer - DGR
- 3.) Matt Larson – Big Sioux Media / Dell Rapids Baseball Association

Pledge of Allegiance was recited.

Approval of Agenda: Crisp motioned to approve the Agenda, seconded by Mier. Motion carried.

Approval of Minutes: February 5, 2018 – Regular Session

Borchert motioned to approve, seconded by Crisp. Motion carried

Visitors to be Heard:

None

Old Business

WWTF – SBR Improvement Project

- 1.) **Change Order #2 \$6,707.18** Crisp motioned to approve change order #2, seconded by Mier. Motion carried.
- 2.) **Pay Request #11 \$64,557.86** Mier motioned to approve pay request #11, seconded by Borchert. Motion carried.

New Business (None)

Claims Payable

Mier motioned to approve the bills, seconded by Crisp. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	FEBRUARY BILL	GENERAL FUND	88.37
ANDERSON, GREG	REIMBURSEMENT FOR EXAM TAKE	WATER FUND	5
	REIMBURSEMENT FOR EXAM TAKE	WASTEWATER FUND	5
ARGUS LEADER	PC MINUTES	GENERAL FUND	38.5
	CC MINUTES	GENERAL FUND	173.5
BADGER METER INC	1ST QTR 2018 GATEWAY	WATER FUND	108
BORNS GROUP	JANUARY BILLING	WATER FUND	417.64
	JANUARY BILLING	WASTEWATER FUND	417.65

BUNKERS OIL CO	DSL 250 @2.309 / #1 400@2.	GENERAL FUND	1,620.85
	UNLD 690 @ 2.589	WATER FUND	893.21
	UNLD 690 @ 2.589	WASTEWATER FUND	893.2
CENGAGE LEARNING, INC	BOOKS	GENERAL FUND	29.68
DELL RAPIDS CHAMBER	ANNUAL BANQUET - TE & BM	GENERAL FUND	50
DELL RAPIDS LAW FIRM	FEBRUARY RETAINER	GENERAL FUND	1800
DELL RAPIDS LUMBER COMPANY	MISC. EXPENSE	GENERAL FUND	678.2
DELLS ELECTRIC, INC	REPAIR & MAINTENANCE	GENERAL FUND	53.37
	REPAIR & MAINTENANCE	WATER FUND	53.37
DELLS PLUMBING	CITY SHOP WATER HEATER REP	GENERAL FUND	385.71
	CITY SHOP WATER HEATER REP	WATER FUND	385.7
DIRECT AUTOMATION	SERVICES AND PC AND LAPTOP	GENERAL FUND	4433.61
	NEW PC	WATER FUND	337.3
	NEW PC	WASTEWATER FUND	337.31
DUST-TEX SERVICES, INC	RUG CLEANING SER	GENERAL FUND	130.02
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,015.64
	FEDERAL WITHHOLDING	WATER FUND	1167.96
	FEDERAL WITHHOLDING	WASTEWATER FUND	1167.99
FJELLANGER, CLARENCE	REIMBURSMET FOR EXAM TAKE	WATER FUND	5
	REIMBURSMET FOR EXAM TAKE	WASTEWATER FUND	5
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	70.45
GRUIS, KARLA	CLEAN CH AND LIB	GENERAL FUND	640
HAWKINS, INC	LPC-31 615.6 lb @ \$1.84	WATER FUND	1,139.26
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5730.6
	HEALTH INSURANCE	WATER FUND	1,765.95
	HEALTH INSURANCE	WASTEWATER FUND	1,765.95
ICAP, INC	JANUARY EXP/MARCH MGT	GENERAL FUND	5,223.69
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	88.65
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #11 - 201	WASTEWATER FUND	64,557.86
LINWELD, INC	JANUARY RENTAL	GENERAL FUND	52.08
MIDWEST ALARM	MARCH PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	JANUARY SHOP WATER	GENERAL FUND	13.83
	JANUARY SHOP WATER	WATER FUND	13.83
	WWTF WATER USAGE	WASTEWATER FUND	38.25
	JANUARY SHOP WATER	WASTEWATER FUND	13.84
NAPA AUTO PARTS	MISC. EXPENSE	GENERAL FUND	162.63
PRAIRIE BERRY WINERY	WINE	LIQUOR FUND	675
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	10,614.18
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	197.14
	ROTH RETIREMENT	WATER FUND	48.93
	ROTH RETIREMENT	WASTEWATER FUND	48.93
SIOUX FALLS AREA HUMANE SOCIETY	JANUARY SERVICES	GENERAL FUND	62.62
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	604.13

T & C SELF-SERVICE	100 LB PROPANE - WATER SUP	WATER FUND	75
U DRIVE TECHNOLOGY	JAN TEXTING SERVICES	GENERAL FUND	50
UNITED ACCOUNTS, INC.	MADETZKE LEGAL WORK	GENERAL FUND	84.77
VERIZON WIRELESS	1.08.18-2.07.18	GENERAL FUND	80.9
	1.08.18-2.07.18	WATER FUND	24.12
	1.08.18-2.07.18	WASTEWATER FUND	24.12
XCEL ENERGY	UTILITY	GENERAL FUND	6064.62
	UTILITY	WATER FUND	119.28

ADMINISTRATOR/FINANCE OFFICER REPORT:

A. Historic Bath House – SHPO Meeting: Mayor Earley, Council Member Borchert, Finance Officer Baartman and Administrator Weiland met with Governor Daugaard, his wife Linda, retired Architect and Dell Rapids native, Mark Aspaas, and two State Historic Preservation Office officials last week in Pierre. The meeting was held as an opportunity to inform the SHPO office of the City’s intent to restore the bath house and gain feedback on the proposed design. The City also described our intent to work with LG Everist to develop a museum within the walls of the interior that provided information through narrative and photographs of the history of quartzite rock in Dell Rapids. The intent is to use printed wall panels that will describe the history of the quarries as well as the buildings (i.e. Main Street, Lutheran Church, Library, Catholic elementary school, the bathhouse and amphitheater) that have been building with the material. The other proposed use is to offer as a public gathering space for family reunions, group gatherings etc... This will consist of tables and chairs inside of the building with power for crockpots. The building will be available for reservation similar to the sheep shed on the north west corner of the park.

B. Projects Update:

- a. Big Sioux River Rip Rap Project:** Administrator Weiland met with LG Everist to plan for the installation of rip rap on the north and south side of the Big Sioux River. LG will be providing the material and the City is responsible for the installation of the rip rap. The City has engaged Dakota Clearing and Grading to complete the project. They are starting the project on Tuesday, February 20th. Their quote to complete the work is a little over the \$20,000 the City has budgeted to complete the project.
- b. Garfield Avenue Project:** The Garfield Avenue project has been put out for bid. Bids are due on March 6th at 2:15 PM. Sealed bids will be opened on March 6th and considered by the Council at the March 19th meeting.
- c. SE Infrastructure Project:** Administrator Weiland and Finance Officer Baartman are working to make a few amendments to the DENR SRF application. There were a few mistakes in the application submitted by SECOG in the overall financial sections that needed some adjustments. We are also working with Bond Counsel to determine if the Non-Point Source funding is eligible for this project.

We have not been able to reach a clear determination at the point of the drafting of this memo. The amendments are due back to the DENR by Wednesday the 21st.

C. Upcoming Meetings:

- a. **Board of Equalization – March 20th:** The Council needs to place on their calendars Tuesday, March 20th for the Board of Equalization meeting. The 2018 valuation cards have not been sent to property owners. The property valuation cards will hit owners the first week of March.
- b. **SDML District 3 Meeting – March 13th in Harrisburg:** This is an evening meeting where dinner is provided and a meeting is held. It would be great to have a good representation from Dell Rapids. Please look at your calendars and let Finance Officer Baartman know if you plan on attending.
- c. **Election Petitions Due 5 PM on February 23rd:** Petitions are now open for circulation and available at City Hall. A listing of each Ward and the number of signatures required are also available at City Hall. Petitions are due by 5 PM at City Hall on February 23rd.
- d. **GOED Conference – April 12th – Sioux Falls:** The Governor’s Office of Economic Development will be holding their annual conference in Sioux Fall on April 12th. The location and details of the conference have not been announced at this time.

Adjourn

Mier motioned to adjourn at 8:12 p.m., seconded by Sterud. Motion carried.