

DELL RAPIDS CITY COUNCIL MINUTES

Monday January 16th, 2018 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Bob Mier, Mark Crisp, Mike Geraets, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: Mike Sterud, Gary Haak

Community Members Present:

- 1.) Brandon & Marlana Wenzel – Quest Church
- 2.) Riley Rinehart – DGR
- 3.) Trent Bruce – DGR
- 4.) Tessica Grant – 212 E 8th St
- 5.) Matt Larson – Big Sioux Media

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the Agenda, seconded by Schmidt. Motion carried.

Approval of Minutes: January 2, 2018 – Regular Session

Borchert ask to adjust the Garbage haulers approval from “exception” to “expectation” that all applications and payment are received as well as an adjourn time of 7:51 rather than 7:41

Borchert motioned to approve the January 2nd minutes with the adjustments as stated, seconded by Berg. Motion carried.

Visitors to be Heard:

None

Outdoor Event Permit – Easter Egg Hunt in City Park, March 24th – Chamber of Commerce

Geraets motioned to approve and waive the fee, seconded by Mier. Motion carried.

Old Business

WWTF – SBR Improvement Project – Pay Request #10 \$54,368.60 – KHC Construction

Schmidt motioned to approve pay request #10, seconded by Mier. Motion carried.

Garfield Avenue South of Quartzite – Design Consideration

Crisp motioned to lower the elevation of Garfield Avenue 800’ south of Quartzite St. as much as possible while retaining enough coverage over the water and sewer main, and follow Geo-Tek’s recommendation of a 9” new subsurface and 5” of overlay, seconded by Mier. Motion Carried.

New Business

Collection Agency – Change and Accept Contract

Crisp motioned to approve the use and accept a contract with Advanced Asset Alliance (AAA), seconded by Geraets. Motion carried.

Accept On-Line Payment – Consider Contract – Tyler Technologies

Crisp motioned to accept the On-Line Payment contract with Tyler Technologies and to pass any credit card convenience fees onto the customer, seconded by Borchert. Motion carried 5-1.

City Attorney – 2018 Retainer

Geraets motioned to approve Dell Rapids Law Firm for \$1,800 monthly retainer, seconded by Mier. Motion carried.

Announce Summer Seasonal Positions

Schmidt motioned to approve the 2018 summer seasonal positions, seconded by Berg. Motion carried.

8th and Clark Water Issues – Property Owners Request

Tessica Grant of 212 E. 8th St. addressed the Council with concerns about her drinking water. The Council listened to Ms. Grant’s concerns and explained the process of replacing all cast iron pipes in Dell Rapids. No action taken.

Claims Payable

Mier motioned to approve the bills, seconded by Schmidt. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
ARGUS LEADER	PUBLICATIONS	GENERAL FUND	2,197.18
	PUBLICATIONS	LIQUOR FUND	63.90
	PUBLICATIONS	WATER FUND	105.20
	PUBLICATIONS	WASTEWATER FUND	99.40
BIERSCHBACH EQUIPMENT & SUPPLY	ST R&M BROOM	GENERAL FUND	457.00
BORNS GROUP	DECEMBER BILLING	WATER FUND	410.25
	DECEMBER BILLING	WASTEWATER FUND	123.08
	DECEMBER BILLING	WASTEWATER FUND	287.17
BUNKERS OIL CO	#1 300@2.489 /#2 100@2.209	GENERAL FUND	969.60
	0 LEAD 420@2.409	WATER FUND	505.89
	0 LEAD 420@2.409	WASTEWATER FUND	505.89
BX CIVIL & CONSTRUCTION	SNOW REMOVAL	GENERAL FUND	9,842.50
CITY OF SIOUX FALLS HEALTH DEPARTMENT	WATER TESTING	WATER FUND	203.00
CNHCAPITAL	JOYSTICK - R&M	GENERAL FUND	827.73
DAKOTA PUMP & CONTROL CO, INC	SEWER REPAIR AND MAINT	WASTEWATER FUND	579.08
DELL RAPIDS ACE	ARBOREAL	GENERAL FUND	82.96
	WATER R&M	WATER FUND	6.99
DELL RAPIDS LAW FIRM	JANUARY RETAINER	GENERAL FUND	1,800.00
DELL RAPIDS LUMBER COMPANY	KEYS CUT	GENERAL FUND	37.35
DELLS PLUMBING	WATER R&M	WATER FUND	91.61
DEMCO, INC	LIBRARY SUPPLIES	GENERAL FUND	429.20

DUST-TEX SERVICES, INC	RUG CLEANING	GENERAL FUND	86.68
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,266.67
	FEDERAL WITHHOLDING	WATER FUND	1,704.28
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,275.84
ENTRINGER BACKHOE & TRENCHING, LLC	WATER R&M	WATER FUND	688.77
GARBAGE N MORE	JANUARY SERVICES	GENERAL FUND	75.00
GRUIS, KARLA	CLEAN CH AND LIB	GENERAL FUND	320.00
HEINEMANN CONCRETE AND SNOW REMOVAL	1.05.18 SNWREMOVAL 303 LADELLE	GENERAL FUND	75.00
INTERSTATE POWER SYSTEMS	FIRE STATION R&M	GENERAL FUND	1,473.16
	MAIN LIFT STATION R&M	WASTEWATER FUND	533.35
JORGENSEN CONCRETE LLC	CONCRETE PAD FOR BACK STOP	GENERAL FUND	9,384.00
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #10	WASTEWATER FUND	54,368.60
LG EVERIST, INC	SNOW SALT/SAND	GENERAL FUND	901.77
	STREET R&M	GENERAL FUND	164.48
LINWELD, INC	DECEMBER RENTAL	GENERAL FUND	52.08
MCLEOD'S PRINTING & OFFICE SUPPLY	1,000 LASER CHECKS	GENERAL FUND	208.63
MIDWEST ALARM	FEBRUARY PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	DECEMBER SHOP WATER	GENERAL FUND	11.08
	DECEMBER SHOP WATER	WATER FUND	11.08
	WWTF USEAGE	WASTEWATER FUND	30.00
	DECEMBER SHOP WATER	WASTEWATER FUND	11.09
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	200.00
REPUBLIC NATIONAL DISTRIBUTING CO	JANUARY LIQUOR	LIQUOR FUND	4,445.98
SD MUNICIPAL LEAGUE	RIB DINNER	GENERAL FUND	75.00
SD ONE CALL	4TH QTR MESSAGE FEES	WATER FUND	128.80
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	245.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA WATER & WASTEWATER ASSOC	2018 MEMBERSHIP LS&CF	WATER FUND	10.00
	2018 MEMBERSHIP LS&CF	WASTEWATER FUND	10.00
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	DECEMBER LIQUOR	LIQUOR FUND	436.50
	JANUARY LIQUOR	LIQUOR FUND	424.41
STAN HOUSTON EQUIP.CO.INC.	WATER R&M	WATER FUND	989.99
STRAWBALE WINERY	DECEMBER WINE	LIQUOR FUND	408.00
XCEL ENERGY	UTILITY	GENERAL FUND	5.00
	UTILITY	GENERAL FUND	6,046.81
	UTILITY	WATER FUND	60.31
XEROX FINANCIAL SERVICES	COPIER LEASE LIBRARY	GENERAL FUND	39.00

ADMINISTRATOR/FINANCE OFFICER REPORT:

- A. Garbage Haulers License - Update:** A brief update on the Garbage Hauler's License based on the conversation at the January 2nd meeting. A-OK Sanitary Service has submitted their application and \$100 fee. Van Dyke assured the City their application and fee is in the mail.
- B. 2018 Election – Petitions Available January 26th:** The Notice of Vacancy will be published in the Tribune the second and third week of January. The petition for each ward vacancy will be available starting on January 26th and they are due on February 23rd at 5 PM.
- C. Website - Update:** City staff are in the process of gaining access to three different website providers. The pros and cons of each of these services will be weighed with the upfront and ongoing costs. A recommendation will be put together and brought to Council for consideration in February.
- D. 2018 Projects- Update:**
 - a. Hwy 115 Utilities:** The City is anticipating the Hwy 115 utility project to start in the spring. The DOT is planning a pre-construction meeting with the contractor T&R in March. Administration will provide the Council with that meeting date when it is set.
 - b. Garfield Avenue:** Based on the discussion the Council had at the January 16th meeting, the plan is to finalize the design and put out to bid by early February. Construction will start in the spring and extend into the middle of the summer.
 - c. Big Sioux River Rip Rap Project:** The City and DGR has worked with the Corp of Engineers to come up with a rip rap plan that is acceptable. The Corp just issued the permit on January 10th and the rip rapping should start sometime in February. Administration plans a meeting with LG Everist to establish a timeline to complete this work!
 - d. Historic Bath House Project:** Mayor Earley and Administrator Weiland have been working with retired Architect Mark Aspaas to begin assessing plans for restoration of the historic bath house. The project has been spurred by Governor Dauggard committing funding towards the restoration of this historic facility. Mark Aspaas has graciously offered to donate his time to prepare conceptual sketches and develop a cost estimate. A meeting has been set for February 6th in Pierre with the State Historic Preservation Office to discuss the City's plans and gain guidance on moving forward with the project. Governor Dauggard plans to be in attendance at this meeting.
 - e. Campground and Comfort Station:** The rainy weather in the fall and scheduling with Dakota Clearing and Grading didn't work out to complete the grading in the planned new campground area. The City workers cleared the trees from the old tractor pull area that has been established as the new campground location. Now that these trees have been removed, Administration and City Staff has started looking at the area from a different perspective. The idea has arisen that the old tractor pull area could work as an area to place additional ball fields. One ball field and potentially two fields could potentially be placed in this area. If this concept could work, then additional campground locations could potentially be moved into the area directly south of the current campground. Administration wanted to bring this idea to the Council's attention and spur some discussion.

Administration is not advocating abandoning the plan to place the campground in the area that was originally planned. This topic is being brought up for discussion purposes, prior to committing to moving dirt in the spring. Also the City has received increasing pressure from the various baseball and softball groups to find property to build additional ball fields. Two additional fields could relieve some of this pressure in the short term. Administration will need to check on the status of the \$75,000 DENR grant if the City decided to make this change to the plan.

E. Upcoming Meetings:

- a. **SDML Legislative Rib Dinner and Day at the Capitol – February 6th and 7th:**
The annual SDML Rib Dinner and day at the Capital is scheduled for the evening of February 6th and the morning of February 7th. Please review your calendars and communicate with Finance Officer Baartman if you plan to attend the event. The deadline for registration is January 23rd. This event serves as a good opportunity to visit with the Legislative representatives to provide them with recommendations on issues important to municipalities.
- b. **February 20th Meeting Calendar – Reminder:** The second meeting in February is to be held on TUESDAY February, 20th as President's Day is on Monday.
- c. **Board of Equalization – March 20th:** The Council needs to place on their calendars March 20th for the Board of Equalization meeting.

Adjourn

Mier motioned to adjourn at 9:28 p.m., seconded by Schmidt. Motion carried.