

DELL RAPIDS CITY COUNCIL MINUTES

Monday, December 4th, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

- 1.) Matt Larson – Big Sioux Media
- 2.) Lance Mayer- DGR
- 3.) Brandon & Marlana Wenzel – Quest Church

Pledge of Allegiance was recited.

Approval of Agenda: Schmidt motioned to approve the Agenda, seconded by Mier. Motion carried.

Approval of Minutes November 20th 2017 Regular Session: Haak motioned to approve the minutes of the regular session, seconded by Berg. Motion carried.

Visitors to be Heard:

None

Public Hearing – Resolution 2017-20: 10th Street Special Assessment Roll and Deferred Special Assessment Roll: Peter and Joan Rasmussen were in attendance via speaker phone. The Rasmussen's asked the council to waive the deferred sewer connection cost/fee – arguing that the City received 100% grant funding from the DENR for the sewer portion of the project. Upon Administrator Weiland's request Mier motioned to table the Resolution, seconded by Borchert. Motion carried 7-1.

Old Business

Ordinance No. 849: Application for Rezoning – Lot 9 Block 3 of Dell Rapids City Original, Minnehaha County, South Dakota – From R 1: Single Family Residential District to B2: General Business District – Second reading and adoption. Crisp motioned to approve the second reading and adoption, seconded by Haak. Roll Call: Berg – Aye, Sterud – Aye, Mier – Aye, Crisp – Aye, Geraets – Aye, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion carried.

Ordinance No. 850: 2017 Supplemental Budget Ordinance – Second Reading and Adoption Mier motioned to approve the second reading and adoption, seconded by Borchert. Roll Call: Berg – Aye, Sterud – Aye, Mier – Aye, Crisp – Aye, Geraets – Aye, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion carried.

New Business

2018 Volunteer Fire Department – Service Agreement

The City established a service agreement arrangement with the Dell Rapids Fire Department in 2013. This service agreement is to be analyzed and adopted annually. The mutually agreed upon service agreement did not have any problems in 2017; therefore it is recommended that the agreement be adopted without changes. This agreement for 2018 increases the budgeted contribution towards the Fire Department by 5%, increasing from \$45,735.00 to \$48,021. Haak motioned to approve the 2018 volunteer service agreement, seconded by Geraets. Motion carried.

2018 Sioux Falls Humane Society Contract:

Falls Humane Society has submitted their contract for approval for 2017. There are no increases to their services in 2018. Schmidt motion to approve the 2018 Sioux Falls Humane Society Contract, seconded by Geraets. Motion carried. 7-1

Ordinance No. 851: Wastewater Rate Increase – First Reading

Administration is proposing a rate increase on the minimum charge from \$16.00 to \$16.90 and the Per 1,000 gallon increase from \$5.06 to \$5.78. Motion by Haak to approve the first reading of Ordinance No. 851, seconded by Geraets. Motion carried.

Ordinance No. 852: Water Rate Increase – First Reading

Administration is proposing a rate increase on the minimum charge from \$11.50 to \$12.00 and the per 1,000 gallon rate from \$4.52 to \$4.64. Motion by Mier to approve the first reading of Ordinance No. 852, seconded by Crisp. Motion carried.

Personnel – Governor Declared Holiday – Tuesday December 26th – Council Consideration

Borchert motioned to give City employees the day off, seconded by Mier. Roll call: Berg – Nay, Sterud – Aye, Mier – Aye, Crisp – No, Geraets – No, Haak – No, Borchert – Aye, Schmidt – Aye. Motion failed.

Claims Payable

Mier motioned to approve the bills, seconded by Crisp. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A-OX WELDING SUPPLY COMPANY, INC	CYL RENTAL	GENERAL FUND	81.61
ADVANCED SYSTEMS INC	LIBRARY COPIER CONTRACT	GENERAL FUND	131.07
AVERA QUEEN OF PEACE HEALTH SERVICES	REMOTE DRUG TEST	GENERAL FUND	91.00
BORNS GROUP	NOVEMBER BILLING	WATER FUND	409.24
	NOVEMBER BILLING	WASTEWATER FUND	409.24
BUNKERS OIL CO	#1 FUEL SNOW SUPPLIES	GENERAL FUND	2,716.39
	15W/40 - STREET 30 GAL @11	GENERAL FUND	353.70
CENGAGE LEARNING, INC	BOOKS	GENERAL FUND	29.68
CITY OF DELL RAPIDS	NOVEMBER WATER USAGE	GENERAL FUND	161.37
CNHCAPITAL	LOADER - ST R&M	GENERAL FUND	6,783.10
CORE & MAIN	REAPIR	WATER FUND	479.27
CORTRUST BANK	TIF#1 COUNTY FAIR 2017	GENERAL FUND	12,185.94

DAKOTA BEVERAGE CO, INC.	MALT	LIQUOR FUND	26,755.64
DAKOTA SUPPLY GROUP	PARK R&M	GENERAL FUND	441.39
DELL RAPIDS ACE	SUPPLIES/R&M	GENERAL FUND	33.96
DELL RAPIDS COOP GRAIN	HYD FITTING - STREET	GENERAL FUND	12.86
DELLS FARM & TIRE	PARK TIRE REPAIR	GENERAL FUND	15.00
DELTA DENTAL	DENTAL INS	GENERAL FUND	398.53
	DENTAL INS	WATER FUND	142.52
	DENTAL INS	WASTEWATER FUND	142.55
DGR	CITYWIDE INFRASTRUCTURE	WATER FUND	9,820.36
	WWTF	WASTEWATER FUND	13,180.13
	SE SEWER COST RECOVERY DIS	WASTEWATER FUND	69.00
	CITYWIDE INFRASTRUCTURE	WASTEWATER FUND	9,820.35
DIRECT AUTOMATION	CH SERVICES + BACKUP FAIL	GENERAL FUND	1,443.83
	LIBRARY SERVICES + EXTRA W	GENERAL FUND	705.00
KAESER	LIB PROGRAM SUPPLIES	GENERAL FUND	498.50
PRAIRIESONS	PRAIRIESONS: ANNUAL BOILER	GENERAL FUND	292.50
ST MARY CATHOLIC CHURC	ST MARY CATHOLIC CHURCH:DE	GENERAL FUND	95.00
EARLEY, THOMAS	LOTTERY FINGER PRINT REIMB	LIQUOR FUND	25.00
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,075.34
	FEDERAL WITHHOLDING	WATER FUND	1,281.92
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,273.90
FIRST BANK CARD	CC SUPPLIES, ETC.	GENERAL FUND	1,047.02
GARBAGE N MORE	DECEMBER SERVICE	GENERAL FUND	75.00
GEOTEK ENGINEERING & TESTING SERVICES,	WWTF CONCRETE COMPRESSION	WASTEWATER FUND	80.00
GLOBAL DISTRIBUTING	NOVEMBER MALT	LIQUOR FUND	426.92
GOLDEN WEST TELECOMMUNICATIONS	NOVEMBER TELE BILL	GENERAL FUND	375.18
	NOVEMBER TELE BILL	LIQUOR FUND	45.34
	NOVEMBER TELE BILL	WATER FUND	171.44
	NOVEMBER TELE BILL	WASTEWATER FUND	307.46
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	960.00
HANSON LOGOWEAR INC	CITY SHIRTS	GENERAL FUND	229.37
	CITY SHIRTS	WATER FUND	164.62
	CITY SHIRTS	WASTEWATER FUND	164.62
HAWKINS, INC	1LB BLK 60 GA @1.8344	WATER FUND	1,264.73
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5,695.24
	HEALTH INSURANCE	WATER FUND	1,783.48
	HEALTH INSURANCE	WASTEWATER FUND	1,783.48
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	58.64
JOHNSON BROTHERS FAMOUS BRANDS INC	MALT	LIQUOR FUND	16,894.11
LG EVERIST, INC	SNOW SUPPLIES	GENERAL FUND	2,517.09
	STREET - GRAVEL R&M	GENERAL FUND	975.87
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	591.96
	UTILITY	WATER FUND	34.11

	UTILITY	WASTEWATER FUND	34.11
MINNEHAHA COMMUNITY WATER, CORP	NOV SHOP WATER USAGE	GENERAL FUND	11.08
	NOV WATER: 6,501 @1.56/K	WATER FUND	10,141.56
	NOV SHOP WATER USAGE	WATER FUND	11.08
	WWTF WATER USAGE	WASTEWATER FUND	30.00
	NOV SHOP WATER USAGE	WASTEWATER FUND	11.09
NAPA AUTO PARTS	MISCELLANEOUS	GENERAL FUND	57.20
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	200.00
RDO EQUIPMENT CO.	12 BOLTS @2.95	GENERAL FUND	35.40
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	13,187.58
SAM'S MASTERCARD	CITY HALL SUPPLIES/HALLOWE	GENERAL FUND	144.84
SD PUBLIC HEALTH LABORATORY	SEWER TESTING	WASTEWATER FUND	106.00
SD STATE TREASURER, DEPT OF REVENUE	LOTTERY 11.01.17 - 11.15.1	LIQUOR FUND	2,299.12
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	50.00
	ROTH RETIREMENT	WASTEWATER FUND	50.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,582.61
	RETIREMENT	WATER FUND	1,256.48
	RETIREMENT	WASTEWATER FUND	1,256.47
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	NOVEMBER LIQUOR	LIQUOR FUND	184.43
TITAN MACHINERY	EDGE/BLADE/NUT/BOLT	GENERAL FUND	1,027.00
U DRIVE TECHNOLOGY	NOVEMBER TEXTING SERVICES	GENERAL FUND	50.00
WEILAND, JUSTIN	CONF. HOTEL REIMB.	GENERAL FUND	749.55
XCEL ENERGY	UTILITY	GENERAL FUND	1,733.62
	UTILITY	WATER FUND	910.35
	UTILITY	WASTEWATER FUND	2,744.71
**PAYROLL EXPENSES	11/01/2017 - 11/30/2017	GENERAL FUND	33,115.29
	11/01/2017 - 11/30/2017	WATER FUND	10,470.69
	11/01/2017 - 11/30/2017	WASTEWATER FUND	10,470.69

ADMINISTRATOR/FINANCE OFFICER REPORT:

A. SE Project – December 11th Public Meeting – St. Mary’s Catholic Church: A

reminder that the South East Infrastructure project meeting with property owners has been set for December 11th at 6 PM at the St Mary’s Catholic Church Parish Hall. The Council is not required but encouraged to attend this project informational meeting. An agenda, informational handouts and a PowerPoint presentation are being developed to assist with relaying the information. The public hearing to approve the submission of a funding application to the DENR has been set for the December 18th meeting.

B. DOT Haul Route Inspection - Update: The DOT along with Public Works Director Schildhauer completed a haul route inspection of Garfield Avenue. The DOT representative and Mr. Schildhauer laid a level across several sections of Garfield Avenue south of the bridge and did not find any areas that showed settlement of over 1/8 of an inch. Therefore the DOT determined that there was not significant damage to this

section of Garfield. On the stretch of 7th Street east of Garfield, the DOT determined that there were not significant changes to the surfacing following the haul route.

Administration has requested that the DOT make note on the inspection report that there was significant wear and tear to 7th Street during the haul route.

- C. Liquor Licenses - Update:** All liquor license applicants have submitted the final paperwork and paid their license fees. The property tax has not been paid for Monkey's bar property. The City will hold the application until the property tax has been paid.
- D. January Meeting – Calendar:** The first and second meetings of January both fall on dedicated holidays. The first meeting in January will be held on Tuesday, January 2nd (Monday is New Year's Day). The second meeting of January will be held on Tuesday, January 16th (Monday is Martin Luther King Jr. Day)
- E. Sales Tax Revenue Report:** City is still on track to exceed the 2016 revenue numbers. The current October 16' to October 17' difference is a 7.2% increase. Also important to note that the sales tax well exceed the budgeted revenue amount of \$850,000.

Adjourn

Haak motioned to adjourn at 8:37 p.m., seconded by Mier. Motion carried.