

DELL RAPIDS CITY COUNCIL MINUTES

Monday, November 20th, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

- 1.) Matt Larson – Big Sioux Media
- 2.) Trent Bruce- DGR
- 3.) Riley Rinehart - DGR
- 4.) Brandon & Marlana Wenzel – Quest Church
- 5.) Larry Schildhauer – DR Public Works
- 6.) Deputy Kellen Weidner - MCSO

Pledge of Allegiance was recited.

Approval of Agenda: Haak motioned to approve the Agenda, seconded by Mier. Motion carried.

Approval of Minutes November 6th 2017 Regular Session: Geraets motioned to approve the minutes of the regular session, seconded by Haak. Motion carried.

Visitors to be Heard:

Deputy Weidner noted the graffiti at the Dell Rapids High School is being investigated. MCSO is also continuing to patrol SD Hwy 115 from the 55 to 35 mph. The council discussed adding flags, display, or warning signs to call attention to the decrease in speed zones.

Outdoor Event Permit – Christmas at the Dells Parade – December 2nd – Chamber of Commerce. Borchert motioned to approve the outdoor event permit and waive the fee, seconded by Schmidt. Motion carried.

Public Hearing – Ordinance No. 849: Application for Rezoning – Lot 9 Block 3 of Dell Rapids City Original, Minnehaha County, South Dakota – From R 1: Single Family Residential District to B2: General Business District – First reading. Crisp motioned to approve the first reading, seconded by Mier. Motion carried.

Public Hearing – On Sale/Off Sale Liquor/Wine Licenses and Operation Agreements

A.) Resolution No. 2017-13 Operating Agreement Monkey’s Bar

Borchert motioned to approve pending the application be returned to City Hall with payment and property taxes paid in full by November 22, 2017, seconded by Geraets. Motion carried.

B.) Resolution No. 2017-14 Operating Agreement El Tapatio

Motion by Mier to approve, seconded by Berg. Motion carried.

C.) Resolution No. 2017-15 Operating Agreement Dells Bowl

Motion by Crisp to approve, seconded by Schmidt, Motion carried.

D.) Resolution No. 2017-16 Operating Agreement Cubby's

Motion by Schmidt to approve, seconded by Crisp. Motion carried.

E.) Resolution No. 2017-17 Operating Agreement County Fair Foods

Motion by Berg to approve, seconded by Mier. Motion carried.

F.) Resolution No. 2017-18 Operating Agreement Casey's General Store

Motion by Schmidt to approve, seconded by Borchert. Motion carried.

G.) Resolution No. 2017-19 Operating Agreement Winchester Steakhouse and Lounge

Motion by Geraets to approve pending payment of property taxes, seconded by Mier. Motion carried.

H.) Operating Agreement – On/Off Sale Retail Wine – Shopko Hometown

Motion by Crisp to approve, seconded by Geraets. Motion carried.

Old Business

WWTF – SBR Improvement Project – Pay Request #8 \$632,138.68 – KHC Construction

Haak motioned to approve the pay request #8, seconded by Geraets. Motion carried.

Garfield Ave Design Decision

Crisp motioned to asphalt Garfield Avenue from Centennial to Quartzite using 7" asphalt over 12" base course and fabric as well as asphalt Garfield Avenue 800' south of Quartzite using 6" of asphalt over reclaimed material, seconded by Haak. Motion carried.

New Business

Ordinance No. 850: 2017 Supplemental Budget Ordinance – First Reading

Crisp motion to approve, seconded by Mier. Motion carried.

Account Funds Transfer

Crisp motioned to approve the transfer of \$120,000 from the Liquor Fund to the General Fund, \$80,008 from the General Fund to the Waste Wastewater fund for the payments associated with the SE Sewer Extension project as well as transfer \$33,000 from the General Fund, \$6,000 from the Water Fund and \$10,000 from the Waste Water Fund to the Equipment Replacement, seconded by Borchert. Motion carried.

DOT Detour Agreement – 2018 HWY 115 Project

Crisp motioned to approve, seconded by Geraets. Motion carried.

Minnehaha County Sherriff – 2018 Police Services Contract

Mier motioned to approve, seconded by Schmidt. Motion carried.

Unpaid Parking Ticket Fines – Send to Collections

Crisp motioned to approve, seconded by Mier. Motion carried 7-1.

Claims Payable

Schmidt motioned to approve the bills, seconded by Crisp. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	NOV BILL	GENERAL FUND	80.34
DAKOTA PUMP & CONTROL CO, INC	SEWER R&M	WASTEWATER FUND	530.61
DELL RAPIDS ACE	SUPPLIES	GENERAL FUND	165.13
	MARKING PAING - SEWER	WASTEWATER FUND	15.98
DELL RAPIDS COOP GRAIN	DELL RAPIDS COOP GRAIN	GENERAL FUND	361.61
DELL RAPIDS LUMBER COMPANY	PARK R&M	GENERAL FUND	64.20
DELLS AUTO SERVICE	CITY CAR OIL AND FILTER	GENERAL FUND	35.99
DELLS DIESEL SERVICE, INC	CLUTCH BREAK REPAIR	GENERAL FUND	259.58
DELLS PLUMBING	CH RESTROOM - STOOL REPAIR	GENERAL FUND	74.56
DUST-TEX SERVICES, INC	CH RUG SERVICE	GENERAL FUND	38.16
	LIBRARY RUG CLEANING	GENERAL FUND	48.52
ENTRINGER BACKHOE & TRENCHING, LLC	REPAIR/ABOREAL	GENERAL FUND	306.12
	REPAIR/ABOREAL	WATER FUND	204.08
GARDNER MEDIA LLC	BOOKS	GENERAL FUND	72.76
GEOTEK ENGINEERING & TESTING SERVICES,	CITY WIDE INFRASTRUCTURE	WATER FUND	2,213.00
	WWTF TESTING	WASTEWATER FUND	3,134.00
	CITY WIDE INFRASTRUCTURE	WASTEWATER FUND	2,213.00
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
ICAP, INC	OCT EXPENSE/ DEC MGM FEE	GENERAL FUND	5,656.70
INGRAM LIBRARY SERVICES	BOOK	GENERAL FUND	489.76
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST 8	WASTEWATER FUND	632,138.68
COMFORT INN	BG - TRAINING	GENERAL FUND	107.50
PLUM KRAZY	PLUM KRAZY: BUS	GENERAL FUND	234.00
KMWF & ASSOCIATES, PC	2016 AUDIT	GENERAL FUND	14,300.00
KOOPMAN & SONS GAS CO.	STREET/WATER SUPPLY	GENERAL FUND	125.07
	STREET/WATER SUPPLY	WATER FUND	125.06
LINWELD, INC	CYLINDERS	GENERAL FUND	128.69
	OCTOBER RENTAL	GENERAL FUND	52.08
MERGEN, CHRISTOPHER	2017 CLOTHING ALLOWANCE	GENERAL FUND	300.00
MIDWEST ALARM	DECEMBER PUMP STATION	WASTEWATER FUND	30.38
NORTH CENTRAL INT'L, INC	FILTER	GENERAL FUND	48.13
REPUBLIC NATIONAL DISTRIBUTING CO	OCT LIQUOR	LIQUOR FUND	9,046.08
ROTO-ROOTER	JET LINES - CH	GENERAL FUND	620.00
SANITATION PRODUCTS, INC	DRIVE CHAIN, SPROCKET, ETC	GENERAL FUND	56.07
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	79.80
	LOTTERY LOG BOOKS	LIQUOR FUND	8.00
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	195.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SIOUX FALLS AREA HUMANE SOCIETY	OCT SERVICES	GENERAL FUND	17.26
STRAWBALE WINERY	OCTOBER WINE	LIQUOR FUND	414.00
VERIZON WIRELESS	OCT 08 - NOV 07 VZ BILL	GENERAL FUND	80.80

	OCT 08 - NOV 07 VZ BILL	WATER FUND	24.09
	OCT 08 - NOV 07 VZ BILL	WASTEWATER FUND	24.09
VOGT, BROWN, MERRY & HAMMER	NOVEMBER RETIANER + 20 SD	GENERAL FUND	1,920.00
XCEL ENERGY	UTILITY	GENERAL FUND	5,693.39
	UTILITY	WATER FUND	43.33
PAYROLL	10/01/2017 - 10/31/2017	GENERAL FUND	34,461.92
	10/01/2017 - 10/31/2017	WATER FUND	10,761.32
	10/01/2017 - 10/31/2017	WASTEWATER FUND	9,742.45

ADMINISTRATOR/FINANCE OFFICER REPORT:

- A. SE Project – December 11th Public Meeting – St. Mary’s Catholic Church:** A reminder that the South East Infrastructure project meeting with property owners has been set for December 11th at 6 PM at the St Mary’s Catholic Church Parish Hall. The Council is not required but encouraged to attend this project informational meeting. DGR has completed the assessment estimates for all 145 properties affected by the project. Letters to the property owners outlining these costs will be sent on Monday November 20th.
- B. Water and Waste Water Rate Increase – December Consideration:** The City budgeted for increases in both water and waste water. Administration and the Finance Officer will be analyzing the water and sewer department finances and bringing forward a recommendation for the Council to consider in December.
- C. Comprehensive Plan Amendments - Update:** The Planning Commission met on November 14th with Kristin Brandt of SECOG to review Chapter 1 and 3 of the Comprehensive Plan. Chapter 1 is the introduction chapter with the majority of the narrative reflecting standard language. The Planning Commission will work on creating a Vision statement that is unique to Dell Rapids. Chapter 3 identifies the community’s environmental constraints. This chapter has attached soil maps, floodplain maps and the current land use map. Kristin at SECOG has assigned homework to the Planning Commission to review the proposed current land use map and bring amendments to the next Planning Commission meeting.
- D. City Administrator Performance Evaluation:** Mayor Earley has compiled the Council’s input for City Administrator Weiland’s performance evaluation. An Executive Session has been placed on the agenda to further discuss the Administrator’s performance.

Executive Session

Schmidt motioned at 8:52 pm to enter Executive Session, seconded by Haak. Motion carried
Haak motioned at 9:39 pm to exit Executive Session, seconded by Mier. Motion carried

Based on performance evaluations conducted by the Council and Mayor, Borchert moved to approve an increase of 3% for Administrator Wieland, seconded by Crisp. Motion carried.

Adjourn

Haak motioned to adjourn at 9:41 p.m., seconded by Mier. Motion carried.