

DELL RAPIDS CITY COUNCIL MINUTES

Monday, October 2nd, 2017 at 7:30 p.m.

Mayor Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the Dell Rapids Volunteer Fire Station. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: Gary Haak

Community Members Present:

- 1.) Matt Larson – Big Sioux Media
- 2.) Micah Bader – Dell Rapids Tribune
- 3.) Calvin Bloemendall – Dell Rapids Chamber of Commerce

Pledge of Allegiance was recited.

Approval of Agenda: Schmidt motioned to approve the Agenda, seconded by Mier. Motion carried.

Approval of Minutes September 18th 2017 Regular Session: Crisp motioned to approve the minutes of the regular session, seconded by Geraets. Motion Carried.

Visitors to be Heard:

Calvin introduced himself to the Council as the new Chamber Administrator. He extended an invitation to the next Chamber Perks meeting which will be held on October 18th at 8:00am in the River Community Church conference room.

Minnehaha County Sheriff's Office noted adding more presence on Hwy 115 where the speed limit changes from 55 to 35.

Outdoor Event Permit – Downtown Halloween Trick or Treat Night- October 27th – Downtown Business: Berg motioned to approve and waive the fee, seconded by Borchert. Motion carried.

Old Business (No Old Business)

New Business

Utility Customer Billing – Send Unpaid Bills to Collections: Mier motioned to send the three utility bills remaining to collections. Crisp amended the motion to give the individuals a courtesy call prior to sending to collections, Schmidt seconded. Motion Carried

Utility Customer Billing – Ordinance Holding Property Owner Responsible – Amendment Discussion: The Ordinance will need to be amended as the County is no longer accepting past due utilities bills to be levied against the property. The Council discussed whether to change the Ordinance to hold tenants responsible on rental properties. The Council gave a general consensus to maintain the land owner's responsibility. No action was taken at this time.

Resolution No. 2017-12: Minnehaha County Municipal Legislative Priorities – Crisp motioned to approve Resolution No. 2017-12, seconded by Mier. Motion carried.

RESOLUTION NO. 2017-12

SUPPORT OF 2018 MINNEHAHA COUNTY MUNICIPAL LEGISLATIVE PRIORITIES

WHEREAS, elected county and municipal representatives within Lincoln and Minnehaha counties have identified these priorities for the 2018 Legislative Session, and will seek approval from their respective governing bodies and statewide associations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DELL RAPIDS:

1. The Dell Rapids City Council supports a reliable statewide emergency radio system that allows users across the state to communicate within and outside of their agencies. In order to sustain this capability and enhance operations locally, statewide, amongst other states, and with federal agencies, the City Council supports state funding initiatives to upgrade the statewide system to the national standard for public safety communications utilized by both federal and state governments known as Project 25 (P25).
2. The Dell Rapids City Council supports repealing the sunset on the 911 Surcharge and support efforts to hold telecom wireless companies accountable for all surcharge remittance on wireless services provided. We also support legislation allowing inflationary increase in the surcharge to keep pace with continued growing costs and inflation.
3. The Dell Rapids City Council supports legislation allowing alternative publication options for local government.
4. The Dell Rapids City Council supports legislation that expands workforce housing opportunities in South Dakota.
5. The Dell Rapids City Council supports legislation to allow a local option, a gross receipts tax on alcoholic beverages, to fund county services.
6. The Dell Rapids City Council urges the state to leave in place maximum local control of tax increment financing (TIF) districts, an economic development tool that has led to millions of dollars in increased property value, benefitting both the state as a whole and the local entities sponsoring the districts, while at the same time maintaining the integrity of the process.
7. The Dell Rapids City Council supports legislation providing local governments flexibility when it comes to compensating those who serve on appointed citizen boards, committees and commissions

8. The Dell Rapids City Council supports legislation that provides funding for drug and alcohol education, intervention and treatment programs.
9. The Dell Rapids City Council supports cooperative activities between county and municipal governments, the protection of existing joint activities, and elimination of barriers that hinder the creation of such arrangements.
10. The Dell Rapids City Council supports legislation requiring a property owner who appeals their property assessment to the Office of Hearing Examiners, but fails to appear at the hearing, be assessed by the county \$250 per appeal unless the property owner provides at least 48 hours notice of their absence.

Filed in the office of the Municipal Finance Officer of the City of Dell Rapids, South Dakota, on the 2nd day of October 2017.

Tom Earley, Mayor

Claire Baartman, Finance Officer

(MUNICIPAL SEAL)

Rickeman Field/Campground Trees – Discussion

General consensus to have public works work on a plan to remove old trees. There is a possibility to apply for grants to replace the old trees. No action was taken at this time.

Claims Payable

Schmidt motioned to approve the bills, seconded by Mier. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
ADVANCED SYSTEMS INC	LIBRARY COPIER CONTRACT	GENERAL FUND	65.20
ANDERSON, GREG	2017 CLOTHING ALLOWANCE	WATER FUND	150.00
	2017 CLOTHING ALLOWANCE	WASTEWATER FUND	150.00
CLASSROOM LIBRARY	BOOKS	GENERAL FUND	36.36
COAST TO COAST SOLUTIONS	PROJECT SUPPLIES	GENERAL FUND	323.09
CONCRETE MATERIALS	STREET R&M	GENERAL FUND	597.15
CORE & MAIN	STREET R&M	GENERAL FUND	1,141.20
	WATER R&M	WATER FUND	221.40
	WATER R&M	WATER FUND	79.25
DAKOTA PUMP & CONTROL CO, INC	SEWER R&M	WASTEWATER FUND	890.00
DAKOTA SUPPLY GROUP	WATER SUPPLIES	WATER FUND	2,336.60

DELL RAPIDS ACE	SUPPLIES	GENERAL FUND	107.97
	R&M	WATER FUND	29.75
DELL RAPIDS SENIOR CITIZEN CENTER	2017 STIPEND	GENERAL FUND	3,500.00
DELTA DENTAL	DENTAL INS	GENERAL FUND	397.73
	DENTAL INS	WATER FUND	142.92
	DENTAL INS	WASTEWATER FUND	142.95
DGR	AUG ENGINEERING	GENERAL FUND	7,509.24
	AUG ENGINEERING	WATER FUND	4,459.80
	AUG ENGINEERING	WASTEWATER FUND	19,885.13
DIAMOND LAKE BOOK CO	LIBRARY BOOKS	GENERAL FUND	85.75
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,116.07
	FEDERAL WITHHOLDING	WATER FUND	1,297.10
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,297.13
ENTRINGER BACKHOE & TRENCHING, LLC	SEWER AND STREET REPAIR	GENERAL FUND	127.55
	WATER MAIN BREAK - REPAIR	WATER FUND	1,020.41
	REPAIR CURB STOP	WATER FUND	153.06
	SEWER AND STREET REPAIR	WASTEWATER FUND	76.53
FIRST BANK CARD	CC BILL	GENERAL FUND	1,407.56
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5,682.19
	HEALTH INSURANCE	WATER FUND	1,790.16
	HEALTH INSURANCE	WASTEWATER FUND	1,790.15
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	CAMPGROUND/BROWN RENTAL	GENERAL FUND	390.00
LG EVERIST, INC	STREET R&M	GENERAL FUND	3,260.06
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	30.72
	UTILITY	WATER FUND	4.50
	UTILITY	WASTEWATER FUND	4.50
NEOPOST USA INC.	POST MACHINE RENTAL	GENERAL FUND	74.85
OUTLAW GRAPHICS	7 WELCOME BANNERS	GROSS RECEIPTS FUN	970.00
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	3,023.50
SD MUNICIPAL LEAGUE	CB/DL ELECTION SCHOOL	GENERAL FUND	25.00
	CB/DL ELECTION SCHOOL	WATER FUND	12.50
	CB/DL ELECTION SCHOOL	WASTEWATER FUND	12.50
SD PUBLIC HEALTH LABORATORY	WATER TESTING	WATER FUND	662.00
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,555.21
	RETIREMENT	WATER FUND	1,213.07
	RETIREMENT	WASTEWATER FUND	1,213.06
SOUTHEAST SD TOURISM ASSOCIATION	MAP LISTING/2018 VACA GUID	GROSS RECEIPTS FUN	1,869.00
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	1,329.10
XCEL ENERGY	UTILITY	GENERAL FUND	10,337.07

UTILITY	WATER FUND	1,100.68
UTILITY	WASTEWATER FUND	3,063.31

ADMINISTRATOR/FINANCE OFFICER REPORT:

- A. Ace Park Trail – DOT Correspondence Regarding Access:** Administrator Weiland met with representatives from the DOT to survey the area on the west side of the southern Hwy 115 bridge. Following the construction of the bridge and the new retaining wall, the area was filled in with large rip rap material. This area under and west of the bridge was slated to be used as the Ace Park Trail that spanned from the pedestrian bridge to the Dells overlook. The DOT has determined that this area can no longer be promoted/used as a pedestrian access to the overlook. The original intent of the Hwy 115 project was to provide this access. However the original plan did not include removing and replacing the retaining wall abutting the river. The DOT will not allow for the rip rap material to be removed because it is protecting the footings of the retaining wall from being undermined in the event of rising waters. The purpose of the meeting was to convince the DOT to allow for the trail to continue in this area. This attempt fell flat as the area is within the DOT's right of way and they are not going to risk the liability of promotion and use of the trail. There was discussion on a possible crossing of Hwy 115 at the Centennial Street intersection. Opening up the possibility in the future to extend the Ace Park trail south on the east side of Hwy 115 to Centennial and crossing at Centennial to the recreation path. Administration plans to continue these discussions with the DOT for the future as this crossing would require expensive flashing signals.
- B. Website Selection – Update:** City Administrator Weiland reported at the September 18th meeting that staff was ready to work with the committee to make a recommendation for a website provider selection. Following that meeting Administrator Weiland and Finance Officer Baartman had time to test the preferred provider. After several hours of attempting to work with the provider's content manager, the consensus was that it wasn't meeting expectations. Administrator Weiland has since contacted several additional website providers, is gathering additional quotes and testing individual content managers. The goal is to narrow down a website provider in the coming weeks. Staff is not ready to make a recommendation for the October 2nd meeting.
- C. City Administrator Performance Evaluation:** The Mayor has asked to distribute the performance evaluation for City Administrator, Justin Weiland. He requests that the Council complete the review via paper or electronically and return it back to him by Monday, October 23rd. Please visit with Mayor Earley with any questions regarding the review.
- D. 2016 Audit:** KMWF has completed the 2016 audit. The audit has been sent to Department of Legislative Audit and comments should follow within the next week. KMWF plans to present the audit to the City at the October 16th Council meeting.
- E. Project Updates:**
- a. WWTF – SBR Project - Update:** The City and DGR held a progress update meeting with KHC on Monday, September 25th. KHC is progressing steadily with the project. The testing of the SBR basins is complete. They are being drained and the area surrounding is being backfilled and graded to final construction grade. The underground subcontractor Prunty Construction is on-site installing the lines from the building to the SBR. The water connection to MCWC

has been established providing water to the facility. Several section of the SBR equipment has been delivered to the site. KHC plans to begin installing the equipment in the basins after backfilling and prior to the cold weather months. The Inlet works building is making progress with the pouring of footings. KHC anticipates that Gage Brothers will set walls for the structure the week of October 9th. The in-floor electrical and plumbing work will then be completed prior to pouring the floor slab. The channel basin walls for the screen will also need to be poured prior to the pouring of the floor slab. KHC is sticking close to their schedule to have the building enclosed in order for installation of equipment to occur through the winter months.

- b. Asphalt Overlay Project - Update:** Double H Paving arrived the week of the 25th and completed the asphalt overlay areas as determined by Public Works Director Schildhauer. The areas included Harrison Avenue, Third Street south of the railroad tracks, two sections on 5th and 6th east of Iowa Avenue, and 3rd Street and Orleans on the truck route. Spring Meadow Drive east of Old 77 was not completed on this project because the truck route at 3rd and Orleans was an area that was not originally planned but was needed following the water main break on Orleans.

XI. Fire Hall Tour – Following the meeting (prior to full adjournment) the Council will participate in a full tour of the Fire Hall facility. A member of the Fire Department will be available for the tour to answer any questions of the Council. At the end of the tour the Council will need to officially motion to adjourn.

Adjourn

Mier motioned to adjourn at 9:03 p.m., seconded by Borchert. Motion carried.