

DELL RAPIDS CITY COUNCIL MINUTES

Tuesday, September 5th, 2017 at 7:30 p.m.

Mayor Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: Mike Sterud

Community Members Present:

- 1.) Riley Rinehart – DGR
- 2.) Lance Mayer – DGR
- 3.) Micah Bader – Dell Rapids Tribune

Pledge of Allegiance was recited.

Approval of Agenda: Haak motioned to approve the Agenda, seconded by Mier. Motion carried.

Approval of Minutes August 21st 2017 Regular Session: Berg motioned to approve the minutes of the regular session, seconded by Crisp. Motion Carried.

Approval of Minutes August 22nd 2017 Special Budget Meeting: Schmidt motioned to approve the minutes of the special meeting, seconded by Mier. Motion carried.

Visitors to be Heard: None

Public Hearing – 7:30 PM – Ordinance No. 846: Re-Zone Request – 720 E 5th St – Lot 19 Block 3 People’s Addition to the City of Dell Rapids, Minnehaha County, South Dakota – From R-1: Single Family Residential District to R-2: Two Family Attached District – First Reading

Crisp motioned to approve Ordinance 846 provided the current owners replace the sidewalk, ensure the sewer line is PVC from the sidewalk (property line) extending to the street, and the owner of the property at the time the infrastructure project takes place can not contest to curb and gutter. Seconded by Geraets. Motion carried.

Outdoor Event Permit – Dell Rapids Quarriers and Cardinals Homecoming Parade – September 15th – Dell Rapids Public School and Dell Rapids St. Mary’s

Haak motioned to approve the permit and waive the fee, seconded by Geraets. Motion carried.

Old Business

Ordinance No. 845 – 2018 Appropriations – First Reading

The Council discussed further options and outlooks to the proposed budget. Borchert motioned to forgo the slide and council chairs in 2018 and approve the remainder of the budget as

proposed, seconded by Haak. Roll Call: Berg – Aye, Mier – Aye, Crisp – Nay, Geraets – Nay, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion fails 5-2.

Haak motioned to forgo the slide, council chairs, and the \$25,000 additional transfer to the Equipment Replacement Fund in 2018 and approve the remainder of the budget as proposed, seconded by Schmidt. Roll Call: Berg – Aye, Mier – Aye, Crisp – Nay, Geraets – Aye, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion passes 6-1.

WWTF SBR Project – Consider Proposal to Coat Top of ISAM Tanks

After a bit of discussion and a few questions – Haak motioned to table the decision until the September 18th meeting, seconded by Berg. Motion carried.

Resolution 2017-09: DOT Transportation Alternatives Grant Application Support

Crisp motioned to approve, seconded by Mier. Motion carried.

RESOLUTION 2017-09

Transportation Alternatives Grant Application
To the
South Dakota Department of Transportation

WHEREAS, the City of Dell Rapids desires assistance from the South Dakota Department of Transportation -Transportation Alternatives Grant Program for the purpose of completing a new walking path to complement the Sioux River Red Rock Trail; and

WHEREAS, the City Council hereby commits to the continued maintenance and operation of the trail; and

WHEREAS, the City Council hereby commits local match of not less than 18.05 percent of the project; and

WHEREAS, the City Council acknowledges its responsibility to secure right-of-way or easements for construction.

NOW THERE BE IT RESOLVED that the City Council hereby authorizes the filing of a grant application, including all understanding and assurances contained therein, for the Transportation Alternatives Grant Program, and hereby authorizes the Mayor to in connection with the application and to provide such additional information as may be required.

Adopted this 5th day of September, 2017.

Tom Earley, Mayor

Claire Baartman, Finance Officer

New Business

Personnel – Hire Library Half Time Position

Borchert motioned to hire Cassie Rogers at a rate for \$10.50 for the half time position, seconded by Schmidt. Motion carried.

Set Public Hearing Date – Proposed Resolution of Assessment for Snow Removal and Vegetation Abatement.

Mier motioned to set the public hearing date as September 18th, seconded by Crisp. Motion carried.

Claims Payable

Haak motioned to approve the bills, seconded by Berg. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A-OX WELDING SUPPLY COMPANY, INC	CYL RENTAL + NITROGEN	GENERAL FUND	48.32
ADVANCED SYSTEMS INC	LIBRARY COPIER CONTRACT	GENERAL FUND	177.85
ARGUS LEADER	PUBLISHING	GENERAL FUND	280.10
	PUBLISHING	LIQUOR FUND	19.60
BAARTMAN, CLAIRE	PER DIEM REIMB - TYLER TRAIN.	GENERAL FUND	21.00
BEAL DISTRIBUTING, INC	MALT	LIQUOR FUND	36,701.83
BORNS GROUP	AUG BILLING	WATER FUND	410.81
	AUG BILLING	WASTEWATER FUND	410.81
CITY OF SIOUX FALLS HEALTH DEPARTMENT	WATER TESTING	WATER FUND	300.00
COUNTY FAIR FOODS, INC	POOL CONCESSIONS	GENERAL FUND	28.78
DELL RAPIDS ACE	GENERAL SUPPLIES	GENERAL FUND	264.35
	WATER SUPPLIES - CLOTH PLU	WATER FUND	3.49
DELTA DENTAL	DENTAL INS	GENERAL FUND	398.80
	DENTAL INS	WATER FUND	142.39
	DENTAL INS	WASTEWATER FUND	142.41
DGR	ENGINEERING FEES	GENERAL FUND	5,127.73
	ENGINEERING FEES	WATER FUND	2,257.38
	ENGINEERING FEES	WASTEWATER FUND	15,015.86
DIAMOND VOGEL PAINTS	STREET PAINT	GENERAL FUND	333.00
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,914.73
	FEDERAL WITHHOLDING	WATER FUND	1,234.04
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,224.71
FIRST BANK CARD	LIBRARY CC	GENERAL FUND	1,124.91
FIRST BANKCARD	OFFICE SUPPLIES	GENERAL FUND	111.44
GARBAGE N MORE	SEPTEMBER SERVICES	GENERAL FUND	75.00
GLOBAL DISTRIBUTING	GLOBAL DISTRIBUTING	LIQUOR FUND	758.75
GOLDEN WEST TELECOMMUNICATIONS	AUGUST TELE BILL	GENERAL FUND	507.57
	AUGUST TELE BILL	LIQUOR FUND	46.14
	AUGUST TELE BILL	WATER FUND	173.46
	AUGUST TELE BILL	WASTEWATER FUND	316.41

GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	960.00
JOHNSON BROTHERS FAMOUS BRANDS INC	LIQUOR	LIQUOR FUND	13,948.38
KIBBLE EQUIPMENT	PARK R&M - WHEEL CENTER	GENERAL FUND	201.58
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	CAMPGROUND/BROWN	GENERAL FUND	1,170.00
LEBRUN, DIANE REIMBURSEMENT	PER DIEM REIMN - TYLER TRAIN.	WATER FUND	10.50
	PER DIEM REIMN - TYLER TRAIN.	WASTEWATER FUND	10.50
LG EVERIST, INC	STREET MAINT.	GENERAL FUND	186.53
MERGEN, CHRISTOPHER	SAFETY GLASSES	GENERAL FUND	150.00
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	49.47
	UTILITY	WATER FUND	4.50
	UTILITY	WASTEWATER FUND	4.50
MINNEHAHA COMMUNITY WATER, CORP	AUG SHOP WATER	GENERAL FUND	11.08
	AUG WATER 13,509.6@1.56/K	WATER FUND	13,509.60
	AUG SHOP WATER	WATER FUND	11.08
	AUG SHOP WATER	WASTEWATER FUND	11.09
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	7,158.80
SANITATION PRODUCTS, INC	WATER FILL HOSE 16'-8	GENERAL FUND	215.96
SD MUNICIPAL LEAGUE	ANNUAL CONFERENCE	GENERAL FUND	695.00
	ANNUAL CONFERENCE	WATER FUND	32.50
	ANNUAL CONFERENCE	WASTEWATER FUND	32.50
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,575.62
	RETIREMENT	WATER FUND	1,223.18
	RETIREMENT	WASTEWATER FUND	1,218.74
TYLER TECHNOLOGIES	TYLER TECHNOLOGIES	GENERAL FUND	6,061.58
	TYLER TECHNOLOGIES	WATER FUND	2,020.53
	TYLER TECHNOLOGIES	WASTEWATER FUND	2,020.52
U DRIVE TECHNOLOGY	AUGUST SERVICES	GENERAL FUND	64.60
ONE TIME VENDOR JUDY AUSTAD	JUDY AUSTAD: REIMB 1CAMP E	GENERAL FUND	18.00
PRAIRIE COACH	PRAIRIE COACH: ECON DEV.	GROSS RECEIPTS FUN	800.00
WEILAND, JUSTIN	FLIGHT REIMB - ICMA	GENERAL FUND	455.60
XCEL ENERGY	UTILITY	GENERAL FUND	2,413.18
	UTILITY	WATER FUND	373.05
	UTILITY	WASTEWATER FUND	662.12
**PAYROLL EXPENSES	8/01/2017 - 8/31/2017	GENERAL FUND	49,086.41
		WATER FUND	10,193.31
		WASTEWATER FUND	10,156.16

ADMINISTRATOR/FINANCE OFFICER REPORT:

A. Project Updates:

- a. **WWTF – SBR Project:** The City held a project update meeting with the SBR project contractor, KHC, on August 22nd. The meeting was held on site of the SBR project. The contractor updated the City and representatives from DGR on the current progress schedule and the plans for the next several months. An updated schedule was provided to DGR and the City. KHC is on schedule. They adjusted their strategy to start construction of the inlet works building in August and decided to focus strictly on the SBR structure. The SBR project has two more major pours to reach completion. Once the concrete meets strength standards, the tanks will be filled to check for leaks. The tanks will then be backfilled and the site will be graded to finished grade. At this time grading work and excavation will begin for the inlet works building. The wall panels for the concrete tip up structure are complete at Gage Brothers in Sioux Falls and will be delivered as soon as footings and foundation are poured. KHC will install the walls and ceiling for the inlet works building and plans to work on installing equipment throughout the winter months. The installation of the equipment on the SBR structure is more of a question whether that will be installed before the winter months. The manufacturer of the SBR equipment is behind on their orders and may not have that to the contractor in time to install before cold weather. KHC intends to complete as much outdoor work this fall and they hope for good weather into the early winter.
- b. **Interstate 29 Paving Project:** The Interstate 29 paving project is complete. The contractor on the project is disassembling the asphalt plant at the east LG Everist Quarry.
- c. **Campground Expansion Project:** The staff is working on both the campground expansion and the comfort station. The manholes for the sewer have been ordered and should arrive in the next week to start the installation of utility lines. The City crews will be working with Jack Entringer and his backhoe service to install the water and sewer utility lines. Following the installation of these lines, the City crews will be working with Dakota Clearing and Grading to haul the WWTF spent material to the site. Dakota Clearing and Grading have provided the City with estimates on performing this work of stripping top soil, hauling material, grading the site and placing gravel and top soil. This is scheduled to occur around the third week of September.

Administrator Weiland has been in contact with Jim Welbig regarding the drafting of a set of drawings for the comfort station/shower facility. Mr. Welbig plans to have the drawings complete within the next week. Administrator Weiland will then adapt the existing specs to the new drawings and attempt to get the project out for bid in early September.

B. Meeting Dates/Events:

- a. **SDML Annual Conference – October 4th, 5th, and 6th – Sioux Falls:**
Final Reminder for the Council to register for the upcoming SDML Conference. Administration encourages any and all Council members to attend the entire conference or parts of the conference including the banquets as the conference is being held in Sioux Falls this year.
- b. **Mayor’s Big Sioux River Summit – Watertown September 20th, 1-6 PM:**

The Mayor's Big Sioux River Summit is to be held this year in Watertown on September 20th. City Administrator Weiland plans to attend and represent the City. If any Council members plan to attend please let Administration know.

Adjourn

Haak motioned to adjourn at 9:24 p.m., seconded by Mier. Motion carried.