

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, August 21<sup>st</sup>, 2017 at 7:30 p.m.

Mayor Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

- 1.) Nathan Sommerfeld – Dell Rapids Ambulance
- 2.) Riley Rinehart – DGR
- 3.) Lance Mayer – DGR
- 4.) Holly Davidson – Dell Rapids Chamber
- 5.) Dan Ahlers – Dell Rapids Chamber
- 6.) Clarence Fjellanger – Dell Rapids Volunteer Fire Department
- 7.) Amanda Roth – Dell Rapids Chamber
- 8.) Matt Larson – Big Sioux Media / Dell Rapids Baseball Association
- 9.) Lisa Wilber – Haven
- 10.) Micah Bader – Dell Rapids Tribune
- 11.) Jeff Holm – Dell Rapids Baseball Association

**Pledge of Allegiance was recited.**

**Approval of Agenda:** Mayor Earley asked to change the date of September 18<sup>th</sup> for the Rhythm at the Rapids Concert to September 16<sup>th</sup>. Schmidt motioned to approve the agenda as amended, seconded by Berg. Motion carried.

**Approval of Minutes August 7<sup>th</sup> 2017 Regular Session:** Geraets asked to add to those that were absent to include Councilman Mike Geraets and Attorney Dean Hammer (in Attorney Hammers absence Attorney Josh Brown sat in). Also to be corrected is the Bid Award item. It should read as follows: Crisp recommended City Administration get a set of prints from Jim Welbig and re-bid the project. Schmidt motioned to deny the current bids, seconded by Mier. Motion carried. Haak motioned to approve the minutes as amended, seconded by Mier. Motion carried.

**Visitors to be Heard:** None

**Public Hearing – 7:30 PM – Special One Day Alcoholic Beverage License – September 16<sup>th</sup> – City Park – Chamber of Commerce Rhythm** – Borchert motioned to approve the one day licenses, seconded by Mier. Motion carried.

**Outdoor Event Permit – Rhythm at the Rapids – September 16<sup>th</sup> – City Park – Chamber of Commerce** – Borchert motioned to approve the outdoor permit and waive the fee, seconded by Schmidt. Motion carried.

**2018 Budget – Outside Agency Funding Requests -**

Nathan Sommerfeld – Ambulance - \$45,000 (\$5,000 increase from PY)

Clarence Fjellanger – Fire Department - \$48,021 (5% increase from PY)

Museum - \$2,000 (No increase)

Senior Citizen’s Center – Formal request not received (assuming \$3,500 – same as PY)

Lisa Wilber – Haven - \$8,500 (\$500 increase from PY)

Mike Geraets – DR Economic Development Corporation - \$100,000 (same as PY)

Dan Ahlers – DR Chamber of Commerce - \$35,000 (same as PY)

Matt Larson – DR Baseball Association – Batting Cage

**Old Business**

**WWTF SBR Project Change Order #1 \$9,020.80 – KHC Construction** – Motion by Crisp to approve change order #1, seconded by Mier. Motion carried.

**WWTF SBR Project Pay Request #5 \$343,395.29 – KHC Construction** – Motion by Borchert to approve pay request #5, seconded by Geraets. Motion carried.

**10<sup>th</sup> Street Construction Project Change Order #1 – decrease contract \$869.51 – T&R Contracting** – Motion by Haak to approve change order #1, seconded by Berg. Motion carried.

**10<sup>th</sup> Street Construction Project Final Pay Request #6 \$132,581.41 – T&R Contracting** – Motion by Haak to approve pay request #6, seconded by Mier. Motion carried.

**Chip Seal Project – Pay Request \$50,128.66 – The Road Guy** – Motion by Crisp to approve the pay request for the 2017 chip seal project, seconded by Haak. Motion carried.

**New Business**

**Declare Surplus – City of Sioux Falls Surplus Auction –**

LIBRARY: 3 HP Omni Pro 100 AIOs - \$125, HP Proliant 110 G6 - \$150, Dell Poweredge 800 - \$150. STREET: Homelite Honda Motor – 4800 GHP- 3” Pump - \$100, TrueLine Striper - \$100.

Mier motioned to approve the list of items to declare surplus, seconded by Borchert. Motion carried.

**Dell Rapids Transit – ICAP Contract 2018** – Borchert motioned to approve the 2018 management contract with ICAP, seconded by Mier. Motion carried.

**Planning and Zoning Commission – Mayoral Appointment – Steve Hoff**

Crisp motioned to approve Steve Hoff to the open seat on the Planning and Zoning Commission, seconded by Haak. Motion carried

**Claims Payable**

Schmidt motioned to approve the bills, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	AUGUST BILL	GENERAL FUND	80.34
AMERICAN UNDERGROUND SPRINKLER, INC	RICKMAN FIELD REPLACE HEAD	GENERAL FUND	320.00
ARGUS LEADER	JULY PUBLISHING COSTS	GENERAL FUND	507.90
BOOK SYSTEMS, INC	BARCODE LABELS - SUPPLIES	GENERAL FUND	130.00
CITY OF SIOUX FALLS HEALTH DEPARTMENT	POOL TESTING	GENERAL FUND	176.00
DAKOTA SUPPLY GROUP	WATER AND SEWER SUPP	WATER FUND	235.84
	WATER AND SEWER SUPP	WASTEWATER FUND	20.76
DELL RAPIDS ACE	SUPPLIES	GENERAL FUND	76.13
DELL RAPIDS ECONOMIC DEVELOPMENT CORPO	2017 ANNUAL STIPEND	GENERAL FUND	64,600.00
	2017 ANNUAL STIPEND	GROSS RECEIPTS FUN	35,400.00
DELL RAPIDS LUMBER COMPANY	PARK R&M	GENERAL FUND	224.28
	NORBY'S REPAIR	LIQUOR FUND	21.87
DIRECT AUTOMATION	JULY SERVICES + ADD. WORK	GENERAL FUND	1,357.00
DUST-TEX SERVICES, INC	JULY RUG CLEANING	GENERAL FUND	125.04
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	5,665.63
	FEDERAL WITHHOLDING	WATER FUND	1,357.91
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,357.94
ENTRINGER BACKHOE & TRENCHING, LLC	TREE AND STUMP REMOVAL	GENERAL FUND	918.36
	FIX WATER LEAK 5TH&JUNIATA	WATER FUND	375.00
FIGEN TREE SERVICE LLC	LIGHTS AND 4 LIMBS	GENERAL FUND	337.50
GARDNER MEDIA LLC	BOOKS	GENERAL FUND	119.93
GREY HOUSE PUBLISHING	BOOK	GENERAL FUND	165.00
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
HD SUPPLY WATERWORKS	WATER SUPPLIES	WATER FUND	14.77
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5,700.00
	HEALTH INSURANCE	WATER FUND	1,781.24
	HEALTH INSURANCE	WASTEWATER FUND	1,781.26
ICAP, INC	JULY EXP/AUG MGT FEE	GENERAL FUND	5,004.36
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	257.52
KHC CONSTRUCTION, INC.	PAY REQUEST #5	WASTEWATER FUND	343,395.29
KOOPMAN & SONS GAS CO.	TANK RENTAL	GENERAL FUND	21.67
	TANK RENTAL	WATER FUND	21.67
	TANK RENTAL	WASTEWATER FUND	21.66
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	VOLUNTEER 1 RESTROOM	GENERAL FUND	130.00
LG EVERIST, INC	R&M &2017 CHIP SEAL PROJ.	GENERAL FUND	6,352.01
LINWELD, INC	JULY RENTAL	GENERAL FUND	52.08
LOGIC INC.	LOTTERY R&M	LIQUOR FUND	247.00
MC&R POOLS	POOL R&M	GENERAL FUND	12.67
MIDWEST ALARM	SEPT PUMP STATION	WASTEWATER FUND	30.38
PRAIRIE BERRY WINERY	JULY WINE	LIQUOR FUND	534.00
RAMKOTA HOTEL - PIERRE	MIER TRAVEL	GENERAL FUND	93.00
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	10,561.35

RESTAURANT EQUIPMENT REPAIR OF SF INC	REPAIR ICE MACHINE	LIQUOR FUND	429.77
SANITATION PRODUCTS, INC	ST R&M DIRT SHOE RUNNER	GENERAL FUND	137.42
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	832.64
	JUL 15-31 LOTTERY	LIQUOR FUND	1,518.53
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SIoux FALLS AREA HUMANE SOCIETY	JULY SERVICES	GENERAL FUND	33.45
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	AUGUST LIQUOR	LIQUOR FUND	856.48
T & R CONTRACTING, INC	10TH STREET PAY REQUEST #6	GENERAL FUND	50,380.94
	10TH STREET PAY REQUEST #6	WATER FUND	30,493.72
	10TH STREET PAY REQUEST #6	WASTEWATER FUND	51,706.75
THE LIBRARY STORE	SUPPLIES - DATE DUE SLIPS	GENERAL FUND	178.35
THE ROAD GUY CONSTRUCTION CO	2017 CHIP SEAL	GENERAL FUND	50,128.66
VANTEK	RADIO REPLACEMENT	GENERAL FUND	471.00
VERIZON WIRELESS	JUL 08-AUG 07 BILL	GENERAL FUND	80.69
	JUL 08-AUG 07 BILL	WATER FUND	24.09
	JUL 08-AUG 07 BILL	WASTEWATER FUND	24.09
VOGT, BROWN, MERRY & HAMMER	AUGUST RETAINER	GENERAL FUND	1,900.00
XCEL ENERGY	UTILITY	GENERAL FUND	5,754.03
	UTILITY	WATER FUND	825.42
	UTILITY	WASTEWATER FUND	2,173.01

## ADMINISTRATOR/FINANCE OFFICER REPORT:

### A. Meeting Dates/Events:

- a. **Special Budget Meeting, Tuesday August, 22<sup>nd</sup>: REMINDER** that the Special Budget Meeting is on Tuesday, August 22<sup>nd</sup> at 7:30 PM, following the Monday August 21<sup>st</sup> regular meeting. Please review the budget binder delivered to the home and be prepared to provide critiques for changes prior to the first reading of the budget at the first meeting in September. NOTE – A P&Z meeting will be held at 7 PM prior to the Budget meeting, therefore do not arrive to the meeting until 7:30 PM.
- b. **Tuesday, September 5<sup>th</sup> Council Meeting – Labor Day:** The first meeting in September falls on Labor Day. Therefore the Council meeting will be moved to Tuesday, September 5<sup>th</sup> at 7:30 PM.
- c. **SDML Annual Conference – October 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> – Sioux Falls:** The upcoming South Dakota Municipal League Conference to be held in Sioux Falls on October 4th 5th and 6th in Sioux Falls. Administration encourages the Council to take a look at the upcoming SDML Conference Schedule to see if any topics are of interest. Administration encourages any and all Council members to attend the entire conference or parts of the conference including the banquets as the conference is being held in Sioux Falls this year. Please let Finance Office Baartman know if you are planning to attend.

**Adjourn**

Crisp motioned to adjourn at 8:39 p.m., seconded by Haak. Motion carried.