

DELL RAPIDS CITY COUNCIL MINUTES

Monday, July 17th, 2017 at 7:30 p.m.

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt. Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mayor Tom Earley

Community Members Present:

- 1.) Riley Rinehart – DGR
- 2.) Lance Mayer – DGR
- 3.) Chad Westrum – 210 E 12th St.
- 4.) Jack Parliament – D&I Railroad
- 5.) Matt Larson – Big Sioux Media
- 6.) Mica Bader – Dells Tribune

Pledge of Allegiance was recited.

Approval of Agenda: Haak motioned to approve the agenda, seconded by Mier. Motion carried.

Approval of Minutes July 3rd 2017 Regular Session: Geraets motioned to approve the minutes, seconded by Mier. Motion carried.

Visitors to be Heard:

Chad Westrum of 210 E 12th Street asked the council about the shed placement on his property and if it would be worth applying for a variance. The council indicated that the current location would most likely not be approved for a variance but to work with City Hall to find a location that would be more suitable.

Old Business

WWTF SBR Project – Pay Request #4 \$596,423.22 – KHC Construction

Crisp motioned to approve pay request #4, seconded by Haak. Motion carried.

Dells Transit – Friday Service Discussion

Borchert motioned to add Friday service starting in the fall of 2017 for the school year, seconded by Geraets. Motion carried.

Railroad Crossing Closures – D&I Railroad - Discussion

Jack Parliament of D&I Railroad proposed two easements, and improve a gravel roadway in exchange for the closure of two railroad crossing – one on State and the other on Clark. The Council discussed and asked Administration to post notices and discuss further at the August 7th meeting.

New Business

Consider Bid Award – Rickeman Field Comfort Station/Shower Facility

The City received two bids for the Rickeman Field Comfort Station. Both bids were over the budgeted funds to expend during the year. The Council discussed other options. Haak motioned to table the decision until the August 7th meeting, seconded by Mier. Motion carried.

City Operated Video Lottery – Current/future Options.

The City owns and operates six video lottery machines that are placed in the city owned bar building. All six of the City’s video lottery machines are original machines. The monitor has failed on one and another monitor is about to fail on another machine. The Council listened to multiple options provided by City Administration. Haak motioned to buy 2 new machines (replacing 2 of the worst machines) for approximately \$8,000 each, seconded by Borchert. Motion carried.

Planning and Zoning Commission – Accept Resignation

Rod Pierson has sold his house in Dell Rapids and as such as submitted his letter of resignation. Haak motioned to accept the resignation, seconded by Mier. Motion carried.

Claims Payable

Haak motioned to approve claims payable, seconded by Schmidt. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	JULY BILL	GENERAL FUND	80.34
A-OX WELDING SUPPLY COMPANY, INC	JUNE CYL RENTAL	GENERAL FUND	29.51
ARGUS LEADER	JUNE PUBLISHING	GENERAL FUND	346.87
BADGER METER INC	2ND QTR 2017 GATEWAY CELL	WATER FUND	108.00
BEAL DISTRIBUTING, INC	MALT	LIQUOR FUND	48,922.79
BIERSCHBACH EQUIPMENT & SUPPLY	WATER SUPPLIES - FLAG/PAIN	WATER FUND	69.80
BORNS GROUP	JUNE BILLING	WATER FUND	409.91
	JUNE BILLING	WASTEWATER FUND	409.91
BUNKERS OIL CO	NO LEAD 760 GAL@ 2.149	WATER FUND	816.62
	NO LEAD 760 GAL@ 2.149	WASTEWATER FUND	816.62
CITY OF DELL RAPIDS	JUNE WATER USAGE	GENERAL FUND	486.02
CITY OF SIOUX FALLS HEALTH DEPARTMENT	POOL WATER TESTING	GENERAL FUND	88.00
	WATER TESTING	WATER FUND	188.50
CONCRETE MATERIALS	ASPHALT - STREET R&M	GENERAL FUND	1,628.55
COUNTY FAIR FOODS, INC	COUNTY FAIR FOODS, INC	GENERAL FUND	336.87
DAKOTA BEVERAGE CO, INC.	MALT	LIQUOR FUND	40,744.10
DELL RAPIDS ACE	MISCELLANEOUS	GENERAL FUND	460.87
DELL RAPIDS COOP GRAIN	PARK SUPPLIES	GENERAL FUND	416.79
DELLS ELECTRIC, INC	POOL R&M	GENERAL FUND	143.16
	REWIRE PICNIC SHELTER OUTLTS	GENERAL FUND	1,377.95
DELLS FARM & TIRE	PARK & ST R&M	GENERAL FUND	42.00
DELLS PLUMBING	CH RESET STOOL AND SINK	GENERAL FUND	201.91
DIRECT AUTOMATION	CH JULY MANAGED SERVICES	GENERAL FUND	2,280.80
	DIRECT AUTOMATION	WATER FUND	385.83

	DIRECT AUTOMATION	WASTEWATER FUND	385.81
DJ'S MOWING SERVICE	SA - MOWING	GENERAL FUND	160.00
DUST-TEX SERVICES, INC	RUG RENTAL	GENERAL FUND	130.02
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	6,231.07
	FEDERAL WITHHOLDING	WATER FUND	1,032.79
	FEDERAL WITHHOLDING	WASTEWATER FUND	1,032.80
FIGEN TREE SERVICE LLC	RICKEMAN - TOP TREES	GENERAL FUND	475.00
FIRST NATIONAL BANK	BOND INTEREST PAYMNT	GENERAL FUND	4,759.17
GARBAGE N MORE	JULY + EXTRA	GENERAL FUND	395.00
GEOTEK ENGINEERING & TESTING SERVICES,	10TH STREET	GENERAL FUND	407.74
	10TH STREET	WATER FUND	244.88
	10TH STREET	WASTEWATER FUND	428.88
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	316.00
GOLDEN WEST TELECOMMUNICATIONS	JUNE TELE COMMUNICATION	GENERAL FUND	513.40
	JUNE TELE COMMUNICATION	LIQUOR FUND	46.14
	JUNE TELE COMMUNICATION	WATER FUND	170.22
	JUNE TELE COMMUNICATION	WASTEWATER FUND	313.17
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	660.00
HYDRAULIC WORLD, INC	STREET - R&M	GENERAL FUND	64.67
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	377.50
JOHNSON BROTHERS FAMOUS BRANDS INC	LIQUOR	LIQUOR FUND	19,525.85
JUSTICE FIRE & SAFETY, LLC	FIRE EXT TRAINING	GENERAL FUND	215.00
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #4	WASTEWATER FUND	596,423.22
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	VOLUNTEER PORTABLE REST.	GENERAL FUND	130.00
LG EVERIST, INC	STREET R&M	GENERAL FUND	503.69
LINWELD, INC	JUNE RENTAL	GENERAL FUND	50.40
LOGIC INC.	LOTTERY REPAIR	LIQUOR FUND	377.50
MIDWEST ALARM	AUGUST PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	JUNE SHOP WATER	GENERAL FUND	11.08
	JUNE WATER 11,988 @1.56/K	WATER FUND	18,701.28
	JUNE SHOP WATER	WATER FUND	11.08
	JUNE SHOP WATER	WASTEWATER FUND	11.09
MINNEHAHA COUNTY SHERIFF	3RD QTR SERVICES	GENERAL FUND	63,846.28
NAPA AUTO PARTS	SUPPLIES AND REPAIR	GENERAL FUND	114.86
	ALTERNATOR	WATER FUND	208.49
NEOFUNDS BY NEOPOST	POSTAGE	GENERAL FUND	110.00
	POSTAGE	WATER FUND	45.00
	POSTAGE	WASTEWATER FUND	45.00
RDO EQUIPMENT CO.	LINE - STREET R&M	GENERAL FUND	26.92
REPUBLIC NATIONAL DISTRIBUTING CO	LIQUOR	LIQUOR FUND	11,257.64
RICHTER HEATING & COOLING	LIBRARY SERVICE CALL	GENERAL FUND	76.53
	LIBRARY FURNACE FILTERS	GENERAL FUND	55.10
SAM'S MASTERCARD	SAM'S CC PMT/ANNUAL FEE	GENERAL FUND	67.75

SD DEPT OF TRANSPORTATION	DR PORTION OF BRIDGE INSPEC	GENERAL FUND	318.62
SD ONE CALL	2ND QTR MESSAGE FEES	WATER FUND	122.08
	2ND QTR MESSAGE FEES	WASTEWATER FUND	122.08
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	1,752.61
	6.30.17 LOTTERY	LIQUOR FUND	1,557.89
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SHOPKO STORES OPERATING CO., LLC	PARK - SHOWER CURTAINS	GENERAL FUND	60.69
SIOUX FALLS AREA HUMANE SOCIETY	JUNE SERVICES	GENERAL FUND	77.26
SOUTHERN WINE & SPIRITS OF SOUTH DAKOTA	LIQUOR	LIQUOR FUND	1,094.16
THE LIBRARY STORE	BEAR HUG RED/YELLOW BOOKEN	GENERAL FUND	396.29
U DRIVE TECHNOLOGY	JUNE TEXTING SERVICE	GENERAL FUND	77.64
US BANK	WATER PRINC&INT PMT	WATER FUND	38,665.64
	WW PRINC&INT PMT	WASTEWATER FUND	79,824.22
ADYN HEINRICY	WSI REIMBUR	GENERAL FUND	329.85
DAKTRONICS	SCOREBOARD R&M	GENERAL FUND	2,350.00
HALEY MICHEL	WSI REIMB.	GENERAL FUND	294.85
NORBERG PAINTS	ST LINE PAINTER	GENERAL FUND	3,800.00
SAM SCHWEBACH	WSI REIMB.	GENERAL FUND	294.85
SEVERTSON SPINAL CAR	WATER DEPOSIT REFUND	WATER FUND	1.91
T. BUNKERS CONSTRUCTION	BAR BATH DOORS	LIQUOR FUND	510.00
VARIETY FOODS LLC	POOL CONCESSIONS	GENERAL FUND	245.18
VOGT, BROWN, MERRY & HAMMER	JULY RETAINER	GENERAL FUND	1,900.00
XCEL ENERGY	UTILITY	GENERAL FUND	6,101.03
	UTILITY	WATER FUND	33.41
ZEE MEDICAL SERVICE, INC	POOL FIRST AID SUPPLIES	GENERAL FUND	232.09
PAYROLL EXPENSES	6/01/2017 - 6/30/2017	GENERAL FUND	77,005.03
		WATER FUND	12,737.72
		WASTEWATER FUND	12,553.17

ADMINISTRATOR/FINANCE OFFICER REPORT:

A.) CIP PRIORITIZATION EXERCISE - REMINDER - Administration has only received four responses for the final Capital Improvement Plan exercise. Attached are the compiled results of the initial exercises Council's rankings. The results of the top ten infrastructure projects were very clear based on the Council's responses. Administration requests the Council further narrow down the top ten projects into a top five priority list. The top five quality of life projects were not as clear as many of the projects below the top two had the same scores. Request the remaining Council Members take the top ten and further narrow down to a top five quality of life list. Please return these to City Administration at your earliest convenience. It is crucial to finish this process to create a Capital Improvement Plan for the 2018 budget.

B.) Meeting Dates/Events:

- a. Joint Minnehaha County/City Public Hearing – August 1st– 9:00 AM:** The joint meeting between the Minnehaha County Commission and the Dell Rapids City Council has AGAIN been was moved to August 1st at 9:00 AM. Please check your schedules to make sure we can attain five members present at the August 1st meeting.
- b. Special Budget Meeting, Tuesday August, 22nd:** It is necessary every year to go over the Administrator recommended budget during a Special Meeting in August. Administration is proposing a meeting to be held on Tuesday, August 22nd following the Monday August 21st regular meeting. Please place this meeting into your calendars and plan on attending this meeting.

Executive Session: SDCL 1-25-2 – Economic Development

Haak motioned to enter Executive Session at 9:17, seconded by Mier. Motion carried

Haak motioned to exit Executive Session at 9:39, seconded by Schmidt. Motion carried

No action taken as a result of Executive Session

Adjourn

Haak motioned to adjourn at 9:39 p.m., seconded by Mier. Motion carried.