

DELL RAPIDS CITY COUNCIL MINUTES

Monday, July 3rd, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Sterud, Bob Mier, Mike Geraets, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Barry Berg, Mark Crisp, Gary Haak

Community Members Present:

- 1.) Deputy Kellen Weidner

Pledge of Allegiance was recited.

Approval of Agenda: Mier motioned to approve the agenda, seconded by Sterud. Motion carried.

Approval of Minutes June 19th 2017 Regular Session: Schmidt motioned to approve the minutes, seconded by Geraets. Motion carried.

Visitors to be Heard:

Deputy Weidner asked the Council if there were any concerns. He also mentioned that there has been an increase in vandal reports. He indicated that they have increased patrol in likely areas. Deputy Weidner also indicated that he would be patrolling town all evening (July 3) as per Ordinance it is illegal to shoot off fireworks until July 4th.

Outdoor Event Permit – Monkey’s Bar Outdoor Live Music Concert – August 11th – James and Miriah Crisp

Borchert motioned to approve the outdoor even permit, seconded by Mier. Motion carried.

Old Business

Capital Improvement Plan Exercise/Discussion – Update

Recommend the Council review the results of the Capital Improvement Plan exercise and further discuss the top priority projects for the City’s future projects. Administration requests the Council fill out a top five list for the infrastructure projects and further breakdown the top priorities of the quality of life projects. No action taken.

New Business

Transit – 5311/Title IIIB Funding Application and 2018 Annual Budget

The City is in the process of the annual application for the Transit 5311 and Title IIIB Funding. As part of this application the City is required to submit a request for funding for the next cycle. Administration instructed ICAP (the manager of our transit system) to increase the number of days to 5 days (M-F) during the school year and 4 days (M-T) during the summer. The budget reflects these increased days. Recommend the Council review the attached documents and make a motion to approve the proposed 2018 Transit budget and submission of the 5311 and Title IIIB funding application. It is Administration’s opinion that it is wise for us to apply for funding at

this level and wait to see if they State will fund us at our requested level. Geraets motion to submit the proposal for funding, seconded by Borchert. Motion carried.

Personnel: Public Works Department – Re-Activate Employee Following Medical Leave/Library Part Time Employees.

The Council is to consider the re-activation of Public Works Department Employee Paul Wildermuth. Paul was deactivated as a City Employee following a knee surgery. Paul has received a Doctor note clearing him for full-time employment. Mier motioned to reinstate Paul Wildermuth, seconded by Schmidt. Motion carried.

The Library Board approved the hire of Lydia Symens \$9.00 per hour and Lisa Wolff at \$9.50 per hour as Part-Time Library Assistants. Sterud motioned to hire the part time Library employees, seconded by Borchert. Motion carried.

Claims Payable

Schmidt motioned to approve claims payable, seconded by Mier. Motion carried.

| VENDOR NAME | DESCRIPTION | FUND | AMOUNT |
|--|----------------------------|-----------------|-----------|
| ADVANCED SYSTEMS INC | LIBRARY COPIER CONTRACT | GENERAL FUND | 450.71 |
| AVERA QUEEN OF PEACE HEALTH SERVICES | DRUG TEST - BG | GENERAL FUND | 64.90 |
| BIERSCHBACH EQUIPMENT & SUPPLY | 18" TRAF. CONE/6" REF COLL | GENERAL FUND | 361.55 |
| DELL RAPIDS ACE | MISCELLANEOUS | GENERAL FUND | 214.91 |
| DELL RAPIDS SOCIETY FOR HISTORIC PRESE | 2017 ANNUAL STIPEND | GENERAL FUND | 2,000.00 |
| DELLS ELECTRIC, INC | REPAIR & MAINTENANCE | GENERAL FUND | 2,628.26 |
| | GARFIELD LIFT STATION R&M | WASTEWATER FUND | 72.00 |
| DELTA DENTAL | DENTAL INS | GENERAL FUND | 388.13 |
| | DENTAL INS | WATER FUND | 127.83 |
| | DENTAL INS | WASTEWATER FUND | 124.94 |
| DEPARTMENT OF ENVIRONMENT & NATURAL RE | FY18 ANUAL DRINKING WATER | WATER FUND | 500.00 |
| | FY18 ANUAL DRINKING WATER | WASTEWATER FUND | 500.00 |
| DGR | 10TH ST IMPROVEMENTS | GENERAL FUND | 5,093.58 |
| | QUARTITE STREET | GENERAL FUND | 1,518.00 |
| | CAMPGROUND IMPROVEMENTS | GENERAL FUND | 2,642.50 |
| | GARFIELD AVENUE STREET IMP | GENERAL FUND | 707.12 |
| | 10TH ST IMPROVEMENTS | WATER FUND | 3,059.41 |
| | 10TH ST IMPROVEMENTS | WASTEWATER FUND | 5,357.19 |
| | WWTF | WASTEWATER FUND | 27,961.44 |
| FIRST BANK CARD | CC EXPENSE | GENERAL FUND | 2,609.23 |
| | CC EXPENSE | WATER FUND | 34.30 |
| | CC EXPENSE | WASTEWATER FUND | 334.30 |
| | FO SCHOOL | WASTEWATER FUND | |
| GARDNER MEDIA LLC | AUDIO VISUAL | GENERAL FUND | 201.16 |
| GLOBAL DISTRIBUTING | MALT | LIQUOR FUND | 135.50 |
| GOVERNMENT FINANCE OFFICERS ASSOCIATIO | MEMBERSHIP 8/1/17-7/31/18 | GENERAL FUND | 160.00 |
| GRUIS, KARLA | CLEAN CH/LIB | GENERAL FUND | 640.00 |

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| GUY H. MACKNER | BOOKS | GENERAL FUND | 654.10 |
| HD SUPPLY WATERWORKS | WATER R&M | WATER FUND | 96.80 |
| HEALTH POOL OF SOUTH DAKOTA | HEALTH INSURANCE | GENERAL FUND | 5,429.20 |
| | HEALTH INSURANCE | WATER FUND | 1,528.84 |
| | HEALTH INSURANCE | WASTEWATER FUND | 1,468.48 |
| KIBBLE EQUIPMENT | PARK R&M - CABLE | GENERAL FUND | 77.52 |
| LACEY'S PORTABLE RESTROOMS & ROLL OFFS | 4 PORTABLE REST + TOURN. C | GENERAL FUND | 702.00 |
| LG EVERIST, INC | STREET R&M | GENERAL FUND | 431.76 |
| MICROMARKETING LLC | 10 AUDIO VISUAL | GENERAL FUND | 356.43 |
| MIDAMERICAN ENERGY COMPANY | UTILITY | GENERAL FUND | 70.22 |
| | UTILITY | WATER FUND | 4.87 |
| | UTILITY | WASTEWATER FUND | 4.86 |
| NEOPOST USA INC. | POST MACHINE RENTAL | GENERAL FUND | 74.85 |
| PENWORTHY | 12 BOOKS | GENERAL FUND | 197.70 |
| QUALITY HEATING & AIR CONDITIONING | NORBY'S NEW A/C UNIT | LIQUOR FUND | 6,632.66 |
| RAMKOTA HOTEL - PIERRE | DL/CB FO ROOMS ACCT #171 | GENERAL FUND | 293.97 |
| | DL/CB FO ROOMS ACCT #171 | WATER FUND | 146.98 |
| | DL/CB FO ROOMS ACCT #171 | WASTEWATER FUND | 146.99 |
| ASHLEY'S LANDSCAPING | LIBRARY LANDSCAPING | GENERAL FUND | 2,186.00 |
| CADZIE KRUGER | POOL CONCESS | GENERAL FUND | 50.00 |
| REPUBLIC NATIONAL DISTRIBUTING CO | LIQUOR | LIQUOR FUND | 7,080.97 |
| SD PUBLIC ASSURANCE ALLIANCE | PROPERTY INSURANCE | GENERAL FUND | 32,190.26 |
| | PROPERTY INSURANCE | LIQUOR FUND | 615.71 |
| | PROPERTY INSURANCE | WATER FUND | 4,688.61 |
| | PROPERTY INSURANCE | WASTEWATER FUND | 3,532.73 |
| SD PUBLIC HEALTH LABORATORY | SEWER TESTING | WASTEWATER FUND | 181.00 |
| SD STATE TREASURER, DEPT OF REVENUE | 6.01.15-6.15.17 LOTTERY | LIQUOR FUND | 1,374.62 |
| SDRS SUPPLEMENTAL RETIREMENT PLAN | ROTH RETIREMENT | GENERAL FUND | 145.00 |
| | ROTH RETIREMENT | WATER FUND | 25.00 |
| | ROTH RETIREMENT | WASTEWATER FUND | 25.00 |
| SOUTH DAKOTA RETIREMENT SYSTEM | RETIREMENT | GENERAL FUND | 5,341.15 |
| | RETIREMENT | WATER FUND | 1,528.52 |
| | RETIREMENT | WASTEWATER FUND | 1,506.37 |
| SOUTHEAST SD TOURISM ASSOCIATION | MEMBERSHIP TO JUNE 2018 | GROSS RECEIPTS FUN | 365.00 |
| SOUTHERN WINE & SPIRITS OF SOUTH DAKOT | LIQUOR | LIQUOR FUND | 1,687.62 |
| VARIETY FOODS LLC | POOL CONCESSIONS | GENERAL FUND | 1,678.00 |
| XCEL ENERGY | UTILITY | GENERAL FUND | 3,529.80 |
| | UTILITY | WATER FUND | 1,007.79 |
| | UTILITY | WASTEWATER FUND | 3,054.85 |

ADMINISTRATOR/FINANCE OFFICER REPORT:

- A. South Dakota Public Assurance Alliance 2017/18 Rate – Update:** The City received our renewal for the South Dakota Public Assurance Alliance coverage for 2017/18. The rate increased from \$40,111.14 to \$41,027.31. The new rate reflects the credits based on loss control and ratio.
- B. Project Updates:**
- a. WWTF SBR Project:** The Waste Water Treatment Facility Sequence Batch Reactor project continues at a positive pace. The contractor has completed the footing concrete pours and the majority of the floor installation. The contractor is in the process of tying rebar for the wall pours which should begin within the next week.
- C. Meeting Dates/Events:**
- a. Joint Minnehaha County/City Public Hearing – July 11th– 9:00 AM:** The joint meeting between the Minnehaha County Commission and the Dell Rapids City Council was moved to July 11th at 9 AM due to lack of our ability to get a quorum at the regularly scheduled June 26th meeting. Please check your schedules to make sure we can attain five members present at the July 11th meeting.
 - b. Special Budget Meeting, Tuesday August, 22nd:** It is necessary every year to go over the Administrator recommended budget during a Special Meeting in August. Administration is proposing a meeting to be held on Tuesday, August 22nd following the Monday August 21st regular meeting. Please place this meeting into your calendars and plan on attending this meeting.

Mayor Earley Update: On Monday, July 3, 2017, Mayor Earley met with Governor Daugaard and Linda Daugaard at the old bathhouse, located at the east end of the Dell Rapids City Park and close to the Sioux River. The Gina Smith Campbell Bathhouse was dedicated on July 4, 1934. It was built by the Dell Rapids Park Board and the City Council in cooperation with the Civil Works Administration. It was placed on the National Register of Historic Places on January 10, 1986.

Governor Daugaard and Linda are interested in providing some support in an effort to preserve and partially restore the bathhouse facility. It was suggested a working group be put together to assess the building and provide some basic options as to making it a useable facility. The working group could consist of people that could also contribute directly to the project through funding or in-kind-service of work and materials. As an example, for the structure to be used as a picnic or shelter, minimum work on the floor, roof and walls would need to be completed. Funding would consist of monies provided by the City of Dell Rapids, monetary or work in kind donations from interested community members and a match to this funding of up to a specified dollar amount by Governor Daugaard.

This facility should also be eligible for grant monies given out by the Deadwood Historic Preservation Commission's Outside of Deadwood Grant Program. The deadline for receipt of an application is January 2, 2018 and June 2, 2018.

Councilman Geraets Update: Geraets updated the council on an upcoming economic development opportunity. Tru Shrimp, a Balaton, Minnesota based company, is building a fully-integrated shrimp company. Tru Shrimp executives would like to hold a meeting with the City of Dell Rapids to discuss the potential of building a harbor in our community.

Adjourn

Mier motioned to adjourn at 8:31 p.m., seconded by Schmidt. Motion carried.