

DELL RAPIDS CITY COUNCIL MINUTES

Monday, June 19th, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: None

Community Members Present:

- 1.) Carol Park – 210 5th St. Dell Rapids
- 2.) Karla Gruis – 711 Par Lane, Dell Rapids
- 3.) Ben Gruis – City Code Enforcement Officer
- 4.) Marcia Cabrera – Minnehaha County Sheriff's Office
- 5.) Gabe Laber – DGR Engineering
- 6.) Travis Ahlers – 501 N. Clark Ave. Dell Rapids
- 7.) Ashley Ahlers – 501 N. Clark Ave. Dell Rapids
- 8.) Matt Larson – Big Sioux Media

Pledge of Allegiance was recited.

Approval of Agenda: Schmidt motioned to approve the agenda, seconded by Haak. Motion carried.

Approval of Minutes June 5th 2017 Regular Session: Geraets motioned to approve the minutes, seconded by Mier. Motion carried.

Visitors to be Heard:

Deputy Cabrera introduced herself to the Council and asked if there were any questions or concerns. Councilman Borchert noted concerns of trucks traveling over the posted speed limit on South Garfield Avenue. Deputy Cabrera indicated she'd pass along the concern and increase patrol in the area.

Public Hearing – Variance Request – For Fence Setback and Transparency in an R-1: Single Family Residential District – 501 Clark Avenue – Ahlers

Motion to adjourn as the City Council at 7:34 p.m. by Haak, seconded by Geraets. Motion Carried

Motion to convene as the Board of Adjustment at 7:35 p.m. by Crisp, seconded by Borchert. Motion carried.

City Administration recommended requiring the property owner to remove the already installed fence back to the 10 foot setback. Recommend the Board of Adjustment approve the variance to exceed the 30% solid to 50% solid based on the fence that is currently installed. Travis and Ashley Ahlers provided their case to the Council as to why they constructed the fence prior to obtaining a variance and building permit. Crisp motioned to waive the \$25 building permit fine, waive the potential \$300/day fine, refund the \$100 variance fee, if the Ahlers pay the \$25

building permit fee and move the fence back to the proper 10 foot setback within 45 days, seconded by Berg. Borchert noted he is in favor of asking the Ahlers to pay the associated fines and leave the fence where it was placed. Roll Call Vote: Berg – Aye, Sterud – Nay, Mier – Aye, Crisp – Aye, Geraets – Aye, Haak – Aye, Borchert – Nay, Schmidt – Aye. Motion carried 6-2

Borchert approved the variance to exceed the 30% solid to 50% solid based on the fence, seconded by Crisp. Roll Call: Berg – Aye, Sterud – Aye, Mier – Aye, Crisp – Aye, Geraets – Aye, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion carried.

Motion to adjourn as the Board of Adjustment at 8:17 p.m. by Haak, seconded by Mier. Motion Carried

Motion to convene as the City Council at 8:18 p.m. by Berg, seconded by Mier. Motion carried.

Old Business

WWTF SBR Project – Pay Request #3 \$439,955.51 – KHC Contracting

Mier motioned to approve Pay Request #3 in the amount of \$439,955.51, seconded by Geraets. Motion carried.

New Business

Overlay Project – Award Bid to Double H Paving Based on 2016 Bid Pricing per SDCL 5-18-22 3

Haak motioned to award the Bid to Double H Paving in the amount of \$90.70 per ton based on the 2016 bid pricing per SDCL 5-18-22 3, seconded by Borchert. Motion carried.

Surplus Property – Transit Bus – Award to High Bidder

Borchert motioned to accept the bid from Roger D. Koski in the amount of \$2,523.00 paid via wire transfer, if there is an issue the bid should be awarded to the second highest bidder, Ryan Lamer in the amount of \$2,300, seconded by Crisp. Motion carried.

July 3rd Governor Declared Holiday – Council Consideration

Borchert motioned to give City Employees the day off, July 3rd, seconded by Berg. Motion carried.

Capital Improvement Plan Exercise/Discussion

City Administration provided the Council with potential infrastructure and quality of life projects. The Council discussed the city wide infrastructure and which areas need to be started first. There was also discussion on possible quality of life projects. Administration asked the council to rank the projects and turn them into him as soon as possible. No action was taken.

Claims Payable

Crisp motioned to approve claims payable, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	JUNE BILL + USAGE	GENERAL FUND	328.72
ARGUS LEADER	MAY PUBLISHING	GENERAL FUND	356.30
	MAY PUBLISHING	LIQUOR FUND	23.86

	MAY PUBLISHING	WATER FUND	272.15
AVERA QUEEN OF PEACE HEALTH SERVICES	ANDERSON DRUG TEST	GENERAL FUND	84.90
BORNS GROUP	MAY BILLING	WATER FUND	407.04
	MAY BILLING	WASTEWATER FUND	407.04
CITY OF SIOUX FALLS LANDFILL	RUBBLE SITE APPLIANCE DROP	GENERAL FUND	153.68
DAKOTA CLEARING & GRADING	RUBBLE SITE CLEAN UP	GENERAL FUND	5,948.99
DAKOTA PUMP & CONTROL CO, INC	SUPPRESSOR - SEWER REPAIR	WASTEWATER FUND	300.00
DELL RAPIDS ACE	SUPPLIES/R&M	GENERAL FUND	144.89
DELL RAPIDS LUMBER COMPANY	SUPPLIES/R&M	GENERAL FUND	552.27
	SUPPLIES/R&M	LIQUOR FUND	32.52
	SUPPLIES/R&M	WATER FUND	466.98
DELLS ELECTRIC, INC	TENNIS COURT REPLACE LIGHT	GENERAL FUND	5,898.43
DIRECT AUTOMATION	CH/LIB JUNE SERVICES	GENERAL FUND	984.14
	CITY HALL CAMERAS	GENERAL FUND	1,599.36
	POOL CAMERAS & WIFI	GENERAL FUND	4,072.02
DJ'S MOWING SERVICE	SA - MOWING	GENERAL FUND	1,350.00
DUST-TEX SERVICES, INC	MAY RUG CLEANING	GENERAL FUND	73.40
GLOBAL DISTRIBUTING	MALT	LIQUOR FUND	44.53
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640.00
HAWKINS, INC	POOL R&M CHEMTROL/ACCU TAB	GENERAL FUND	5,791.31
	LPC-31 - WATER SUPPLIES	WATER FUND	830.80
ICAP, INC	MAY EXP/JULY MGMT FEE	GENERAL FUND	4,861.77
INGRAM LIBRARY SERVICES	13 BOOKS	GENERAL FUND	310.00
JUSTICE FIRE & SAFETY, LLC	ADDITIONAL LIFT STATION EXT.	WASTEWATER FUND	70.00
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #3	WASTEWATER FUND	439,955.51
CLASSROOM LIBRARY	3 BOOKS	GENERAL FUND	54.54
KMS ENGINEERING	COMFORT STATION BUILD. DESIGN	GENERAL FUND	10,625.00
LAURA LAVOY	2 SL REFUND	GENERAL FUND	60.00
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	VOLUNTEER (2 REST)	GENERAL FUND	260.00
LINWELD, INC	MAY RENTAL	GENERAL FUND	47.43
MC&R POOLS	POOL R&M	GENERAL FUND	103.60
MCLEOD'S PRINTING & OFFICE SUPPLY	400 BUILDING PERMITS	GENERAL FUND	170.80
MID-AMERICAN RESEARCH CHEMICAL	SEWER DEGREASER	WASTEWATER FUND	5,753.16
MIDWEST ALARM	SECURITY ALARM- NORBY'S QT	LIQUOR FUND	81.00
	JULY PUMP STATION	WASTEWATER FUND	30.38
MOELLER, BRITTANY	TRAVEL REIMBURSEMENT	GENERAL FUND	261.29
PFEIFER'S	SKIDSTEER FILTERS - ST R&M	GENERAL FUND	130.03
REPUBLIC NATIONAL DISTRIBUTING CO	JUNE LIQUOR 1ST HALF	LIQUOR FUND	7,033.30
ROTO-ROOTER	CH - JET LINE & VIDEO	GENERAL FUND	715.00
SCHWEBACH INSURANCE AGENCY	SURETY RENWAL - LOTTERY	LIQUOR FUND	100.00
SD MUNICIPAL LEAGUE	CB & BM BUDGET TRAINING	GENERAL FUND	50.00
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	979.53
	5.16.17-5.31.17 LOTTERY	LIQUOR FUND	1,416.86

SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SHOPKO STORES OPERATING CO., LLC	CITY HALL SUPPLIES	GENERAL FUND	55.61
SIOUX FALLS AREA HUMANE SOCIETY	MAY SERVICES	GENERAL FUND	205.25
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	LIQUOR	LIQUOR FUND	493.40
SVEN	WATER R&M - INJ CHECK VALV	WATER FUND	98.00
THYSSENKRUPP ELEVATOR CORPORATION	DELLS LIBRARY ELEVATOR MAI	GENERAL FUND	741.60
U DRIVE TECHNOLOGY	MAY TEXTING SERVICES	GENERAL FUND	63.84
UNITED ACCOUNTS, INC.	DELINQ. COLLECTION - UAI PORTION	GENERAL FUND	66.18
VARIETY FOODS LLC	POOL CONCESSIONS	GENERAL FUND	3,280.37
VERIZON WIRELESS	MAY 08- JUN 07 BILL	GENERAL FUND	80.65
	MAY 08- JUN 07 BILL	WATER FUND	24.08
	MAY 08- JUN 07 BILL	WASTEWATER FUND	24.08
VOGT, BROWN, MERRY & HAMMER	JUNE RETAINER	GENERAL FUND	1,900.00
XCEL ENERGY	51-4526479-5	GENERAL FUND	6,136.14
	51-4526479-5	WATER FUND	48.66

ADMINISTRATOR/FINANCE OFFICER REPORT:

A. Project Updates:

- a. 10th Street Project: The 10th Street is complete. The City and DGR performed a final walk through inspection to identify punch list items. In general there were very few items to address by the contractor T&R. There were a few man holes and valve boxes that weren't straight or paved flush with the asphalt. A few of these valves will be addressed by the contractor and a few will be monitored for settlement prior to the expiration of the one year warranty. DGR is working on a final pay request to be issued at the first or second meeting in July.
- b. Campground/Rickeman Comfort Station: Administration reported at the last meeting that the Corp of Engineers removed the wetland from the campground area. DGR has also determined that based on a no-rise analysis that the City will be able to place some fill into the area. Placing fill will help with drainage and installation of utilities. DGR is finalizing a grading plan and Administration plans to put the placement of fill out for bid as soon as those plans are finalized. Unfortunately the placement of fill was not budgeted into the overall costs of the campground construction. However the placement of fill in this area should be completed now for a better future use of the campground. On the Rickeman Comfort Station, Administration received the full plans from the structural engineer. The electrical, plumbing and mechanical quantities and plans were drafted and have been included. The project was announced for bid on June 14th and is due on the 13th of July for Council consideration at the July 17th meeting. The project has been advertised in the local paper as well as on the Builders Exchange.
- c. Additional Street Lights - Update: Administrator Weiland and Public Works Director Schildhauer met with Xcel Energy representative to plan for the installation of additional street lights in several areas. The new 10th Street project

will receive new street lights. Quartzite Street and Garfield Avenue in the new industrial park will receive street lights. A few additional lights will be installed near Rickeman Field on Zero Street near Garfield Avenue and west where Zero Street turns into Orleans Avenue. We are also planning a few additional street lights on the Old 77 right of way north of the 4th Street intersection as this area is fairly dark at night. We are awaiting Xcel's plans and costs to install these new street lights. It is our hope they will be installed in 2017.

B. Meeting Dates/Events:

- d. Capital Improvement Plan – Special Meeting June (If Needed):** Based on the discussions that occur at the Monday June 19th meeting, the Council will determine if a meeting on Tuesday June 20th is necessary. If needed the meeting will be held at the regularly scheduled meeting time of 7:30 PM. This meeting will serve as an opportunity to review future proposed projects, discuss merits of each project and make determinations on which projects should be prioritized before others. The project information is included in this packet for council consideration.
- e. Joint Minnehaha County/City Public Hearing – June 26th – 9:00 AM:**
Attached is the information for the joint meeting scheduled to be held on June 26th in Sioux Falls at the Minnehaha County Administration building. A joint meeting between the Minnehaha County Commission and the Dell Rapids City Council has been scheduled for June 26th at 9 AM to consider the vacation of a public right of way request west of Dell Rapids within our Joint Jurisdiction area. Please check your schedules and be prepared to attend this public hearing in Sioux Falls the morning of the 26th. It is necessary to have a quorum of the Council present.
- f. SDML Elected Officials Workshop – July 19th – Pierre:** *Attached is the registration form and schedule for the annual Elected Officials Workshop put on by the Municipal League in Pierre on July 19th. For those Council members that may be interested in attending this one day workshop, please let Finance Officer Baartman know and she will make sure you are registered. It would be a full day to go to Pierre and back in one day as the workshop starts at 9 AM and ends at 3:30 PM. If a one night hotel stay is desired that can be arranged.*
- g. Reminder Quarry Days June 23rd, 24th and 25th:** Just a quick reminder to the Council that Quarry Days is to be held on Friday, Saturday and Sunday June 23rd and 24th and 25th.

Adjourn

Schmidt motioned to adjourn at 10:15 p.m., seconded by Berg. Motion carried.