

DELL RAPIDS CITY COUNCIL MINUTES

Monday, April 17th, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Bob Mier, Mark Crisp, Mike Geraets, Gary Haak and Bill Schmidt.

Staff present: City Administrator Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Councilmen James Borchert

Community Members Present:

- 1.) Matt Larson – Big Sioux Media/Dell Rapids Baseball Association
- 2.) Lance Mayer – DGR
- 3.) Riley Rinehart – DGR
- 4.) Girl Scout Troup 40030
- 5.) Brad Price – Dell Rapids Youth Softball
- 6.) Larry Stahl – 610 E 4th St
- 7.) Monte Kerzman – L.G. Everist, Inc.
- 8.) Brian Davis – Dell Rapids Baseball Association
- 9.) Tom Pischke – 503 E 12th St.
- 10.) Micah Bader – Dell Rapids Tribune

Pledge of Allegiance was recited – Led by Girl Scout Troop 40030

Approval of Agenda: Haak motioned to approve the agenda, seconded by Mier. Motion carried.

Approval of Minutes April 3rd 2017 Regular Session: Crisp motioned to approve the Minutes, seconded by Berg. Motion carried.

Visitors to be Heard:

Girl Scout Troop 40030 would like to take on the City Park as one of their projects this summer. They are asking the Council's approval to sand and paint some of the vandalized equipment at the park. The Council gave their consensus and Mayor Earley asked the Troop to coordinate the project with Administrator Weiland and Public Works Director Schildhauer.

Old Business

WWTF SBR Project – Pay Request #1 \$87,935.80 – KHC Construction

Crisp motioned to approve pay request #1, seconded by Mier. Motion carried 6-1.

Garfield Avenue Project and Truck Route Determination – Geo-Tek Findings

Monte Kerzman addressed the Council with the benefits of using Garfield Ave. South as a temporary truck route for a project running through the summer. The Council discussed the best way to get the LG trucks through town. Crisp motioned to have administration arrange a meeting with LG, the project contractor, and the DOT to discuss a temporary truck route south through town, guarantee that Garfield Ave. south of the bridge to Centennial will be returned to pre-project condition, and the dust will be controlled on the gravel portion of Garfield Ave, seconded by Geraets. Motion carried 6-1.

Crisp motioned to proceed with the original plan to pave Garfield Ave. South with addition of a permanent truck route, second by Mier. Roll Call: Berg – Aye, Sterud – Aye, Mier – Aye, Crisp – Aye, Geraets – Nay, Haak – Nay, Schmidt – Yes. Motion carried 5-2

New Business

Drainage and Retaining Wall Request – 610 E 4th Street – Lenny Stahl

Mr. Stahl addressed the Council about an issue he has continued to experience on his property that abuts a drainage channel. This is the open cut drainage channel that starts on the south side of 6th Street and runs south all the way to the river. He is concerned the garage will end up in the ditch before too long. In 2012 when this issue was first brought to City Hall Administrator Weiland worked with Attorney Hammer to research the property and discovered that a drainage easement for the drainage ditch doesn't exist. However, this is not a definitive cut and dry issue. At first glance the City does not hold liability associated with assisting with the retaining wall. However, the drainage way is a critical piece of infrastructure that will need to be addressed at some point in the future as it continues to deteriorate. At the point any City construction would be done easements would need to be obtained from abutting property owners. Upon discussion of the Council there was general consensus that if Mr. Stahl would like to relocate his garage (an application for a variance would be needed) the application fee would be waived. - No action taken.

Capital Improvements Plan Request – Additional Ball Fields – Baseball Association

Brian Davis and Matt Larson addressed the Council with the need for more ball fields in the near future. They provided the Council with current stats on how the organization is growing. It was asked to keep this need in mind for future quality of life upgrades. – No action was taken.

City Hall and Swimming Pool Camera System – Consider Quote

Direct Automation has provided a quote for installation of a camera system at City Hall and the pool as well as establishing Wi-Fi access at the pool. Haak motioned to approve the quote, Mier seconded. Motion carried.

Personnel – Summer Seasonal Positions: Head Lifeguard, Lifeguards, and Basket Clerks

Haak motioned to approve the summer seasonal pool positions as recommended by Manager Megan Miles, seconded by Berg. Motion carried.

Assistant Pool Manager: Kiah Schumaker	\$10.75
Returning Guards	
Mara Adams (WSI) Head Lifeguard	\$9.75
Drew Wood (WSI)	\$9.25
Maykaylah Miller (WSI)	\$9.50
Sarah Ginsbach (Emergency Fill In)	\$9.25
Adyn Heinricy	\$9.25
Haley Michel	\$9.25
Sam Schwebach	\$9.25
Sara Van Regenmorter	\$9.25
Arial Hoffman	\$9.25

New Guards

Ravyn Hoffman	\$9.00
Maddie Schwebach	\$9.00
Veronica Beck	\$9.00

Admission Clerks:

Kendra Drew (Returning)	\$9.00
Mikayla Denoon (Returning)	\$9.00
Tyler Wood (Returning)	\$8.75
Cassandra Geraets (Returning)	\$8.75
Kade Gruis (Returning)	\$8.75
Olivia Beck	\$8.50
Aspen Hansen	\$8.50
Jenna Miles	\$8.50
Cassie Muallany	\$8.50

Claims Payable

Mier motioned to approve claims payable, seconded by Schmidt. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	APRIL BILL	GENERAL FUND	80.34
A-OX WELDING SUPPLY COMPANY, INC	MARCH CYL RENTAL	GENERAL FUND	27.23
	ACETYLENE/ OXYGEN	GENERAL FUND	37.74
ADVANCED SYSTEMS INC	APRIL COPIER CONTRACT+ USA	GENERAL FUND	62.4
ARGUS LEADER	PC MINUTES	GENERAL FUND	753.66
ARGUS LEADER MEDIA	MARCH PUBLISHING	GENERAL FUND	226.07
BEAL DISTRIBUTING, INC	MARCH LIQUOR	LIQUOR FUND	34,567.98
BIERSCHBACH EQUIPMENT & SUPPLY	STREET R&M	GENERAL FUND	252.57
BORNS GROUP	MARCH BILLING	WATER FUND	408.15
	MARCH BILLING	WASTEWATER FUND	408.14
BUNKERS OIL CO	DSL 500 @1.859	GENERAL FUND	929.5
CITY OF SIOUX FALLS HEALTH DEPARTMENT	WATER TESTING	WATER FUND	188.5
CITY OF SIOUX FALLS LANDFILL	TIRE DISPOSAL	GENERAL FUND	117.45
CNHCAPITAL	STREET R&M	GENERAL FUND	112.53
COAST TO COAST SOLUTIONS	PENCILS - SUMMER READING	GENERAL FUND	330.4
CREATIVE PRODUCT SOURCE INC	COLORING BOOKS - SUMMER RE	GENERAL FUND	402.57
DAKOTA BEVERAGE CO, INC.	MARCH MALT	LIQUOR FUND	24,045.52
DELL RAPIDS ACE	MISCELLANEOUS	GENERAL FUND	114.18
	STRIPING PAINT RED	WATER FUND	17.98
DELL RAPIDS CHAMBER	ANNUAL BANQUET: 1 ADDITION	GENERAL FUND	25
DELL RAPIDS COOP GRAIN	STREET R&M	GENERAL FUND	18.95
DELL RAPIDS LUMBER COMPANY	SUPPLIES AND R&M	GENERAL FUND	1032.92
DELLS DIESEL SERVICE, INC	HOOK UP SENSER- TRANSIT	GENERAL FUND	50
DELLS ELECTRIC, INC	WELCOME SIGN REPAIR	GENERAL FUND	3,427.14
	MAIN STREET LIGHTS R&M	GENERAL FUND	2,067.15

DELLS FARM & TIRE	REPAIR FLAT TIRE	GENERAL FUND	17
DIRECT AUTOMATION	CH APRIL SERVICES	GENERAL FUND	404.14
	LIBRARY APRIL SERVICES	GENERAL FUND	555
DUST-TEX SERVICES, INC	MARCH RUG SERVICE	GENERAL FUND	83.36
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	3,884.07
	FEDERAL WITHHOLDING	WATER FUND	1022.6
	FEDERAL WITHHOLDING	WASTEWATER FUND	1022.63
FIRST NATIONAL BANK	DW SRF LOAN PMT	WATER FUND	38,665.64
	CW SRF LOAN PMT	WASTEWATER FUND	79,824.22
GARBAGE N MORE	APRIL SERVICES	GENERAL FUND	75
GARDNER MEDIA LLC	4 BOOKS	GENERAL FUND	56.46
GLOBAL DISTRIBUTING	MARCH MALT	LIQUOR FUND	350.9
GOLDEN WEST TELECOMMUNICATIONS	MARCH SERVICES	GENERAL FUND	428.93
	MARCH SERVICES	LIQUOR FUND	46.17
	MARCH SERVICES	WATER FUND	170.36
	MARCH SERVICES	WASTEWATER FUND	523.14
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	640
GUMDROP BOOKS	BOOKS	GENERAL FUND	1,252.09
HD SUPPLY WATERWORKS	MISC WATER SUPPLIES	WATER FUND	344.58
HYDRAULIC WORLD, INC	STREET R&M	GENERAL FUND	61.38
ICAP, INC	MARCH EXP/MAY MANAGEMENT	GENERAL FUND	4,698.92
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	466.77
JOHNSON BROTHERS FAMOUS BRANDS INC	MARCH LIQUOR	LIQUOR FUND	19,951.67
JUNIOR LIBRARY GUILD	2017 RENEWAL	GENERAL FUND	831.6
KHC CONSTRUCTION, INC.	WWTF PAY REQUEST #1	WASTEWATER FUND	87,935.80
DIVISION OF MOTOR VEHICLES	DIVISION OF MOTOR VEHICLES	GENERAL FUND	21.2
KAESER	LOLLIPOPS	GENERAL FUND	264.09
LOWE'S	LOWE'S: LIBRARY BLINDS	GENERAL FUND	2,621.94
PAUL ZWEIFEL	PAUL ZWEIFEL: REFUND-PULLE	GENERAL FUND	100
PRAIRIESONS INC	PRAIRIESONS INC: CIRC. PUM	GENERAL FUND	4,301.03
SCHUMACHER OIL	SCHUMACHER OIL: GREASE	GENERAL FUND	382.8
SD GOVERNMENTAL HR ASS	SD GOVERNMENTAL HR ASSOC:	GENERAL FUND	50
SD GOVERNMENTAL HR ASS	SD GOVERNMENTAL HR ASSOC:	WATER FUND	25
SD GOVERNMENTAL HR ASS	SD GOVERNMENTAL HR ASSOC:	WASTEWATER FUND	25
SPORT VIDEOS	SPORT VIDEOS:MAGIC SCHOOL	GENERAL FUND	96
LG EVERIST, INC	STREET R&M	GENERAL FUND	112.47
LINWELD, INC	MARCH RENTAL	GENERAL FUND	47.43
MAS MEDIA DESIGN	CAMPGROUND MAP	GENERAL FUND	13.75
MICROMARKETING LLC	AUDIO VISUAL	GENERAL FUND	696.3
MIDWEST ALARM	MAY PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	MARCH SHOP WATER	GENERAL FUND	13.25
	MARCH WATER 6,573 @ 1.56/K	WATER FUND	10,253.88
	MARCH SHOP WATER	WATER FUND	13.25

	MARCH SHOP WATER	WASTEWATER FUND	13.25
MINNEHAHA COUNTY SHERIFF	2ND QTR SERVICES	GENERAL FUND	63,846.28
NAPA AUTO PARTS	SUPPLIES AND R&M	GENERAL FUND	468.59
PENWORTHY	BOOKS	GENERAL FUND	399.39
PFEIFER'S	72" BRUSHCAT STD FLOW	GENERAL FUND	795.46
POSTMASTER	2017 PO BOX RENTAL	GENERAL FUND	48
	2017 PO BOX RENTAL	WATER FUND	48
	2017 PO BOX RENTAL	WASTEWATER FUND	48
PRAIRIE BERRY WINERY	MARCH WINE	LIQUOR FUND	690
QUALITY BOOKS INC	BOOKS	GENERAL FUND	161.16
REPUBLIC NATIONAL DISTRIBUTING CO	APRIL 1/2 LIQUOR	LIQUOR FUND	7,248.73
S & S STUMP REMOVAL	29 STUMP REMOVALS	GENERAL FUND	450
SD GOVERNMENTAL FINANCE OFFICERS ASSOC	FINANCE OFFICER SCHOOL CB/	GENERAL FUND	75
	FINANCE OFFICER SCHOOL CB/	WATER FUND	37.5
	FINANCE OFFICER SCHOOL CB/	WASTEWATER FUND	37.5
SD ONE CALL	1ST QTR CALL FEE	WATER FUND	21.84
	1ST QTR CALL FEE	WASTEWATER FUND	21.84
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	113.45
	3.16-3.31.17 LOTTERY	LIQUOR FUND	2,278.96
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145
	ROTH RETIREMENT	WATER FUND	25
	ROTH RETIREMENT	WASTEWATER FUND	25
SENTIMENTAL PRODUCTIONS	AUDIO VISUAL	GENERAL FUND	128
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	APRIL LIQUOR	LIQUOR FUND	1,008.44
VERIZON WIRELESS	MARCH 08 - APRIL 07	GENERAL FUND	80.65
	MARCH 08 - APRIL 07	WATER FUND	24.08
	MARCH 08 - APRIL 07	WASTEWATER FUND	24.08
VOGT, BROWN, MERRY & HAMMER	APRIL RETAINER	GENERAL FUND	1900
XCEL ENERGY	UTILITY	GENERAL FUND	6,173.62
	UTILITY	WATER FUND	64.53

ADMINISTRATOR'S REPORT:

March Finance Report: Finance Officer Baartman provided the Council the March finance report.

Campground Layout - Update: Lance Mayer revised the campground layout to reflect a 45 degree angle on the camping pads as requested by the Council at the April 3rd meeting. The 45 degree angle has the effect of eliminating two camping sites. Upon discussion there was general consensus amount the Council to leave the angle of the camping pads at a 60 degree angle as originally planned.

Project Updates: 10th Street – T&R Contracting is planning to mobilize to begin finishing the 10th Street project Midweek of the April 17th week. They will begin next week by starting with removals in the area on the far west end and beginning the grading work. Curb and Guttering will take place in the next few weeks followed by the asphaltting of the street. The sidewalk will then be installed followed by the grading of the yard behind the curb and planting of seed. The

substantial completion date for the project has been set for June 10th. **Hwy 115 Bridge Construction** – Administration has been informed by the DOT that the Hwy 115 Bridge will be opened by May 1st. Coincidentally this is the same day the Interstate 29 overpass is scheduled to be closed.

New Transit Bus Arrived / Surplus Old Bus – Update: The new transit bus the City received a grant for has arrived. The total City responsibility for the bus is \$11,251 or 20% of the total cost of the purchase. The City is working on licensing and placing identification decals onto the bus prior to putting it into service. Once the bus is placed into service the City Council will consider placing a value to surplus the bus and placing it for public bid. Administration will research comparable values prior to the next meeting.

Minnehaha County EMS Study Meeting - Update: Minnehaha County held two public hearings to discuss the finding of the recent EMS study. City Administrator Weiland and Mayor Earley attended the meeting in Humboldt and Council Member Meir attended the meeting in Baltic. The meetings were very positive. The study showed that Minnehaha County has excellent emergency service but there are improvements that can be made. Currently each individual region has their own Medical Doctor. The study recommends establishing one doctor to oversee the procedures of each jurisdiction. The study finds that there is also several pieces of technology that should be implemented to better track where services are throughout the County, which will also assist in establishing better response times. The study highly recommended that the County not cut funding to the ambulance services and also emphasized that the current volunteer rate in Minnehaha County is way above the national average. These volunteers are saving the County and it's communities well over \$1 million in free labor. Several of the County Commissioners were also in attendance and heard questions from the audience. Over all the study will be helpful to create a more cohesive ambulance and first responder service for the County.

Minnehaha County Pre-Disaster Management Plan: City Administration has been participating in the FEMA Pre-Disaster Mitigation Management Plan meetings in Sioux Falls on a monthly basis. The Plan is there to establish the types of weaknesses communities may have one it comes to responding to an emergency and to establish projects that may be completed to help mitigate those weaknesses. The City of Dell Rapids has completed two of the projects that were on the previous plan written in 2011. The City has replaced the Garfield Avenue bridge and we have removed the water line off of the Garfield Avenue bridge and bored it under the river. The City will add several projects to the list for FEMA's awareness and potential future funding. If the Council has any projects they can think of that they would like added to the list please inform Administration. A full list will be provided to the Council prior to submission on the plan.

15th Street - Drainage Issue North of High School Approach: Mayor Tom Earley has been approached by the township and the school district regarding the approach into the high school parking lot off of 15th Street. The culvert under the driveway also ties into a storm drainage pipe that empties the parking lot creating a log jam. During rain events the water eventually runs over the road, washing away the gravel. This is a continual issue that the school would like to address. A meeting was held on site with Lance Mayer from DGR. Lance is putting together two different alternatives to address the issue. These alternatives will be provided to the School district for consideration as they are currently working on their next year budget.

511 E 8th Street Sidewalk Installation Completion: The City Council instructed the property owner at 511 E 8th Street to re-install sidewalk that had been removed from their property. The

City Council made this directive at an April 2016 meeting. The property owners recently installed the sidewalk per the City Council directive.

Important Dates: GOED Conference – Sioux Falls – April 26th: Reminder - The Governor's Office of Economic Development is hosting their conference in Sioux Falls at the Convention Center. Tom Earley and Finance Officer Baartman are planning to attend the Conference.

Adjourn

Haak motioned to adjourn at 9:30PM, seconded by Mier. Motion carried.