

**DELL RAPIDS CITY COUNCIL MINUTES**

Tuesday, February 21st, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Mike Geraets, Gary Haak James Borchert, and Bill Schmidt.

Staff present: Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Council Member Mark Crisp and Administrator Justin Weiland

Community Members Present:

- 1.) Robert Mier – 423 ½ E 4<sup>th</sup> Street Apt. 2, Dell Rapids
- 2.) Micah Bader – Dell Rapids Tribune
- 3.) Brittany Moeller – Dell Rapids Public Library
- 4.) Matt Larson – Big Sioux Media

**Pledge of Allegiance was recited.**

**Approval of Agenda:** Haak motioned to approve the agenda, seconded by Berg. Motion carried.

**Approval of Minutes February 6th, 2017 Regular Session:** Schmidt motioned to approve the Minutes of the previous Council meeting, seconded by Geraets. Motion carried.

**Visitors to be Heard:**

None

**Old Business**

**Garfield Ave South Improvement – Set Proposed Resolution of Necessity Public Hearing Date – March 20th**

Borchert motioned to set the proposed Resolution of Necessity Public Hearing date of March 20<sup>th</sup>, seconded by Haak. Motion carried.

**New Business**

**Library – Update Library Director Moeller**

Brittany Moeller with the Library provided the Council with updated statistics of participation. She also gave an overview of the upcoming programs the Library will hold for people of all ages. Finally, Brittany thanked the Council for the additional funds that was provided to the Library this year. The landscaping will be finished this summer, blinds and the final pieces of shelving will be ordered in the next month.

No action was taken.

**Claims Payable**

Schmidt motioned to approve claims payable, seconded by Berg. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	FEBRUARY BILL	GENERAL FUND	80.34
ADVANCED SYSTEMS INC	LIBRARY COPIER CONTRACT	GENERAL FUND	66.34
AMANDA ROTH	USBORN BOOKS	GENERAL FUND	881.25
ARGUS LEADER	JANUARY BILL	GENERAL FUND	586.17

	JANUARY BILL	WATER FUND	39.22
	JANUARY BILL	WASTEWATER FUND	369.79
BAARTMAN, CLAIRE	TRAVEL REIMBURSEMENT	GENERAL FUND	34
BORCHERT, JAMES	TRAVEL REIMBURSEMENT	GENERAL FUND	34
ONE TIME VENDOR BARNES&NOBLE	BARNES&NOBLE: BOOKS	GENERAL FUND	307.87
LYLE SIGNS INC	LYLE SIGNS INC: STREET SIG	GENERAL FUND	2,589.29
LYLE SIGNS, INC	LYLE SIGNS, INC: PVC SPACE	GENERAL FUND	46.96
BORNS GROUP	JANUARY BILLING	WATER FUND	407.58
	JANUARY BILLING	WASTEWATER FUND	407.57
CITY OF SIOUX FALLS LANDFILL	APPLIANCES	GENERAL FUND	114.24
DAKOTA SUPPLY GROUP	POOL R&M	GENERAL FUND	2,052.19
DAVENPORT, EVANS, HURWITZ & SMITH, L.L	WW REVENUE BOND CW-08	WASTEWATER FUND	11,781.60
DELL RAPIDS ACE	SUPPLIES	GENERAL FUND	228.75
	MARKING PAINT	WATER FUND	7.99
DELL RAPIDS LUMBER COMPANY	PARK R&M	GENERAL FUND	106.42
DIAMOND LAKE BOOK CO	4 BOOKS	GENERAL FUND	85.75
DUST-TEX SERVICES, INC	RUG CLEANING SERVICE	GENERAL FUND	125.04
EARLEY, THOMAS	TRAVEL AND TRAINING	GENERAL FUND	295.36
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,261.68
	FEDERAL WITHHOLDING	WATER FUND	819.98
	FEDERAL WITHHOLDING	WASTEWATER FUND	1039.24
FIGEN TREE SERVICE LLC	BOOM TRUCK/CHIPPER	GENERAL FUND	2,962.50
GARDNER MEDIA LLC	3 BOOKS	GENERAL FUND	59.97
GRUIS, BEN	TRAVEL AND TRAINING	GENERAL FUND	25.92
GRUIS, KARLA	CLEANING CH AND LIB	GENERAL FUND	640
HANSON LOGOWEAR INC	CITY SHIRTS	GENERAL FUND	272.68
	CITY SHIRTS	WATER FUND	189.37
	CITY SHIRTS	WASTEWATER FUND	189.37
HEINEMANN CONCRETE AND SNOW REMOVAL	SNOW REMOVAL 1.25.17	GENERAL FUND	425
ICAP, INC	JAN EXP / MARCH ADMIN FEE	GENERAL FUND	4,335.28
INGRAM LIBRARY SERVICES	5 BOOKS	GENERAL FUND	153.45
KOOPMAN & SONS GAS CO.	2 HEATERS FOR MAINT. SHOP	GENERAL FUND	6,207.15
LEARNING OPPORTUNITIES	BOOKS	GENERAL FUND	2,497.03
LINWELD, INC	JANUARY RENTAL	GENERAL FUND	47.43
MICROMARKETING LLC	AUDIO VISUAL	GENERAL FUND	489.8
MIDWEST ALARM	MARCH PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COUNTY ECONOMIC DEVELOPMENT	MCEDA ANNUAL DUES	GROSS RECEIPTS FUN	10,500.00
NEOFUNDS BY NEOPOST	JANUARY POSTAGE	GENERAL FUND	110
	JANUARY POSTAGE	WATER FUND	45
	JANUARY POSTAGE	WASTEWATER FUND	45
OVERDRIVE	12 MONTH SUBSCRIPTION	GENERAL FUND	1,500.00
PENWORTHY	BOOKS	GENERAL FUND	974.01
REPUBLIC NATIONAL DISTRIBUTING CO	FEB 1/2 LIQUOR	LIQUOR FUND	9,003.48

ROEMEN'S AUTOMOTIVE	BUS REPLACE AIR FILTERS	GENERAL FUND	151.98
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	29.21
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145
	ROTH RETIREMENT	WATER FUND	25
	ROTH RETIREMENT	WASTEWATER FUND	25
SIOUX FALLS AREA HUMANE SOCIETY	JANUARY SERVICES	GENERAL FUND	88.87
SOUTH EASTERN COUNCIL OF GOVERNMENTS	2017G-100 SERVICES	WASTEWATER FUND	3,500.00
	2017G-BAB-100 SERVICES	WASTEWATER FUND	3,500.00
TASTE OF HOME BOOKS	SUBSCRIPTION	GENERAL FUND	32.98
VERIZON WIRELESS	JAN 08 - FEB 07 BILL	GENERAL FUND	80.62
	JAN 08 - FEB 07 BILL	WATER FUND	24.07
	JAN 08 - FEB 07 BILL	WASTEWATER FUND	24.07
VERN EIDE MANAGEMENT GROUP	JANUARY SERVICES	GENERAL FUND	62.44
VOGT, BROWN, MERRY & HAMMER	FEBRUARY RETAINER	GENERAL FUND	1900
XCEL ENERGY	51-4526479-5	GENERAL FUND	5
	51-7003010-5	GENERAL FUND	6,253.31
	51-4145438-8	GENERAL FUND	30.85
	51-4526479-5	WATER FUND	131.2

## ADMINISTRATOR'S REPORT

- A. 2017 January Financial Report:** Finance Officer Baartman provided the Council with the January Financial report and walked through the different parts and what to expect from these reports going forward.
- B. Election – Petitions Due, Friday February 24<sup>th</sup> at 5 PM:** Just a reminder to those with petitions that they are due on Friday February 24<sup>th</sup> at 5 PM.
- C. 2017 Chip Seal Project - Update:** Public Works Director Schildhauer has determined the streets that will be chip sealed in 2017 based on the three year plan laid out in 2015. DGR has finalized the specs and the advertisement for bids has been sent to the paper. The bid opening date has been scheduled for March 15<sup>th</sup> at 2:15 PM. The Council will consider award of bids at the April 3<sup>rd</sup> Regular Meeting. The City budgeted \$75,000 towards sealing projects in 2017. The proposed amount puts the City a little over budget in the \$80,000 range. Hopefully bids will come in a little under the estimate and if not we can work within the Street Department budget to compensate for the additional chip seal costs.
- D. CIP – Future Utility Replacement – DENR Meeting Report:** Mayor Earley, Council Member Borchert, Administrator Weiland and Finance Officer Baartman met with Mike Perkovich and Andrew Bruels with the DENR on Wednesday, February 8<sup>th</sup> to discuss the Dell Rapids future plan to replace the old utility lines. Gabe and Lance were brought into the meeting via speakerphone from their office in Sioux Falls. The purpose of the conversation was to review the City's long term plans for replacing old cast iron water mains and clay sewer pipe. The DENR started by stating that Dell Rapids is in a good position in comparison to many communities throughout the State because our demographics are positive with positive growth and new customers to our utility system.

The DENR pointed out that they only have so many dollars they are working with on an annual basis to distribute throughout the State and went on to recommend that the best time to apply is the first round of funding at the beginning of the year. Specifically for Dell Rapids they suggested we should consider possibly paying off some of our older debt. This could help with the issue of our constitutional debt limit. As can be seen in the attached map with projected costs of \$30 million and the City's constitutional debt limit of \$10.5 million, the City will be required to spread these improvements out over time. The conversation also touched on our current rates. The wastewater rate is on the high side for the state average and the water rate has room to grow. The DENR bases their decision on grants vs. loans based on current rates and the importance of a project. It is clear that there is not a silver bullet to tackling the failing infrastructure problem. The City is moving forward with putting together plans for the area east of Garfield and south of 7<sup>th</sup> Street. We will continue moving forward with the process to begin construction in 2019.

**E. Important Dates:**

- a. SDML REGION III Meeting, March 23<sup>rd</sup> – Hartford:** The Municipal League region 3 meeting is scheduled to take place this year in Hartford on March 23<sup>rd</sup>. This event consists of social, dinner and update of the most recent legislative session from Yvonne Taylor, Executive Director of SDML. Please let us know if you plan on attending the event.
- b. Board of Equalization – March 21<sup>st</sup> and 22<sup>nd</sup>** March 21<sup>st</sup> and potentially March 22<sup>nd</sup> are the scheduled dates for the Board of Equalization meetings. The Regular Meeting will be held on Monday, March 21<sup>st</sup> with the BOE meetings to follow on Tuesday and possibly Wednesday. These meetings are a requirement of the City Council to attend with a quorum.

**Adjourn**

Haak motioned to adjourn at 8:09PM, seconded by Sterud. Motion carried.