

DELL RAPIDS CITY COUNCIL MINUTES

Tuesday, January 3, 2017 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Sterud, Mark Crisp, Mike Geraets, James Borchert, and Bill Schmidt.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Councilmen Barry Berg and Gary Haak

Community Members Present:

- 1.) Mitch Adams – 607 Fairway Dr. Dell Rapids
- 2.) Deputy Ryan Bakeberg - MCSO

Pledge of Allegiance was recited.

Approval of Agenda: Borchert motioned to approve the agenda, seconded by Geraets. Motion carried.

Approval of Minutes December 19th, 2016 Regular Session: Schmidt motioned to approve the Minutes of the previous Council meeting, seconded by Geraets. Motion carried.

Visitors to be Heard:

None

Old Business

Ordinance No. 844: Animal Ordinance Amendment Allowing Chickens and Fowl – First Reading

The Council discussed and asked to change the following items. Section 6-30 add the term “residential” for clarification, change the fee to a onetime \$25.00 charge and a \$0 annual renewal, change approval of 75% of abutting neighbors to 75% of property owners within a 30’ radius, section 6-31-A-12 clarify housing chickens/fowl in a garage with an attached outdoor structure is permitted. As there were substantial changes to the first reading – Crisp motioned to table the first reading with the amendments, seconded by Borchert. Motion carried.

New Business

Resolution 2017-01: 2017 Payroll Resolution

Crisp motioned to approve Payroll Resolution 2017-01, seconded by Borchert. Motion carried

RESOLUTION #2017-01 2017 PAYROLL RESOLUTION

WHEREAS, effective and responsive delivery of City goods and services is dependent upon the employment of a highly competent and motivated workforce; and

WHEREAS, the City of Dell Rapids wishes to increase base wages for employees by giving a 1.7% cost of living adjustment to the wage scale for benefitted and part time employees.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the City of Dell Rapids hereby approves and adopts the following wage rates to be disbursed in the calendar year 2017.

PROVIDED, HOWEVER, the City may make wage increases for the completion of education requirements, for passing certification tests, for fulfillment of job requirements set at the date of employment, or for meritorious achievement.

<u>NAME</u>	<u>JOB TITLE</u>	<u>2016 WAGE</u>
GENERAL GOVERNMENT		
Justin Weiland	City Administrator	\$90,247.60 / yr
FINANCE OFFICE		
Claire Baartman	Finance Officer	\$58,958.78 / yr
Diane LeBrun	Billing Clerk	\$20.14 / hr
LIBRARY		
Brittany Moeller	Library Director	\$45,014.86 / yr
Kinsey Griffin	Library Clerk	\$12.20 / hr
PUBLIC WORKS		
Larry Schildhauer	Public Works Director	\$74,562.24 / yr
Clarence Fjellanger	Asst. Public Works Director	\$28.40 / hr
Les Fenicle	Equipment Operator	\$24.78 / hr
Paul Wildermuth	Equipment Operator	\$19.49 / hr
David Schuch	Laborer	\$18.60 / hr
Chris Mergen	Equipment Operator	\$18.91 / hr
PLANNING AND CODE ENFORCEMENT		
Benjamin Gruis	Building Inspector	\$19.30 / hr
PART TIME NON-BENEFITED		
CITY COUNCIL		
Tom Earley	Mayor	\$3,741.51 / yr
Bill Schmidt	Council Member	\$2,443.53 / yr
Gary Haak	Council Member	\$2,443.53 / yr
Mark Crisp	Council Member	\$2,443.53 / yr
Barry Berg	Council Member	\$2,443.53 / yr
Mike Sterud	Council Member	\$2,443.53 / yr
Vacant Wart 4	Council Member	\$2,443.53 / yr
James Borchert	Council Member	\$2,443.53 / yr
Mike Geraets	Council Member	\$2,443.53 / yr
PLANNING COMMISSION		
Roger Dearduff	Chairman	\$815.21 / yr
Bob Lamberty	Commissioner	\$815.21 / yr
Paul Zweifel	Commissioner	\$815.21 / yr
Rod Pierson	Commissioner	\$815.21 / yr
Tom Schwebach	Commissioner	\$815.21 / yr
LIBRARY		
Autumn Schumaker	Library Clerk	\$9.17 / hr
Brooke Ellingson	Library Clerk	\$9.15 / hr
Theresa Rhoads	Library Clerk	\$9.15 / hr

Dated at Dell Rapids, South Dakota this 3th day of January, 2017.

FOR THE GOVERNING BODY OF THE
CITY OF DELL RAPIDS, SOUTH DAKOTA

By _____

Tom Earley, Mayor

ATTEST:

By _____

Claire Baartman, Finance Officer

Resolution 2017-02: DENR Clean Water Revenue Bond Agreement for WWTF Not Exceeding \$2,386,000

Crisp motioned to approve Resolution 2017-02, seconded by Geraets. Motion carried.

Set Shared School Board/City Council Election – April 11th, 2017

Geraets motioned to set the shared Election for April 11th, 2017, seconded by Schmidt. Motion carried.

Garbage Haulers License 2017

Discussion on raising the application fee from \$100 was discussed. Motion by Borchert to accept the 6 applications received for 2017, seconded by Schmidt. Motion carried 4-1. A-OK Sanitary Service, Garbage N More LLC, Novak Sanitary Service, Van Dyke Sanitation Inc., RBS Sanitation, and Bolte Sunrise Sanitary Service.

Claims Payable

Crisp motioned to approve claims payable, seconded by Sterud. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
BX CIVIL & CONSTRUCTION	SNOW REMOVAL SERVICES	GENERAL FUND	2,865.00
CITY OF DELL RAPIDS	CH/FIRE/LIBRARY	GENERAL FUND	219.21
CORTRUST BANK	TIF #1 COUNTY FAIR 2016(2)	GENERAL FUND	4,859.42
DAKOTA TECHNOLOGIY CONSULTING, LLC	LIBRARY UPS MGMT SERVER	GENERAL FUND	695.85
DELL RAPIDS ACE	ST SUPP - ENERGXR BATT.	GENERAL FUND	14.99
DELTA DENTAL	DENTAL INS	GENERAL FUND	395.44
	DENTAL INS	WATER FUND	115.49
	DENTAL INS	WASTEWATER FUND	115.47
DEPARTMENT OF ENVIRONMENT & NATURAL RE	2017 CERT. RENEWAL - LS	WATER FUND	24.00
	2017 CERT. RENEWAL - LS	WASTEWATER FUND	30.00
	2017 DISCHARGE FEE	WASTEWATER FUND	2,500.00
DGR	ENGINEERING	GENERAL FUND	10,927.82
	ENGINEERING	WATER FUND	1,875.78
	ENGINEERING	WASTEWATER FUND	19,026.84
FIRST BANK CARD	GENERAL CC PMT	GENERAL FUND	1,371.95
	TRISTATE GARAGE DOOR	WATER FUND	105.00
	TRISTATE GARAGE DOOR	WASTEWATER FUND	105.00

GLOBAL DISTRIBUTING	DECEMBER MALT	LIQUOR FUND	42.28
GRUIS, KARLA	CLEAN CH & LIB	GENERAL FUND	640.00
HEALTH POOL OF SOUTH DAKOTA	HEALTH INSURANCE	GENERAL FUND	5,660.49
	HEALTH INSURANCE	WATER FUND	1,383.03
	HEALTH INSURANCE	WASTEWATER FUND	1,383.00
ONE TIME VENDOR ELMS, MARLYS	UTILITY REFUND	WATER FUND	13.52
LYLE SIGNS, INC	2 STREETS SIGNS	GENERAL FUND	672.28
LG EVERIST, INC	SNOW SUPPLIES	GENERAL FUND	5,159.53
	TEMP EASMENT/RR PERMIT	WASTEWATER FUND	751.00
LOGIC INC.	NORBY'S LOTTERY MACH. REPAIR	LIQUOR FUND	343.00
MIDAMERICAN ENERGY COMPANY	UTILITY	GENERAL FUND	1,081.13
	UTILITY	WATER FUND	54.70
	UTILITY	WASTEWATER FUND	54.70
NEOPOST USA INC.	POST MACHINE RENTAL	GENERAL FUND	74.85
PRAIRIE BERRY WINERY	DECEMBER LIQUOR	LIQUOR FUND	618.00
REPUBLIC NATIONAL DISTRIBUTING CO	DECEMBER SECOND HALF LIQ.	LIQUOR FUND	3,192.37
SCHADE VINEYARD	DECEMBER WINE	LIQUOR FUND	396.00
SD PUBLIC HEALTH LABORATORY	WW TESTING	WASTEWATER FUND	487.00
SD STATE TREASURER, DEPT OF REVENUE	DEC 1-15 LOTTERY	LIQUOR FUND	570.80
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	3,805.36
	RETIREMENT	WATER FUND	921.82
	RETIREMENT	WASTEWATER FUND	921.82
SOUTH DAKOTA WATER & WASTEWATER ASSOC	2017 MEMBERSHIP LS&CF	WATER FUND	10.00
	2017 MEMBERSHIP LS&CF	WASTEWATER FUND	10.00
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	DECEMBER WINE	LIQUOR FUND	1,380.45
TYLER TECHNOLOGIES	CUS.REL. SUITE MAINT.	GENERAL FUND	386.75
	CUS.REL. SUITE MAINT.	WATER FUND	128.92
	CUS.REL. SUITE MAINT.	WASTEWATER FUND	128.91
XCEL ENERGY	UTILITY	GENERAL FUND	1,596.77
	UTILITY	WATER FUND	321.50
	UTILITY	WASTEWATER FUND	920.49
**PAYROLL EXPENSES	DECEMBER 2016 PAYROLL	GENERAL FUND	51,587.24
		WATER FUND	11,552.93
		WASTEWATER FUND	11,552.99

ADMINISTRATOR'S REPORT

Warming House - Update: The Dell Rapids warming House (on the river south of 1st of Avenue) has been approved by the State Historical Society Board to be placed on the National Register of Historic Places. The building was nominated by a group of Dell Rapids residents. These same residents also

applied and received a \$10,000 grant to perform work to the building. At this time no work has been performed on the building. Administration will reach out to the organizers and ask them to present a plan to the Council for the updates to the building.

SDML Legislative Rib Dinner – February 7th and 8th: The SDML Rib Dinner and legislative day at the capital is scheduled for the evening of February 7th and 8th. Please let Administrator Weiland know immediately if you plan to attend. This event serves as a good opportunity to visit with the Legislative representatives to provide them with recommendations on issues important to municipalities.

January 16th (MLK Day) And February 20th (Presidents Day), Regular Meetings moved to Tuesday the 17th and 21st: Martin Luther King Jr. day is January 16th is MLK Jr. Day and February 20th is Presidents Day. Both are employee holidays for City staff. The Council has historically moved the meeting until following day (Tuesday). Administration is recommending holding these meetings on Tuesday January 17th and Tuesday February 21st.

Year End Sales Tax/Building Permit Totals: The Sales Tax numbers for November were strong compared to the last report to the Council (end of October). The total exceeds \$1 million for 2016 with December numbers yet to be reported. The increase as of November is just over 6% of 2015. The City budgeted \$850,000 in sales tax revenue for 2016. The building permit valuations were just a little under the record year of 2015 (\$11,816,021.31.) The 2016 total of \$11,023,410 can be attributed to the large scale industrial and commercial projects constructed in 2016 coupled with another strong year in housing starts (12 total new single family homes). This has been another very positive year for growth in our community.

Adjourn

Sterud motioned to adjourn at 8:34PM, seconded by Crisp. Motion carried.