

DELL RAPIDS CITY COUNCIL MINUTES
Monday, November 21, 2016 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Mark Crisp, Mike Geraets, James Borchert, and Bill Schmidt.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mary Klockman, Garry Haak

Community Members Present:

- 1.) Micah Bader – Dells Tribune
- 2.) Matt Larson – Big Sioux Media
- 3.) Dan Ahlers – Dell Rapids Chamber of Commerce
- 4.) Mark Reinders – MidAmerican Energy
- 5.) Gabe Laber – DGR
- 6.) Sam Johnson - DGR

Pledge of Allegiance was recited.

Approval of Agenda: Crisp motioned to approve the agenda, seconded by Geraets. Motion carried.

Approval of Minutes October 17, 2016 Regular Session: Mayor Earley requested to add “Motion Carried” to the ICAP Item, Change “listed” to listened” in the Personnel Manual Amendments item, and remove the executive session motion as it was a carryover from the previous meeting. Geraets motioned to approve the minutes as amended, seconded by Schmidt. Motion carried.

Visitors to be Heard:

Dan Ahlers provided the Council with a Chamber of Commerce update: The new Chamber website is up and running - www.dellrapidschamber.com. Members of the Chamber board have been attending local vendor shows and giving out small items that have the Chamber logo on them. The Chamber is looking for office space to rent. They are also in the process of looking for a college intern to hopefully shape into the new fulltime position.

Ward 4 Council Member Resignation – Mary Klockman submitted her resignation prior to the council meeting as she is moving out of town. Schmidt motioned to accept Klockman’s resignation, Borchert seconded. Motion carried. A short discussion was held on whether or not to appoint a council member for the next few months before the next city wide election. Those that are interested should contact Mayor Earley. No appointment was made at this time.

Public Hearing –Special Malt Beverage Retailers Licenses and Special Retail On-Sale Wine Dealers’ License, December 4th – Museum

Crisp motioned to approve the special license, seconded by Geraets. Motion carried.

Outdoor Event Permit – Christmas at the Dells – December 2nd, 3rd, and 4th - Chamber of Commerce
Dan Ahlers was present to answer questions. The purpose for the permit is to close the streets for the parade of lights route. Borchert motioned to approve the outdoor even permit and waive the fee, seconded by Sterud. Motion carried.

Old Business

Ordinance No. 840: 2016 Supplemental Appropriations – Second Reading and Adoption

There was an appropriation change between two departments from the first reading. Crisp motioned to approve Ordinance No. 840, seconded by Schmidt. Roll call: Berg – Aye, Sterud – Aye, Crisp – Aye, Geraets – Aye, Borchert – Aye, Schmidt – Aye. Motion carried.

Ordinance No. 841: Mid American Energy Franchise Agreement Renewal – Second Reading and Adoption

Geraets moved to approve Ordinance No. 841 seconded by Schmidt. Roll call: Berg – Aye, Sterud – Aye, Crisp – Aye, Geraets – Aye, Borchert – Aye, Schmidt – Aye. Motion carried.

Transit Bus – Grant Consideration

Discussion was held on whether or not to purchase/accept the grant for a van and a bus or just a bus. Geraets motioned to accept the grant for both the van and the bus, seconded by Borchert. Councilman Crisp called for a Roll Call Vote: Berg – Nay, Sterud – Nay, Crisp – Nay, Geraets – Aye, Borchert – Aye, Schmidt – Aye. Motion fails. Crisp motioned to accept the grant for strictly the bus, seconded by Berg. Motion carried.

Personnel Manual Amendment – Sick Leave Bank Policy

Crisp motioned to approve the new sick leave bank policy, seconded by Borchert. Motion carried.

New Business

Waste Water Treatment Facility – Bidding and Construction Schedule Update – DGR Engineering

Gabe presented to the Council the plans DGR has prepared thus far for the new WWTF. He also walked through the tentative time table of approvals, bid opening, construction, etc.

Gabe also noted that DGR is moving forward on a plan for updated city wide infrastructure.

No motion was made on this Agenda Item.

Sioux Falls Humane Society 2017 Contract

Borchert moved to approve the 2017 contract, seconded by Sterud. Motion carried.

Claims Payable

Schmidt motioned to approve claims payable, seconded by Crisp. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	NOVEMBER BILLING	GENERAL FUND	73.04
ARGUS LEADER	OCTOBER PUBLICATION FEES	GENERAL FUND	730.00
	OCTOBER PUBLICATION FEES	LIQUOR FUND	27.49
	OCTOBER PUBLICATION FEES	WASTEWATER FUND	57.85
BORNS GROUP	OCT BILLING	WATER FUND	399.41
	OCT BILLING	WASTEWATER FUND	399.40
BX CIVIL & CONSTRUCTION	DUST CONTROL 10TH ST	GENERAL FUND	728.00
CONCRETE MATERIALS	STREET R&M	GENERAL FUND	595.66
DAKOTA TECHNOLOGY CONSULTING	NOVEMBER MANAGED SERVICES	GENERAL FUND	956.99
DELL RAPIDS LUMBER COMPANY	STREET SUPPLIES	GENERAL FUND	112.84

DELLS ELECTRIC, INC	WATER REPAIR AND MAINT.	WATER FUND	1,036.40
DELLS MATERIALS	10TH STREET PROJECT	GENERAL FUND	275.49
	10TH STREET PROJECT	WATER FUND	165.46
	10TH STREET PROJECT	WASTEWATER FUND	289.80
DGR	OCTOBER ENGINEERING	GENERAL FUND	12,991.20
	OCTOBER ENGINEERING	WATER FUND	6,283.36
	OCTOBER ENGINEERING	WASTEWATER FUND	40,965.14
DUST-TEX SERVICES, INC	OCTOBER RUG RENTAL	GENERAL FUND	83.36
FENICLE, LES	2016 CLOTHING ALLOWANCE	GENERAL FUND	100.00
	2016 CLOTHING ALLOWANCE	WATER FUND	100.00
	2016 CLOTHING ALLOWANCE	WASTEWATER FUND	100.00
GRUIS, BEN	2016 CLOTHING ALLOWANCE	GENERAL FUND	300.00
GRUIS, KARLA	CLEAN CH & LIBRARY	GENERAL FUND	640.00
HD SUPPLY WATERWORKS	WATER SUPPLIES	WATER FUND	746.73
ICAP, INC	OCT OPERAT EXP/DEC MANAGEM	GENERAL FUND	4,181.71
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	109.12
INTERSTATE POWER SYSTEMS	BUS QUOTE FOR WORK TO BE DONE	GENERAL FUND	207.54
LG EVERIST, INC	SNOW SUPPLIES	GENERAL FUND	2,994.52
LINWELD, INC	OCTOBER RENTAL	GENERAL FUND	47.43
MERGEN, CHRISTOPHER	2016 CLOTHING ALLOWANCE	GENERAL FUND	300.00
MIDWEST ALARM	DECEMBER PUMP STATION	WASTEWATER FUND	30.38
NAPA AUTO PARTS	STREET SUPPLIES	GENERAL FUND	18.99
NORTH CENTRAL INT'L, INC	STREET SUPPLIES	GENERAL FUND	137.91
REPUBLIC NATIONAL DISTRIBUTING CO	1/2 NOV LIQUOR	LIQUOR FUND	7,763.73
SCHUCH, DAVID	2016 CLOTHING ALLOWANCE	WATER FUND	150.00
	2016 CLOTHING ALLOWANCE	WASTEWATER FUND	150.00
SCHUNEMAN EQUIPMENT COMPANY	SNOW REPAIR & MAINT.	GENERAL FUND	29.06
SD ASSOCIATION OF CODE ENFORCEMENT	2017 DUES	GENERAL FUND	40.00
SD BUILDING OFFICIALS' ASSOCIATION	2017 DUES	GENERAL FUND	50.00
SD CITY MANAGEMENT ASSOCIATION	2017 DUES	GENERAL FUND	150.00
SD GOVERNMENTAL FINANCE OFFICERS ASSOC	SD 2017 DUES	GENERAL FUND	40.00
	SD 2017 DUES	WATER FUND	15.00
	SD 2017 DUES	WASTEWATER FUND	15.00
SD HUMAN RESOURCE ASSOCIATION	2017 DUES	GENERAL FUND	50.00
SD MUNICIPAL LEAGUE	2017 MEMBERSHIP DUES	GENERAL FUND	2,410.00
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	137.57
SD STREET MAINTENANCE ASSOCIATION	2017 DUES	GENERAL FUND	35.00
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SHOPKO STORES OPERATING CO., LLC	PARK SUPPLIES	GENERAL FUND	7.98
ONE TIME VENDOR GOSCOMA	GOSCOMA: JW MEMBERSHIP	GENERAL FUND	100.00
SIOUX FALLS AREA HUMANE SOCIETY	OCTOBER SERVICES	GENERAL FUND	126.24

SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	1/2 NOV LIQUOR	LIQUOR FUND	551.28
THOMPSON REUTERS, PROFESSIONAL SOFTWARE	CS RENEWAL	GENERAL FUND	388.34
VERIZON WIRELESS	OCT 08 - NOV 07 BILL	GENERAL FUND	80.66
	OCT 08 - NOV 07 BILL	WATER FUND	24.08
	OCT 08 - NOV 07 BILL	WASTEWATER FUND	24.07
VERN EIDE MANAGEMENT GROUP	OCTOBER TEXTING SERVICE	GENERAL FUND	71.16
VOGT, BROWN, MERRY & HAMMER	NOVEMBER RETAINER	GENERAL FUND	1,700.00
WILDERMUTH, PAUL	2016 CLOTHING ALLOWANCE	WATER FUND	150.00
	2016 CLOTHING ALLOWANCE	WASTEWATER FUND	150.00
XCEL ENERGY	UTILITY	GENERAL FUND	6,349.28
	UTILITY	WATER FUND	564.23
	UTILITY	WASTEWATER FUND	2,306.51

ADMINISTRATOR’S REPORT

Sewer Rate Increase – WWTF Project: Administration is finalizing the sewer rate ordinance associated with the Waste Water Treatment Facility project. The Council budgeted for a restructuring of the current rate that includes an increase to be dedicated towards the construction of the new Waste Water Treatment Facility. As part of the requirements of the DENR loan for the project it is necessary to put the rate into effect prior to awarding bids for the project. Administration plans to have an ordinance prepared for a first reading at the December 5th Council meeting. The second reading will follow on December 19th.

LWCF Grant – Campground Expansion and Comfort Station Project - Update: The City applied for a Land Water Conservation Fund Grant through the State Game Fish and Parks Department. The grant was to be dedicated towards improvement of the campground in the former tractor pull area and the construction of a comfort station/shower facility. The City has been awarded the maximum grant of \$75,000 towards the project. Administration will start the planning phase of putting together drawings for the building and plans for the campground for bidding the projects this spring.

Chamber of Commerce – Council Liaison: The City Council budgeted an additional contribution amount to the Chamber of Commerce in 2017 with the string attached a liaison from the Council would be placed on their board. Council Member Mary Klockman had been considered a council candidate for this liaison position. With Ms. Klockman’s recent resignation from the Council it will be necessary to appoint a different member of the Council. Mayor Tom Earley has requested that the Council think about the appropriate Council member to fulfill this roll on the Chamber board.

2015 Audit – KMWF & Associates: KMWF has completed the 2015 audit. Justin Schneider from KMWF will be present at the December 5th meeting to present the findings of the Audit and be available for questions from the Council.

Councilman Borchert updated the Council on the Library’s open positions. Both part time positions have been filled after receiving applications and interviewing approximately 10 candidates. Official approval will be on the December 5th Agenda.

Mayor Earley took a moment to publicly thank our First Responders for the fantastic job they did during last week’s tragedy.

Executive Session – SDCL 9-34-19

Motion to enter executive session by Crisp at 8:56, seconded by Geraets. Motion carried.
Motion to exit executive session by Crisp at 9:13, seconded by Borchert. Motion carried.

Adjourn

Crisp motioned to adjourn at 9:13PM, seconded by Schmidt. Motion carried.