

DELL RAPIDS CITY COUNCIL MINUTES
Monday, October 17, 2016 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Mary Klockman, Mark Crisp, Gary Haak, James Borchert, and Bill Schmidt.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mike Geraets (arrived at 7:32 p.m.)

Community Members Present:

- 1.) Micah Bader with Dells Tribune
- 2.) Matt Larson with Big Sioux Media
- 3.) Scott Fiegen former Mayor
- 4.) Teri Fiegen former Mayor's wife
- 5.) Tom Wolff with Dell Rapids Public School Ag Program

Pledge of Allegiance was recited.

Approval of Agenda: Crisp motioned to approve the agenda, seconded by Klockman. Motion carried.

Approval of Minutes October 3, 2016 Regular Session: Klockman motioned to approve the minutes, seconded by Schmidt. Motion carried.

Mayoral Proclamation – Scott Fiegen Appreciation of Public Service

Mayor Tom Earley thanked both former Mayor Scott Fiegen and his wife Teri Fiegen for their services and contributions for the City of Dell Rapids over the many years they resided here. Mayor Earley also presented former Mayor Fiegen with a framed Proclamation of Appreciation and Service as well as a Key to the City.

Visitors to be Heard:

Tom Wolff addressed the Council about potential projects for an FFA Grant Application - Community Development Projects – South Dakota Department of Agriculture. The Council discussed coming up with a project in the next few days and getting back to Mr. Wolff.

Old Business

Quartzite Street Project – Timmons Construction – Liquidated Damages Discussion

Crisp motioned to waive the penalty, seconded by Sterud. Motion carried.

Old 77 Drainage Project

a.) Pay Request – TSW Agribusiness Inc. \$48,705.00

Geraets motioned to approve the pay request, second by Borchert. Motion Carried.

b.) Seeding/Erosion Control Contract – BX Construction

Crisp motioned to accept the best quality erosion plan and contract with BX Construction, seconded by Geraets. Motion carried.

New Business

Dell Rapids Transit – DOT 5311 Grant

Geraets moved to approve the DOT 5311 Grant, seconded by Haak. Motion carried.

Snow Removal Contract 2016/17 – BX Civil and Construction Proposal

Crisp motioned to approve the 2016/17 contract, seconded by Borchert. Motion Carried.

Crisp ask the council for their thoughts on working with the property owners north of City Limits to leave a few rows of corn to help has a snow/wind break during the winter months. The council all agreed.

Declare Surplus – Street Signs

Crisp motioned to advertise for bid the lot of street signs and posts – finding the value at less than \$500, seconded by Geraets. Motion carried.

Claims Payable

Klockman motioned to approve claims payable, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
AMERICAN UNDERGROUND SPRINKLER, INC	RICKEMAN SPRINKLER BLOWOUT	GENERAL FUND	110.00
BAARTMAN, CLAIRE	TRAVEL REIMBURSMENT	GENERAL FUND	37.00
BADGER METER INC	3RD QTR 2016 GATEWAY CELL TOWER	WATER FUND	108.00
BEAL DISTRIBUTING, INC	SEPT MALT	LIQUOR FUND	36,902.29
BORNS GROUP	SEPT BILLING	WATER FUND	391.99
	SEPT BILLING	WASTEWATER FUND	391.98
COUNTY FAIR FOODS, INC	SUPPLIES/OTHER	GENERAL FUND	11.25
DAKOTA BEVERAGE CO, INC.	SEPT MALT	LIQUOR FUND	28,250.43
DAKOTA SUPPLY GROUP	WATER SUPPLIES	WATER FUND	274.05
DAKOTA TECHNOLOGY CONSULTING	OCTOBER SERVICES	GENERAL FUND	956.99
DELL RAPIDS ACE	WATER SUPPLIES	WATER FUND	70.50
DELL RAPIDS LUMBER COMPANY	PARK SUPPLIES	GENERAL FUND	15.08
	WATER SUPPLIES	WATER FUND	1,025.26
DELLS FARM & TIRE	TIRE R&M	GENERAL FUND	15.00
DUST-TEX SERVICES, INC	RUG CLEANING	GENERAL FUND	83.36
EARLEY, THOMAS	TRAVEL REIMBURSMENT	GENERAL FUND	423.32
FRED THE FIXER, INC.	REPLACE LOCKS	GENERAL FUND	138.00
LACEY'S SERVICES	LACEY'S SERVICES: SHOP DUM	GENERAL FUND	316.50
TSW AGRIBUSINESS	TSW AGRIBUSINESS:DRAINAGE	GENERAL FUND	48,705.00
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	3,797.46
	FEDERAL WITHHOLDING	WATER FUND	982.23

	FEDERAL WITHHOLDING	WASTEWATER FUND	982.24
FIRST NATIONAL BANK	QTR SRF PAYMENTS	WATER FUND	38,665.64
	QTR SRF PAYMENTS	WASTEWATER FUND	79,824.22
FREDERICK, MICHAEL	2 BOOKS	GENERAL FUND	44.00
GEOTEK ENGINEERING & TESTING SERVICES,	10TH STREET TESTING	GENERAL FUND	676.71
	10TH STREET TESTING	WATER FUND	406.43
	10TH STREET TESTING	WASTEWATER FUND	711.86
GRUIS, BEN	TRAVEL REIMBURSEMENT	GENERAL FUND	447.28
GRUIS, KARLA	CLEAN CH/LIB	GENERAL FUND	320.00
ICAP, INC	NOVEMBER MGMT FEE	GENERAL FUND	1,616.67
INGRAM LIBRARY SERVICES	BOOKS	GENERAL FUND	287.91
JOHNSON BROTHERS FAMOUS BRANDS INC	SEPT LIQUOR	LIQUOR FUND	13,046.52
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	PORTABLE RESTROOM RENTAL	GENERAL FUND	375.00
LINWELD, INC	SEPT RENTAL	GENERAL FUND	45.90
MICROMARKETING LLC	AUDIO VISUAL	GENERAL FUND	287.50
MIDWEST ALARM	NOVEMBER PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	SEPT SHOP WATER	GENERAL FUND	13.83
	SEPT WATER 7,473 @ 1.56/1K + SHOP	WATER FUND	11,671.72
	SEPT SHOP WATER	WASTEWATER FUND	13.83
MINNEHAHA COUNTY REGISTER OF DEEDS	VACATE 1ST STREET DEED COPY	GENERAL FUND	30.00
NEOFUNDS BY NEOPOST	SEPT POSTAGE	GENERAL FUND	110.00
	SEPT POSTAGE	WATER FUND	45.00
	SEPT POSTAGE	WASTEWATER FUND	45.00
PRAIRIE BERRY WINERY	SEPT WINE	LIQUOR FUND	288.00
REPUBLIC NATIONAL DISTRIBUTING CO	1ST OCTOBER LIQUOR BILL	LIQUOR FUND	4,464.33
SANITATION PRODUCTS, INC	PARK SUPPLIES	GENERAL FUND	96.00
SD ONE CALL	MESSAGE FEES 3RD QTR	WATER FUND	166.32
	MESSAGE FEES 3RD QTR	WASTEWATER FUND	166.32
SD STATE TREASURER, DEPT OF REVENUE	SEPT RECREATION TAX	GENERAL FUND	174.17
	9.30.16 LOTTERY	LIQUOR FUND	711.91

SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SHOPKO STORES OPERATING CO., LLC	SEPT OFFICE SUPPLIES	GENERAL FUND	157.00
UNITED ACCOUNTS, INC.	COLLEC. ACCT RECEIVED AT CITY HALL	GENERAL FUND	18.46
VOGT, BROWN, MERRY & HAMMER	OCTOBER RETAINER	GENERAL FUND	1,700.00
WEILAND, JUSTIN	TRAVEL REIMBURSEMENT	GENERAL FUND	802.92
XCEL ENERGY	UTILITY	GENERAL FUND	7,205.51
	UTILITY	WATER FUND	309.78
	UTILITY	WASTEWATER FUND	95.30
ZEE MEDICAL SERVICE, INC	POOL MEDICAL SUPPLIES	GENERAL FUND	243.15

ADMINISTRATOR'S REPORT

Pavement Improvement Project - Complete: Double H has completed the paving of sections throughout Dell Rapids including Westview Drive, 11th Street and the block on the west side of the Catholic Church block. The new asphalt combined with the installation of the valley gutters and other concrete work took care of a few of the worst areas in the community. **Sign Project – Nearing Completion:** The sign installation project is nearing completion. There are only a few areas where the signs have not yet been installed. There were a number of areas where incorrect signs were placed. One of the biggest mistakes was 3rd Street and Orleans where a Yield sign was replaced by a Stop sign. The contractor has been made aware of these locations and plans to have the signs changed. **10th Street Project/Garfield Ave Water Main:** The 10th Street project has seen progress in the form of establishing the grade for the road and installing base materials. Paving of the street in front of the Hospital is scheduled to occur the last week of October. The underground contractor Prunty construction is replacing three old/outdated fire hydrants that were included on the contract. Prunty plans to lower the water main on Garfield Avenue on Tuesday, October 18th. **Northview Drive – Warranty Work:** H&W contracting, contractor for the Northview Drive project, met with City Staff on October 13th to view 3 separate water valves. The City is having issues placing the water wrench on these water valves. H&W has agreed, as part of the warranty work, to dig up the water valves and straighten them out. This work should be completed in the next few weeks.

Free Rubble Site Days – Electronic Recycling: The City has been working with the City of Sioux Falls and their contractor SEAM to work out the details to handle electronic waste on Free Rubble Site Days. The City of Sioux Falls has agreed to allow Dell Rapids to accept these materials at our free day. At this time it has been decided to only allow for the electronic waste to be dumped on Saturday the 29th and not the 25th or 27th. Several logistics have yet to be finalized but the wheels are in motion to make this idea a reality. The Sioux Falls Contractor SEAM will provide cardboard gaylords and pallets to place the materials and the City will be responsible for hauling the pallets to Sioux Falls. The City may be required to staff an additional person on site to direct traffic and make sure the electronics are being vetted and placed in the proper disposal areas. We will not be accepting the hazardous wastes such as paint or other chemicals. Administration will begin advertising this to the public the week of October 17th through the texting program, Facebook, the website and the local paper.

Mid American Energy – Franchise Agreement Renewal: City Administration was conducted by Mid American Energy to review a draft of a new franchise agreement.

Dell Rapids Transit – New Bus/Van Grant – Update: Administration was informed over the phone that the City was successful in receiving both grants we applied for to replace the 13 passenger bus and a new Sprinter van. The contracts are in the mail at the drafting of this memo. Administration plans to analyze the grants and what the costs will be to the City. The Council will need to make a decision whether or not to exercise both grants, only the bus grant, only the van grant, or neither.

Administration will also analyze what the sale of the existing bus may generate to offset the costs of the new bus. In Administration's opinion the City doesn't have a choice but to purchase the new bus because of the high maintenance costs of the existing vehicle. The big question will be if we acquire a sprinter type van specifically for trips to Sioux Falls. We will also need to consider storage of these new vehicles as the current City Shop will not accommodate an additional vehicle.

HWY 115 Project Sequencing – Update: City Administration had a meeting with the DOT on Friday the 14th to discuss consideration to change the phasing of the Hwy 115 project. The DOT plans to bid the project in mid-November of 2016 for construction to begin in the spring of 2017. Changing the phasing of the project is currently in consideration by the DOT because of the delays on the southern bridge. The DOT is considering flip flopping the current plans by completing the interchange in 2017 and the west bound/4th Street intersection and northern bridge in 2018. From the perspective of how this effects the City, the only thing it would have a negative impact on is the DENR water loan of \$705,000. This would leave these loans open longer putting the City in a position to pay additional interest we weren't anticipating.

Health Insurance Renewal: The City has received our employer Health Insurance Renewal from our current provider Dakotacare. The City has been very fortunate with very small to no increases in the past 5 years. However for 2017 the City is facing a 20% renewal increase to cover our group of employees. City Staff is working to seek alternatives to this increase by receiving quotes from other providers. A recommendation will be provided to the Council at a meeting in November.

Mayor Earley provided the Council a summary of the SDML Annual Conference.

Executive Session – SDCL 9-34-19 – Economic Development and SDCL 1-25-2 Personnel

Motion to enter executive session by Crisp at 8:58, seconded by Haak. Motion carried.

Motion to exit executive session by Crisp at 9:50, seconded by Haak. Motion carried.

Motion as a result of Executive Session: Crisp motioned to give City Administrator Weiland a 3% Performance Increase, seconded by Schmidt. Motion carried.

Adjourn

Borchert motioned to adjourn at 9:52PM, seconded by Berg. Motion carried.