

DELL RAPIDS CITY COUNCIL MINUTES
Monday, September 19, 2016 at 7:30 p.m.

Mayor Tom Earley called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Barry Berg, Mike Sterud, Mark Crisp, Mike Geraets, Garry Haak, James Borchert, and Bill Schmidt.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mary Klockman

Community Members Present:

- 1.) Micah Bader with Dells Tribune
- 2.) Matt Larson with Big Sioux Media

Pledge of Allegiance was recited.

Approval of Agenda: City Administrator noted the approval of the previous meetings minutes should state 'September' rather than 'July'. Haak motioned to approve the agenda, seconded by Crisp. Motion carried.

Approval of Minutes September 6, 2016 Regular Session: Geraets motioned to approve the minutes, seconded by Haak. Motion carried.

Visitors to be Heard:

None

Outdoor Even Permit- Homecoming Parade – Friday September 23rd – DR Public and St Mary's School Districts.

Haak motioned to approve the permit and waive the fee, seconded by Geraets. Motion carried.

Public Hearing – Resolution No. 2016-21: Special Assessment Roll for Snow Removal and Vegetation Abatement

Motion by Crisp to approve Resolution No. 2016-21, seconded by Borchert. Motion carried.

Old Business

Committee Re-Appointments

Mayor Earley recommends removing himself from the Finance and Utilities Committee and adding Councilman Berg. Crisp moved to approve the re-appointment, seconded by Haak. Motion carried.

Ordinance No. 839: 2017 Budget Appropriations – Second Reading and Adoption

Borchert motioned to approve the second reading and adoption of Ordinance No.,839, seconded by Schmidt. Roll Call Vote: Berg – Aye, Sterud – Aye, Crisp – Aye, Geraets – Aye, Haak – Aye, Borchert – Aye, Schmidt – Aye. Motion carried.

Capital Improvement Plan – Utility Improvements Timeline – Discussion

The Council had decided to pursue an aggressive plan to replace outdated water and sewer lines. Administration is looking for direction on a timeline from the Council – either 2018 or 2019. The council discussed the advantages to starting in 2019 with obtaining funding and preparing the community for such a large project.

New Business

Quartzite Street Utility Installation – Reimburse DREDC \$106,953.21 for Utilities Installed East of Garfield Avenue.

Crisp motioned to approve the reimbursement to DREDC per the November 16th, 2016 motion, seconded by Geraets. Motion carried.

Declare free Rubble Site Days – October 25th, 27th, and 29th

Borchert asked that the free days are included on the next utility bill and sent out by text. Haak brought up the possibility to accept electronics and have the City take to Sioux Falls. Haak motioned to declare the free rubble site days, seconded by Schmidt. Motion carried.

Unpaid Parking Ticket and Utility Customer Billing – Collection List

Crisp motioned to approve the list sent to collections, seconded by Sterud. Motion carried.

Claims Payable

Schmidt motioned to approve claims payable, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
ARGUS LEADER	AUGUST BILLING	GENERAL FUND	412.63
BLOOMS ON MAIN	RASMUSSEN FUNERAL FLOWERS	GENERAL FUND	58.58
BORNS GROUP	AUG BILLING	WATER FUND	401.35
	AUG BILLING	WASTEWATER FUND	401.34
BUNKERS OIL CO	OIL AND DIESEL	GENERAL FUND	1,726.44
	DSL 750 @ 1.729	GENERAL FUND	1,296.75
CITY OF SIOUX FALLS HEALTH DEPARTMENT	POOL BACTERIA TEST	GENERAL FUND	35.40
DAKOTA PUMP & CONTROL CO, INC	WW R&M	WASTEWATER FUND	1,132.66
DAKOTA SUPPLY GROUP	WATER SUPPLIES	WATER FUND	2,034.50
DAKOTA TECHNOLOGY CONSULTING	SEPTEMBER SERVICES	GENERAL FUND	956.99
DELL RAPIDS COOP GRAIN	PARK SUPPLIES - LAWN CHEM.	GENERAL FUND	436.86
DELL RAPIDS ECONOMIC DEVELOPMENT CORPOP	REIMB. QTZ. STREET UTILITIY	GENERAL FUND	106,953.21
DELL RAPIDS LUMBER COMPANY	STREETN AND PARK SUPPLIES	GENERAL FUND	283.21
DJ'S MOWING SERVICE	9.6.16 MOWING	GENERAL FUND	150.00
DUST-TEX SERVICES, INC	AUGUST RUG CLEANING SERVICES	GENERAL FUND	125.04
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	4,044.59
	FEDERAL WITHHOLDING	WATER FUND	1,035.46
	FEDERAL WITHHOLDING	WASTEWATER FUND	983.34
FJELLANGER, CLARENCE	PART. CLOTHING ALLOWANCE	WATER FUND	106.95
	PART. CLOTHING ALLOWANCE	WASTEWATER FUND	106.94
GEOTEK ENGINEERING & TESTING SERVICES,	QUARTZITE STREET CONCRETE	GENERAL FUND	1,785.00
GRUIS, KARLA	CLEANING	GENERAL FUND	640.00
ICAP, INC	AUGUST EXPENSES	GENERAL FUND	5,390.27
INGRAM LIBRARY SERVICES	1 BOOK	GENERAL FUND	117.65
KOOPMAN & SONS GAS CO.	PROPANE CONTRACT	GENERAL FUND	1,098.67
	PROPANE CONTRACT	WATER FUND	1,098.67

	PROPANE CONTRACT	WASTEWATER FUND	1,098.66
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	PORTABLE RESTROOM RENTALS	GENERAL FUND	375.00
LINWELD, INC	AUGUST RENTAL	GENERAL FUND	47.43
MIDWEST ALARM	SECURITY ALARM BAR -QTR (2/3)	LIQUOR FUND	162.00
	OCT PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	AUG SHOP WATER	GENERAL FUND	13.83
	AUGUST CITY & SHOP WATER	WATER FUND	17,432.79
	AUG SHOP WATER	WASTEWATER FUND	13.84
MINNEHAHA COUNTY REGISTER OF DEEDS	VACATE 1ST STREET - DEED	GENERAL FUND	1.00
NAPA AUTO PARTS	STREET SUPPLIES	GENERAL FUND	17.96
NEOFUNDS BY NEOPOST	AUGUST POSTAGE + INK	GENERAL FUND	196.36
	AUGUST POSTAGE + INK	WATER FUND	80.33
	AUGUST POSTAGE + INK	WASTEWATER FUND	80.31
REPUBLIC NATIONAL DISTRIBUTING CO	SEPT LIQUOR	LIQUOR FUND	3,187.01
SCHWEBACH INSURANCE AGENCY	JW NOTARY SURETY BOND	GENERAL FUND	80.00
SD DEPT OF TRANSPORTATION	HWY SIGN ANNUAL FEE	GROSS RECEIPTS FUND	48.00
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	441.97
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SHOPKO STORES OPERATING CO., LLC	MISC SUPPLIES	GENERAL FUND	31.91
SIOUX FALLS AREA HUMANE SOCIETY	AUG SERVICES	GENERAL FUND	205.38
SOUTH DAKOTA RETIREMENT SYSTEM	SDRS PENALTY	GENERAL FUND	437.07
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	SEPT LIQUOR	LIQUOR FUND	1,495.80
VERIZON WIRELESS	AUG 08 - SEPT 07	GENERAL FUND	80.69
	AUG 08 - SEPT 07	WATER FUND	24.09
	AUG 08 - SEPT 07	WASTEWATER FUND	24.10
VIRG'S SERVICE	ARBOREAL MAINT.	GENERAL FUND	60.70
VOGT, BROWN, MERRY & HAMMER	SEPT RETAINER	GENERAL FUND	1,700.00
XCEL ENERGY	51-7881035-4	GENERAL FUND	9,805.00
	51-4526479-5	WATER FUND	9.0

ADMINISTRATOR'S REPORT

Project Updates: 10th Street: Work continues on 10th Street. The utility sub-contractor, Prunty, should complete all of the utility work within the next week. T&R is currently finalizing the grading in front of the hospital and should be moving to reach final grade and start bringing gravel in on the western side of the project. The plan as of now is to finish everything, including the curb and gutter and pavement in front of the hospital in the next few weeks. The plan will be to only place the gravel finish west of the hospital to the west end of the project. The curb gutter, sidewalk and paving will all occur in the spring of 17'. One other loose end piece is that the electric pedestal located in the drainage area north of the project is scheduled to be removed and relocated by Monday, September 19th. **Quartzite Street:** Quartzite Street is nearing completion. Timmons Construction has poured the filets at the intersection of Garfield and Quartzite Street. They are preparing to pour two final pours for the intersection either

the end of the week of on the 15th and the 16th dependent upon weather. Following this final section of paving the pavement markings and signs will be installed. The seeding should also occur the week of the 19th, hopefully seeing the finalization of the project and the opening of Quartzite Street. The next progress meeting is planned for September 20th, outside of the Old 77 Bar and Grill at 1:00 PM. **Old 77 Drainage:** Work is continuing on the Old 77 drainage project. The contractor has installed all of the tile including the extension to the culvert that deposits into the drainage area from Pepper Ridge Road. Now that the tile has been in place for a few weeks, the contractor has noticed an issue with the soil types that are in the drainage area. Much of the area consists of hard packed clay material. Therefore some of the areas are having problems draining because the water isn't able to move through the top soil to the water table and then out of the drain tile. The contractor is looking at installing a few "Y's" to the drain tile into certain areas that are having problems draining. This should be accomplished in the next week, followed by the grading of the drainage ditch. The City will be responsible for the seeding of the ditch following the grading. **Public Works Shop Insulation:** The Public Works Department has removed all of the existing foam board insulation out of the PW shop. They are preparing to move the equipment and other supplies and materials out of the shop starting the week of the 19th. The contractor is scheduled to start the spray foam insulation process either the week of the 19th or the following week of the 26th.

Chicken/Fowl Ordinance: City Administration has begun initial research on developing a fowl/chicken ordinance. The plan is to research the ordinances that have worked in other communities throughout South Dakota and beyond. A draft ordinance will be presented to the policies and procedures committee at a meeting in the near future prior to bringing forth a recommendation to the City Council.

Sioux Falls Big Sioux River Summit: City Administrator Weiland attended the Mayor's Big Sioux River Water Summit in Sioux Falls on September 7th. New Council Member, Barry Berg, was also in attendance as a presenter of one of the sessions. The conference was very interesting and worthwhile. From sessions about how to better handle City storm water to incorporating more Low Impact Designs (LID) into our City projects and streetscapes, to the water quality reports on the Big Sioux River basin. The conference emphasized that we are all in this together, that efforts need to be made by all interests in the Big Sioux watershed if we want to have a river that can feed our drinking water reservoirs in the future. The river is at a critical stage as the nitrate levels continue to increase and not decrease.

Adjourn

Haak motioned to adjourn at 8:38PM, seconded by Berg. Motion