

DELL RAPIDS CITY COUNCIL MINUTES
Monday, August 15, 2016 at 7:30 p.m.

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Sterud, Mary Klockman, Tom Earley, James Borchert, and Bill Schmidt.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mike Geraets, Gary Haak

Community Members Present:

- 1.) Dan Ahlers with Dell Rapids Chamber and Dell Rapids Haven
- 2.) William Warns of 402 E 8th St #1
- 3.) Wendy Anstine with Dell Rapids Haven
- 4.) Matt Larson of Big Sioux Media
- 5.) Andy and Jordan with Sioux Falls Area Humane Society
- 6.) Dana Stelzer of 402 E 8th St #2
- 7.) Dick Woolf with Dell Rapid Senior Citizen's Center
- 8.) Norene Frederickson with Dell Rapids Senior Citizen's Center
- 9.) Chad Andrews of 807 E 4th
- 10.) Megan Moore of 700 N. State Ave
- 11.) Alden Moore of 700 N. State Ave.
- 12.) Micah Bader with Dells Tribune

Pledge of Allegiance was recited.

Approval of Agenda: Earley motioned to approve the agenda, seconded by Klockman. Motion carried.

Mayor Scott Fiegen Letter of Resignation: Klockman motioned to approve the resignation, seconded by Sterud. Motion carried.

Replacement of Mayor Options: City Administration provided the council with three viable options. Councilman Earley believes the individuals currently sitting on the council are more than capable of taking over the position as Mayor. He also stated that he believes the City of Dell Rapids should have a Mayor and the seat should not be left vacant until the next election in April of 2017. Klockman motioned to table until the September 6th meeting (in hopes a full council will be present), seconded by Sterud. Motion carried.

Approval of Minutes August 1, 2016 Regular Session: Klockman motioned to approve the minutes, seconded by Sterud. Motion carried.

Visitors to be Heard:

Dan Ahlers provided the council with handout of numbers on a potential splash pad/zero entry pool. Mr. Ahlers did some research on the subject as many community members are taking their children out of town to pools with more entertainment.

Outdoor Even Permits-

Music Festival in the Park, September 17th – Chamber of Commerce

Klockman motioned to approve the permit and waive the fee, seconded by Borchert. Motion carried.

5k Run/Walk in the Park – October 8th, 6PM to 8PM – Rapid Fitness

Borchert motioned to approve the permit and waive the fee, seconded by Earley. Motion carried.

2017 Budget – Outside Agency Funding Requests

Senior Citizen Center – Dick Woolf addressed the Council asking for \$3,500

Chamber of Commerce – Dan Ahlers addressed the Council asking for \$35,000

Society of Historic Preservation – Norene Frederickson addressed the Council asking for \$2,000

Community Haven – Wendy Anstine addressed the Council asking for \$8,000

Fire and Rescue – Asking \$45,735

Economic Development Corp – Asking \$100,000

Ambulance – Asking \$40,000

Animal Ordinance Section 6-11 – Request to Keep Fowl on Property – 402 E 8th Street – Jeff Kuper and Renter Dana Stelzer

Dana Stelzer addressed the Council asking permission to keep 2 ducks on his property. Andy with the Sioux Falls Area Humane Society was also present to address questions of the Council. Borchert motioned to table the issue pending the property owners consent, seconded by Klockman. Motion carried. A possible update to the City's Fowl Ordinance was referred to the Policy's and Procedures Committee.

Old Business

Ordinance No. 838: Section 14.07 Off Premise Signs – Allow Placement in R-M: Residential Manufactured Housing Districts with a Conditional Use – Second Reading and Adoption

Earley motioned to approve the second reading and adoption of Ordinance No. 838, seconded by Klockman. Roll Call Vote: Sterud – Aye, Klockman – Aye, Crisp – Aye, Earley – Aye, Borchert – Aye, Schmidt – Aye. Motion Carried.

Hwy 115 Project – 2nd Phase DOT Temporary Construction Easement Requests

The DOT has requested the City agree to two temporary construction easements in conjunction with the 2nd phase of the Hwy 115 project. The first very small easement parcels are requested on the north side of the intersection at Hwy 115 near the new Veterans Park area. The second very small easement parcel is underneath the Hwy 115 Bridge on the east side next to the bike trail. The DOT will compensate the City in the amount of \$300 for the use of our land during construction. Earley motioned to allow the temporary Easement to the DOT, seconded by Borchert. Motion carried.

New Business

Resolution 2016-17: Support Game Fish & Parks, Land Water Conservation Fund Grant Application for Campground and Comfort Station Improvements

Klockman motioned to approve the application, seconded by Sterud. Motion carried.

CITY OF DELL RAPIDS, SOUTH DAKOTA

RESOLUTION 2016-17

RESOLUTION OF GOVERNING BODY

LAND AND WATER CONSERVATION FUND APPLICATION SPONSORSHIP

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

NOW, THEREFORE BE IT RESOLVED:

That Scott Fiegen, Mayor of Dell Rapids, is hereby authorized to execute and file an application on behalf of the City of Dell Rapids, South Dakota with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing the construction of a comfort station with showers and the first phase of a new campground location for the City of Dell Rapids, South Dakota and its Environs.

That Scott Fiegen, Mayor of the City of Dell Rapids, South Dakota, is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.

That the City of Dell Rapids shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Adopted this ____ day of _____, 2016 by the City Council of the City of _____, South Dakota.

By: _____
Mark Crisp, Acting Mayor

CERTIFICATE OF RECORDING OFFICER

The undersigned duly qualified and acting Finance Officer of the City of Dell Rapids, South Dakota does hereby certify: That the attached Resolution is a true and correct copy of the Resolution authorizing the filing of an application with the National Park Service as regularly adopted at a legally convened meeting of the City of Dell Rapids, South Dakota duly held on the ____ day of _____, 2016 and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF I have hereunto set my hand this ____ day of _____, 2016.

(SEAL)

Claire Baartman

Finance Officer

Resolution 2016-18: Transfer of Funds from Library 226 Savings Account to Library 228 Checking Account in the Amount of \$449.03

Borchert motioned to approve the transfer, seconded by Klockman. Motion Carried.

RESOLUTION #2016-18
2016 TRANSFER OF FUNDS FROM FUND 226 TO FUND 228

WHEREAS, the City of Dell Rapids has closed Fund 226 Savings Account and

WHEREAS, the City of Dell Rapids Library Board wishes to transfer the funds from the Savings Account from Fund 226 to Fund 228 Checking account; and

NOW, THEREFORE, BE IT RESOLVED that the Dell Rapids City Council hereby supports and authorizes the transfer of \$449.03 from Fund 226 to Fund 228.

Dated at Dell Rapids, South Dakota this 15th day of August, 2016.

FOR THE GOVERNING BODY OF THE
CITY OF DELL RAPIDS, SOUTH DAKOTA

By _____
Mark Crisp, Acting Mayor

ATTEST

By _____
Claire Baartman, Finance Officer

Claims Payable

Earley motioned to approve the Claims, seconded by Klockman. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A-OX WELDING SUPPLY COMPANY, INC	JULY CYL RENTAL	GENERAL FUND	28.15
ADAPCO, INC	MOSQUITO CHEMICAL	GENERAL FUND	2,912.40
ADVANCED SYSTEMS INC	LIB COPIER CONTRACT	GENERAL FUND	55.90
ARGUS LEADER	JULY PAPER BILL	GENERAL FUND	1,618.39
BEAL DISTRIBUTING, INC	JULY MALT	LIQUOR FUND	30,688.27
BOOK SYSTEMS, INC	ATRIUM ANNUAL SUPPORT	GENERAL FUND	695.00
BORNS GROUP	JULY BILLING	WATER FUND	395.01
	JULY BILLING	WASTEWATER FUND	395.00
BUNKERS OIL CO	DSL 500 @ 1.749/UNL 500 @2	GENERAL FUND	874.50
	DSL 500 @ 1.749/UNL 500 @2	WATER FUND	542.25
	DSL 500 @ 1.749/UNL 500 @2	WASTEWATER FUND	542.25
CITY OF SIOUX FALLS HEALTH DEPARTMENT	POOL - BACTERIA TESTING	GENERAL FUND	138.40
CONCRETE MATERIALS	R&M - ASPHALT	GENERAL FUND	5,291.92
COUNTY FAIR FOODS, INC	POOL CONCESSIONS	GENERAL FUND	192.00
DAKOTA BEVERAGE CO, INC.	JULY MALT	LIQUOR FUND	26,205.48
DAKOTA TECHNOLOGY CONSULTING	AUG SERVICES	GENERAL FUND	956.99

	BADGER TROUBLESHOOTING	WATER FUND	187.50
	BADGER TROUBLESHOOTING	WASTEWATER FUND	187.50
DELL RAPIDS ACE	GENERAL SUPPLIES	GENERAL FUND	198.99
	WATER SUPPLIES	WATER FUND	12.28
DELL RAPIDS COOP GRAIN	STREET SUPPLIES	GENERAL FUND	10.66
DELL RAPIDS LUMBER COMPANY	GENERAL SUPPLIES / R&M	GENERAL FUND	884.99
	WATER SUPPLIES - CUT KEY	WATER FUND	1.49
DJ'S MOWING SERVICE	MOW 4 PROPERTIES	GENERAL FUND	475.00
DUST-TEX SERVICES, INC	RUG CLEANING	GENERAL FUND	83.36
FIEGEN TREE SERVICE LLC	RICKEMAN CLEAN UP - STORM	GENERAL FUND	575.00
GARBAGE N MORE	AUG + EXTRA JULY	GENERAL FUND	125.00
GLOBAL DISTRIBUTING	JULY MALT	LIQUOR FUND	422.08
GOLDEN WEST TELECOMMUNICATIONS	JULY TELE BILL	GENERAL FUND	429.40
	JULY TELE BILL	LIQUOR FUND	46.23
	JULY TELE BILL	WATER FUND	170.34
	JULY TELE BILL	WASTEWATER FUND	211.80
GRUIS, KARLA	32 HRS CLEANING CH/LIB	GENERAL FUND	640.00
HAWKINS, INC	POOL CHEMICAL	GENERAL FUND	804.59
INGRAM LIBRARY SERVICES	9 BOOKS	GENERAL FUND	278.14
JOHNSON BROTHERS FAMOUS BRANDS INC	JULY LIQUOR	LIQUOR FUND	10,368.21
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	PORTABLE RESTROOMS	GENERAL FUND	980.00
LG EVERIST, INC	CRUSHED QTZT CHIP SEAL PRO	GENERAL FUND	8,599.41
LINWELD, INC	JULY RENTAL	GENERAL FUND	42.78
METERING & TECHNOLOGY SOLUTIONS	GALAXY ANTENNA	WATER FUND	2,738.25
	GALAXY ANTENNA	WASTEWATER FUND	2,738.24
MICROMARKETING LLC	19 AUDIO VISUAL	GENERAL FUND	267.45
MIDAMERICAN ENERGY COMPANY	UTILITIES	GENERAL FUND	51.55
	UTILITIES	WATER FUND	4.50
	UTILITIES	WASTEWATER FUND	4.50
MIDWEST ALARM	SEPTEMBER PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	JULY WATER	GENERAL FUND	12.75
	JULY WATER	WATER FUND	17,865.39
	JULY WATER	WASTEWATER FUND	12.75
NAPA AUTO PARTS	STREET SUPPLIES	GENERAL FUND	28.67
NORTH CENTRAL INT'L, INC	TRUCK MIRROR - ST R&M	GENERAL FUND	782.47
PENWORTHY	30 BOOKS	GENERAL FUND	426.45
PETRIK, WAYNE	3 BOOK CASES	GENERAL FUND	825.00
PFEIFER'S	STREET SUPPLIES	GENERAL FUND	172.88
QUALITY BOOKS INC	2 BOOKS	GENERAL FUND	43.99
REPUBLIC NATIONAL DISTRIBUTING CO	JULY LIQUOR	LIQUOR FUND	12,286.62
SAM'S MASTERCARD	MISC SUPPLIES	GENERAL FUND	298.74
SD STATE TREASURER, DEPT OF REVENUE	RECREATION TAX	GENERAL FUND	674.64
	7/15 - 7/31 LOTTERY	LIQUOR FUND	1,271.13

SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SOUTH DAKOTA RETIREMENT SYSTEM	RETIREMENT	GENERAL FUND	5,488.59
	RETIREMENT	WATER FUND	1,575.63
	RETIREMENT	WASTEWATER FUND	1,569.10
SOUTHERN WINE & SPIRITS OF SOUTH DAKOT	JULY LIQUOR	LIQUOR FUND	71.91
ONE TIME VENDOR J&P ROOFING SYSTEMS IN	CH ROOF	GENERAL FUND	26,546.00
MIDWEST REMODELING SER	RE ROOF	GENERAL FUND	6,270.99
MIDWEST REMODELING SER	RE ROOF	WASTEWATER FUND	1,794.08
NAOMI HOFFMAN	WSI CERT. REIMBURSEMENT	GENERAL FUND	285.00
SECRETARY OF VETERAN AFFAIRS	TO CORRECT OVERPAYMENT	GENERAL FUND	102.00
VARIETY FOODS LLC	POOL CONCESSIONS	GENERAL FUND	132.15
VOGT, BROWN, MERRY & HAMMER	AUGUST RETAINER	GENERAL FUND	1,700.00
XCEL ENERGY	UTILITY	GENERAL FUND	7,210.75
	UTILITY	WATER FUND	321.46
	UTILITY	WASTEWATER FUND	127.40

Administrator's Report:

Meeting Reminders: The Council will hold a Special Budget meeting on Tuesday August 16th at 7:30 PM to consider the Administrator recommended budget for 2017. Also note to Council that the first meeting in September will be moved to TUESDAY September 6th as Labor Day is on Monday September 5th.

SDML Annual Conference, October 4-7, Rapid City, SD: Please look at your calendars and let Finance Officer Baartman know if you plan to attend the conference. We will need to secure hotel rooms for any Council member wishing to attend.

Project Updates:

Quartzite Street: At the drafting of this memo Timmons was supposed to have started first pour of concrete on Quartzite Street. The Contractor was waiting for heat to dissipate the week of the 8th. Timmons has plans to continue pouring throughout August with handwork and backfilling to be completed prior to the September 9th deadline.

10th Street: On August 9th the pre-construction meeting was held for the 10th street project. This served as the initial meeting between T&R Contracting, their subcontractor, the City, DGR and the property owners affected by the project. T&R provided the City with their initial construction schedule that shows the project being completed in 2016. This is a tentative schedule that may be hard to accomplish once construction gets started. A meeting with all affected property owners (Hospital, Friendship Village, Rasmusson's and Orchard Hills) took place last week. The property owners had their questions answered and it served as a perfect opportunity to put faces to names in order to make sure there is good communication throughout the project. The City has received all needed permanent and temporary easements associated with the 10th Street project. T&R will start removals on August 12th. The project should be in full swing by the Council meeting on Monday.

Chip Seal Project: The Chip Seal contractor Topkote arrived on Monday August 8th to begin the chip seal project. They finished on the 9th and the City began sweeping the streets on the 11th.

Old 77 Drainage Improvement: City Attorney Hammer has been diligently working to finalize contract agreements with the property owners that not only vacates the existing easement but also established the new drainage easement in the Old 77 Drainage area south of 10th Street. These documents and an exhibit have been finalized now City Administration is in the process of setting up meetings with property owners to collect the necessary signatures. Following receipt of signatures it will be necessary to post notice of a public hearing to vacate the existing easement area. It is necessary to go through the full vacation process in order to ensure the current easement is legally vacated. Assuming that all signatures are received from property owners and the vacation of the easement is completed without opposition, the City will then engage the contractor to begin the work on their properties. It is anticipated this work will start around the last few weeks of August and finish up in early September.

Executive Session – SDCL 9-34-19 – Economic Development

Klockman motioned to enter into Executive Session at 9:01PM, seconded by Sterud. Motion carried.
Klockman motioned to exit Executive Session at 9:33PM, seconded by Sterud. Motion carried

No action was taken related to Executive Session

Adjourn

Klockman motioned to adjourn at 9:34PM, seconded by Sterud. Motion carried.