

DELL RAPIDS CITY COUNCIL MINUTES

Monday, June 20, 2016 at 7:30 p.m.

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mike Sterud, Mary Klockman, Tom Earley, Gary Haak, and James Borchert.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Absent: Mayor Scott Fiegen

Community Members Present:

- 1.) Torin Lodmell of 24635 S. Garfield Ave.
- 2.) Amy VanDam of 1209 N. Orleans
- 3.) Nancy Jorgensen of 814 E 6th St
- 4.) Aaron Penning of 912 S. Hwy 115
- 5.) Jeff Barth, Minnehaha County Commissioner
- 6.) CJ Irsfeld with Minnehaha County
- 7.) Micah Bader with Dell Rapids Tribune
- 8.) Michael Pica with Dakota Technology Consulting
- 9.) Dan Klein of 509 E 15th St.
- 10.) Brian Amundson of 320 Best Point Dr. Madison, SD
- 11.) Lance Mayer of DGR
- 12.) Larry Schildhauer with the City of Dell Rapids
- 13.) Jerome Lang of 903 Pepper Ridge Rd.
- 14.) Rick Williams of 102 Orleans Ave.

Pledge of Allegiance was recited.

Approval of Agenda: Haak motioned to approve the agenda, seconded by Earley. Motion carried.

Approval of Minutes June 16, 2016 Regular Session: Haak motioned to approve the minutes, seconded by Klockman. Motion carried.

Visitors to be Heard:

- 1.) Jeff Barth addressed the council to ensure the City that he is in support of volunteer ambulance funding. He encouraged council members to contact other County Commissioners to request their support as well during the upcoming budget season.
- 2.) Amy VanDam and Nancy Jorgenson spoke to the council and requested to be put on the next agenda to discuss a shed at Orleans and 1st Street that is currently being built in the floodway. President Crisp asked VanDam and Jorgenson to attend the next meeting on July 5th with their plans and City Hall would have the specifications for a shed of this nature in this area.
- 3.) Rick Williams also asked the council to be put on the next agenda about expanding his garage that is in the floodway. Williams indicated he has all the paperwork necessary for this to be approved. President Crisp asked Williams to attend the next meeting on July 5th with his paperwork and City Hall would also have the specifications for an addition in this area.
- 4.) Jerome Lang asked Council Member Geraets to provide an update after the council meeting on the drainage situation behind his house. Lang also noted he took down a tree that had the potential of roots causing a problem with the drain tile.

Earley motioned to adjourn as the City Council at 7:47 p.m. seconded by Borchert. Motion Carried.
Earley motioned to convene as the Board of Adjustments, seconded by Geraets. Motion Carried.

Public Hearing – Variance Request, 906 S HWY 115, Brian and Lori Amundson: Request for 5’ Setback From Rear Property Line on North Side in Lieu of 25’ Required per Ordinance in an I-1: Light Industrial District, for a Variance of 20’ for the Purpose of Constructing a New 90’ by 40’ Storage Building.

The Council encouraged Brian to look into a Planned Development if the variance is denied. Earley motioned to deny the request, seconded by Geraets. Motion Carried.

Haak motioned to adjourn as the Board of Adjustments at 7:57 p.m. seconded by Sterud. Motion Carried.

Haak motioned to re-convene as the City Council, seconded by Klockman. Motion carried.

Public Hearing – Resolution 2016-12: SE Sewer Extension Future Connection District – Establish District and Property Owner Future Connection Fees

This meeting is to serve as a public hearing for the adoption of connection district to collect fees for the extension of the sewer on and along Garfield Avenue from the Big Sioux River to Quartzite Street. The property owners included in the district will only be required to pay their fees when/if they connect to the City sewer system. The costs included in the connection district are for the installation of the 2013 force main across the Big Sioux River and the 2014 lift station and gravity sewer extension to Quartzite Street. The properties included in the district have been grouped into three distinct districts of varying costs, based on their ability to connect to the sewer line immediately, or in the future albeit with additional cost associated additional lift stations sewer mains. Recommend the Council approve Resolution 2016-12: Establishing the SE Sewer Connection District and adopting connection fees to the properties as provided. Torin Lodmell asked the council if it would ever be required to connect to the sewer connection. Administrator Weiland indicated that that is not the intention of the Council at this time, however, he cannot speak for future Councils. Geraets motioned to approve Resolution 2016-12, seconded by Haak. Motion Carried

Old Business

Swimming Pool Camera System – Consider Alternatives – Mike Pica

Mike Pica addressed the council with his findings on what would work best for the City. The Council discussed and agreed to look at adding a camera system for City Hall and the Pool in the 2017 budget. No action was taken

City Hall Roof – Consider Additional Quotes

City Administrator Weiland provided the council with three additional quotes for the replacement of City Hall roof. The two finish options are ballast or rubber. The Council would like to have more time to research the options. Crisp motioned to table the issue, seconded by Haak. Motion carried.

New Business

Ordinance 835: water Rate Increase for 10th Street/Hwy 115 Funding – First Reading

The City of Dell Rapids sought financial funding for the purpose of replacing and installing water mains on 10th Street (16') and Hwy 115 (17'). The DENR provided the City with a loan for the combined projects in the amount of \$705,000 over 30 years at 3.25%. In order to gain approval for the loan it is necessary to dedicate funding at 110% of the loan. Therefore it is necessary to increase the water rates for residents by \$2.25 per 5,000 gallons. City Administration has prepared an Ordinance to increase the water base rate from \$10.00 to \$11.50 AND increase the per 1,000 gallon rate from \$4.37 to \$4.52. This

is an increase of \$2.25 per 5,000 gallons of water used. It is necessary to raise water rates to this level in order to close on the loan for the funding of 10'h Street. Earley motioned to approve the first reading of Ordinance 835, seconded by Geraets. Motion carried.

Ordinance 836: Memorial Day Package On/Off Sale Alcohol sales – First Reading

Recommend the Council review and approve the first reading of Ordinance No. 836 amending the section of the Liquor Ordinances that would allow for the sale of On/Off Sale Package Liquor licenses to sell alcohol on the Memorial Day holiday. Borchert motioned to approve the first reading of Ordinance836, seconded by Klockman. Motion carried.

Truck Route – Committee Report

Earley updated the Council on the Finance and Utility Committee’s recommendations to Sec. 20-133 of the truck route ordinance. Section 8 of Sec. 20-133 should be changed as follows: Second line change Fourth to Third Street after State Highway 115 Place a period after "Second Street." in line four and delete all from the word "provided" to the end. Add as streets designated as truck routes "Zero" Street and Quarry Road; and "Quartzite Street" No action was taken at this time.

Capital Improvement Plan Prioritization Exercise

The Council discussed City projects that need to be addressed. The general consensus was to address the critical water/sewer infrastructure throughout town. All were in agreement to look at completing the task in one large project. The Council will also be completing a top ten list of quality of life projects. No action was taken.

Claims Payable

Earley motioned to approve the Claims, seconded by Haak. Motion carried.

VENDOR NAME	DESCRIPTION	FUND	AMOUNT
A&B BUSINESS SOULTIONS	JUNE BILLING + 2ND QTR USAGE	GENERAL FUND	433.06
ARGUS LEADER	PUBLISHING FEE	GENERAL FUND	948.36
	DRINKING WATER REPORT	WATER FUND	220.54
BAARTMAN, CLAIRE	TRAIN/TRAVEL REIMBURSEMENT	GENERAL FUND	54.00
BORNS GROUP	MAY BILLING INVOICE	WATER FUND	399.22
	MAY BILLING INVOICE	WASTEWATER FUND	399.22
BUNKERS OIL CO	DIESEL 750@ 1.609	GENERAL FUND	1,206.75
	UNLEADED 600 @2.409	WATER FUND	722.70
	UNLEADED 600 @2.409	WASTEWATER FUND	722.70
C & R SUPPLY	STREET SUPPLIES	GENERAL FUND	18.04
DAKOTA BEVERAGE CO, INC.	MAY MALT	LIQUOR FUND	25,601.25
DAKOTA TECHNOLOGY CONSULTING	CITY HALL AND LIBRARY SERVICES	GENERAL FUND	905.99
DAKOTACARE	HEALTH INSURANCE	GENERAL FUND	4,821.40
	HEALTH INSURANCE	WATER FUND	1,656.05
	HEALTH INSURANCE	WASTEWATER FUND	1,656.02
DELL RAPIDS ACE	STREET SUPPLIES - CORN. BR	GENERAL FUND	118.39
DJ'S MOWING SERVICE	MOWING SERVICES 5.31-6.7	GENERAL FUND	225.00
ONE TIME VENDOR DEMI ERICKSON	WSI REIMBURSEMENT	GENERAL FUND	285.00

DUST-TEX SERVICES, INC	RUG CLEANING SERVICE	GENERAL FUND	36.70
GOVERNMENT FINANCE OFFICERS ASSOCIATION	MEMBERSHIP 8/1/16-7/31/17	GENERAL FUND	160.00
GRUIS, KARLA	32 HRS CLEANING	GENERAL FUND	640.00
HANSON LOGOWEAR INC	GUYS SHIRTS - SHIPPING	GENERAL FUND	5.00
	GUYS SHIRTS - SHIPPING	WATER FUND	5.00
	GUYS SHIRTS - SHIPPING	WASTEWATER FUND	5.00
HAWKINS, INC	POOL SUPPLIES - CHEMICALS	GENERAL FUND	3,311.47
LACEY'S PORTABLE RESTROOMS & ROLL OFFS	RESTROOM RENTALS	GENERAL FUND	750.00
LEBRUN, DIANE REIMBURSEMENT	TRAVEL REIMBURSEMENT	GENERAL FUND	168.84
	TRAVEL REIMBURSEMENT	WATER FUND	111.42
	TRAVEL REIMBURSEMENT	WASTEWATER FUND	111.42
LG EVERIST, INC	STREET SUPPLIES	GENERAL FUND	314.08
LINWELD, INC	STREET SUPPLIES	GENERAL FUND	42.78
MC&R POOLS	POOL SUPPLIES	GENERAL FUND	16.52
MCLEOD'S PRINTING & OFFICE SUPPLY	500 BUSINESS CARDS	GENERAL FUND	72.24
MIDWEST ALARM	SECURITY ALARM BAR - QTRLY	LIQUOR FUND	81.00
	JULY PUMP STATION	WASTEWATER FUND	30.38
MINNEHAHA COMMUNITY WATER, CORP	MOVE WATER LINE/SHOP WATER	GENERAL FUND	5,808.60
	MAY SHOP WATER	WATER FUND	12.75
	MAY SHOP WATER	WASTEWATER FUND	12.75
MOELLER, BRITTANY	TRAVEL REIM. LIBRARY INSTITUTE	GENERAL FUND	168.00
NEOFUNDS BY NEOPOST	APRIL POSTAGE	GENERAL FUND	110.00
	APRIL POSTAGE	WATER FUND	45.00
	APRIL POSTAGE	WASTEWATER FUND	45.00
OWENS INSPECTION SERVICES, LLC	WATER TOWER INSPECTIONS	WATER FUND	2,000.00
QUALITY HEATING & AIR CONDITIONING	BAR: LOW FREON	LIQUOR FUND	204.08
REPUBLIC NATIONAL DISTRIBUTING CO	1ST HALF JUNE LIQUOR	LIQUOR FUND	5,889.53
SD ONE CALL	2016 2ND QTR LOCATES	WATER FUND	49.28
	2016 2ND QTR LOCATES	WASTEWATER FUND	49.28
SD PUBLIC HEALTH LABORATORY	SEWER TESTING	WASTEWATER FUND	331.00
SD STATE TREASURER, DEPT OF REVENUE	5.16.16-5.31.16 LOTTERY	LIQUOR FUND	1,012.90
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SIOUX FALLS AREA HUMANE SOCIETY	MAY SERVICES	GENERAL FUND	61.50
VANTEK	BELT CLIP - STREET SUPPLIES	GENERAL FUND	8.35
VARIETY FOODS LLC	POOL CONCESSIONS	GENERAL FUND	2,172.82
VERIZON WIRELESS	MAY 08- JUNE 07	GENERAL FUND	80.69
	MAY 08- JUNE 07	WATER FUND	24.09
	MAY 08- JUNE 07	WASTEWATER FUND	24.09
VERN EIDE MANAGEMENT GROUP	3 MONTHS TEXT SERVICE	GENERAL FUND	172.80
VIRG'S SERVICE	STREET SUPPLIES	GENERAL FUND	28.70
VOGT, BROWN, MERRY & HAMMER	JUNE RETAINER	GENERAL FUND	1,700.00

XCEL ENERGY	UTILITY	GENERAL FUND	6,695.40
	UTILITY	WATER FUND	228.99
	UTILITY	WASTEWATER FUND	68.82

Administrator Report:

Administrator Weiland noted that the Rubble Site would be open to take debris from the storm over the weekend, free of charge.

Quartzite Street: The contractor, Timmons Construction, is making progress and the project is on schedule. The utilities are completed and the grading of the street and placement of subgrade is proceeding. Timmons has preliminarily scheduled the paving of the surface to begin the week of July 5th. Timmons is coordinating the installation of the street section where it meets Hwy 115 in order not to disturb the progress of the Hwy project. The City Council should expect to consider approval of a pay request at the July 5th Council Meeting.

10th Street Project Status - Update: The City has received comments from both the DENR and the DOT on the submitted plans for the project. The DENR had minor changes that Lance is working to address and get back to them for final approval. The DOT comments did have one major necessary change that was not anticipated or planned. The City made the determination to extend the scope of the project to the east to Iowa Avenue to capture the 100% sewer funding we received from the DENR. This project also has DOT funding and they require the project to meet ADA standards. Therefore the City is required to install sidewalk along the entire stretch of the project, including in front of the Odd Fellows Friendship Village property. This was not planned, nor was it included in the assessment estimates for the Odd Fellows property. Administration has informed the Odd Fellows of this new information and is working with them to sign the necessary easements. It is anticipated that they will be reluctant as several trees in their boulevard (60%) will need to be cut down to place the sidewalk. In order to accommodate the trees and because of the elevation drop to the Friendship Village parking lot, the sidewalk is being designed to sit next to the curb. The additional cost to Friendship Village (inclusive of the 40% grant) is estimated at \$6,000. Administration and DGR did meet with Sanford Health and had a positive response to the drainage plan and easements to accomplish the drainage plan. It is anticipated Sanford will sign easements that will allow the water to drain to the north. All of the easements have been distributed to the property owners and will be working to collect with signatures in the coming weeks. The project is still on schedule for bidding and completing a portion of the project in 2016 and finalizing the project in 2017.

Rickeman Field/Campground Comfort Station: Administration has received clarification from the Department of Legislative Audit that the City can't act as the general contractor and hire subcontractors because the total cost of the improvement will exceed \$50,000. After finalizing the receipt of quotes for construction it is apparent that it is not possible to build the comfort station for under \$50,000. Administration is now finalizing the creation of a spec document and planning to advertise for bidding the project to a general contractor. The plan is to advertise for bids to be opened in late July, with construction to occur in August through October. Administration is confident the project can still be completed in the 2016 construction season. The challenge will be finding a general contractor willing to bid on the project. Administration is continuing to attempt not hiring an architect/structural engineer to design the building.

Minnehaha Co. Joint Jurisdiction - Conditional Use Appeal- June 21st 9 AM (QUORUM OF COUNCIL NEEDED): The City Council is scheduled to attend an appeal hearing that has been set for June 21st at 9 a.m. in Sioux Falls at the Minnehaha County Administration building on the 2nd Floor.

Reminder - July 4th Regular Meeting moved to Tuesday July 5th: The first regular meeting in July falls on July 4th, Independence Day. Administration is taking the liberty to move the meeting until the next day, Tuesday July 5th.

Motion to adjourn at 9:54 p.m. by Haak, second by Sterud. Roll Call: Geraets- Nay, Sterud – Aye, Klockman – Aye, Crisp – Nay, Earley – Nay, Haak – Aye, Borchert – Nay. Motion fails.

Further discussion on the Capital Improvement Plan ensued.

Motion to adjourn at 10:10 p.m. by Klockman, seconded by Haak. Motion carried.