

DELL RAPIDS CITY COUNCIL MINUTES

Monday, October 19, 2015 at 7:30

President Mark Crisp called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mike Sterud, Mary Klockman, Tom Earley, Lee Burggraff, and Dave Sommerfeld.

Gary Haak arrived at 7:33

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Pledge of Allegiance was recited.

Approval of Agenda: Burggraff motioned to approve the agenda, seconded by Sommerfeld. Motion carried.

Approval of Minutes: Alderman Earley pointed out the incorrect spelling of his name. With the change, Geraets motioned to approve the minutes of the regular meeting held on October 5, 2015, seconded by Burggraff. Motion carried.

Visitors to be Heard: None

Outdoor Event Permit – Wedding in the City Park – September 3, 2016- Goodbeau

Burggraff moved to approve the wedding in the park, second by Geraets. Motion Carried.

Public Hearing – Ordinance No. 823 – Re-Zone Lot 1 of Fiegen Development Park Addition to the City of Dell Rapids Minnehaha County South Dakota, and the North 1125.74 Feet of the West 852 Feet of the North Half of the Southwest Quarter (N1/2 SW1/4) In Section 15 Township 104 North, Range 49 West of the 5th P.M. Minnehaha County , South Dakota, Except Tracts 1 and 2 of Fiegens' Addition in the Northwest Quarter of the Southwest Quarter of Said Section 15 From NRC: Natural Resource Conservation District to I-1: Light Industrial District – First Reading

President Crisp opened the floor up to community members present at the meeting. There was discussion with neighbors of the property, Mr. and Mrs. Hoffman. The Council assured the home owners they'd be kept updated on the project and welcomed any concerns they had. Geraets offered a sincere appreciation to the Fiegen Family for their generous contribution in the sale of land to the City of Dell Rapids and the hard work and long hours on the part of the Dell Rapids Economic Development Corporation and City Administrator Wieland.

Burggraff motioned to pass the first reading of Ordinance No.823, seconded by Geraets. President Crisp called for a Roll Call Vote: Geraets – Aye, Sterud – Aye, Klockman – Aye, Crisp – Aye, Earley – Aye, Burggraff – Aye, Haak – Aye, Sommerfeld – Aye. Motion carried 8-0.

Old Business

Ordinance No. 822 Re-Zone 608 E 6th St from R-2: Two-Family Residential District to B-2: General Business District – Second Reading

President Crisp opened the floor up to community members present at the meeting. Those that spoke in opposition of Ordinance No. 822 were Michael Carpenter, Blain Beck, and Chad Andrews. Proponents of the Ordinance that spoke was Paul Roemen.

Burggraff motioned to approve the second reading of Ordinance No. 822, seconded by Geraets. President Crisp called for a Roll Call Vote: Geraets – Aye, Sterud – Nay, Klockman – Nay, Crisp – Aye, Earley – Aye, Burggraff – Aye, Haak – Aye, Sommerfeld – Aye. Motion carried 6-2.

New Business

Preliminary Plan – Fiegen Development Park

Burggraff moved to approve the Preliminary Plan of the Fiegen Development Park, seconded by Haak. President Crisp called for a Roll Call Vote: Geraets – Aye, Sterud – Aye, Klockman – Aye, Crisp – Aye, Earley – Aye, Burggraff – Aye, Haak – Aye, Sommerfeld – Aye. Motion carried 8-0.

Plat of Lot 1 Fiegen Development Park Addition to the City of Dell Rapids

Burggraff moved to approve the Plat of Lot 1 of Fiegen Development Park, seconded by Haak. Amend: Burggraff moved to approve the Plat of Lot 1 of Fiegen Development Park giving President Crisp the ability and authority to sign the plat documents, seconded by Haak. Motion carried.

Resolution No 2015-09 GOED Local Infrastructure Improvement Program Grant Support

Burggraff moved to approve the City’s application for a Governor’s Office of Economic Development Local Infrastructure Improvement Program, seconded by Sommerfeld. Motion carried.

RESOLUTION NO. 2015-09

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Dell Rapids has determined it is necessary to proceed with the construction of Quartzite Street in the Fiegen Development Park; and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the Governor’s office of Economic Development (GOED) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$300,000.00 to the Governor’s Office of Economic Development (GOED) for the Project.
2. The Mayor is hereby authorized to execute the Application and submit it to the Governor’s Office of Economic Development (GOED), and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Dell Rapids, South Dakota, this 21st day of October 2015.

APPROVED:

Mayor
City of Dell Rapids

(Seal)

Attest: _____
City Finance Officer

2016 Dakotacare Renewal

Haak moved to approve the 2016 Dakotacare renewal policy at the 0% increase, seconded by Burggraff. Motion carried.

Safe Routes to School Grant – Amendment

Earley moved to approve the Safe Routes to School Amendment to extend the grant deadline to November 2016, seconded by Sommerfeld. Motion carried.

Snow Removal Contract 2016/16

Earley moved to approve the contract with BX Civil and Construction to perform snow removal services in the 2016 and 2016 winter season, seconded by Crisp. Motion carried.

Claims Payable

Haak moved to approve the claims as presented, seconded by Burggraff. Motion carried.

A&B BUSINESS SOULTIONS	OCTOBER BILLING	GENERAL FUND	66.40
ADVANCED SYSTEMS INC	LIBRARY COPIER CONTRACT	GENERAL FUND	37.70
ARGUS LEADER MEDIA	TRIBUNE SUBSCRIPTION	GENERAL FUND	29.10
AVERA QUEEN OF PEACE HEALTH SERVICES	DRUG TEST	GENERAL FUND	29.95
	DRUG TEST	WATER FUND	14.98
	DRUG TEST	WASTEWATER FUND	14.97
BAARTMAN, CLAIRE	SDML ANNUAL CONF. REIMBURS	GENERAL FUND	216.24
BADGER METER INC	3RD QTR 2015 BACKHAUL CHAR	WATER FUND	237.00
BOOK SYSTEMS, INC	BARCODE LABELS	GENERAL FUND	106.00
CITY OF SIOUX FALLS HEALTH DEPARTMENT	JULY - SEPT WATER TESTING	WATER FUND	203.00
CONCRETE MATERIALS	SEPTEMBER ASPHALT - STREET	GENERAL FUND	6,072.00
CREATIVE PRODUCT SOURCE INC	BOOKS - EXTRA CHARGE + MSD	GENERAL FUND	8.01
DAKOTA BEVERAGE CO, INC.	MALT ADDITION FROM PRIOR B	LIQUOR FUND	6.00
DAKOTA SUPPLY GROUP	WATER SUPPLIES	WATER FUND	2,412.39
DAKOTA TECHNOLOGY CONSULTING	OCT. CH MANAGED SERVICES	GENERAL FUND	623.96
DAKOTACARE	HEALTH INSURANCE	GENERAL FUND	4,244.28
	HEALTH INSURANCE	WATER FUND	1,465.42
	HEALTH INSURANCE	WASTEWATER FUND	1,465.42
DELL RAPIDS LUMBER COMPANY	STREET SUPPLIES	GENERAL FUND	17.98
DGR	10TH STREET IMPROVEMENTS	GENERAL FUND	11,002.43
	NORTHVIEW /10TH ST	WASTEWATER FUND	43,678.87
DUST-TEX SERVICES, INC	RUG CLEANING	GENERAL FUND	46.66
EFTPS	FEDERAL WITHHOLDING	GENERAL FUND	3,656.59
	FEDERAL WITHHOLDING	WATER FUND	988.98
	FEDERAL WITHHOLDING	WASTEWATER FUND	989.01
FIRST BANK CARD	FIRST BANK CARD	GENERAL FUND	3.94
GRUIS, BEN	SDML ANNUAL CONF. REIMBURS	GENERAL FUND	84.25
GRUIS, KARLA	10.09.15 CLEAN CH 6 / LIB	GENERAL FUND	640.00
HAWKINS, INC	WATER SUPPLIES	WATER FUND	1,260.12
INGRAM LIBRARY SERVICES	2 BOOKS	GENERAL FUND	248.33

JORGENSEN CONCRETE LLC	GRANDSTAND CEMENT SLAB	GENERAL FUND	5,058.69
KIDS REFERENCE COMPANY, INC	12 BOOKS	GENERAL FUND	293.79
LG EVERIST, INC	STREET SUPPLIES	GENERAL FUND	384.93
LINWELD, INC	SEPTEMBER RENTAL	GENERAL FUND	38.70
MICROMARKETING LLC	17 AUDIO VISUAL	GENERAL FUND	314.97
MIDWEST ALARM	NOV PUMP STATION ALARM	WASTEWATER FUND	30.38
MINNEHAHA COUNTY SHERIFF	4RTH QTR LAW ENFORCEMENT	GENERAL FUND	61,363.80
MOELLER, BRITTANY	SDLA CONFERENCE	GENERAL FUND	335.20
RDO EQUIPMENT CO.	STREET REPAIR AND MAINT.	GENERAL FUND	1,260.07
S & S STUMP REMOVAL	6 STUMPS - GROUND	GENERAL FUND	250.00
SAFETY BENEFITS, INC	SAFETY CONFRENCE 2015	GENERAL FUND	65.00
SANITATION PRODUCTS, INC	STREET SUPPLIES	GENERAL FUND	322.88
SD ONE CALL	JUL-SEPT LOCATES	WATER FUND	406.56
	JUL-SEPT LOCATES	WASTEWATER FUND	406.56
SDRS SUPPLEMENTAL RETIREMENT PLAN	ROTH RETIREMENT	GENERAL FUND	145.00
	ROTH RETIREMENT	WATER FUND	25.00
	ROTH RETIREMENT	WASTEWATER FUND	25.00
SIoux FALLS AREA HUMANE SOCIETY	SEPTEMBER SERVICES AND MIL	GENERAL FUND	488.63
SKIP JENSEN	75 SMAPLE BOOKS	GENERAL FUND	450.00
TASTE OF HOME BOOKS	HOLIDAY AND CELEBRATIONS	GENERAL FUND	31.98
THE LIBRARY STORE	LIBRARY SUPPLIES	GENERAL FUND	591.17
VERIZON WIRELESS	9.08.15-10.07.15 BILL	GENERAL FUND	80.61
	9.08.15-10.07.15 BILL	WATER FUND	24.04
	9.08.15-10.07.15 BILL	WASTEWATER FUND	24.04
VISION VIDEO INTERACTIVE	SEPTEMBER TEXTING SERVICE	GENERAL FUND	49.95
VOGT, BROWN, MERRY & HAMMER	OCTOBER RETAINER	GENERAL FUND	1,900.00
WEILAND, JUSTIN	SDML ANNUAL CONF. HOTEL	GENERAL FUND	131.99
XCEL ENERGY	51-5005360-0	GENERAL FUND	6,000.28
	51-4526479-5	WATER FUND	296.77
	51-5468558-8	WASTEWATER FUND	2,085.23

Administrator Report:

SDPPAA Renewal, Loss Ratio and Savings Report: The City recently had our loss control survey for the SDPAA Liability pool. A report card was provided reflecting the City's savings of \$5,552 on our premiums. The savings is a combination of low loss ratio, our response to surveys and our safety program. The City also received a Gold and Platinum award at the recent Municipal League SDPAA banquet in Watertown.

Project Updates:

Iowa Avenue: Iowa Avenue surface was removed during the week of October 12th. The first lift of asphalt is scheduled to be placed on Friday October 16th. During excavation of the surface it was discovered that the asphalt between 8th and 9th Street (approx. 400 feet) was laying directly on clay. Double H agreed to conduct over excavation of this area and installed a gravel base and honor the same quantity costs quoted in the contract. The estimate to remove material and install a new gravel base is

\$4,500. An Administrative decision was made to spend the additional \$4,500 in order to install the street properly. Neither the City nor the contractor was aware of the issue prior to the contract.

Grandstand Project: The supplier of the grandstand structure is scheduled to start assembly of the grandstand the week of October 26th. The concrete was poured the week of October 12th.

Special Meetings: October 26th 7:30 PM Special Meeting For Re-Zone: The Council will meet October 26th at 7:30 for a Special Meeting. In order to meet timeline requirements for the new Development Park and the perspective new company it is necessary to hold a special meeting for the 2nd reading of the Re-zone of the parcel. It is necessary to have six members present at the meeting.

Councilman Burggraff brought forth a concern over water/sewer utility billing/shutoff timeline. The Council agreed to discuss this in further detail in the future.

Motion to adjourn at 8:42 by Haak, second by Klockman. Motion carried.