

DELL RAPIDS CITY COUNCIL MINUTES

Monday, September 21, 2015 at 7:30

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mike Sterud, Mary Klockman, Mark Crisp, Paul Miles, Lee Burggraff, Gary Haak and Dave Sommerfeld. Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Pledge of Allegiance was recited.

Approval of Agenda: Burggraff motioned to approve the agenda, seconded by Miles. Motion carried.

Approval of Minutes: Sommerfeld motioned to approve the minutes of the regular meeting held on September 8, 2015, seconded by Haak. Motion carried.

Visitors to be Heard: None

Public Hearing – Resolution 2015-06: Assessment Roll for Snow Removal, Vegetation Abatement and Past Due Utilities

Crisp motioned to approve the Assessment Roll to be sent to the County, seconded by Miles. Motion carried.

Outdoor Event Permit – October 23rd Trick or Treat Night Out – Main Street Business

Burggraff motioned to approve the Outdoor Event Permit waiving the fee, seconded by Haak. Motion carried.

Old Business

Ordinance No. 821: 2016 Budget Appropriations – Second Reading and Adoption

Dan Ahlers and Holly Davidson addressed the council and answered questions on the funding they are requesting for the Chamber.

Haak motioned to adopt Administration's Option #2 and increase Chamber funding to \$35,000, seconded by Klockman.

Roll Call Vote: Geraets – Aye, Sterud – Aye, Klockman – Aye, Crisp – Nay, Miles – Nay, Burggraff – Nay, Haak – Aye, Sommerfeld – Nay. Motion Fails 4-4.

Miles motioned to approve Administrations' Option #2 as written, seconded by Burggraff. Miles amended his original motion to approve Administration's Option #2 and cutting \$14,000 of expenditure contribution from the water fund to the equipment replacement fund, Burggraff accepted the amendment.

Roll Call Vote: Geraets – Aye, Sterud – Aye, Klockman – Nay, Crisp – Aye, Miles – Aye, Burggraff – Aye, Haak – Aye, Sommerfeld – Nay. Motion Passes 6-2.

Waste Water Treatment Facility – Engineering Design Update

Gabe Laber with DGR gave an update/overview of the Lennox Tour. He also explained the SBR process in further detail and answered Council questions. No motion was made.

AT&T Water Tower Lease – Request to Negotiate Changes

Administration recommends the Council review the new lease proposal from AT&T. Motion by Burggraff to change the annual 3% escalator to a 10% escalator every 10 years, seconded by Klockman. Motion carried.

New Business

Declare Free Rubble Site Days – October 27th, 29th, and 31st

Motion by Burggraff to approve the three free rubble site days in October, seconded by Haak. Motion Carried.

Post Speed Limit- Garfield Avenue East to City Limits

Haak motioned to post speed limit signs declaring 35 MPH speeds on the stretch of 15th Street east of Garfield Avenue to City Limits, seconded by Geraets. Motion carried.

Skid Steer Specifications – Review and Approve to advertise Bids

The Council discussed changing some of the specifications prior to going out for bids. Crisp motioned to table, seconded by Burggraff. Motion carried.

Claims Payable

Burggraff motioned to approve the claims as presented, seconded by Haak. Motion carried.

A&B Business, September billing 296.71; Advanced Systems Inc., Library copier contract 107.53; City of Sioux Falls Health Department, bacteria water testing 90.80; Creative Product Source Inc., summer program lollipops 245.00; Dakota Glass Works, LLC, glass for front door 452.29; Dakota Technology Consulting, September services and replace failed hard drive 658.86; Dakotacare, health insurance 7,175.12; Dells Electric, Inc., street and sewer repair 377.08; Dust-Tex Services, Inc., rug cleaning 116.65; EFTPS, Federal and FICA withholding 5,515.92; Karla Gruis, clean library and city hall 5,515.92; Hanson Logowear, Inc., city shirts 411.94; ICAP, Inc., August expense 4,309.37; Ingram Library Services, books 184.70; Justice Fire & Safety, LLC., fire extinguisher training and 1 recharge 123.10; Koopman & Sons Gas Co., propane 351.00; Micromarketing LLC., audio visual DVD's 270.47; Penworthy, books 624.21; SD Public Health Laboratory, September water testing 362.00; SD State Treasurer, August R=recreation tax 374.09; SDRS Supplemental Retirement Plan, Roth retirement 195.00; Taste of Home Books, Books 31.98; Verizon Wireless, August service 128.75; Vision Video Interactive, August texting service 49.95; Vogt, Brown, Merry & Hammer, September retainer 1,900.00; Xcel Energy, utility 10,630.48.

Administrator Report

Personnel – Performance Review Update: The Library Board has recommended a 3% raise for the Part-Time Librarian Judy Webb. This performance review is retro-active to her anniversary date of July 26th. This is an increase of \$.27 from \$9.11 to \$9.38. Burggraff motioned to approve the raise, seconded by Haak. Motion carried.

Project Updates:

10th Street Project- Administrator Weiland and Engineer Lance Mayer are still in the process of meeting with property owners on the 10th Street project. The meetings have consisted of explaining the City's intent to proceed with the project in 2016, presenting proposed assessments, discussing the City's funding sources and how the Community Access Grant can be used to offset a portion of the assessment costs. During the meeting we also have reviewed the plans to gain initial reaction and insight on any changes the property owner may like to see as far as utility locations, retaining walls, drainage, etc... At this point the City is in a holding pattern until we hear if we are successful in receiving the DOT grant. Following news of the grant Administration will work towards finalizing proposed assessments,

attempting further negotiations with the property owners and then moving forward with the Resolution of Necessity process. It is anticipated that the resolution of Necessity Process could occur sometime in December.

Northview Drive Project - A walk through of the completed project was completed by Engineer Mayer, Administrator Weiland and Public Works Director Schildhauer. A punch list of mostly grading and seeding items is being put together for the contractor to complete. A final pay request will come before the Council once these issues have been addressed. City Administration has received concerns from 3 property owners regarding the mature trees in the boulevard right-of-way area. In order to repair curb and gutter that had been damaged by tree roots it was necessary to cut into the roots of 6 or 7 trees along the boulevards of the project. Concerns that the trees will not rebound from this cutting of roots have been expressed to City Administration. City Administration replied to the property owners that the trimming of the roots was necessary and the trees will be monitored for health over the next few years.

Iowa Avenue Asphalt Re-Surface:

City Administration has been in contact with H&W Contracting the contractor hired to complete the resurfacing of Iowa between 6th Street and 9th Street. H&W was not able to complete the Iowa Avenue project when they were here for the Northview Drive surfacing. They plan to re-mobilize back to Dells between October 16th and the 22nd. They will also complete the asphaltting on 7th Street west of Iowa Avenue (Mergen project) at this time.

City of Sioux Falls Big Sioux River Basin Study:

The City of Sioux Falls will be conducting a survey of the Big Sioux River Basin's water reservoir using a ground penetrating radar technology. The study will span from Sioux Falls north to Dell Rapids. Administrator Weiland has an informational meeting with City of Sioux Falls staff on the morning of September 21st. A more detailed report of this study and its intent will be provided to the Council at the meeting.

Burggraff motioned to enter into Executive Session at 9:21, second by Miles. Motion carried.
Burggraff motioned to exit Executive Session at 9:28, second by Haak. Motion carried.

No motions as a result of Executive Session.

Motion to adjourn at 9:28 by Burggraff, second by Haak. Motion carried.