

## DELL RAPIDS CITY COUNCIL MINUTES

Tuesday, September 08, 2015 at 7:30

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mary Klockman, Mark Crisp, Paul Miles, Lee Burggraff, Gary Haak and Dave Sommerfeld.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Mike Sterud Arrived at 7:43

Pledge of Allegiance was recited.

**Approval of Agenda:** Miles motioned to approve the agenda, seconded by Burggraff. Motion carried.

**Approval of Minutes:** Miles motioned to approve the minutes of the regular meeting held on August 17, 2015, seconded by Sommerfeld. Motion carried.

**Approval of Minutes:** Sommerfeld motioned to approve the minutes of the Special Budget Session held on August 18, 2015, seconded by Klockman. Motion carried.

**Visitors to be Heard:** None

### **Outdoor Event Permit – September 18<sup>th</sup> – Homecoming Parade – DR Public School and St Mary's School**

Miles motioned to approve the Outdoor Event Permit waiving the fee, seconded by Haak. Motion carried.

### **Old Business**

#### **Northview Drive/11<sup>th</sup> Street/10<sup>th</sup> Street Project – Pay Request #2 \$174,222.24 – H&W Contracting**

Miles motioned to approve pay request #2 in the amount of \$174,222.24, seconded by Crisp. Motion carried.

#### **Chip Seal Project – Final Payment \$184,308.88 – Topkote**

Miles motioned to approve the final payment to Topkote for the Chip Seal Project in the amount of \$184,308.88, seconded by Sommerfeld. Motion carried.

#### **Ordinance No. 819: Re-Zone 604 E 3<sup>rd</sup> Street from R-1: Single Family Residential District to B-2: General Business District – Second Reading and Adoption**

Sommerfeld motioned to approve and adopt Ordinance No. 819, seconded by Miles.

Roll Call Vote: Geraets – Aye, Klockman – Aye, Crisp – Aye, Miles – Aye, Burggraff – Abstain, Haak – Aye, Sommerfeld – Aye. Motion carried.

#### **Ordinance No.820: Re-Zone Dell Rapids Commercial First Addition to City of Dell Rapids From NRC: Natural Resource Conservation District to B:2 General Business District – Second Reading and Adoption**

Miles motioned to approve and adopt Ordinance No. 819, seconded by Burggraff.

Roll Call Vote: Geraets – Aye, Klockman – Aye, Crisp – Aye, Miles – Aye, Burggraff – Abstain, Haak – Aye, Sommerfeld – Aye. Motion carried.

#### **Waiver of protest to annexation – Daniel Witte**

Jim Billion, Mr. Witte’s attorney, was available for questions regarding the waiver. Crisp motioned to approve the Annexation Agreement with Mr. Witte, seconded by Sommerfeld. Motion carried.

#### **Waste Water Treatment Facility – Engineering Design Update**

Representatives from DGR attended the Council Meeting to provide an update as well as an analysis of different options best suited for the City. DGR provided a cost comparison for three of the five best alternatives. The Council asked a few questions of DGR. DGR also offered to set up visits to comparable facilities as to better prepare the Council to make a decision on the type of system the City should choose. No motion was made.

#### **7<sup>th</sup> Street Asphalt Issue – Mergen**

Mr. Mergen has installed curb and their portion of street to the proper elevation. They are asking the City to contribute to the project in matching the remainder of the street to the proper elevation. Crisp motioned to provide \$13,000 towards the raising of the elevation with the stipulation Mr. Mergen sign a 5 year warranty Agreement on the Curb and Gutter (as it is not built to City standards), seconded by Burggraff. Motion carried.

#### **New Business**

##### **Ordinance No. 821: 2016 Budget Appropriations – First Reading.**

The Council discussed items to change/update of the current budget. Burggraff motioned to approve the first reading of Ordinance No. 821 and requested Administration provide two more versions of the 2016 Budget (including a few different options discussed) to the next meeting, seconded by Miles. Motion Carried.

##### **Resolution No. 2015-05: Transportation Alternative Program Grant Support of Application**

Burggraff motioned to approve support of application, seconded by Miles. Motion carried.

#### **Claims Payable**

Burggraff motioned to approve the claims as presented, seconded by Miles. Motion carried.  
A-OX Welding Supply Company, Inc., August cylinder rental and street supplies 114.86; Ace Hardware Inc., Baseball round-up/crabgrass 45.55; Argus Leader, August bill 136.90; Beal Distributing, Inc., August malt 29,556.57; Bierschbach Equipment & Supply, water supplies 62.00; Borns Group, August billing 801.38; Bunkers Oil Co., diesel fuel 1,371.30; City of Dell Rapids, water bill 309.26; Concrete Materials, August asphalt – streets 1,647.00; County Fair Foods, Inc., water – pool concessions 17.76; Dakota Beverage Co, Inc., August malt 23,779.02; Dakota Supply Group, Sewer supplies 20.76; Dakotacare, health insurance 7,175.12; Dell Rapids Baseball Association, pool concessions 156.17; Dell Rapids Coop Grain, lawn chemical, 371.25; Dell rapids Lumber Company, demo hammer and park supplies 109.00; Dells Electric, Inc., service call – Garfield lift 64.00; Dells Plumbing, Norby’s Restroom Repair 118.52; Delta Dental, dental insurance 649.50; DGR, City engineering 24,160.14; EFTPS, payroll withholding 6,340.50; Entringer Backhoe & Trenching, LLC, Sewer repair – Golden West 357.14; First Bank Card, Library – Code Enforcement-Billing – Pool 1,474.28; Garbage N More, September trash bill 155.00; Geotek Engineering, Northview/10<sup>th</sup> Street improvements 2,117.50; Global Distributing, August liquor

158.55; Golden West Telecommunications, August service 873.48; Karla Gruis, Clean CH and Library 960.00; H&W Contracting, Northview and SE Sanitary projects 401,295.41; Hanson Logowear, Inc., staff clothing 202.42; Johnson Brothers Famous Brands Inc., August liquor 9,707.38; Koopman & Son's Gas Co. City shop propane 365.04; Lacey's Portable Restrooms, portable restroom rentals 375.00; LG Everist, Inc., street supplies 629.10; Linweld, Inc., August rental 39.99; McLeod's Printing and Office Supplies, Letterhead- Building permits 308.70; MidAmerican Energy Company, August utility 70.75; Midwest Alarm, October pump station 30.38; Minnehaha Community Water, Corp., August shop water 38.25; Napa Auto Parts, street supplies – transit repair 286.91; Northern Truck Equipment Crop., mini light bar 596.91; Republic National Distributing Co., August liquor 17,202.34; S&S Stump Removal, street repair and maintenance 280.00; Sam's Mastercard, cleaning products 49.68; Elizabeth Richters, water refund 4.61; Taylor Brown, WSI reimbursement 285.00; Schwebach Plumbing, condenser fan motor 151.98; SD Department of Transportation, highway sign renewal 48.00; SD Municipal League, annual conference 600.00; SD Department of Revenue, lottery draw's August 2,465.12; SDRS Supplemental Retirement Plan, Roth retirement 390.00; South Dakota Retirement System, retirement 5,398.82; Strawbale Winery, August wine 132.00; Topkote, Inc., Chip Seal/Fog seal project 184,308.88; Jeff Welbig, mowing special assessment 36.00; Xcel Energy August utility 6,714.66.

### **Administrator Report**

**Northview Drive:** Administrator Weiland has started communicating with property owners on 10<sup>th</sup> street about the upcoming project. Meetings with these property owners and the City Engineer have been set for the week of September 14<sup>th</sup>. At the meeting, proposed assessment estimates will be presented and City Administration will get a feel for willingness to participate in assessments and what level of willingness there is in cooperation on this project. The City is still waiting to hear form the DOT on the City's submitted Community Access Grant. Following these meetings the Council will discuss setting a public hearing for the Resolution of Necessity hearings.

The City will need to submit for DENR Water and Clean Water Funding by October 1<sup>st</sup> to be considered in the January round of funding. The Council will make a motion at the second meeting in September to approve the Mayors signature of our application. The City will also need to submit for funding associated with the HWY 115 utilities at this time.

Burggraff motioned to enter into Executive Session at 8:55, second by Haak. Motion carried.  
Burggraff motioned to exit Executive Session at 9:12, second by Haak. Motion carried.

No motions as a result of Executive Session.

Motion to adjourn at 9:13 by Burggraff, second by Haak. Motion carried.