

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, August 17, 2015 at 7:30

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Mike Sterud, Mary Klockman, Mark Crisp, Paul Miles, Lee Burggraff, Gary Haak (via phone), and Dave Sommerfeld.

Staff present: Administrator Justin Weiland, Finance Officer Claire Baartman, and City Attorney Dean Hammer

Pledge of Allegiance was recited.

**Approval of Agenda:** Miles motioned to approve the agenda, seconded by Burggraff. Motion carried.

**Approval of Minutes:** Miles motioned to approve the minutes of the regular meeting held on August 3, 2015, seconded by Burggraff. Motion carried.

**Visitors to be Heard:** None

**Public Hearing – Ordinance No. 819: Re-Zone 604 E 3<sup>rd</sup> Street From R-1: Single Family Residential District to B-2: General Business District – First Reading**

Miles motioned to re-zone 604 E 3<sup>rd</sup> Street, seconded by Crisp. Motion carried.

**Public Hearing – Ordinance No.820: Re-Zone Dell Rapids Commercial First Addition to City of Dell Rapids From NRC: Natural Resource Conservation District to B:2 General Business District – First Reading**

Burggraff motioned to re-zone Dell Rapids Commercial First Addition to the City of Dell Rapids to General Business District, seconded by Sommerfeld. Motion carried.

**2016 Budget – Outside Agency Funding Requests**

Dan Ahlers spoke on behalf of the Chamber of Commerce. He is requesting \$35,000 for the 2016 year to be able to hire a full time employee to help increase the Chambers presence in the community as well put together the yearly events. A representative from the Fire Department addressed the council , requesting a 5% increase in funding from 2015. New equipment is being purchased as well as a new truck scheduled to arrive mid 2016. Jessica with Haven is requesting \$8,000 to help fund the Summer Recreation Program for the kids of Dell Rapids and surrounding areas. Jessica mentioned they'd like to add two more sessions in 2016. The additional funds would help to pay the additional staff needed. There were either no questions or no representatives for the following agencies: Dell Rapids Ambulance, Economic Development Corporation, Baseball, Senior Citizens Center, and Dell Rapids Museum. No motion was necessary as the funding will be determined upon adoption of the 2016 budget.

**Old Business**

**WWTF Plan Update – Reconsider Design Engineer Selection**

Trent Bruce with DGR and Jon Brown with Stockwell Engineers addressed the Council and fielded questions. Both individuals spoke on their background, experience, and team of engineers that would be completing the WWTF design. Crisp motioned to back out of the contract initially made with DGR at the July 20<sup>th</sup> meeting and to enter into a contract with Stockwell, seconded by Burggraff. Roll Call Vote:

Geraets – Aye, Sterud – Nay, Klockman – Nay, Crisp – Aye, Miles – Aye, Burggraff – Aye, Haak – Nay, Sommerfeld – Nay. Tie Break Vote: Mayor Fiegen – Nay. Motion failed.

### **New Business**

#### **Campground Policy –Reservation Refunds**

Recommend the Council discuss the issue of offering full or partial refunds in extenuating circumstances. Burggraff motioned to offer a full refund in the case of a family emergency – medical or death, seconded by Sterud. Motion carried 6-2.

#### **Personnel – Library Half-Time Position Description**

Recommend the Council approve the new job description for the half-time position at the public library. Miles motioned to approve the new job description, seconded by Burggraff. Motion carried.

#### **Claims Payable**

Burggraff motioned to approve the claims as presented, seconded by Sommerfeld. Motion carried. A&B Business Solutions, August copier contract 66.40; Advanced Systems Inc., Library copier contract 49.64; American Underground Sprinkler, Inc., replace and install at ball field 164.00; Argus Leader, July bill 395.44; Baumberger Vineyard & Winery, July wine 120.00; Beal Distributing, Inc., July malt 38,163.04; Bierschbach Equipment & Supply, water/sewer supplies 149.40; Book Systems, Inc., Atrium annual support – Library 695.00; Borns Group, July billing 801.31; City of Sioux Falls Health Department, July pool bacteria test 177.00; Concrete Materials, July asphalt – streets 8,515.80; County Fair Foods, Inc., Pool concessions 35.10; Dakota Beverage Co, Inc., July malt, 32,992.01; Dakota Technology Consulting, CH and Library services 622.35; Dakotacare, flex reimbursement 699.64; Dell Rapids Ace, July water supplies 15.85; Dell Rapids Coop Grain, street repair and maintenance 161.86; Dell Rapids Lumber Company, Park supplies 96.46; Dell Rapids Society for Historic Preservation, annual support 2,000.00; Dells Electric, Inc. BB court clock repair and Norby's unit disconnects 444.60; Dells Farm & Tire, Park repair and maintenance 126.00; Dells Plumbing, Norby's utility sink repair 85.18; DGR, engineering fees – miscellaneous, 10<sup>th</sup> street improvements, SD Hwy 115, SE Sewer Extension, Northview and 10<sup>th</sup> 11,466.69; Diamond Lake Book Co. 3 books 58.80; Dust-Tex Services, Inc. Rug cleaning 46.66; EFTPS, payroll 7,474.13; Entringer Backhoe & Trenching, Inc., Water Main repair & maintenance 650.00; Global Distributing, July liquor 602.75; Karla Gruis, Clean CH and Library 640.00; H&W Contracting, water and wastewater 154,433.11; Hawkins, Inc., water supplies 1,344.20; HD Supply Waterworks, water supplies 1,930.42; Highway Improvement, Inc., crack seal 20,408.46; ICAP, Inc., July expense 8,172.16; Ingram Library Services, Books 217.56; Interstate Power Systems, Bus repair 1,065.35; Kids Reference Company, Inc., 10 books 174.33; LG Everist, Inc., 2015 chip seal supplies 6,737.30; Linweld, Inc., July rental 39.99; M&T Fire and Safety, Inc., gate valves- water department 618.81; MC&R Pools, pool supplies 472.40; Micromarketing LLC, audio visual 319.91; Midwest Alarm, September pump station 30.38; Minnehaha Community Water, Corp., July water 15,741.72; North Central Int'L, Inc., 2016 International Workstar 7400 75,496.00 Penworthy, 37 books 356.47; Quality Heating & Air Conditioning Norby's Conductor and fuse 141.83; Queen City Wholesale, pool concessions 413.53; Roemen's Automotive, Sweeper repair 97.45; Schuneman Equipment Company, park supplies, 78.25; Schwebach Plumbing, AC repair – CH 61.20; SD Municipal League, Election School registration 50.00; SD Public Assurance Alliance, 2015-2016 coverage 33,125.36; SD State Treasurer, July recreation tax, lottery draw 13,801.32; SDRS Supplemental Retirement Plan, ROTH retirement 195.00; Sentimental Productions 4 DVD's 125.00; Verizon Wireless, July bill 257.32; Virg's Service, street supplies 55.44; Vision Video Interactive, July texting service 49.95; Mara Adams, WSI reimbursement 285.00; Metro Communications, code enforcement expense 30.00; Vickie Grav, camp reimbursement 105.00; Vogt, Brown, Merry & Hammer, August retainer 1,900.00; Waterbury Heating & Cooling, Inc., CH service call 127.55; Xcel Energy, July utility expense 5,268.76.

## **Administrator Report**

**Meetings: Joint Minnehaha/Dell Rapids Meeting – August 25<sup>th</sup> – 9 AM; Special Budget Meeting August 18<sup>th</sup> 7:30 PM**

Reminder at least 5 members of the City Council need to be present at the second floor of the Minnehaha County Administration building on Tuesday morning August 25<sup>th</sup> at 9AM. Reminder to set calendars for Tuesday, August 18<sup>th</sup> at 7:30 PM for a Special Meeting to review and discuss the Administrator's recommended Budget for 2016.

### **Project Updates:**

**Northview Drive:** H&W Contracting is continuing a solid pace on the Northview Drive Project. Water main and sewer main have been installed on 10<sup>th</sup> Street. Services will be connected as soon as bacteria tests pass. H&W's subcontractor has been on site to excavate, scarify, re-compact, and place aggregate base course on Northview Drive, 11<sup>th</sup> Street and Garfield Avenue. Crews have removed sections of curb and gutter that needed replacement and concrete crews should be in town shortly to install curb and gutter, valley gutters and radii. Double H Paving has communicated to the contractor that they will be available the 1<sup>st</sup> week of September to begin the asphalt work.

Motion to enter into Executive Session at 8:28 by Burggraff, second by Miles. Motion carried  
Motion to exit Executive Session at 8:49 by Burggraff, second by Miles. Motion Carried

Miles motioned to forgive the \$238,600 loan to the Dell Rapids Economic Development Corporation (made in 2012 for the purchase of 4 acre parcel south of Dell Rapids) contingent upon the DREDC completing a land exchange agreement with the Lumber Yard for 3.25 acres the a perspective retailer would like to purchase, seconded by Burggraff. Roll Call Vote: Geraets – Aye, Sterud – Aye, Klockman – Aye, Crisp – Abstain, Miles – Aye, Burggraff – Aye, Haak – Aye, Sommerfeld – Aye. Motion carried.

Motion to adjourn at 8:53 by Burggraff, Second by Miles. Motion carried.