

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, March 16, 2015 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Chad Andrews, Dave Sommerfeld, Craig Lauritzen, and Gary Haak.

Absent: Paul Miles, Lee Burggraff, and Mark Crisp

Staff present: Administrator Justin Weiland and Finance Officer Claire Baartman.

Pledge of Allegiance was recited.

**Approval of Agenda:** Sommerfeld moved to approve the agenda, seconded by Lauritzen. Motion carried.

**Approval of Minutes:** Amendments to the minutes of the regular meeting held on March 2, 2015: Dump Truck Chassis bid awarded was in the amount of \$75,496 and the Chip Seal Project update was based on conversations at the February 17<sup>th</sup> Council Meeting. Lauritzen moved to approve the minutes as amended, Andrews seconded. Motion carried.

**Visitors to be Heard:** Joe Sneve introduced Jesse Christen, Dell Rapids Tribune's new editor. Jim Schildhauer voiced his concerns over the drainage issues in front of his property as well as the replacement of a tree.

**Library Building Project – Pay Request #8 \$100,849.14 – Gil Haugan Construction –** Sommerfeld moved to approve pay request #8, Lauritzen seconded. Motion carried.

**Northview Drive / 11<sup>th</sup> Street / 10<sup>th</sup> Street Improvement Project – Consider Bid Award –** Lauritzen moved to approve the project be awarded to H&W Contracting for the Base Bid and Alternates A and B in the amount of \$548,945.55, Geraets seconded. Motion carried

**Ordinance No. 816- Council Consideration Following Written Protest to Re-Zone 608 E 6<sup>th</sup> St. –** A written protest petition was filed containing 40% of the property owners within 250 feet of the proposed re-zone prior to the effective date of March 16<sup>th</sup> at 5:00 PM. Mayor Fiegen opened the floor to the community. Both proponents and opponents voiced their concerns. No motion made by Council to overturn the written protest petition. Therefore failure of a motion by the City Council means Ordinance No. 816 to re-zone 608 E 6<sup>th</sup> Street doesn't take effect.

**2014 Annual Report - Update–** A breakdown of the Annual Report was provided to the Council for their review.

**Resolution No. 2015-03: Voluntary Annexation – Lot 1 of Dell's South Acres Addition to the City of Dell Rapids –** Lauritzen motioned to approve the voluntary annexation of Lot 1 of Dell's South Acres Addition to the City of Dell Rapids, seconded by Haak. Motion carried.

**3<sup>rd</sup> Street Bridge Inspection – Approve Inspection Engineer –** Andrews moved to approve Banner Engineering as the engineer to conduct the inspection of the 3<sup>rd</sup> Street Bridge, seconded by Lauritzen. Motion carried.

**Personnel – Seasonal Postions – Pool Manager/Rubble Site Operator** – Administration recommends the appointment of Kiley Reecy as the Pool Manager for the 2015 season at the rate of \$11.25 per hour. Andrews moved to approve, seconded by Lauritzen. Administrator Weiland requested that the Rubble Site Monitor position be discussed in an Executive Session prior to a decision being made.

**Claims Approved:** Lauritzen moved to approve the claims as presented, seconded by Andrews. Motion carried. Advanced Systems, Inc., copier contract 29.00; Argus Leader, February bill 282.98; Beal Distributing, Inc., February malt 17,139.85; Borns Group, February billing 793.13; Bunkers Oil Co., diesel fuel used 2,259.24; BX Civil & Construction 2.26.15 snow removal 1,410.00; Center Point Large Print, 3 series 1,466.64; Coast to Coast Solutions, 300 posters 408.04; Dakota Beverage Co, Inc., February malt 15,151.84; Dakota Technology Consulting, march services and storage 619.12; Dell Rapids Ace, supplies 145.80; Dell Rapids Coop Grain, hydrant fitting/hydraulic hose 17.19; Dell Rapids Custom Trailers, Inc., floor screws/drill bits 24.00; Dell Rapids Lumber Company, park supplies 408.42; Dells Electric, Inc., 120v button/labor 77.46; Dells Farm and Tire, repair and 1 tire 93.00; EFTS, Medicare and FICA withholding 5,470.83; Garbage N More, March trash services 75.00; Gil Haugan Construction, pay request #8 100,849.14; Global Distributing, T&C January malt 51.50; Grant and Williams, Inc. 2014 annual report 3,960.00; Karla Gruis, City Hall cleaning fee 240.00, Hydraulic World Inc., flush face coupling 49.40; Ingram Library Services, books 181.44; Johnson Brothers Famous Brands Inc., February Liquor 9,549.76; Kids Reference Company, Inc., books 74.89; LG Everist, Inc., crushed road stone 130.10; Linweld, Inc., February rental 32.76; Micromarketing LLC, audio books 157.97; Midwest alarm, April pump station 30.38; Minnehaha Community Water, Corp., City and Shop water 8,554.47; Napa Auto Parts, supplies and repair 817.14; Northern Truck Equipment Corp., snow lift cylinder 712.00; Pfeifer's, front axle drive shaft 638.18; Quality Heating & Air Conditioning, digital thermostat 66.32; Schwebach Plumbing, City Hall furnace repair 86.70; SD State Treasurer, March sales tax 66.89; SDRS Supplemental Retirement Plan, ROTH retirement 195.00; Short Elliott Hendrickson, Inc., February Library project 4,020; Sioux Falls Area Humane Society, February animal control 166.09; Skip Jensen, books 1,926.12; Vantek, labor charge 75.00; Video Plus, disk repair 40.95; Vision Video Interactive, February text services 49.95; Vogt, Brown, Merry & Hammer, March retainer 1,900.00; Xcel Energy, February utility 7,556.21.

#### **Administrators Report:**

**Hwy 115 Project – DOT Meeting - Update:** City Administrator Weiland, Public Works Director Schildhauer and DGR's Trent Bruce and Lance Mayer met with DOT representatives to discuss the upcoming Hwy 115 project. The City had presented our concerns regarding the amount of traffic and congestion that would occur on Garfield Avenue and 4th Street. The DOT offered to structure the phasing of the contract such that north bridge on Hwy 115 and the stretch of Hwy 115 north of the 4th street intersection would be completed and opened to traffic prior to the Interstate interchange work beginning. It is unlikely that the entire project would be completed in one year and as such the project will most likely move into 2018. The DOT indicated the project will not allow for east/west traffic to continue because of the elevation change of 7 feet on the east end of the new bridge. However, they did promise their best to keep the on and off ramps open throughout the course of construction. The City and the DOT also discussed detours, the current conditions of the proposed detour roads, and the DOT's plans to either place a lift on these roads prior to construction or offer compensation to the City following construction for the damages. There was also discussed the coordination of the utility improvements in the 4th Street intersection and the necessary contract agreements that will be put in place for the State to bid and oversee construction of these utilities. Further meetings will be necessary to continue communication on important issues. **Board of Equalization – Tuesday, March 17<sup>th</sup> and (Possibly) Wednesday, March 18<sup>th</sup>:** REMINDER - Board of Equalization meets Tuesday the 17<sup>th</sup>.

Depending on how things go on Tuesday, the Council should set aside Wednesday evening for a potential follow up meeting. A packet specifically for the Board of Equalization requests will be sent separately from the Council meeting packet. Please review and contact Ben Gruis with questions about individual properties.

**Executive Session –**

Sommerfeld moved to enter executive session at 8:48 p.m., seconded by Andrews.

**Finance Officer Maternity Leave** – Recommended entering into an agreement with Finance Officer Baartman to compensate for six weeks of sick leave. If approved, Ms. Baartman has agreed to sign a contractual agreement that she is committed to working for the City until she has worked back the sick leave compensated time. Lauritzen moved to approve, seconded by Sommerfeld. Motion carried.

**Rubble Site Operator** – Recommended Martin Blath for the 2015 seasonal Rubble Site Operator. Mr. Blath has been in the position since 2005 and has been a consistent and reliable employee. Andrews moved to approve, seconded by Sommerfeld. Motion carried.

Motion to adjourn at 9:16 p.m. by Lauritzen, seconded by Haak. Motion carried.