

DELL RAPIDS CITY COUNCIL MINUTES

Monday, March 2, 2015 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Chad Andrews, Craig Lauritzen, Lee Burggraff, Gary Haak, Mark Crips. and Dave Sommerfeld via phone.

Absent: Paul Miles

Staff present: Administrator Justin Weiland and Finance Officer Claire Baartman.

Pledge of Allegiance was recited.

Approval of Agenda: Burggraff moved to approve the agenda, seconded by Lauritzen. Motion carried.

Approval of Minutes: Sommerfeld moved to approve the minutes of the regular meeting held on February 17, 2015, Lauritzen seconded. Motion carried.

Visitors to be Heard: No visitors to be heard.

Outdoor Event Permit – Quarry Days Street Dance, June 27th – Chamber of Commerce – Burggraff moved to approve the outdoor permit waiving the fee, Lauritzen seconded. Motion carried.

Outdoor Event Permit –Easter Egg Hunt, March 28th – Chamber of Commerce – Burggraff moved to approve the outdoor permit waiving the fee, Andrews seconded. Motion carried

Public Hearing – Ordinance No. 817: Zoning Ordinance Amendment, Section 1.05 Penalties for Violation - Second Reading and adoption – Andrews made the motion to approve the second reading and adoption , seconded by Sommerfeld. Roll call vote: Geraets – aye, Andrews – aye, Sommerfeld – aye, Lauritzen – aye, Burggraff – nay, Haak – aye, and Crisp – nay. Motion carried 5-2.

Public Works Department – Consider Bid Award – Dump Truck Chassis– Burggraff moved to approve the award of bid to North Central International for a 2016 International in the amount of \$75,999.91, seconded by Haak. Motion carried.

2014 Annual Report – Lauritzen moved to approve the 2014 Annual Report as deemed necessary by State Statute, seconded by Andres. Motion carried.

DOT Safe Routes to Schools – Agreement Amendment – The City received a Safe Routes to School Grant in 2013 for the purpose of installing yellow flashing lights near the public high school. The original grant was for the install of solar powered flashing lights in the amount of \$22,000. Following the grant award, the DOT made the decision to require electrical powered flashing lights rather than solar, increasing the grant to \$53,000. Administration recommends the Council make a motion to approve the award agreement amendment. Burggraff motioned to approve the amendment, seconded by Lauritzen. Motion carried.

Personnel Policy Amendment – Clothing Allowance – Crisp moved to approve the personnel Policy Amendment to allow for a clothing allowance to employees deemed necessary based on job classification in the amount to be determined upon budget approval each year, seconded by Burggraff. Motion carried.

Claims Approved: Lauritzen moved to approve the claims as presented, seconded by Haak. Motion carried. A-OX Welding Supply Company Inc., February cylinder rental 22.32; City of Dell Rapids, water bill and reimburse general fund from library fund 487,119.56; DakotaCare, health insurance 7,175.12; Dells Electric, lights for copier room 105.53; Delta Dental, insurance 649.50; DGR, February project bill 21,481.31; EFTS, payroll withholding 5,435.62; First Bank Card, rib dinner travel, postage, library books and supplies 2,052.59; GoldenWest Telecommunications, February phone 747.01; Karla Gruis, City Hall and Library cleaning 520.00; Hawkins Inc., supplies 1,296.32; Micromarketing LLC, library books 119.94; MidAmerican Energy Company, February utilities 1,211.06; Minnehaha Community Water, Corp., March shop water 33.25; Neofunds, February postage 200.00; Republic National Distributing Co., February liquor 16, 908.38; River Community Church, March library rent 900.00; Sanitation Products, Inc., parts for street sweeper 3,861.63; Schuneman Equipment Company, mower repair and maintenance 217.14; SD State Treasurer, lottery draw 2/1/15 – 2/15/15 1,701.14; SDRS Supplemental Retirement Plan, Roth Retirement 195; SDRS, Retirement 5,425.32; Xcel Energy, February utilities 4,843.12.

Administrators Report:

Personnel – City Council Election – April 14th – Lutheran Church: Petitions were due at City Hall Friday, February 27th. There will be an election in each of the four wards. The following is a list of individuals that submitted and have verified petitions in each ward;

Ward 1-Dave Sommerfeld, Doug Geraets, Michael Carpenter

Ward 2 - Paul Miles, Jim Rueckert

Ward 3 - Mike Sterud, Jeff Schwebach

Ward 4 - Chad Andrews, James Borchert, Mary Klockman

Summer Seasonal Positions – Update: Applications for Pool Manager, Pool Assistant Manager and Rubble Site Operator were due on Friday, February 27th. Applications for all other seasonal positions are due on Friday March 6th. Administration will be reviewing applications for these positions and bring forward recommendations for Pool Management positions and Rubble Site Monitor at the March 16th Meeting.

DOT TAP Grant – Funding Award: Administrator Weiland received word last week that the City has been awarded \$263,663.06 towards our share of the Recreational Path that runs along the Hwy 115 project. This award is for the north and south portion of the trail (From Dell Drive/Overlook Road to the 4th Street Intersection). The City is responsible for 18.05% of our request, which equals \$58,000. A portion of this cost will be covered by the Sioux River Red Rock Trail Fund. The City plans to apply for a TAP grant for the east/west portion of the trail when the funding cycle is open again, fall of 20 15. The remaining City responsibility to be funded for the east/west portion is \$85,000 (not including potential grants).

Library Building Project – HUD Funds Received: The City has received the funds from the Federal Housing and Urban Development Grant for the Library building project. The total of \$487,000 was deposited into the Library Building fund during the week of March 16th. The funds the Council approved to transfer to from the General Fund to the Library Building Fund to cover the payments to contractor Gil Haugen, have been transferred back to the General Fund. A walk through of the Library is scheduled for Friday, March 6th. The Library is preparing to move into the building starting the middle of the week of March 9th.

Chip Seal Project –Update: Based on conversations at the June 17th Council meeting, the Chip Seal project is being put out for bid. The advertisement for bids will run in the March 4th and March 11th edition of the Tribune. Bids are to be submitted by March 25th at 2:15 PM, where they will be opened and read. The Council will make a decision on awarding bids to the apparent low bidder at the April 6th Council meeting.

Veterans Park improvement - Update: Administrator Weiland has been continually working with Rob Everist who is planning on donating improvements to the City owned Veterans Park. The City is still trying to work with property owners for public access to the property and analyzing potential plans for the park itself. The access is an issue that needs to be solved prior to moving forward with improvements. Mr. Everist has an individual who is reconstructing the feet and legs of the Civil War monument. It is the goal to have plans in place to open a newly improved Veterans Park by the fall of 2015.

608 E 6th Street Re-Zone – Update: Property owners surrounding Mr. Roemen's lot requested a petition for appealing the decision of the City Council. They will be required to submit 10 of 24 property owners by March 16th to successfully overturn the Council's decision. The property owners also requested a petition to refer the Council's decision to a public vote. A referendum petition will require 129 signatures of Dell Rapids registered voters (5% of total registered voters) and must be submitted by March 16th.

Schedule Reminders: Board of Equalization will meet March 17th and 18th. SDML Region III Meeting will be in Yankton on April 1. GOED Conference will be in Sioux Falls on April 15th.

Motion to adjourn at 8:07 p.m. by Crisp, seconded by Andrews. Motion carried.