

DELL RAPIDS CITY COUNCIL MINUTES
Monday, February 2, 2015 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Mike Geraets, Chad Andrews, Lee Burrgraff, Gary Haak, Mark Crips. and Dave Sommerfeld via phone.
Absent: Craig Lauritzen and Paul Miles

Staff present: Administrator Justin Weiland and Finance Officer Claire Baartman.

Pledge of Allegiance was recited.

Approval of Agenda: Crisp moved to approve the agenda, seconded by Andrews. Motion carried.

Approval of Minutes: Sommerfeld moved to approve the minutes of the regular meeting held on January 19, 2015, Haak seconded. Motion carried.

Visitors to be Heard: No visitors to be heard.

Public Hearing Ordinance NO. 816: Re-Zone Request – 608 E 6th Street- R2: Two Family Attached Residential to B-2: General Business District- Paul Roemen- First Reading – Mr. Roemen is making the request to rezone the property with the intent to sell to an interest party. After the sale the intended use for the property is for a contractor's shop. The Council listened to opponents concerns. Haak made the motion to approve the First Reading , seconded by Crisp. Roll call vote: Geraets – aye, Andrews – nay, Sommerfeld – nay, Burrgraff – aye, Haak – aye, and Crisp – aye. Motion carried 4-2.

Public Hearing – Retail On/Off Sale Malt Beverage and SD Farm Wine License – Antiques and Artisans 428 E 4th Street – Burrgraff moved to approve the License, seconded by Haak. Motion carried.

Outdoor Event Permit – Relay for Life 10k & 5k Run/Walk, April 25th – Burrgraff moved to approve the Outdoor Event Permit and waive the fee, seconded by Haak. Motion carried.

Library Building Project – Pay Request #7 \$58,233.76 – Gil Haugen – Andrews motioned to approve pay request #7, seconded by Burrgraff. Motion carried.

Hwy 115 Project – DOT 2016-17 Phasing – Interstate Interchange Discussion – Administration recommended the Council discuss the possibility of moving back the scheduled interchange project with the DOT to allow better access to Sioux Falls by the community. No motion was made.

2015 Garbage Hauler's Licenses – Burrgraff motioned to approve the six Garbage Hauler's Licenses used in 2014, seconded by Haak. Motion carried.

Public works Dept. Pickup Truck – State Bid Purchase – Andrews motioned to approve the purchase of the two pickup trucks as follows: 1st vehicle – ¾ Ton 4x4 Ford F250 6.2 Liter V8 base bid \$24,618.00 plus limited slip rear axle \$450 for a total purchase of \$25,068; 2nd vehicle – 1/2 Ton 4/4 Chevrolet Silverado 5.3 Liter V8 base bid of \$23,519 plus \$595 total purchase of \$24,114, seconded by Haak. Motion carried.

Claims Approved: Burrgraff moved to approve the claims as presented, seconded by Andrews. Motion carried. A-OX Welding Supply Company, Inc., January cylinder rental 22.32; Advanced Systems Inc., copier contract 26.28; Avenet, Inc., web hosting and support 600.00; Baumberger Vineyard and Winery, December and January wine 360.00; Bierschbach Equipment and Supply, flags and gloves 59.00; Book Page, subscription 300.00; Bunkers Oil Co., Fuel and Oil 2,683.20; BX Civil & Construction, 1.6.15 snow removal 2,452.50; City of Dell Rapids, water 84.91; Creative Product Source Inc., 500 custom magnets 429.93; Dakota Pump & Control Co, Inc., 6 mercury floats 593.90; Dakota Riggers & Tool Supply, Inc., sling chain 300.00; Dakota Technology Consulting, 2015 general and library managed services 618.42; Dakotacare, February insurance 7,175.12; Delta Dental, February insurance 649.50; DGR, multiple engineering costs 16,599.76; EFTS, January withholding 11,579.41; Entringer Backhoe & Trenching, LLC., repair water leak 816.32; First Bank Card, January statements 995.05; Garbage N More, February trash bill 75.00; Geotek Engineering & Testing Services, multiple service fees 1,924.30; Gil Haugen Construction, pay request #7 58,233.76; Global Distributing, January malt 182.35; Golden West Telecommunications, February bill 749.65; Karla Gruis, cleaning 780.00; Hanson Logowear Inc., staff clothing 31.00; HD Supply Waterworks, supplies 2,323.68; Ingram Library Services, books 170.50; LG Everist, Inc., crushed quartzite 922.61; Logic Inc., lottery machine repair 75.00; McLeod's Printing & Office Supply, election box supplies 56.30; MidAmerican Energy Company, utilities 1,649.02; Minnehaha Community Water Corp., water bill 9,872.19; Minnehaha County Economic Development, annual dues 10,225.00; Minnehaha County Sherriff, 1st quarter Law Enforcement 61,363.80; NAPA Auto Parts, supplies 11.93; RDO Equipment Co., supplies 121.09; Republic national Distributing Co. January Liquor 15,166.16; River Community Church February Rent 900.00; Sam's, supplies 257.47; SD Department of Environment & Natural Resources, testing 25.00; SD State Treasurer Department of Revenue, Lottery Draw 1,256.69; SD Unemployment Insurance Division, 4th qtr. 2014 unemployment 22.15; SDRS Supplemental Retirement Plan, Roth 195.00; South Dakota Retirement System, January retirement 8,174.18; Verizon Wireless, 1.7.15 cell bill 93.85; Xcel Energy, utilities 5,592.73.

Administrators Report: Personnel – Performance Evaluation – Library Director Moeller: The Library Board performed an annual performance review of Library Director Moeller. Based on Moeller's review the Board has recommending a 3% performance increase to her anniversary date of 11/25. Ms. Moeller's increase is as follows; previous salary 40,512.06 to 3% increase salary 41,227.42. **Northview Drive/10th Street Project – Update:** The engineered plans for the Northview Project have been sent to the DENR for review and approval. It is anticipated that the plans will be approved by the end of next week. Engineer Mayer is planning on publishing bid notices February 11th, and 18th. The bids will be due at City Hall for a public bid opening on Wednesday March 4th. The Council will then consider award to the lowest responsible bidder on March 16th. The plans have been designed with an Ad Alternate for the paving of Northview Drive. The project has also been designed to not allow the contractor to begin work on Northview Drive until school is released. **Dump Truck Bid Specifications:** Council Member Geraets spent several days working with Sioux Falls based dealers to narrow down specifications as well as worked with Public Works Director Schildhauer and Administrator Weiland to finalize the specifications to the City's needs as well. It has been decided that the most effective way to bid is to bid the truck and the equipment (box/plow) separately. The bid announcement for the truck chassis is scheduled to be published on February 4th and 11th with a bid opening date of February 26th. Following the award of a bid at the March 2nd meeting, the City will announce bids for the equipment. **Schedule Reminders:** The next council meeting will be held on Tuesday February 17 due to President's Day. The Board of Equalization will meet on March 17th and possibly March 18th if needed. The SDML Region II Meeting will be held in Yankton, SD on April 1st.

Motion to adjourn at 8:20 p.m. by Burrgraff, seconded by Haak. Motion carried.