

**DELL RAPIDS CITY COUNCIL MINUTES**  
Monday, November 3, 2014 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Paul Miles, Dave Sommerfeld, and Gary Haak. Staff present: Administrator Justin Weiland and Finance Officer Claire Baartman.

Pledge of Allegiance was recited.

**Approval of Agenda:** Sommerfeld moved to approve the agenda, seconded by Andrews. Motion carried.

**Approval of Minutes:** Crisp moved to approve the minutes of the regular meeting held on November 3, 2014, Miles seconded. Motion carried.

**Visitors to be Heard:** No visitors to be heard.

**Public Hearing – Variance Request – 826 E 8<sup>th</sup> Street:** Convened as Board of Adjustment at 7:31 p.m. Crisp made the motion to deny variance request of Mr. Steinecke, property owner of 826 E 8<sup>th</sup> Street, to construct a building 7 feet from the east property line in lieu of 15 feet required per ordinance for a variance of 8feet. Haak seconded. All members present voted aye. Motion carried, variance request denied. Reconvened as City Council at 7:34 p.m.

**Ordinance NO. 812: Water Rate Increase – Second Reading and Adoption –** Weiland recommended the Council review the proposed water rate increase of 3%. Sommerfeld made the motion to approve the second reading of Ordinance No. 812 and adopt, Geraets second. Roll call vote: Geraets – aye, Miles – aye, Andrews – aye, Sommerfeld – aye, Burggraff – aye, Haak – aye, and Crisp – aye. Motion carried 7-0. Motion carried.

**Northview Drive/11<sup>th</sup> Street/10<sup>th</sup> Street project Scope and Engineering Agreement-** Sommerfeld made a motion to approve the Engineering Agreement with DGR Engineering, Crisp seconded. Motion Carried. Weiland recommended the following approach to setting up bid documents and moving forward with designing the scope of the project in 2015. 1) Design and bid Northview Drive (\$364,000). 2) Design and bid 10<sup>th</sup> street west of Garfield minus the sewer improvements (\$156,000). Total project cost of \$520,000. 3) Design and bid Garfield Ave between 10<sup>th</sup> and 12<sup>th</sup> street and bid as an additional alternate package. Haak made a motion to approve Weiland’s recommendation, Burggraff seconded. Motion carried 6-1.

**Waste Water Lagoons – Request for Proposal/Qualifications – Update –** City Administration is working with DGR to schedule an on-site visit of two facilities that may fit the City’s needs for the future treatment system. City Administration offered the council to sit in on and be included in the interview process.

**New Copier – Contract to Purchase-** Weiland recommended the Council approve the purchase of a new copier form A&B Business Solutions in the amount of \$7,896 plus \$66/month maintenance fee to be analyzed after a few months of printing. Burggraff moved to approve the purchase of a new copier, Mile seconded. Motion carried.

**Ice Skating rink – Citizen Request, Ryan Murphy** – Weiland recommended the Council listen to Mr. Murphy and provide direction to City Administration on how to proceed. Haak motioned to table a decision until City Administration could put together a plan for creating an ice rink for the 2014/15 winter months, Burggraaf seconded. Motion Carried.

**Claims Approved:** Sommerfeld moved to approve the claims as presented, seconded by Andrews. Motion carried. Argus Leader, minutes and events 210.96; Beal Distributing, Oct malt 30,384.17; Borns Group, Oct billing 795.15; City of Dell Rapids, utilities 202.60; Dakota Beverage Co, Inc., Oct malt 20,710.35; DakotaCare, insurance 3,280.27; Dell Rapids Ace, supplies 46.23; Dell Rapids Lumber, lumber 236.95; Dells Diesel Service, Inc., transit 195.39; Dells Farm and Tire, trailer tire 85.00; EFTPS, Federal FICA and Medicare withholding 5,052.27; Sven, buffer solution 26.00; Karla Gruis, City Hall and Library cleaning 520.00; Hawins, Inc., water chemicals 1,592.60; HD Supply Waterworks, aluminum pipe wrenches 124.92; Hydro Klean, clean and televise lines 12,217.70; Interstate Power Systems, generator service 1,301.77; Johnson Brothers Famous Brands, Inc., Oct Liquor 6,857.87; Lacey's Portable Restrooms & Roll Offs, campground portable 375.00; LG Everest, crushed quartzite 1,934.55; Linwald, Inc., rental 36.27; Midwest Alarm, pump station 29.38; Minnehaha County Register of Deeds, copies 4.00; Napa Auto Parts, flasher battery and core deposit 120.98; Sanitation Products, Inc., parts for sweeper 120.00; SD Municipal League, election school fee 25.00; SD State Treasurer, Department of Revenue, transfer 62.45; SDRS Supplemental Retirement Plan, ROTH 195.00; Sioux Falls Area Humane Society, Oct animal control 392.98; Strawbale Winery, Oct wine 132.00; Titan Machinery, gutter broom & brush 648.19; Virg's Service, chainsaw check 32.50; Vogt, Brown, Merry, & Hammer, Nov retainer 1,920.00; Xcel Energy, electricity 6,320.42.

**Administrators Report: DOT TAP Grand – Update:** The City has applied for \$331,000 in grant funding toward the first phase of the shared use path on and along Hwy 115 that stretches from Centennial Ave/Dells Drive to the 4 way stop intersection at Hwy 115. **SE Sewer Extension Project – Update:** The Beach Avenue (Schedule 2) project has come to a halt with the drop in temperatures. The sewer line has been placed in the ground, backfill was placed and compacted, and D&I Railroad placed their tracks and concrete crossings as well as a section of concrete on the south end of the project. T&R contracting was on-site performing final grading to pour the concrete section on Beach when the temperatures dipped below freezing. The extended forecast also does not look promising to allow for pouring concrete yet this fall/winter. Therefore it is most likely that a temporary gravel surface will exist on Beach Ave until the spring of 2015. Administrator Weiland and Engineer Mayer are communicating with the contractor, LG Everist and neighboring properties to keep everyone informed and come up with a plan for completing the project. **Library Building Project – Update:** The Library Building project is on schedule. Gil Haugen had an issue with the Pella window order (missing component). As soon as the component is received, week of November 17<sup>th</sup> they will be installed. The first section of the excavated wall was waterproofed and backfilled with rock and the second round of excavation occurred the week of November 10<sup>th</sup>. Kroger Masonry will be on-site the week of the 17<sup>th</sup> to complete the tuckpointing with waterproofing and backfilling to follow. Because of the cold, shelters will be built along the trenches and heat pumped in for the tuckpointing work. This will add a small amount of cost to the tuckpointing contract, however the City is working with Kroger to keep those costs to a minimum by assisting with the shelter building and providing fuel for the heat. The contractor has started to sheetrock the interior first floor and finishing up framing in the lower floors. Once the windows are installed the sheetrock will be completely installed and taping and texturing will occur. Tiling and other finishes work will begin following the installation of the sheetrock. The Library Board is coordinating final color choices for finishes, paints and stains with Gil Haugen. Gil Haugen indicated they are on schedule for their March

2015 deadline. **Garfield Avenue Bridge – Update:** The bridge deck has been successfully poured as well as the "sleeper slab" (slab that adjust to the movement of the bridge). Other miscellaneous approach slabs will be poured in the coming week. The contractor will then move onto setting up forms for the railing barrier curb. The contractor will conduct these pours with heated blankets to ensure proper curing in the cold weather. The DOT contacted Administrator Weiland to explain that the temperatures would not allow for the City's portion (Garfield Ave north to 3rd Street) of the project to be completed this fall/winter. The DOT wants to provide the City with a quality product and they feel with the frost already 7 inches in the ground they would not be able to provide us with a quality road.

Motion to adjourn at 8:29 p.m. by Burggraff, seconded by Haak. Motion carried 7-0.