

DELL RAPIDS CITY COUNCIL MINUTES

Monday, March 17, 2014 at 7:30 p.m.

Mayor Scott Fiegen called the Dell Rapids City Council meeting to order at 7:30 p.m. at the City Hall Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Gary Haak, Vice President Craig Lauritzen, Paul Miles, President David Sommerfeld (via Skype) and Mayor Scott Fiegen.

Absent: None.

Staff Present: Administrator Justin Weiland, Finance Officer LeAnn Kerzman, and City Attorney Dean Hammer. Pledge of Allegiance was recited.

Approval of Agenda: Burggraff moved to approve the agenda. Motion seconded by Lauritzen. Motion carried.

Approval of Minutes: Lauritzen moved to approve the minutes of the regular meeting held on March 3, 2014. Andrews seconded. Motion carried.

Bids – Library Underground Utilities: Bids were publicly opened on Wednesday, March 5 at 2:15 p.m. at the City Council Chambers. Two bids were received and opened from: Metro Construction, Sioux Falls \$122,716.50 and H&W Contracting, Sioux Falls \$107,296.00. Recommendation from Mike Kuno of SEH to accept the bid of the apparent low bidder. Lauritzen moved to accept the bid of \$107,296.00 from H & W Contracting. Miles seconded. Motion carried.

Claims Approved: Lauritzen moved to approve the claims as presented. Seconded by Burggraff. Motion carried.

Argus Leader Media, publishing 381.99; Avera Queen of Peace Health Services, drug testing 104.80; Baumberger Vineyard & Winery, Feb wine 238.50; Beal Distributing, Feb malt 16,083.30; Borns Group, billing 788.33; Boyer Trucks, parts 224.10; Bunkers Oil, fuel 1768.50; BX Civil & Construction, drilling 200.00; Cask & Cork, Feb wine 117.00; County Fair Foods, supplies 17.98; Dakota Beverage, Feb malt 16,234.35; DakotaCare, flex/insurance 8496.42; Dell Rapids Ace, supplies 102.70; Dell Rapids Lumber, supplies 577.38; EFTPS, payroll liability 10,915.06; Global Distributing, Feb malt 26.40; Gruis, Karla, maintenance 408.00; Hawkins, chemical 1861.36; Johnson Brothers Famous Brands, Feb liquor 10,209.65; Koopman & Sons, propane 570.00; LG Everist, salt/sand 2752.71; Linweld, supply 31.08; NAPA Auto Parts, supplies 85.97; SD State Treasurer, Dept. of Revenue, sales tax/ lottery draw 1142.39; Sioux Falls Area Humane Society, animal control 97.92; T&C Self-Service, propane 14.68; Vantek, battery 96.00; Verizon Wireless, telecommunications 97.25; Vogt, Brown, Merry & Hammer, retainer 1900.00; White headed Robin Winery, Feb wine 96.00; Xcel Energy, electricity/street lighting 6471.98.

Deposit and Investment Policies: Annual Report: The 2013 Annual Report was presented to the council. Haak moved to accept the annual report. Lauritzen seconded. Motion carried.

Resolutions & Ordinances - Second Reading of Ordinance #791 – Rezone Lots 1 and 2 of Block 32 of Dell Rapids Original from B-1 (Central Business) to R-1 (Single Family Detached): Burggraff moved to approve the second reading of Ordinance #791. Seconded by Andrews. Roll Call: Andrews-Aye; Burggraff-Aye; Crisp-Aye; Geraets-Aye; Haak-Aye; Lauritzen-Aye; Miles-Aye; Sommerfeld-Aye. Motion carried by a vote of eight (8) for and zero (0) against.

Visitors to be Heard: Boy Scout Troop 53 was present at the meeting for their Citizenship and Community badge. Mayor Fiegen welcomed them to the meeting.

Outdoor Event Permit – Relay for Life: Application received from LuAnn Heidebrink representing the American Cancer Society for the annual Relay for Life event to be held within City Park and along the Sioux River Red Rock Trail on Saturday, April 26 from 7 a.m. to 12:30 p.m. Lauritzen moved to approve the application. Haak seconded. Motion carried.

Library Department - Renovation/Expansion Project: Library Board Member, Tom Earley briefed the council regarding the bid opening for the utility project. Weiland presented an agreement from SEH for construction observation of the utility project for a cost of \$6,000.00. They've previously been granted a contract for the plans and specs and bidding phase of the project at an estimated cost of \$14,000. Crisp moved to approve the construction observation contract with SEH for the utilities portion of the project for the estimated cost of \$6,000. Haak seconded. Motion carried.

Claims Approved for Payment by Other Municipal Boards – Library Board Claims: Advanced Systems, copier contract 17.44; Amanda Roth/USBorne Books, books 171.17; Cengage Learning, 4 books 72.46; Center Point, 2 books 44.34; Creative Product Source, summer reading 377.91; Frederick, Michael, book 20.00; Ingram, 12 books 251.98; Kid's Reference Company, 16 books 343.32.

Treasurer's Report: A recap, of all income and expenses that occurred since the last meeting, was presented to the council.

City Administrators Report – Weiland reported on the following:

- Weiland continues to work with SECOG regarding Zoning Amendments regarding accessory structures, and protest process.
- Northview Drive/11th St water issue – Public Works continues to monitor water appearance. Continually sampling and documenting the visual quality. Weiland addressed the concerns of residents along a block of the 10th Street that have also requested financial relief. A couple council members indicated their acceptance but no action or direction from the council given as a whole.
- SE Sewer Extension Project – Bond is planned to be finalized on April 17. One signature remaining on plat and final terms with railroad are being discussed.
- Surplus Property – Warming House. Information was provided to the council regarding historic buildings designation.
- Swimming Pool slide has been broken for over a year. Attempts to get another part manufactured have not resulted in a compatible part for safe operation. Discussion changed to the need for shade and chairs instead of expense of play equipment replacement. Current slide is not repairable and will be removed.
- Summer employment interviews are upcoming.
- Board of Equalization Meeting will be held on Tuesday, March 18th at 7:30 p.m. in Council Chambers.
- SDML Region 3 meeting will be held in Tea on April 10. Interested council attendees should inform staff of their intent to attend.
- Governor's Office of Economic Development Conference will be in Sioux Falls on April 15 and April 16. Again, interested council attendees should state their intent to staff so registration can be secured.

Burggraff moved to adjourn. Andrews seconded. Council adjourned at 8:05 p.m.

The council convened as the Board of Equalization and adjourned until Tuesday, March 18 at 7:30 p.m.

LeAnn Kerzman
Finance Officer