

DELL RAPIDS CITY COUNCIL MINUTES

Monday, August 19, 2013 at 7:30 p.m.

President David Sommerfeld called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Vice President Craig Lauritzen, Paul Miles, and President David Sommerfeld. Absent: Gary Haak and Mayor Scott Fiegen.

Staff Present: Administrator Justin Weiland, Finance Officer LeAnn Kerzman, and City Attorney Dean Hammer. Pledge of Allegiance was recited.

Approval of Agenda: Burggraff moved to approve the agenda. Second by Andrews. Motion carried.

Approval of Minutes: Lauritzen moved to approve the minutes of the regular meeting held on August 5, 2013. Miles seconded. Motion carried.

Claims Approved: Burggraff moved to approve the claims as presented. Second by Miles. Motion carried. Beal Distributing, malt 30,577.51; Brian Graham Construction, 12th & Clark sidewalk 17,600.00; Bunkers Oil, oil 353.70; Concrete Materials, asphalt 2,305.55; Dakota Beverage, malt 24,792.07; Dakota Supply Group, parts 576.51; DakotaCare, insurance 7613.56; Davis, Brianna, WSI reimbursement 190.00; Dell Rapids Baseball Association, concessions 232.46; Dell Rapids, Coop Grain, supplies 992.53; Dell Rapids Lumber Company, supply 37.57; DGR, engineering 32,101.52; Diamond Vogel Paints, field paint 52.44; EFTPS, withholding 7568.03; Global Distributing, malt 196.50; Gruis, Karla, maintenance 408.00; Hawkins, chemicals 653.78; Huewe Plumbing, Heating & AC, FD water heater repair 665.73; Johnson Brothers Famous Brands, liquor 5804.99; Lacey's Portable Restrooms & Roll Offs, rentals 1755.00; LG Everist, supplies 1042.59; Linweld, rental 34.41; Malloy, supply 129.00; Midwest Alarm, alarm 29.38; Minnehaha Community Water, utility 33.25; Republic National Distributing, liquor 10,267.85; Schuneman Equipment, parts 187.94; SD State Treasurer, sales tax/lottery 2886.58; Sioux Falls Area Humane Society, animal control 72.53; Vogt, Brown, Merry & Hammer, retainer/Getty Title fee 2075.00; Xcel Energy, electricity/street lighting 6671.40; Zee Medical Service, restock 82.65.

Added or Increased Salaries: Weiland presented increase for Brittany Risty from Library Page at \$8.72 per hour to Interim Library Director at \$12.00 per hour upon the recommendation of the Library Board.

Second Reading of Ordinance #774 – Amend Pet License: Weiland presented the second reading of Ordinance #774 which would amend the Pet Licensing ordinance. The proposed change would remove the one year requirement from the ordinance for vaccination. Multi-year vaccinations would also be sufficient to apply for a city license. Burggraff moved to approve the second reading of Ordinance #774. Andrews seconded. Roll Call: Andrews–Aye, Burggraff – Aye, Crisp – Aye, Geraets–Aye, Lauritzen–Aye, Miles–Aye, Sommerfeld–Aye. Motion carried with 7 of 7 approving.

First Reading of Ordinance #775 – Amend Animal Ordinance for Violations: Weiland presented Ordinance #775 which increases penalty amounts. Current fees were not covering the costs of collection. Crisp moved to approve the first reading of Ordinance #774. Andrews seconded. Motion carried.

Visitors to be heard: None.

2014 Budget Requests: Each entity that had received funds from the city in the past was allowed to address the council to share how they have used their funds and their requests for 2014.

Dell Rapids Chamber of Commerce, Dan Ahlers, Volunteer Coordinator - request of \$13,500.

Dell Rapids Ambulance Service, Ryan Sittig (not present) – request of \$40,000.

Dell Rapids Senior Citizen Center, Dick Woolf - request of \$2,500.

Dell Rapids Economic Development Corporation, Mark Kahler, Secretary (not present) – request of \$60,000.

Dell Rapids Community Haven, Jessica Ostwald, Program Director – request of \$6,600.

Dell Rapids Society for Historic Preservation, Alice Chamley, President (not present) – request of \$2,000.

Dell Rapids Fire Department, Wayne Mergen, Secretary/Treasurer (not present) – request of 5% increase or \$41,484.

Streets - 15th Street/Garfield Ave Construction Project: Trent Bruce, PE of DGR, briefed the council on the progress to date on the project and the sub-contractors request for a location with deeper silt coverage at the river crossing. Conditions of the river bottom have changed from when the testing was first completed. An inadequate silt cover could cause the pipe to become buoyant and ‘float’. DGR has found another location with better coverage and would also suggest concrete anchors to the ends of each side of the river crossing. Projected cost estimate of \$40 to \$45,000 would also include adding hydrants on each side. Lauritzen moved to approve moving forward with the new location with concrete anchors (estimated cost of \$30 - \$35,000). Geraets seconded. Motion carried.

Rebekah Ave Sidewalk: Council member Crisp had collected a quote from Brian Graham Construction (\$8,300) and from Scott Jorgensen Concrete LLC (\$8,208) for the installation of approximately 2400ft² or 475 feet of 5 foot wide sidewalk from 10th Street to the rear of the new elementary school property. Finance Officer Kerzman asked that quotes be received by Public Works or City Hall directly for any future project work. Hammer asked who would be responsible for snow removal. No decision reached. Burggraff moved to proceed with the installation. Miles seconded. Motion carried.

Surplus Property Committee: Trent Bruce of DGR presented a preliminary plat to review of the area to the east of State Avenue and 2nd Street. Burggraff moved to proceed with the plat as provided. Crisp seconded. Motion carried.

Boulevard Trees: Geraets asked the council to consider a more aggressive approach to keeping trees trimmed along the boulevards. Direction was given from the council to include a bill stuffer for public information.

Library: Letter of resignation submitted by Deb Huska after approval by the Library Board. Lauritzen moved to accept her resignation. Miles seconded. Motion carried. President Sommerfeld thanked Mrs. Huska for her 19 years of service.

Weiland reported that the Library Board approved the appointment of Brittany Risty as interim Library Director at a wage of \$12.00 per hour. Burggraff moved to approve the recommendation. Lauritzen seconded. Motion carried.

Claims Approved for Payment by Other Municipal Boards: Library Board: Amanda Roth, 19 books 99.45; Baker & Taylor Books, 14 books 189.32; Book Systems, annual fee 695.00; Cengage Learning, cr/dr 0.00; Eco Water Systems, supply & rent 15.50; Gardner Media, 20 DVD’s 215.63; Ingram Library Services, 10 books 209.19; Junior Library Guild, 4 books 31.25; Kent Adhesive Products, repair materials 126.64; Micromarketing, 3 books 109.69; Penworthy, 17 books 282.83; Pumpkin Books, 23 books 400.37; The Library Store, 2000 index cards 76.87.

City Administrators Report – Weiland reported on the following:

- August 26 will be budget preparation meeting at 7 p.m. at the City Council Chambers.
- Due to the Labor Day Holiday on Monday, September 2, the regular city council meeting will be held on Tuesday, September 3 at 7:30 p.m.
- Advice from insurance provider is to change the city health insurance policy renewal date by renewing in December so any future changes will not take effect until after December 2014.

Treasurer’s Report: A recap of all income and expenses that occurred since the last meeting, was presented to the council.

Lauritzen moved to adjourn and Miles seconded. Motion carried. Meeting adjourned at 9:20 p.m.

LeAnn Kerzman, Finance Officer