

DELL RAPIDS CITY COUNCIL MINUTES

Monday, March 4, 2013 at 7:30 p.m.

Mayor Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present: Chad Andrews, Keith DeLange, Vice-President Craig Lauritzen, Jim Rueckert, David Sommerfeld (via Skype), President Carrie Testerman and Mayor Scott Fiegen. Absent: Mark Downs and Todd Wiebenga.

Staff Present: Administrator, Justin Weiland, Finance Officer, LeAnn Kerzman, and City Attorney, Dean Hammer.

Approval of Agenda: Testerman moved and Lauritzen seconded the approval of the agenda. Motion carried six to zero.

Minutes: Lauritzen moved to approve the minutes of the regular meeting held on February 19, 2013. Rueckert seconded. Motion carried unanimously.

Bids: 15th Street/Garfield Construction Project – The following bids were opened on Friday, March 1st at Dell Rapids City Council Chambers:

- Carstensen Contracting - \$2,307,873.43
- BX Civil Construction - \$1,986,336.10
- Metro Construction - \$1,915,665.93
- Dakota Contracting - \$2,050,502.21
- First Rate Excavate - \$1,959,483.31
- T & R Contracting - \$1,923,105.42
- Krueger Excavating - \$2,655,677.10
- H&W Contracting - \$2,082,494.60
- Winter Bros. Underground - \$2,040,919.65

Trent Bruce of DGR was present to confirm the apparent low bidder of Metro Construction and recommended the council approve their bid contingent upon approval of DENR and receipt of contract documents in their proper form. Lauritzen moved to approve Metro Construction with the stipulated conditions. Andrews seconded. Motion carried six (6) to zero (0).

Claims Approved and Denied: Testerman moved and Sommerfeld seconded to approve the following claims as presented. Motion carried unanimously.

Claims: Ackerman Refrigeration, repair 332.92; Argus Leader, publishing 85.49; Bierschbach Equipment, repair 1650.00; bx civil construction, snow removal/drilling 4767.50; Cardmember Services, postage 10.12; Cardmember Services, fuel 35.73; City of Dell Rapids, utilities 116.71; Davenport, Evans, Hurwitz & Smith, bond counsel 16,608.00; Dell Rapids Ace, supplies 24.79; Dell Rapids Chamber, annual support 13,500.00; DGR, engineering 13,538.88; Delta Dental, insurance 648.30; EFTPS, payroll liabilities 5409.72; Goldenwest, telecommunications 832.78; ICAP, Jan transit 3,129.89; LG Everist, salt sand 1745.66; Magnuson, Lisa, cleaning 464.00; McLeod Printing, paper products 303.91; MidAmerican Energy, natural gas 1327.00; Midwest Alarm, alarm monitoring 29.38; Minnehaha Community Water, Feb water/shop 8441.21; Minnehaha County Sheriff, 1st qtr law enforcement 60,212.00; Sanitation Products, leader hose 146.55; SD DOT, Garfield bridge engineering 1545.76; SDML District Meeting, 15 attendees 300.00; SD Retirement, retirement 4925.52; Wildermuth, Paul, reimbursement 200.00; Xcel Energy, electricity/street lights 5129.55.

Salaries by Department for February: General Government 12,027.92; Public Safety 2810.12; Public Works 24,344.64; Culture & Recreation 4795.64.

Resolution #2013-04 – Bridge Inspection Engineer Selection: Weiland informed the council of the request from the SDDOT to again enter into a contract to have city bridges inspected. Inspection is required every two years and by establishing a resolution, selecting an engineer from the states preapproved list and agreeing to pay 20% of the costs, the city will also qualify for federal reimbursement through the program. Banner has been the

previous engineering firm retained by Dell Rapids. Lauritzen moved to approve resolution #2013-04. Rueckert seconded. Motion carried six (6) to zero (0).

**RESOLUTION #2013-04
BRIDGE REINSPECTION
PROGRAM RESOLUTION**

FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, the City of Dell Rapids is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The City requests SDDOT to hire Banner Associates (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the City for 20% of the cost. The City will be responsible for the required 20% matching funds.

Dated this 4th day of March, 2013, at Dell Rapids, South Dakota.

By /s/ Scott Fiegen, Mayor

ATTEST:

By /s/ LeAnn Kerzman, Finance Officer

Visitors to be heard: None.

Outdoor Event Permit – Delores Moe Auction: Weiland presented the applications submitted by Delores Moe to hold an auction on April 27 and cause a street closure on 7th Street between Ladelle Avenue and Orleans Avenue for the purpose of a household auction. There is insufficient room on the property to hold all auction items and the Lutheran church lot is unavailable for use. Applicant requested fee be waived. Lauritzen moved to approve. Testerman seconded. Motion carried unanimously.

2012 Annual Report: As required by SD Law, the annual financial report for the year ended 2012 was presented to the council for their review. Aleene Williams of the firm East, Grant and Vanderwoude assisted in the completion of the report. Lauritzen moved to accept the submission of the annual report. Andrews seconded. Motion carried six (6) to zero (0).

City Administrators Report – Weiland reported on the following:

- Highway 115 meetings are being held with LG Everist and city in order to accommodate truck traffic to the best of our ability when the bridges are being replaced.
- Dell Rapids Transit Coordination Plan is underway. RFP is out for a coordinator to assist in completion.
- Municipal election will be held on April 9 for Ward 1 and Ward 4.
- Planning & Zoning meeting to hear the County Fair TIF will be held March 12 at 7 p.m.
- Board of Equalization meeting to be held on Tuesday, March 19 and possibly March 20 if needed at 7:30 p.m.
- District III meeting to be held in Dell Rapids at the Grand Opera House on Thursday, March 27th.

Claims Approved for Payment by Other Municipal Boards: LIBRARY BOARD: MidAmerican Energy, natural gas 314.68; Sam's Club, supplies 17.84.

Lauritzen moved and Andrews seconded to adjourn. Motion carried. Meeting adjourned at 7:55 p.m.

LeAnn Kerzman, Finance Officer