

DELL RAPIDS CITY COUNCIL MINUTES

Monday, December 17, 2012 at 7:30 p.m.

Mayor Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present: Chad Andrews, Keith DeLange, Vice-President Craig Lauritzen, Jim Rueckert, David Sommerfeld, President Carrie Testerman and Mayor Scott Fiegen. Absent: Mark Downs (arrived at 7:31 p.m.) and Todd Wiebenga (arrived at 7:34 p.m.).

Staff Present: Administrator, Justin Weiland, Finance Officer, LeAnn Kerzman, City Attorney, Dean Hammer and Public Works Director, Larry Schildhauer.

Approval of Agenda: Lauritzen moved and Andrews seconded the approval of the agenda. Motion carried unanimously.

Minutes: Sommerfeld moved to approve the minutes of the regular meeting held on December 3, 2012. Testerman seconded. Sommerfeld asked to clarify that tenting would still be available. Motion carried unanimously.

Claims Approved: Sommerfeld moved and Lauritzen seconded to approve the following claims as presented. Motion carried unanimously.

A-Ox Welding, cylinder rental 21.70; Argus Leader, publishing 21.25; Avera Queen of Peace, drug testing 104.80; Baumberger Vineyard, wine 368.00; Beal Distributing, malt 26,945.29; Bierschbach Equipment, locate flags 20.00; Borns Group, Nov billing 743.64; Bunkers Oil, diesel 902.25; City of Dell Rapids, liquor renewal 1800.00; Dakota Beverage, Nov malt 22,464.57; Dakota Supply Group, meters 7364.07; Dakota Care, insurance 6348.78; Dell Rapids Ace, supplies 110.50; Dell Rapids Lumber, city shop updates 19,371.19; Dell Rapids Fire, insurance premium 11,453.36; Dell Rapids Senior Citizen Center, annual support 2500.00; Dells Diesel Service, oil change 196.54; Dells Electric, shop lights 5496.64; Dells Plumbing, water heater 548.57; Global Distributing, malt 79.80; GoldenWest, telecommunications 809.24; Hach, chlorine 108.55; Hasler, postage rental 62.85; Hoffman Sanitation, trash collection 75.00; Hoogendoorn Construction, #13 and final 44,888.37; Integrated Business Solutions, antivirus renewal 464.99; Interstate Power Systems, generator service 756.09; Johnson Brothers, liquor 6219.34; KMWF & Associates, 2011 simple audit 14,700.00; Linweld, cylinder rental 32.40; LG Everist, salt sand/signage 3435.14; Magnuson, Lisa, maintenance 376.00; NAPA, cable ties 31.49; Republic National, liquor 11,619.18; Schade Vineyard, wine 432.00; SD Dept of Revenue, sales tax/malt license 122.38; SD Dept of Transportation, bridge engineering 2912.04; Sioux Falls Humane Society, animal control 57.40; Sioux Valley Environmental, testing 21.00; Verizon Wireless, telecommunications 111.86, Vogt, Brown, Merry & Hammer, retainer 2,000.00; Xcel Energy, electricity 5825.04.

Added or Increased Salaries: Public Works: Decker, Randy annual review merit increase of 2% from \$15.36/hour to \$15.67/hour; Fenicle, Leslie annual review merit increase of 2% from \$21.23/hour to \$21.66/hour; Wildermuth, Paul annual review merit increase of 2% from \$17.02/hour to \$17.36/hour. Library: Rodgers, Megan annual review merit increase of 3% from \$7.77/hour to \$8.00.

Visitors to be heard: Wayne Mitchell addressed the council regarding his placement of reflectors within the city right-of-way in front of his property. Consensus of the council to have any action delayed until the topic can be placed on the next meeting agenda.

Mark Crisp questioned the council regarding the assessment of renters unpaid utility bills to property owners and the decision to proceed with the construction of 15th Street.

Liquor Licensing – Renewals: Renewal applications have been received from the following: The Grand, Monkey’s, Dells Bowl, Old Dutch Inn, Norby’s (on and off-sale) and the Event Center. Motion to Lauritzen to approve and offer an operating agreement, provided all conditions have been met. Second by Testerman. Motion carried.

New Applications: Off-Sale Liquor license applied for by County Fair. Andrews moved to approve and offer an operating agreement. Rueckert seconded. Motion carried.

Off-sale malt license applied for by Monkey’s. Sommerfeld moved to approve. DeLange seconded. Motion carried.

Library - Future Building Project: Tom Early addressed the council and expressed the boards wish to proceed with the construction of the utilities for the property and the board’s willingness to pay that portion in order for the project to keep proceeding. Helen Aspaas also provided her views on the project to date and informed the council that she is resigning from her position on the board. The council thanked her for her years of service.

Fire Department – Change Order #7: Weiland presented change order #7 in the amount of \$16,347.72 for the installation of the quartzite retaining wall, additional fill dirt, erosion control blanket and removal of a scour mat. Mike Kuno of Short, Elliott and Hendrickson was present to answer any questions. Motion by Downs to approve. Andrews seconded. Motion carried.

Fire Department - Final Pay Request #13: Weiland presented the council with final pay request #13 from Hoogendoorn Construction in the amount of \$44,888.37 which includes the change order and retainage from the project. It was noted that there continues to be glycol leaking from the heating system but should be warranty covered. Motion by Sommerfeld to approve payment. Downs seconded. Motion carried.

Water Tower Lease Agreement – AT&T: Options were presented for lease renewal. Downs moved to renew using our existing agreement structure. Rueckert seconded. Motion carried.

2013 Trash Haulers License Renewal: Haulers that have submitted the appropriate paperwork for renewal of their hauling licenses are Hoffman Sanitation, A-Ok Sanitary Service, Novak Sanitary Service and Bolte’s Sunrise Sanitary Service Inc. Downs moved to approve the applications. Lauritzen seconded. Motion carried.

Joint Election with School District: Downs moved to approve holding a joint election with the Dell Rapids School District on April 19, 2013 should an election be needed. In the event either party does not hold an election the other will be responsible for their own costs. Andrews seconded. Motion carried.

City Administrators Report – Weiland reported on the following:

- Merit pay reviews were conducted and increases were presented for the council to review. Motion by Lauritzen to approve. Second by Testerman. Motion carried.
- Highway 115 improvements will be discussed at a Public Meeting in Dell Rapids on January 15 at 7 p.m. at a location to be determined. Bridge replacements, lane addition and walking path addition will be some of the topics.
- Snow alert issued for the first time this year. Worked as planned. Sidewalk snow removal notice was published and violations are being noted.

- Agreement for fire protection services was presented for the council to review and comment.
- City maintenance shop has been finishing building improvements of furnace, windows, steel siding and additional lighting.

Claims Approved for Payment by Other Municipal Boards: Library Board Claims: Argus Leader, subscription 29.00; Baker & Taylor, 11 books 191.88; Cardmember Services, postage 90.00; CDW, 2 computers 1155.37; Ecowater, rental 8.00; Ingram, 14 books 297.84; Integrated Business Solutions, install 16 port switch 278.75; Kids Reference Co., 10 book kid set 175.43; Micromarketing, 1 book/3 DVD's 88.76; Pumpkin Books, 4 book kid set 69.76; Short, Elliott, Hendrickson, engineering 2000.00; Video Plus, disc cleaning 138.50.

Treasurers Report: A recap of all incomes and expenses, since the last report, were presented to the council for their review.

Downs moved and Testerman seconded to adjourn. Motion carried. Meeting adjourned at 9:34 p.m.

LeAnn Kerzman, Finance Officer