

DELL RAPIDS CITY COUNCIL MINUTES

Monday, December 3, 2012 at 7:30 p.m.

Mayor Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present: Chad Andrews, Mark Downs, Vice-President Craig Lauritzen, Jim Rueckert, David Sommerfeld, President Carrie Testerman, Todd Wiebenga and Mayor Scott Fiegen. Absent: Keith DeLange. Staff Present: Administrator, Justin Weiland, Finance Officer, LeAnn Kerzman, City Attorney, Dean Hammer and Public Works Director, Larry Schildhauer.

Approval of Agenda: Sommerfeld moved and Lauritzen seconded the approval of the agenda. Motion carried unanimously.

Minutes: Testerman moved to approve the minutes of the regular meeting held on November 19, 2012. Wiebenga seconded. Motion carried unanimously.

Lauritzen moved to approve the minutes of the special meeting held on November 26, 2012.

Sommerfeld seconded. Motion carried unanimously.

Bids – Pick-up and Lawnmower: Weiland informed the council regarding a pick-up available from the state bid list and two quotes received for the purchase of a lawn mower. State Bid has available a 2013 Ford F150 ½ ton 4x4 regular cab long box for a base price of \$19,916. Public Works requested additions of axle; rear limited slip for \$490 and a spray on bed liner for \$595 for a total purchase price of \$21,001.00. Two quotes requested for lawn mower purchase for a John Deere 997 Commercial Diesel Max-Frame Z-Track with 72 inch side discharge deck and rear bumper kit. Schuneman Equipment of Garretson quoted \$14,350 and James River Equipment of Madison quoted \$16,180. Public Works Director Schildhauer was present to participate in the discussion. Lauritzen moved to approve the purchase of the pick-up from the state bid and the low bidder on the mower of Schuneman Equipment. Andrews seconded. Motion carried unanimously.

Claims Approved: Sommerfeld moved and Downs seconded to approve the following claims as presented. Motion carried unanimously.

Archeology Laboratory, Ace Park archeological 1296.47; Argus Leader, publishing 128.90; Cardmember Services, B Gruis travel expenses 49.16; City of Dell Rapids, utilities 89.23; Crisp, Mark, utility refund .75; Dakota Pump, lift station maintenance 1615.31; Dakota Supply Group, fire hydrant replacement 4351.17; Dakota Care, flex reimbursement 45.00; Dells Diesel service, replace fuel tank 2045.18; Dells Electric, park light upgrades 2129.38; Entringer Backhoe & Trenching, hydrant replacement/concrete removal 561.25; Hanson Logowear, public works uniforms 758.10; Hasler, postage reload 300.00; Hawkins, testing supply 53.96; ICAP, Oct transit 2761.12; LG Everist, campground pads 1907.83; M&T Fire & Safety, fire supplies 1016.54; MidAmerican Energy, natural gas 345.27; Minnehaha Community Water, water 8649.82; Overhead Door, window 60.00; Sam's Club/Discover, office supply/travel 523.97; Schuch, Dave, clothing reimbursement 200.00; SD Retirement System, retirement 4801.12; Sell, Levi, travel reimbursement 458.80; Shell Fleet, Fire fuel 253.64; Sioux Falls Humane Society, Oct animal control 224.95; Sturzl, Joann, utility refund 1.52; Wolff, Adam & Katie, utility refund 25.00; Xcel Energy, electricity 3527.34.

Added or Increased Salaries: Public Works: Fjellanger, Clarence annual review merit increase of 2% from \$23.84/hour to \$24.32/hour; Gruis, Ben annual review merit increase of 3% from \$16.45/hour to \$16.94/hour; LeBrun, Diane annual review merit increase of 1.5% from \$17.33/hour to \$17.59/hour and Schuch, David annual review merit increase of 2% from \$15.93/hour to \$16.25.

Visitors to be heard: None present.

Resolutions and Ordinances – Ordinance #769 Zweifel Planned Development: Mr. Zweifel was again present and has made one small addition on the south end of the property for better control of water flow. Discussion again ensued regarding the use of the property. Lauritzen moved to approve the second reading of the ordinance with the amended legal description and the addition of a statement that the residential use of each shall not exceed 500 square feet. Wiebenga seconded. Roll Call: Andrews-Nay, Downs-Aye, Lauritzen-Aye, Rueckert-Aye, Sommerfeld-Aye, Testerman-Aye, Wiebenga-Aye. Motion carried six (6) to one (1).

Ordinance #770 – 2012 Supplemental Appropriations: Second reading of the 2012 Supplemental Appropriations Ordinance. Motion to approve given by Lauritzen. Second by Downs. Roll call vote: Andrews-Aye, Downs-Aye, Lauritzen-Aye, Rueckert-Aye, Sommerfeld-Aye, Testerman-Aye, Wiebenga-Aye. Motion carried seven (7) to zero (0).

ORDINANCE 770

2012 SUPPLEMENTAL APPROPRIATIONS ORDINANCE

BE IT ORDAINED by the Governing Body of the City of Dell Rapids that the following sum is supplementally appropriated to meet the obligations of the municipality.

GENERAL FUND- 101

4220	Fire Department		
	4220-42500	Repair & Maintenance	\$ 5,000.00
	4220-42610	Supplies	\$ 1,000.00
4310	Street Department		
	4310-42200	Professional Services and Fees	\$ 94,300.00
4510	Recreation		
	4510-43310	Sioux River Red Rock Trail	\$ 58,500.00
5110	Transfer Out		
	5110-42900	Capital Projects – 15 th Street	\$ 57,640.00
	5110-42930	Gross Receipts Fund	<u>\$118,600.00</u>
	Total Appropriations		\$335,040.00
	Source of Revenue		
	33111	Federal Rec Trails Grant	\$ 78,300.00
	36303	Principle Collected by City	\$ 80,500.00
	39140	Transfer In – General Fund Reserve	<u>\$176,240.00</u>
	Total Revenue		\$335,040.00

GROSS RECEIPTS FUND- 211

	4653-45700	DR Economic Development	<u>\$238,600.00</u>
	Total Appropriations		\$238,600.00
	Source of Revenue		
	39101	Gross Receipts Fund Reserve	\$120,000.00
	4653-39102	Transfer In – General Fund	<u>\$118,600.00</u>
	Total Revenue		\$238,600.00

15th STREET PROJECT- 503

	4312-43300	Street Construction	\$ 52,700.00
	4315-43300	Storm Sewer Construction	\$ 4,940.00
	Total Appropriations		\$ 57,640.00
	Source of Revenue		
	39101	Transfer In - General Fund Reserve	<u>\$ 57,640.00</u>
	Total Revenue		\$ 57,640.00

WATER FUND- 602

	4331-42620	Water Purchased	\$ 16,000.00
	4334-43400	Metering Project	<u>\$371,850.00</u>
	Total Appropriations		\$387,850.00
	Source of Revenue		
	38101	Metered Water Sales	\$ 70,000.00

39124	Revenue Bonds	\$349,001.00
Total Revenue		\$419,001.00
<u>WASTEWATER FUND- 604</u>		
4325-42200	Professional Services and Fees	\$ 74,000.00
Total Appropriations		\$ 74,000.00
Source of Revenue		
35900	Late Fees	\$ 3,250.00
36305	Clark Ave Detention Pond	\$ 1,000.00
39124	Revenue Bond	\$ 94,669.00
Total Revenue		\$ 98,919.00

BE IT FURTHER ORDAINED that this ordinance is necessary for the immediate preservation of the public health, safety and general welfare, and for the immediate support of the municipal government and its existing public institutions and it shall take effect upon passage.

Dated at Dell Rapids, South Dakota this 3rd day of December, 2012.

FOR THE GOVERNING BODY OF THE
CITY OF DELL RAPIDS, SOUTH DAKOTA
/s/ Scott Fiegen, Mayor

ATTEST:

/s/ LeAnn Kerzman, Finance Officer

Public Information – Golden West Update: Golden West representatives present were Joann Mathis, Director of Member Services/Sales, Rick Reed Director of Video Services, Dennis LaCoursiere, Network Operations Manager and speaking for the group, Greg Olson, Director of Member Services. Concerns had been brought to council members regarding the cost of services and the changes to the Public Education and Governmental channel. Rick Reed acknowledged that the school is now the owner of the equipment to broadcast on the Public Education and Governmental channel.

Streets – 15th Street Reconstruction from Clark to Garfield: Weiland stated that a petition has been circulated to object to the front footage assessment for the project and was submitted to city hall. The petition has been confirmed as valid. Testerman moved to acknowledge acceptance of the petition. Rueckert seconded. Motion carried unanimously.

Weiland stated the council must now decide whether to continue with the project without assessing or not. After much discussion, Downs moved that the council should continue with the project in the original design and as the city engineer determines. Testerman seconded. Wiebenga requested a roll call vote. Andrews-Aye, Downs-Aye, Lauritzen-Aye, Rueckert-Aye, Sommerfeld-Nay, Testerman-Aye and Wiebenga-Aye. Motion carried by a vote of six (6) to one (1).

Library - Future Building Project: Downs moved to table the discussion. Andrews seconded. Motion carried unanimously. Item tabled.

Human Resources - Personnel Policy: Weiland reported that the Policy and Procedures Committee of Andrews, Testerman and Wiebenga met to present the changes as presented. He went through the suggested changes item by item to take discussion by the council. Downs moved to approve with the removal of the cell phone policy. Sommerfeld seconded. Motion carried unanimously.

Parks – Campground Rules, Reservations and Policies: Weiland presented a policy of campground use, rules and policy to have in place. Sommerfeld moved to approve with the addition of allowing a tent to share a campsite with a camper. Rueckert seconded. Motion carried unanimously.

Mid American Energy Gas Line Easement: Mid American Energy has requested an easement within city park property, to place a natural gas line along with the cities planned water line placement to serve the properties south of the Big Sioux River along Garfield Avenue. Downs moved to approve. Andrews seconded. Motion carried unanimously.

City Administrators Report – Weiland reported on the following:

- Merit pay reviews were conducted and increases were presented for the council to review.
- Legislative Rib Dinner will again be held in Pierre on February 5th and 6th. All council members are encouraged to attend. Mayor Fiegen and President Testerman expressed their intent to attend.

Claims Approved for Payment by Other Municipal Boards: Library Board Claims: Mid American Energy, natural gas 128.44; Sam's Club, books/DVD 47.22.

Treasurers Report: A recap of all incomes and expenses, since the last report, were presented to the council for their review.

Lauritzen moved and Downs seconded to adjourn. Motion carried. Meeting adjourned at 9:43 p.m.

LeAnn Kerzman, Finance Officer