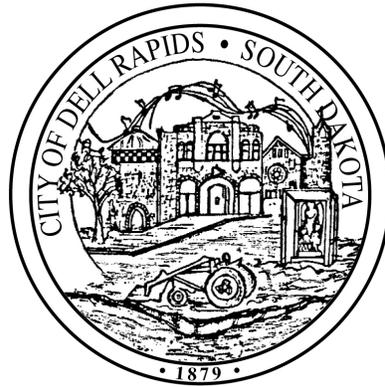




2021 BUDGET



PRESENTED AUGUST 4, 2020

AGENDA



**SPECIAL MEETING
CITY COUNCIL
AUGUST 4, 2020
TUESDAY, 7:30 PM**



**CITY COUNCIL CHAMBER, CITY HALL
DELL RAPIDS, SOUTH DAKOTA**

- I. ROLL CALL
- II. 2021 Budget Review
- III. ADJOURNMENT

WELCOME TO YOUR CITY COUNCIL MEETING

If you wish to participate in the discussion, the meeting provides several opportunities:

1. After the minutes are approved, the Mayor will ask if any visitors wish to be heard. Any item not on the agenda may be discussed. Items requiring action will then be placed next on the agenda for formal action.
2. During the discussion of agenda topics, anyone may comment if the Council is accepting public testimony. The Mayor may recognize you if you raise your hand. Please state your name and address for the City minutes. Discussion occurs before motions are made and seconded. Discussion also occurs after the motion is seconded and before the vote.

Should you wish to have information on past Council action, contact the City Administrator at City Hall. The City Council meets the first and third Monday of each month at 7:30 p.m. in the Council Chambers of City Hall. *Please call City Hall, 428-3595, regarding the accessibility of City Council meetings and information on this agenda. The City can provide alternative means of accessibility for disabled citizens. Please call at least 24 hours in advance.*

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2021 BUDGET
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Certification of Tax Levies – 2021

The Municipal Finance Officer shall certify the tax levies made to the County Auditor of Minnehaha County, South Dakota.

That there is hereby levied upon all taxable property within the City, for the purpose of meeting the lawful expenses and liabilities of the City, for the fiscal year of 2018, the following amount:

For General Purposes	\$1,299,955
For Debt Service & Special Assessment Funds	-----
Total Levy	\$1,299,955

Adopted this 21st day of September, 2020.

Claire Baartman
Municipal Finance Officer

First Reading: September 8, 2020

Second Reading: September 21st, 2021

Final Passage & Adoption: September 21st, 2021

Publication Date: September 25th, 2021

2021 BUDGET SUMMARY

City of Dell Rapids, South Dakota

INTRODUCTION

As City Administrator I am charged by City Ordinance to annually prepare and present a balanced budget to the Governing Body for consideration. It is my pleasure to present the Proposed 2021 City of Dell Rapids Budget. This is the tenth budget that I have prepared for the Governing Body. This budget summary is not intended to provide the Council with the complete details of the entire budget, but rather provide an overview of the highlights of the proposed spending in each of the City's accounts in 2021. The budget is the City's substantial policy and planning document for the upcoming year. It is the City's managerial and decision-making tool that demonstrates to the citizens the commitment towards using their tax dollars and fees appropriately.

The Council will discuss the 2021 Administrator recommended budget in depth on **Tuesday, August 4th at 7:30 PM.** The Council will also make amendments to the proposed budget at this meeting. Any and all amendment considerations will be incorporated into the final budget for a first reading at the September 8th Regular Council meeting.

To put the 2021 budget into perspective it is important to mention the City's accomplishments of the current year budget year. 2020 was the second year of a two-year historic project to completely renovate an entire neighborhood. The South East Infrastructure project is considered the first phase of the City's commitment towards removing and replacing outdated infrastructure. 2020 saw the completion of 7th Street East of Garfield Avenue as an improved concrete street intended as a truck route, along with 5th Street, 4th Street, Beach Avenue and Washington Avenue. In 2020 the City began a multi-year commitment towards maintenance of concrete streets. The City removed and replaced sections of concrete along 15th Street. The City gained further knowledge of our Waste Water Treatment Facility operations. From a quality of life perspective, the City completed a ½ mile section of trail creating access to the Old Mill/Dam Site location. The City also completed all campground improvements and opened the new camp sites to the public in August. The City adopted a new Comprehensive Plan and has also dealt with the complications, challenges and difficult decisions associated with a global pandemic. This document is intended to serve as a tool for both the staff and elected officials to assist with prioritization of infrastructure projects into the future. The 2021 budget will reflect this same commitment towards infrastructure improvements and enhancing the quality of life of our residents.

The approach the City has historically taken is to be conservative. The City has consistently estimated revenues low - and - expenses high. This strategy creates healthy reserves at the end of every fiscal year which thereby creates a healthy financial condition.

The Administrator recommended budget for 2021 reflects the Council's continued dedication to the replacement of infrastructure replacement in the South East section of Dell Rapids. The City will embark upon the second phase of the South East infrastructure project. The Council is again making a conscious effort to preserve older neighborhoods by concentrating on the replacement of failing infrastructure. This focus contrasts with the City's previous focus of setting ourselves up for future growth. The City plans to maintain a focus towards preparation for future growth, however the focus of the next several years will remain on the replacement of aging infrastructure. The project estimate for phase two of the SE Project is \$3.8 million. This project is funded through DENR SRF loans and a grant within the water and wastewater funds with a portion of dedication to the General Fund. The 2021 phase two project will consist of the complete

reconstruction and replacement of the water, sewer and storm sewer infrastructure along 6th Street east of Garfield Avenue. The City will also address a long-standing infrastructure issue along 5th Street between State Ave and Garfield Avenue by replacing a failing culvert. The project also includes replacement of utilities for a block of Iowa Avenue between 9th and 10th Street in front of the hospital. The main General Fund project in 2021 will be the Old 77 Mill and Overlay project. The City will dedicate past year reserves to a \$900,000 project to improve the stretch of Old 77 from 4th Street to 15th Street. The General Fund budget also includes the City continuing the necessary steps to replace the replacement of the 3rd Street bridge structure. Administration will work with Banner Engineering to design the bridge structure and secure funding from the DOT to pursue the replacement of this bridge in 2022. The General Fund also continues the repair of concrete streets on 4th Street and Garfield Avenue. Several quality of life projects are again included in the 2021 budget, reflecting the City's commitment towards creating a great community to live. The City will take a break from Recreation Trail construction in 2021 with plans to move forward with the Old 77 Recreation Trail in 2022. The main quality of life item for 2021 is a \$200,000 expenditure towards building a Splash Park at the existing pool site in 2021. A replacement of the existing Sheep Shed with a New Comfort Station has also been included in the budget for discussion. The Water Fund reflects expenses towards the 6th Street/ Phase Two SE Infrastructure project. The Waste Water Fund also includes the expenses associated with the SE Infrastructure project. Administration will recommend rate increases in the form of surcharges to cover the new DENR Loans associated with the 6th Street Project. The City is taking steps in 2020 to pay off Waste Water Loans in order to lessen the rate increase impact on customers. The City has not raised utility rates since 2019. Both the water and sewer funds include pre-liminary engineering for the replacement of the 3rd Street Truck Route.

The City has pursued several major infrastructure projects over the past 10 to 15 years. This in turn creates debt liabilities for the City. This debt has mainly accrued within the Water and Wastewater funds. The historic project of the Waste Water Treatment Facility was added to the City's debt in 2018 as well as the Hwy 115 and 10th Street project. The South East infrastructure project will also add to the City's debt in 2021. The City's debt capacity is just over the 50% range, however the City should be mindful of the 5% debt capacity maximum as these any debts will play a factor in how we plan for future project. The City has made the decision to finance the 6th Street Project Phase 2 of the SE Infrastructure project through "Surcharges", therefore the loans will not count against the City's debt capacity. These surcharges will take effect in January of 2021.

2021 will serve as another year of major expenditures. 2021 also serves as another year that reflects the City's commitment towards replacing existing infrastructure. The City continues to plan for positive future growth, however the years of 2019, 2020 and 2021 (6th Street project) can be viewed as a conscious shift towards addressing existing infrastructure issues before they become a major problem. These three years will not solve the impending issue of failing infrastructure in Dell Rapids. However, this City Council and staff will continue to research, dissect and prioritize the best path towards infrastructure replacement.

BUDGET SUMMARY

The 2021 proposed spending for all funds is \$12,188,462 as compared to \$11,850,760 in the 2020 Adopted Budget (2019 Budget- \$11,506,439; 2018 Budget - \$8,831,780; 2017 Budget - \$12,041,909; 2016 Budget - \$5,639,244; 2015 Budget - \$7,801,881). These figures are all inclusive of personnel and operational expenditures as well as capital improvements, debt service, equipment replacement and the proprietary funds; liquor, water and sewer funds.

State law limits the increase a taxing district may levy to the combined total of the Consumer Price Index (CPI) and Growth. The 2021 Growth has been calculated at 3.22% (\$39,892) and the CPI is 1.7% (\$21,061). This is a total of \$60,953 additional general fund property tax dollars for the 2020 budget. The total general property tax base amount of 2021 is predicted at \$1,299,955. These numbers were provided to the City by the Minnehaha County Auditor's office. The City automatically receives the Growth projection of 3.22%, however the City has the option to either accept or deny the CPI increase. The City has taken the CPI for the past several years with the exception of 2014. It is important to note that the City has continued to take the CPI increase but the Mill Levy has continued to decrease from where it was in 2015 (5.567) to its level in 2019 (4.873) and today's 2020 levy level of 4.729. It is predicted that the mill levy will decrease again in 2021 because of the strong growth percentage of 3.22%. The estimate (emphasize estimate) based on current numbers would be a very slight decrease from the current levy rate of 4.729 to approximately 4.7.

The Sales Tax Revenue for 2021 has been budgeted at \$900,000 in revenue. This amount was increased from \$50,000 in 2019 because of continued strong performance over the past three years. This projected source of revenue will remain the same for 2021. It is important to remain conservative as the current Covid-19 pandemic will no doubt affect 2021 and unknowns will continue to occur throughout the year. The current projection for 2021 is that sales tax revenue should remain positive as the City has seen an increase since the beginning of the Covid-19 pandemic. The City has also seen the opening of an additional sales revenue generating business with Dollar General. The actual sales tax revenue generated in 2019 was 1,237,139, a slight decrease from 2018. Therefore \$900,000 is considered a conservative estimate that factors in any worst-case scenarios in the next fiscal year. It is best to budget sales tax revenue conservatively in order to avoid forced budget cuts if revenue falls shorter than expected.

Again, the City has budgeted A 2% Cost of Living Adjustment (COLA) and a 3% merit increase for employees (total 5%). The actual Merit increase provided to employees is generally less than the 3% budgeted based upon the performance of individual employees. However, as personnel costs are one of the greatest expenses within our organization it does allow for flexibility within the fiscal year to make adjustments. The City is fortunate to have very dedicated employees with a very low turnover rate. The team the City has built is considered one of the best in the State. Our employees continue to receive accolades for performance and are called upon by colleagues from other Cities for guidance. Dell Rapids employees continue to meet the needs of our growing City without requesting large increases to departmental budgets or requests for additional personnel when not justified.

GENERAL FUND

The General Fund accounts for 40% (\$4,898,832) of total proposed spending in 2021, which is attributed to the wide array of programs contained within the fund. The 2021 budget reflects another strong year of spending on City services and infrastructure. Several expenses that have become standard for the General Fund will continue in 2021. The budget reflects a continued commitment of \$225,000 towards the maintenance of street infrastructure in the form of crack sealing, slurry seal and asphalt overlaying. Within this \$225,000 allotment towards street maintenance is \$110,000 towards concrete spall repair. The City allocated funds toward concrete spall repair in 2020 by repairing 15th Street. The 2021 concrete repair project will include 4th Street and Garfield Avenue. The SE Infrastructure will enter the second phase in 2021 with the fully reconstruction of 6th Street. The City will budget 260,000 to cover the portion of the project that is not eligible for SRF funding. The other major infrastructure project in 2021 will be the full depth

mill and asphalt overlay of Old 77 from 4th Street to 15th Street. This project is estimated at \$900,000. The City has applied for a DOT Community Access Grant to assist with the funding of this project. The City Council has made a decision to commit General Fund reserve funds towards this important project.

This budget reflects a continued commitment towards increasing the quality of life for our citizens. The majority of the funds in the general fund beyond the typical wages, benefits, supplies of departments and commitments of public safety, are geared toward quality of life projects. The City, along with community and State partners has established the Sioux River Red Rock Trail system. The City completed the link to the Old Mill/Dam Site area in 2020. The City will pause from expenditures on the Recreational Trail system in 2021 as we draft grants and finalize plans for the Old 77 stretch between 4th Street and 15th Street for construction in 2022. Administration is proposing a major expense to the City Swimming Pool in 2021 with the construction of Splash Park. The City did not open the City Swimming Pool during the summer of 2020 due to the Covid-19 virus. Not opening the facility saved the City approximately \$90,000 in general fund expenditures. The City Council discussed utilizing this \$90,000 towards a pool improvement in 2021. City Administration is proposing to utilize the \$90,000 towards as the 50% match towards a Game Fish and Parks LWCF grant. The cost of a Splash Park facility is approximately \$200,000. This is an improvement that could be constructed on the north west corner and be tied into the existing facility.

The General Government Fund reflects \$56,000 in professional services towards the studying of the eastern drainage area from 12th Street to the Big Sioux River. The City applied for a grant in 2020 but were not successful. The City will again apply for a grant from the Department of Homeland Security in the amount of \$42,000. The City will be responsible for \$14,000 of the study. The purpose of the study is to determine a path forward for drainage improvements in this area as well as verify the recent FEMA floodplain analysis for this area.

The Buildings and Maintenance fund reflects a few improvements to City Hall. There is \$7,000 budgeted for the replacement of carpet in the office and in the Council Chambers. Administration is again attempting to convince the City Council to replace their own chairs in Council Chambers with a budget amount of \$4,000. The final major expense within the Buildings and Maintenance Fund is for the construction of the Transit Facility. The City has been waiting for the State DOT to finalize plans therefore the City will again budget this facility in 2021 on the property of the southern water booster station. The budget reflects a \$300,000 building with the City responsibility of \$30,000 as a grant will cover the additional costs.

The Park and Recreation Funds reflects the major investment towards the addition of a Splash Park at the City Swimming Pool mentioned earlier. The Park and Recreation funds reflect \$6,000 dedicated towards purchase of additional aluminum picnic tables, installation of wi-fi service at the campground and refreshing the wood chip fall protection within the main park playground. The budget reflects \$20,000 to continue removing, replacing and treating trees associated with Emerald Ash Borer. A budget amount of \$300,000 has been included in the budget for the replacement of the sheep shed and comfort station in the main park with a new facility. Per the discussion of the City Council at the capital improvement plan meeting, Administration has taken the liberty to include this in the budget for completion in 2021.

Improvements to the experience for customers and followers of our City Government have been included in the budget. The City made strides towards communicating with the public and creating more transparent government in 2019 and 2020. The upgrades to technology with the new City

website and the agenda management system have brought the City into the modern era. The City installed a live video stream system to City Council Chambers in 2020. The budget reflects a few additional technology smaller scale improvements for citizens and customers. The City Council Chambers will have a television screen installed for the purpose of demonstrating agenda items clearly to the audience. The budget also includes an amount to select a vendor to provide an on-line campground reservation system.

An additional expenditure of note is the transfer of \$80,000 to the Wastewater Fund to cover the SE Sewer Extension bond payment. This will continue to be an annual budget item until this loan dedicated to sales tax is paid off.

The Transit budget continues to include 5 days of public transit in the fall, winter and spring and moving to 4 days in the summer. 2021 will include the first full year of the City transitioning to Brookings Area Transit as the managing authority of the Transit System. The 2021 budget has been set very similar to past budgets. The City and BATA will analyze expenditures over the next budget year prior to making any dramatic changes to the budget. The City has also budgeted for the construction of the Transit Facility in the 2021 budget as it was not constructed as planned in 2020.

The City has established a commitment towards assisting several local organizations with annual operational funding. The largest of which in the 2021 budget is a continued dedication to the Dell Rapids Economic Development Corporation by honoring their request of \$100,000. Their request is broken out between the General Fund and 3rd Penny Sales tax the same as previous years. A total \$63,600 is reflected in the General Fund and \$36,400 is reflected in the 3rd Penny Sales Tax Fund. The City has established a very positive relationship with the DREDC in the form of this budgetary support. This support will continue in 2021. The other significant community group related request for funding is the Chamber of Commerce with a request of \$40,000. This is the same amount as 2020. The Chamber hired a Full-Time Director Position in 2017 that has been a very positive service to the Chamber members and the community. The Fire Department is requesting the same funding in 2021 as 2020. The Fire Department requested and received a 5% increase in 2020. The independent Dell Rapids Ambulance organization has requested a \$45,000 in 2021. This has remained the same request since 2018. The Dell Rapids Haven requested a decrease amount from \$8,500 to \$7,500. The Dell Rapids Historic Society originally requested the same funding as 2020 in the amount of \$2,000. Since their initial request they have had a contractor look at an area of wall on the rear side of the building that needs work as it is leaking and causing damages. They have request up to \$5,000 in 2021. The current budget reflects an assistance of \$4,000 to the Dell Rapids Historic Society for repairs to the museum. The City greatly appreciated this organizations stewardship of this important Main Street structure. The Dell Rapids Senior Citizens Center has requested an \$1,000 increase of \$5,000 in the 2021 budget. The City will also continue to be a member of the Minnehaha County Development Corporation as well as the South Eastern Council of Governments. These two organizations assist the City with economic development representation and assistance with state and federal grant and loan funding.

Within all funds the utilities have been analyzed and increased or lowered based on past usage. Throughout the budget, wages were shifted to reflect hours dedicated within each department by our City Staff. The City's Health Insurance consultant has told the City to prepare for a possible increase of up to 8%. In previous years the insurance provider has instructed the City to plan for a 10% increase but have implemented small increases between 0% and 3%. The budget reflects between an 5%-8% increase across all departments based on the employees within these departments. The City won't know what the actual percentage increase is until after the adoption of

this budget. The City utilizes the South Dakota Health Pool for employee health insurance since 2017.

The General Fund currently reflects a deficit of **\$1,441,246,000**. City Administration has reflected a transfer of General Fund reserves in that same amount to create a zero based/balanced budget. This General Fund Reserve transfer is on the high range compared to previous years of reserve transfers; 2013 = \$475,801, 2014 = \$263,717, 2015 = \$153,534.70, 2016 = 151,318.09, 2017 = 478,705.36, 2018 = \$639,520.30, 2019 = \$382,157.29, 2020 = \$924,294. The City continues to reflect a very healthy reserve fund. In general the City's annual audits reflect the City taking in more than we spend every year, therefore the transfer from the General Fund reserves is never as severe as what is annually budgeted. The City's healthy reserves have withstood the necessary transfer to cover the deficit. Administration requests the Council discuss this deficit and consideration for the removal of any budgeted items. Please note this unregularly high deficit reflects a conscious commitment towards the Old 77 overlay project (\$900,000). The installation of a Splash Pad at the Swimming Pool (\$150,000) and the replacement of the Sheep Shed (\$300,000) are two other projects that are contributing to the irregular General Fund deficit.

General Fund Discussion Items – City Administration has again pushed up the budgeting calendar in order to engage the Council and the public to have more in depth discussion on specific budget items. Administration has presented a budget that spends down a portion of the City reserves. Administration is requesting a Council discussion regarding larger capital items that have been included in the budget but are worthy of discussion. Administration has included two quality of life items; a Splash Pad in the amount of \$200,000 and a Sheep Shed Replacement Comfort Station Structure in the amount of \$300,000. The City Council discussed utilizing the savings from not opening the pool in 2020 towards an improvement to the facility. Administration is proposing applying leveraging the \$90,000 towards a 50% match grant to construct an estimated \$200,000 Splash Pad addition. The Sheep Shed replacement has been discussed the past three budgets. This project would replace both the existing comfort station and enclosed picnic shelter into a combined new facility. Administration has conservatively estimated a \$300,000 structure. Administration is proposing the City Council consider dedicating the \$200,000 public safety reimbursement from 2020, towards this facility. If the Council chooses not to pursue these quality of life options to the budget, Administration encourages the Council to dedicate these funds towards other infrastructure projects.

WATER FUND

The City has taken the important first step towards replacing failing water infrastructure. The South East Infrastructure project was bid and began construction in 2019 and is scheduled to complete in 2020. This large scale project addressed a large section of water main replacement. The second phase of the SE Infrastructure project is budgeted for 2021. This project includes the replacement of the water main under 6th Street, east of Garfield Avenue to Beach Avenue. This project is also inclusive of water main replacement on Iowa Avenue from 9th Street to 10th Street. The City has received funding in the form of a low interest loan from the DENR to cover the \$912,000 expenses for this project. This project is scheduled to be completed in a one construction season time-frame. The 6th Street Project will be considered a special assessment project, handled similar to the previous first phase of the SE Infrastructure project. It will be necessary for the City to continually communicate with property owners their financial responsibility towards these improvement projects. This project will continue to emphasize the City's commitment towards replacing outdated infrastructure.

No other areas of water main replacement have been budgeted for 2020. However, preliminary engineering design for studying a 3rd Street Truck Route replacement project is budgeted for 2021. It is necessary to begin preliminary work on this project currently planned for 2023.

The City made a significant investment in time and money towards the implementation of GIS Technology for the Water and Wast Water Departments. Now that the City owns the equipment, has the access to ArcGIS and has the information inputted into the program, it will be necessary for the City to continue to enhance it's capabilities. The annual fee for the ArcGIS has been included in the budget as well as the assistance of DGR to continue the process of implementing this helpful tool for our Public Works Department.

As the debt services of the Water Fund are effective until the mid-2020's and beyond, the City will need to continue to adjust the Water rates in order to sustain the current expenses and save for future critical infrastructure. The City increased rates in 2011 and 2012 and 2013 with the addition of a \$3.00 surcharge for 15th Street debt service. No increases were assessed in 2014. In 2015 the City increased rates by 3% in order to offset the increase of water purchased from our supplier, Minnehaha Community Water Corporation. The City increased rates in 2016 to cover the debt service associated with the 10th Street and Hwy 115 project. The City increased rates in 2018 by 3% to keep the fund in line with inflationary costs.

In 2019 the City placed a \$7.70 surcharge on the water fund water to cover the costs of the SE Infrastructure project. The City also lowered the base water rate from \$12.00 to \$11.90 and the per 1,000 gallon rate from \$4.64 to \$3.92. The current total water bill for an average user of 5,000 gallons per month is \$42.20. The City did not raise rates in 2020.

This budget reflects the implementation of a surcharge of \$2.70 per customer to cover the Second Phase SE Infrastructure Project (6th Street Project). This is to cover the 110% indebtedness required for the 6th Street project. This surcharge will take effect on January 1st.

The DENR threshold to receive grant funding is \$45.00 per month. The City water rate, inclusive of the surcharge will be \$44.90, still under this \$45.00 threshold. The The City has not received grant funding for the water portion of projects in previous years because of not meeting this threshold. Before the City applies for project funding from the DENR, the City should consider making certain we meet the \$45.00 threshold. The current water fund is collecting sufficient revenue for operation and debt payments, therefore no other rate increases in excess of the surcharge are recommend in 2021. The fund will continue to be monitored within the 2021 fiscal year.

Current debt services for past loans have been adjusted in the budget to reflect next year's payments. There is light at the end of the tunnel as a few loans are ending their life in the mid 2020's. The City sits at just over 50% of the allotted debt capacity. The City has avoided constituting debt with the implementation of surcharges as opposed to straight rate increases.

The water fund is a proprietary fund; therefore, it is not necessary to create a zero budgeted balance. However, the current budget balance is approximately \$89,340 in the red. Therefore, the budget reflects a transfer of that same amount from the water reserves into the water revenue in order to zero balance the fund. The current balance of the water fund reserves can withstand this level of transfer at the end of 2021.

WASTEWATER FUND

The waste water fund has been very focused on the most important critical infrastructure improvements that will secure the future of Dell Rapids. The new main lift station in 2008, the WWTF SBR facility in 2018. In 2019 and 2020 the City made large investments into the replacement of the worst sanitary sewer mains in the south east section of our community. The 2021 budget reflects another year of continued investment into replacing the sewer mains along 6th Street east of Garfield Avenue. This project is considered the second phase of the South East infrastructure project that is also inclusive of the replacement of the culvert on 5th Street west of Garfield Avenue and the sewer main on Iowa between 10th and 9th Street. The 2021 budget reflects approximately project in the amount of \$2,460,000. The City is financing this project in the 2021 budget through an SRF loan in the amount of \$2,175,000 and a DENR Consolidated Grant in the amount of \$750,000. No other major waste water infrastructure projects are planned within the 2021 budget.

The City has continually raised rates to fund waste water related capital improvements. The City raised rates in 2018 by 9% to begin covering operation and maintenance costs of the new WWTF. In 2017 the City increased sewer rates by 14% to cover the cover principal and interest on the WWTF loan. This increase was in coordination with 2016 rate increases of 20% to begin preparing for the WWTF project. The City raised waste water rates in 2019 in the form of a surcharge to cover the DENR SRF loans for the SE Infrastructure project. The total surcharge was \$7.20 per customer. The current base rate remains at \$16.00 per customer, the per 1,000 gallon rate is \$5.06 and the other WWTF surcharge of \$8.60 remains in place. Therefore, the average 5,000 gallon customers total monthly waste water bill is \$57.10.

The City did not raise rates in 2020 in anticipation of a rate raise in 2021. In order to finance the Phase 2 SE 6th Street Project, the City will adopt a Surcharge of \$5.85 per user. However, the City Council, is taking steps in 2020 to pay off debt thereby reducing the full impact of the \$5.85 surcharge. The City will utilize Waste Water Fund reserves to pay off two existing loans that will result in \$6.27 of dedicated rates towards these two loans. The difference will be a \$0.42 that can be dedicated towards the Waste Water Funds operations. Administration is recommending to maintain the \$0.42 difference on the water rates and potentially look at a slight increase to the rate for additional operational costs. At the drafting of the budget, Administration is not making a strong recommendation to raise the rate in 2021.

The City staff has analyzed the revenue and expenditures of the waste water fund, inclusive of the operation of the WWTF. The WWTF has provided the City with a major asset for the future of the community. However, the expenses associated with operating and maintaining a facility this complex and meet EPA and DENR standards is more than operating a lagoon system. The staff has calculated the costs of testing, chemicals, supplies, utilities and staffing. The staff has also attempted to consider the need for future purchases associated with equipment or parts on equipment breaking or wearing down in the future. The City has had a full two years to analyze the operations of the plant and it appears the City has budgeted properly. The analysis results in only minor adjustments.

The 2019 Waste Water Fund budget reflects increases to the Principal and Interest payments for deb services. The waste water fund began payments on the Sequence Batch Reactor Waste Water Treatment facility in 2018. The City also closed on the Hwy 115/10th Street loan in 2019. These changes have been made to the P&I payments.

The City has taken important steps in the past several years to update critical wastewater infrastructure (i.e. the new lift station, 12th Street retention pond, 15th Street project, Northview Drive project, SE Sewer Extension project, new WWTF), however there are other capital intensive projects on the horizon that the City will have to fund. The results of the City Council Capital Improvement Planning Exercises resulted in a commitment towards the replacement of the 3rd Street Truck route. The 2021 budget includes funds for drafting engineering plans for 3rd Street project planned for post 2023 construction.

The wastewater fund is a proprietary fund; therefore it is not necessary to create a zero budgeted balance. However, the current budget balance is approximately \$230,682 in the red. A transfer from wastewater reserves has been included to zero balance the wastewater fund.

LIQUOR FUND

The Liquor Fund remains on solid footing, providing the City General Fund with supplemental income. Administration is proposing to again plan for transfer of \$120,000 from the Liquor Fund to the General Fund in 2020. The current balance status of the Liquor Fund allows for this level of transfer. The performance of the liquor fund has increased over the past several years due to the City allowing for more Off-Sale licenses. The City currently has one available on-sale liquor licenses available. The budget also includes \$5,000 towards any improvements that may need to be done to the City owned bar facility.

3RD PENNY SALES TAX

The 3rd Penny Sales Tax fund currently generates approximately \$40,000 in revenue annually. The Dell Rapids Economic Development Corporation has requested funding from the City in 2020 in the amount of \$100,000. The 3rd Penny Sales Tax budget for 2021 reflects setting aside \$35,400 to be dedicated to the DREDC. The other \$64,600 is reflected within the General Fund as a contribution to the DREDC. This is the same strategy for funding the DREDC the City has utilized for several years. The Chamber of Commerce will also receive \$10,000 from this fund as a supplement to the additional \$30,000 they will receive from the General Fund.

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund has been established as means for the City to plan for the purchase of future high dollar equipment items. This fund has been utilized to purchase major machinery for the Public Works Department in the form of motor graders, dump trucks, pickup trucks, mowers, vehicles, etc... The 2020 budget saw the purchase of a new mower and Vactor Jetter for the Public Works Department. The 2021 budget reflects another aggressive year of equipment purchases that will spend down the cash balance. This budget reflects the purchase of a Street Sweeper to replace the 2003 existing sweeper. Public Works Director Fjellanger advises replacement of the existing sweeper as many of the components have been replaced once and will need replacement again in the very near future. A new sweeper has been budgeted at \$200,000 and the City can expect a sale value of \$20,000 on the existing sweeper. Public Works Director Fjellanger has also requested the purchase of an additional mower with a cab in the amount of \$25,000, a Field Grooming Machine for the ballfields in the amount of \$24,000, a replacement Mosquito Fogger (\$6,000), a Side-by-Side ATV Vehicle for the WWTF (\$22,000), replace a ½ Ton Pickup with a 3/5 Ton Pickup (\$30,000), a Sewer Camera (\$6,000) and a replacement Public Works Trailer (\$10,000).

The total expenditures in the Equipment Replacement fund in 2021 is budgeted at \$323,000. The General Fund will contribute \$50,000, the water fund will contribute \$10,000 and Wastewater Fund will contribute \$0. The combined total from all three funds is \$60,000. It is anticipated at the

end of FY 2020 that the Equipment Replacement Fund will have a cash balance of \$519,00. With expenses of \$323,000 subtracted by the \$60,000 contributions from the general and waste water fund. The final balance at the end of 2021 will be approximately \$136,000. This fund generally carried around \$500,000 on an annual basis.

The City needs to begin preparations for the purchase of multiple high priced pieces of equipment including a Front End Loader, a Motor Grader (If the City doesn't lease) and replacement of dump trucks. These are major expenses that should occur within the next five years. The Council has yet to determine how this Equipment Replacement Fund will be funded for the future for the replacement of this very expensive equipment. If the proposed expenses are approved, 2021 will result in spending down this account to the level of \$136,000. The City was contributing upward to \$175,000 a year prior to the 2015 budgets. However, this was scaled back to its current level of \$60,000 annually the past five years. The City will either have to increase annual funding of the fund or scale back future scheduled purchases. The reality is that a cash balance of \$136,000 is not enough for the purchase of a new motor grader. A new motor grader will need to be purchased in the next two to three years. The funding of the equipment replacement fund should to be a major discussion item of the Council because the current pattern of not contributing to this fund is unsustainable.

Contingency Transfer

The City placed \$30,000 in the contingency fund starting in 2012 for the purpose of covering unanticipated over expenditures with departmental funds. The 2021 budget again reflects increasing the contingency fund to \$50,000. Analyzing the last several years of contingency fund transfers shows the City using reserve funds above the \$30,000 budgeted contingency. Increasing the contingency to \$50,000 takes into consideration this previous contingency fund transfer pattern.

CONCLUSION

This Proposed Budget allows the City to provide necessary services to our community while at the same time reflecting a need to maintain and replace the aging infrastructure. Within the binder is the 2021 Administrator recommended budget submitted to the Council for your consideration. Please review and be prepared to comment at the Special Meeting **Tuesday, February 4th at 7:30 PM.** This meeting will serve as the main opportunity to make adjustments to the budget prior to the Tuesday, September 8th first reading of the 2021 budget.

Respectfully submitted,



Justin Weiland
City Administrator



General Fund – 2021 Budget

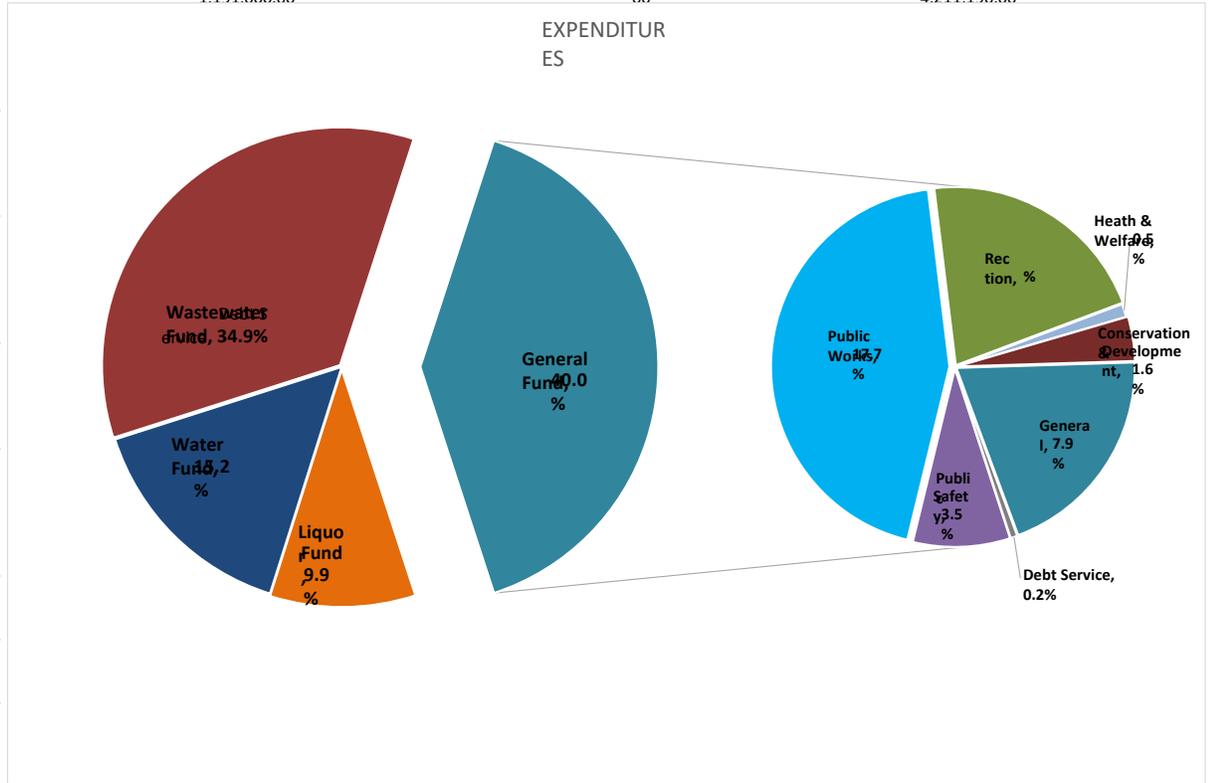
2021
Budget

General Fund -	
Legislative	
General	58,350.00
Planning	262,025.00
Commission	5,680.00
Elections	1,500.00
Finance Office	135,475.00
Contingency	50,000.00
Building & Maint.	444,000.00
General	957,030.00
Enforcement	291,892.00
Department	73,672.00
Police	58,920.00
Safety	424,484.00
Snow	
Removal	98,300.00
Rubble	1,935,710.00
Trucks	17,110.00
Public	2,200.00
Works	2,133,320.00
Mosquito	
Control	8,760.00
Ambulance	3,650.00
Health & Welfare	5,000.00
Recreation	57,410.00
Swimming	15,600.00
Park	319,660.00
Library	437,320.00
Recreation	249,500.00
	1,022,080.00
Community Support	94,500.00
Conservation & Development	194,500.00
	90,000.00
Debt Service	30,000.00
	80,008.00
	\$
	4,818,824.00

Liquor Fund -
601 \$ 1,191,000.00

Water Fund -
602 \$ 1,831,140.00

Wastwater Fund -
604 \$ 4,211,190.00



General Fund - 101

GENERAL GOVERNMENT REVENUE

TAXES

General Property Taxes

The current year's property taxes include tax collections on assessed real property in Dell Rapids.

Prior Years' Property Taxes

Payments on prior years' unpaid property taxes are shown here.

Tax on Mobile Homes

Receipts from property taxes on mobile homes are shown here.

Sales Tax

A 1% municipal sales tax was enacted to help fund day-to-day City operations. Sales tax revenue estimates are based upon previous years' revenues and are revised during the year. In 2000, a 2nd Penny municipal sales tax was enacted in accordance with State law to fund capital projects within the City. As of January 1, 2004 revenue from this additional sales tax is to be credited to the General Fund as restrictions on its use were removed by the Legislature.

Amusement Licenses

A State imposed fee on all amusement machines, i.e. pinball and video games. The City is reimbursed \$12.00 for each machine.

Penalties and Interest on Prior Years

Interest on prior years' unpaid property taxes are shown here.

LICENSES AND PERMITS

Liquor and Beer Licenses

State law controls the number of liquor licenses a municipality may issue. It is based on a population ratio. On-sale liquor licenses are issued in December for \$1,200 each. Malt Beverage licenses are issued in June for \$150.00 each. Also included are transfer fees and special one-day licenses.

Pet Licenses

Pet licenses for cats and dogs are \$5.00 per year.

Building Permits

Building permits are based on the value of the construction. Permit fees are set by resolution of the City Council.

Garbage Hauler Licenses

Independent private haulers contract for sanitation service with Dell Rapids homeowners and businesses. Haulers pay an annual license fee of \$100.00 per vehicle to the City for using City streets and alleyways.

Bicycle Licenses

The City offers bicycle licenses for \$1.00 to aid in the recovery of a lost or stolen bicycle.

Outdoor Event Permits

City Ordinance Section 5-16 requires a permit for outdoor events such as carnivals, circuses, dances, or other amusements outlined in said Section. The license fee is \$100.00.

Golf Cart Licenses

The City allows for the purchase of a golf cart license to operate golf carts on City Streets. The license fee is \$5.00 annually.

INTERGOVERNMENTAL REVENUE

Federal Grants Miscellaneous

Revenue received from federal grants that do not fall into a specific revenue line is credited here.

Federal Transportation Grants

Revenue received from the Federal Department of Transportation Grants such as Dell Rapids Transit, Community Access or Transportation Alternative grants are accounted here.

Federal Recreational Trails Program Grant

This grant program is provided by the FHWA through the SD Department of Game, Fish, and Parks.

Transportation Enhancement Grant

This FHWA program provides grant funding for projects that have a direct relationship to the intermodal transportation system (highways, railroads, air, water, public transit), but not necessarily to a currently planned transportation project. This relationship may be established by function, proximity, or impact. The maximum grant amount is \$600,000 up to 80% of the project expenses.

State Grants

Revenue or reimbursements for grants received from the State of South Dakota for general fund programs or activities that are included in the City's General Fund. An example is the Mosquito Control and Prevention Grant.

Bank Franchise Tax

The franchise on banks is based upon the net income of the banks. The State retains 26.67% of the revenue and returns the rest to those counties in which the banks operate. The County Treasurer shall apportion and distribute the funds between the taxing subdivisions in the same proportion as the average of personal property taxes assessed in each taxing subdivision.

Port of Entry

The City receives a portion of State revenue derived from out-of-state truck traffic.

Liquor Tax Reversion

65% of the State Treasurer's 10% tax on liquor distiller and distributors is paid to the City on a population ratio basis. Twenty-five percent of all of the revenues deposited in the alcoholic beverage fund shall revert to municipalities. The share of each municipality is determined by the ratio the population of such municipality has to the total population of all the municipalities sharing in the receipts from such tax. This is remitted to the municipalities in November, February, May and August.

Motor Vehicle Licenses

Five percent (5%) of all funds collected for motor vehicle licenses in each county shall be forwarded to the municipalities within the counties in the following proportion: each municipality within the county shall receive funds in proportion which the total street mileage of each municipality bears to the total street mileage of all the municipalities within the County. The apportionment is made in January, April, July, and October.

State Wheel Tax

A fee is levied per wheel to provide assistance in funding street improvement projects.

County Motor Vehicle

All cities in a county receive 5% of motor vehicle license revenue collected by the County and distributed according to total street miles. .

County Road

City share of revenue generated by the county for highway and bridge maintenance.

County Highway and Bridge

This is 25% of a County levy not to exceed \$1.20 per \$1,000 taxable valuation.

CHARGES FOR GOODS AND SERVICES

Zoning Fees

Each person requesting a zone change is charged \$100 per request to meet publication and other related costs to the City. Additional fees of \$100 are charged for conditional uses and variances.

Street Department Other Repairs

Reimbursements for damages or repairs to facilities that are billed to other parties.

Rubble Site Charges

Users are charged for use of the rubble site and it varies according to the size of the load. A passenger car trunk is \$5.00, a pickup and small trailers are \$10.00, a four-wheel trailer is \$15.00, a single-axel open box truck is \$20.00, a double axel is \$50.00, and a semi-trailer with a dump box is \$100.00.

Weed Cutting and Snow Removal Charges

Charges for weed cutting or snow removal are placed here when the City performs the task and then charges the property owner. Most sidewalk snow removal violations are handled by the Code Enforcement Department.

Animal Control Fees

Fees assessed by the Sioux Falls Humane Society for pickup and impoundment of animals.

Player Fees

Variations from year to year are due to the number of participants and the periodic increase in the fees to help keep the program self-supporting.

Swimming Pool Fees

Swimming pool fee revenue varies with the weather. Season passes in are \$35.00 per person or \$75.00 per family.

Pool Concessions

Sales of pop and candy at the City Pool.

Campground Fees

Daily non-refundable camping fees in City Park are as follows: (a) \$25.00 per night for each camper unit b) \$25.00 fine if campers do not self register or reserve camp sites.

Dell Rapids Transit Fees

Bus fares paid by users of the bus or donations.

Parks and Recreation Donations

This revenue line will account for contributions from outside agencies for improvements in the City's parks and recreational areas. The City has received reimbursements from the Sioux River Red Rock Trail committee in the past for the construction of the first phase of the recreational trail.

Swimming Lessons

The City provides swimming lessons through our WSI certified Lifegaurds. Swimming lessons are \$35.00 per session.

FINES AND FORFEITS

Court Fines and Costs

Court fines revenue fluctuates from year to year according to the number of traffic violations. Dog fines are included here. The Clerk of Courts remits 35% to the State and the balance to the City.

Parking Fines

A fine of \$25 is assessed with a doubling of the fine following a 72 hour period depending upon the violation.

MISCELLANEOUS REVENUE AND TRANSFERS

Transfer from Public Buildings

Transfer of funds from this fund to the General Fund.

Interest Earned on Investments

Interest earned on investing temporary idle funds.

Miscellaneous Revenue

A “catch-all” for revenue that does not fit into other revenue categories.

Cable TV Franchise Fee

To operate in the Dell Rapids Community, Golden West Communications pays a yearly franchise fee amounting to 3% of gross sales in Dell Rapids. The franchise was renewed in 2018 and allows the City to adjust the franchise fee to the maximum amount allowed under State and Federal law.

Transfer from Liquor Fund

An annual transfer is made from the Liquor Fund to support General Fund operations.

Transfer from Parks Capital

Transfer of funds from this fund to the General Fund.

Sale of Fixed Assets

Revenue derived from the sale of surplus City property that was purchased prior to the implementation of the City Equipment Fund.

Compensation for Damages

Reimbursements for damages to City property resulting from accidents.

Appropriations From Reserve

Funds not spent in previous years’ budgets are carried forward as a reserve to be utilized if necessary for unanticipated expenses or as an additional revenue component in the General Fund.

101-GENERAL FUND

REVENUES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

TAXES

101-31101 GENERAL PROPERTY TAXES	1,069,279	1,117,427	1,160,820	1,238,884	647,078	622,385	1,299,955	_____
101-31102 PRIOR YEARS' PROPERTY TAXES	7,206	7,435	10,678	5,000	6,847	0	7,500	_____
101-31107 MOBILE HOME TAX	23	910	1,524	200	759	0	500	_____
101-31108 PRIOR YEARS TAX ON MOBILE HOME	0	76	183	0	100	0	0	_____
101-31109 TIF #3	0	30,837	37,351	16,000	28,387	0	30,000	_____
101-31300 SALES TAX	1,168,439	1,128,910	1,178,426	900,000	561,186	0	900,000	_____
101-31500 AMUSEMENT LICENSES	432	432	348	400	0	0	350	_____
101-31800 TAX DEED REVENUE	22	0	0	0	0	0	0	_____
101-31900 PENALTY & INTEREST PRIOR YEARS	1,734	1,835	2,721	1,000	613	0	1,000	_____
101-31950 TIF #1 COUNTY FAIR	<u>24,372</u>	<u>44,192</u>	<u>49,422</u>	<u>50,000</u>	<u>40,444</u>	<u>0</u>	<u>50,000</u>	<u>_____</u>
TOTAL TAXES	2,271,506	2,332,054	2,441,473	2,211,484	1,285,413	622,385	2,289,305	_____

31101 GENERAL PROPERTY TAXES PERMANENT NOTES:
 3.22% Growth (\$39,892) 1.7% CPI (\$21,061)
 Base from 2019 \$1,238,884
 Total Increase (Growth and CPI) (\$61,071)

31300 SALES TAX PERMANENT NOTES:
 2019 Actual Sales Tax \$1,237,139.79
 2020 is currently trending higher but is difficult to predict due to COVID-19

31500 AMUSEMENT LICENSES PERMANENT NOTES:
 License fees for juke boxes and amusement machines.

31950 TIF #1 COUNTY FAIR PERMANENT NOTES:
 County Fair & Ace Hardware TIF #1 Property Tax received by County. Everything received has a corresponding Expense - sent to CorTrust Bank to pay off the Debt. See Debt Capacity Worksheet for Outstanding Balance on this.

LICENSES & PERMITS

101-32010 MALT BEVERAGE LICENSES	975	1,350	750	1,200	1,500	0	1,200	_____
101-32020 LIQUOR LICENCES	7,600	6,000	4,750	7,000	4,135	0	4,000	_____
101-32025 GOLF CART LICENSE	200	290	260	100	240	0	200	_____
101-32030 PET LICENSES	350	390	490	350	205	0	350	_____
101-32035 CHICKEN PERMIT	25	75	50	0	0	0	0	_____
101-32040 BUILDING PERMITS	13,272	21,046	14,343	12,000	13,271	0	12,000	_____
101-32050 GARBAGE HAULERS' LICENCES	700	500	600	600	600	0	600	_____
101-32060 BICYCLE LICENSES	0	0	0	0	0	0	0	_____
101-32070 PEDDLERS LICENSE	595	1,085	280	500	70	0	100	_____
101-32080 CONCESSION STAND PERMIT	0	0	0	0	0	0	0	_____
101-32090 OUTDOOR DANCE PERMITS	<u>100</u>	<u>200</u>	<u>100</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>_____</u>
TOTAL LICENSES & PERMITS	23,817	30,936	21,623	21,850	20,021	0	18,550	_____

101-GENERAL FUND

	(----- 2020 -----)						(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERGOVERNMENTAL REV</u>								
101-33000 INTERGOVERNMENTAL REVENUE	304	0	0	0	0	0	0	_____
101-33110 FED TRANS GRANT-5311	42,750	23,633	38,860	39,878	6,544	0	42,000	_____
101-33111 FED REC TRAILS PROG GRANT	0	0	0	400,000	0	0	50,000	_____
101-33112 FEMA GRANTS	0	0	0	0	16,342	0	0	_____
101-33113 TITLE IIIB TRANSIT FUNDS	0	1,131	1,166	1,131	0	0	1,131	_____
101-33114 5309 FEDERAL FUNDS-UM03	0	0	0	0	0	0	0	_____
101-33115 FED TRANS GRANT - 5310	0	0	0	0	0	0	0	_____
101-33116 FEDERAL CFDA # 20.526	45,331	0	272	0	0	0	0	_____
101-33117 FEDERAL CFDA 20.505	0	0	2,870	0	0	0	0	_____
101-33400 STATE GRANTS	101,359	7,358	159,167	698,158	2,179	0	698,500	_____
101-33501 BANK FRANCHISE TAX	31,534	33,293	34,286	25,000	52,389	0	25,000	_____
101-33502 PORT OF ENTRY	1,761	3,055	3,057	1,500	1,263	0	2,000	_____
101-33503 LIQUOR TAX REVERSION	22,554	22,850	30,061	15,000	5,858	0	20,000	_____
101-33504 MOTOR VEHICLE LICENSES	30,352	36,385	31,723	20,000	9,161	0	25,000	_____
101-33506 FIRE INSURANCE PREMIUM REV	0	0	0	0	0	0	0	_____
101-33508 LOCAL GOVT HIGHWAY & BRIDGE	46,147	49,019	49,464	30,000	17,330	0	40,000	_____
101-33520 STATE SHARED OTHER	0	0	0	500	0	0	0	_____
101-33803 COUNTY WHEEL TAX	5,540	6,847	5,777	4,000	1,591	0	45,000	_____
101-33899 COUNTY SHARED - OTHER	0	0	0	0	0	0	0	_____
101-33900 OTHER INTERGOVERNMENTAL	0	0	0	2,000	0	0	0	_____
TOTAL INTERGOVERNMENTAL REV	327,631	183,571	356,703	1,237,167	112,656	0	948,631	_____

33111 FED REC TRAILS PROG GRANT PERMANENT NOTES:

Applied for \$400,000 Transportation Alternative Grant in 2020. The Funds won't be available for construction until 2022. A portion has been budgeted for Engineering Design in 2021 for 2022 construction.

33400 STATE GRANTS

PERMANENT NOTES:

Dell Rapids Transit State Funds (\$7,500)
 Dell Rapids Transit Facility Grant (\$280,000)
 Old 77 Overlay Community Access Grant (\$300,000)
 3rd Street Bridge Engineering Grant (19,000)
 H&H Drainage Study (FEMA Floodplain Analysis) (42,000)
 LWCF Grant (Splash Pad) (\$50,000)

CHARGES FOR GOODS & SERV

101-34101 ZONING & SUBDIVISION FEES	625	400	1,100	500	200	0	500	_____
101-34102 SALE OF MAPS AND PUBLICATIONS	0	1,400	1,400	0	800	0	800	_____
101-34299 PUBLIC SAFETY - OTHER	0	350	0	0	0	0	0	_____
101-34402 MOWING & SNOW REMOVAL	2,975	1,050	2,141	1,500	379	0	500	_____
101-34403 RUBBLE SITE CHARGES	8,320	8,088	9,205	8,000	4,122	0	7,500	_____
101-34502 ANIMAL CONTROL	0	0	0	0	0	0	0	_____
101-34602 SWIMMING POOL FEES	22,536	19,091	20,351	20,000	0	0	15,000	_____
101-34603 RECREATIONAL FEES	39	0	0	600	0	0	0	_____
101-34604 SWIMMING POOL CONCESSIONS	7,493	6,214	6,861	6,000	0	0	5,000	_____

101-GENERAL FUND

	2020						2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
101-34692 PARKS & RECREATION DONATIONS	0	0	30	0	0	0	0	
101-34693 SWIMMING LESSONS	9,616	9,491	11,914	9,000	0	0	8,000	
101-34699 OTHER - RECREATION	109	94	182	0	0	0	0	
101-34900 OTHER INCOME - TRANSIT	11,034	14,227	10,072	9,850	2,461	0	5,000	
101-34901 OTHER INCOME -TRANSIT MEDICAID	0	0	0	0	0	0	0	
TOTAL CHARGES FOR GOODS & SERV	62,747	60,405	63,257	55,450	7,961	0	42,300	

34102 SALE OF MAPS AND PUBLICATIPERMANENT NOTES:
 TRANSIT ADVERTISING - ON BUS

FINES & FORFEITS

101-35100 COURT FINES & COSTS	39	125	145	500	57	0	100	
101-35200 ANIMAL CONTROL FINES	0	0	0	0	0	0	0	
101-35300 PARKING FINES	1,815	3,265	4,292	1,500	2,010	0	1,500	
101-35900 OTHER FINES & FORFEITS-NSF	480	397	320	300	40	0	300	
TOTAL FINES & FORFEITS	2,334	3,787	4,757	2,300	2,107	0	1,900	

MISCELLANEOUS REVENUE

101-36100 INTEREST EARNED	4,849	6,433	6,553	3,000	928	0	2,500	
101-36200 RENTALS	2,400	2,200	2,400	2,000	1,200	0	2,000	
101-36301 PRINCIPAL COLLECTED BY COUNTY	1,216	132	46	1,995	16,881	0	3,000	
101-36302 INTEREST/PENLTY COLLECTED CO	89	22	0	800	11,804	0	1,000	
101-36303 PRINCIPAL COLLECTED BY CITY	14,569	96,482	33,623	3,500	110,560	0	1,000	
101-36304 INT & PENLT COLLECTED BY CITY	222	65	29	500	0	0	0	
101-36305 COST RECOVERY PAYMENTS	0	0	0	0	0	0	0	
101-36600 GAIN ON SALE OF CAPITAL ASSETS	0	0	0	0	0	0	0	
101-36700 CONTRIBUTIONS/DONATIONS	40	30	5,000	50,000	0	0	0	
101-36900 MISCELLANEOUS REVENUE	4,672	6,654	5,816	2,000	2,935	0	3,000	
101-36901 CABLE FRANCHISE FEE	17,531	17,043	16,802	15,000	0	0	15,000	
101-36903 RECOVERY OF PRIOR YEAR EXPEND	0	0	0	0	0	0	0	
101-36904 DIVIDEND INCOME	506	576	490	500	142	0	400	
101-36906 SALES TAX REVENUE BOND	409,000	0	0	0	0	0	0	
TOTAL MISCELLANEOUS REVENUE	455,094	129,637	70,759	79,295	144,450	0	27,900	

36900 MISCELLANEOUS REVENUE PERMANENT NOTES:
 City Administrator Leadership ICMA Grant and SDCMA Grant for
 Leadership Program.

RETIREMENT CONTRIBUTIONS

101-37700 CAMPGROUND FEES	13,362	12,035	7,654	11,000	2,264	0	8,000	
TOTAL RETIREMENT CONTRIBUTIONS	13,362	12,035	7,654	11,000	2,264	0	8,000	

37700 CAMPGROUND FEES PERMANENT NOTES:
 Includes adjusted Fees and Additional Camp Sites.

101-GENERAL FUND

REVENUES	(----- 2020 -----)						(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>ENTERPRISE OPERATING REV</u>								
101-38197 CC CONVENIENCE FEE ECOM	0	0	0	0	0	0	0	_____
101-38198 CC CONVENIENCE FEE POS RETAIL	0	0	888	0	457	0	0	_____
101-38820 RUBBLE SITE RECOVERY	<u>2,574</u>	<u>3,417</u>	<u>1,086</u>	<u>0</u>	<u>244</u>	<u>0</u>	<u>1,000</u>	<u>_____</u>
TOTAL ENTERPRISE OPERATING REV	2,574	3,417	1,974	0	701	0	1,000	_____
<u>OTHER SOURCES</u>								
101-39101 TRANSFERS IN	0	0	0	0	0	0	0	_____
101-39103 SALE OF MUNICIPAL PROPERTY	2,876	0	1,125	0	0	0	0	_____
101-39104 COMPENSATION FOR DAMAGES	0	0	7,607	0	0	0	0	_____
101-39110 TRANSFER FROM LIQUOR FUND	120,000	120,000	120,000	120,000	0	0	120,000	_____
101-39120 TRANSFER FROM PUBLIC BUILDINGS	0	0	0	0	0	0	0	_____
101-39130 TRANSFER FROM PARKS CAPITAL	0	0	0	0	0	0	0	_____
101-39140 TRANSFER FROM GF RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>937,294</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL OTHER SOURCES	122,876	120,000	128,732	1,057,294	0	0	120,000	_____
39110	TRANSFER FROM LIQUOR FUND PERMANENT NOTES: \$120,000 transferred from Liquor Fund to General Fund.							
39140	TRANSFER FROM GF RESERVE PERMANENT NOTES: Transfer from General Fund Reserve to cover budgeted General Fund projects.							
TOTAL REVENUES	3,281,940	2,875,841	3,096,932	4,675,840	1,575,572	622,385	3,457,586	

LEGISLATIVE (CITY COUNCIL), 2021

This department provides operating expenses for the Mayor and City Council such as salaries, office supplies, and conferences expenses for attendance at South Dakota Municipal League meetings and other training opportunities.

Expense Highlights:

42200 – 50% City Attorney Retainer Fee

42700 – Funds budgeted for training opportunities.

42640 – Annual membership fees for the South Dakota Municipal League (SDML) and the Southeastern Council of Governments (SECOG)

101-GENERAL FUND

LEGISLATIVE

EXPENDITURES

				----- 2020 -----)			----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONAL SERVICES</u>								
101-4110-41100 SALARY - MAYOR & COUNCIL	22,819	23,477	23,289	24,000	11,645	0	24,000	_____
101-4110-41200 FICA	1,746	1,796	1,782	1,800	891	0	1,800	_____
101-4110-41400 WORKERS' COMPENSATION	<u>352</u>	<u>362</u>	<u>365</u>	<u>400</u>	<u>317</u>	<u>0</u>	<u>400</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	24,917	25,635	25,436	26,200	12,853	0	26,200	_____
<u>OTHER CURRENT EXPENSES</u>								
101-4110-42120 LIABILITY INSURANCE	7,130	2,092	7,518	6,000	5,539	0	8,000	_____
101-4110-42200 PROFESSIONAL SERVICES & F	11,622	10,840	10,447	12,000	5,955	0	12,000	_____
101-4110-42300 PUBLISHING	323	312	103	1,000	261	0	1,000	_____
101-4110-42610 SUPPLIES	269	40	180	150	60	0	150	_____
101-4110-42700 TRAVEL & TRAINING	1,771	1,539	1,089	2,000	298	0	2,000	_____
101-4110-42900 OTHER - SUBSCRIPTIONS & D	<u>5,273</u>	<u>8,207</u>	<u>7,830</u>	<u>9,000</u>	<u>7,976</u>	<u>0</u>	<u>9,000</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	26,388	23,031	27,167	30,150	20,090	0	32,150	_____
4110-42120 LIABILITY INSURANCE								
								PERMANENT NOTES: SD Public Assurance Alliance
4110-42200 PROFESSIONAL SERVICES & F								
								PERMANENT NOTES: 50% of Attorney retainer fee 50% Agenda Mgmt Fee
4110-42700 TRAVEL & TRAINING								
								PERMANENT NOTES: Council Travel, Training, Events, SDML Conferences, Etc.
4110-42900 OTHER - SUBSCRIPTIONS & D								
								PERMANENT NOTES: SDML and SECOG Dues
TOTAL LEGISLATIVE	51,305	48,666	52,602	56,350	32,942	0	58,350	_____

GENERAL GOVERNMENT, 2021

The City of Dell Rapids is governed under the Mayor-Council form of government. The Mayor is elected at-large for a four-year term and two Alderman are elected from each of the four wards for staggered, three-year terms. The Mayor and City Council make up the governing body of the City and are charged with establishing the laws and policies of the City.

Under this form of government, the Mayor is ultimately charged with several responsibilities including: 1) enforcing all laws and ordinances, 2) supervise the operations of the City, 3) appoint all personnel, committees, and volunteer boards, and 4) presiding over the City Council meetings. The Alderman of the City are charged with several responsibilities as well, including: 1) approval of the City's operating budget, 2) approval of the Mayor's appointments, and 3) passage of ordinances and resolutions.

In 2000, the City hired a City Administrator to assume responsibility for the day-to-day operations of the City. The City Administrator has been delegated authority in the following areas: 1) supervision of all City employees, 2) preparation of the annual operating budget, 3) preparation of ordinances and resolutions, 4) recommendations to the City Council regarding policy issues, 5) assure compliance with contracts by those doing business with the City, and 6) carry out all other duties as prescribed by ordinances of the City Council.

The City Administrator's office is the central focus for all City services. This office is the main contact point for the Citizens of Dell Rapids and the control office for programs operated and/or sponsored by the City.

Expense Highlights:

42220 – 50% City Attorney Retainer / Miscellaneous Engineering/FEMA Flood Plain Engineering /Text Service
42700 – Travel and continuing education for City Administrator
43300 – Eastern Drainage Analysis Study with H&H Grant

101-GENERAL FUND
 GENERAL GOVERNMENT
 EXPENDITURES

	(----- 2020 -----)						(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4120-41100 WAGES	90,788	95,176	102,885	101,800	49,754	0	113,740	_____
101-4120-41200 FICA	6,835	7,285	7,852	8,200	3,847	0	11,500	_____
101-4120-41300 RETIREMENT	5,447	5,711	6,173	6,100	2,985	0	6,900	_____
101-4120-41400 WORKERS' COMPENSATION	42	43	41	60	35	0	60	_____
101-4120-41500 INSURANCE	9,012	9,075	9,126	10,000	4,779	0	10,500	_____
101-4120-41600 UNEMPLOYMENT COMPENSATION	15	3	11	15	18	0	25	=====
TOTAL PERSONAL SERVICES	112,139	117,293	126,086	126,175	61,418	0	142,725	_____

4120-41500 INSURANCE PERMANENT NOTES:
 DENTAL AND HEALTH INSURANCE

OTHER CURRENT EXPENSES

101-4120-42100 INSURANCE	5,453	1,060	6,749	6,000	4,398	0	12,000	_____
101-4120-42200 PROFESSIONAL SERVICES & F	30,519	31,581	28,941	91,000	19,222	0	91,000	_____
101-4120-42300 PUBLISHING & ADVERTISING	77	457	368	500	1,065	0	1,500	_____
101-4120-42400 RENTAL	0	0	129	130	65	0	5,200	_____
101-4120-42500 REPAIRS & MAINTENANCE	386	0	0	0	0	0	0	_____
101-4120-42610 SUPPLIES	532	656	782	500	260	0	500	_____
101-4120-42700 TRAVEL & TRAINING	2,552	2,467	3,273	4,000	1,126	0	6,000	_____
101-4120-42800 UTILITIES	1,684	1,814	1,822	2,000	963	0	2,100	_____
101-4120-42910 OTHER CURRENT EXPENSES	5,034	9,796	863	1,500	253	0	1,000	=====
TOTAL OTHER CURRENT EXPENSES	46,238	47,831	42,925	105,630	27,351	0	119,300	_____

4120-42100 INSURANCE PERMANENT NOTES:
 SDML LIABILITY INSURANCE

4120-42200 PROFESSIONAL SERVICES & F PERMANENT NOTES:
 50% of City Attorney Retainer
 Direct Automation Managed Services
 City Texting Service
 Website Annual Fee \$4,000
 H&H Drainage and Floodplain Study \$56,000 (State Grant \$42,000)

4120-42400 RENTAL PERMANENT NOTES:
 POST MACHINE RENTAL - GENERAL PORTION

4120-42700 TRAVEL & TRAINING PERMANENT NOTES:
 City Administrator Travel and Training - ICMA Leadership Training (Supplemented through ICMA and SDCMA Scholarships)

4120-42800 UTILITIES PERMANENT NOTES:
 CITY ADMIN PORTION:
 GOLDENWEST
 MIDAMERICAN

101-GENERAL FUND
 GENERAL GOVERNMENT
 EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
XCEL								
4120-42910 OTHER CURRENT EXPENSES								
PERMANENT NOTES: MISC. DUES/ITEMS								
<u>CAPITAL ASSETS</u>								
101-4120-43300 MISCELLANEOUS CAPITAL PRO	0	0	3,345	0	0	0	0	
101-4120-43400 FURNITURE & MINOR EQUIPME	<u>0</u>	<u>1,637</u>	<u>8,480</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL ASSETS	0	1,637	11,825	0	0	0	0	
<hr/>								
TOTAL GENERAL GOVERNMENT	158,377	166,761	180,837	231,805	88,770	0	262,025	

PLANNING COMMISSION, 2021

State law requires that the Governing Body create a Planning Commission. The five member Planning Commission is the policy making and advisory board in regards to planning and zoning matters within the corporate limits of Dell Rapids and jointly with the Minnehaha County Planning Commission in the Joint Zoning Area of the county. The City Administrator serves as the City's Zoning Administrator and Secretary to the Commission. The Planning Commission reviewed and presented a new draft of the City's Planning and Zoning Code to the City Council for approval in 2011. In 2012, the Planning Commission reviewed and presented a new draft of the City's Subdivision Ordinance and the supporting document, the Engineering Design Standards. The Planning Commission plans to finalize adoption of the Comprehensive Plan in 2020 and to finalize an amendment adoption of the City Zoning Map. Planning and Zoning issues are and will continue to require an ever increasing amount of staff time and energy as the community continues to grow.

No Changes to the Planning Commission in 2021.
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101-GENERAL FUND

PLANNING COMMISSION

EXPENDITURES

	(----- 2020 -----)				(----- 2021 -----)			
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4123-41100 SALARY - PLANNING COMMISS	3,950	4,044	4,076	4,200	1,975	0	4,200	_____
101-4123-41200 FICA	301	308	311	350	151	0	350	_____
101-4123-41400 WORKERS' COMPENSATION	<u>201</u>	<u>207</u>	<u>203</u>	<u>230</u>	<u>176</u>	<u>0</u>	<u>230</u>	=====
TOTAL PERSONAL SERVICES	4,452	4,559	4,589	4,780	2,302	0	4,780	_____
<u>OTHER CURRENT EXPENSES</u>								
101-4123-42200 PROFESSIONAL SERVICES & F	30	0	0	100	0	0	100	_____
101-4123-42300 PUBLISHING & ADVERTISING	477	285	756	800	311	0	800	_____
101-4123-42610 SUPPLIES	0	0	0	0	0	0	0	_____
101-4123-42700 TRAVEL & TRAINING	0	0	0	0	0	0	0	_____
101-4123-42900 OTHER - DUES & SUBSCRIPTI	<u>680</u>	<u>0</u>	<u>46</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	=====
TOTAL OTHER CURRENT EXPENSES	1,187	285	802	900	311	0	900	_____
4123-42200 PROFESSIONAL SERVICES & F PERMANENT NOTES: REG. OF DEEDS								
4123-42300 PUBLISHING & ADVERTISING PERMANENT NOTES: PC MINUTES AND OTHER PUBLICATIONS								
TOTAL PLANNING COMMISSION	5,639	4,844	5,391	5,680	2,612	0	5,680	_____

FINANCE OFFICE AND ELECTIONS, 2021

The Finance Office includes one full time person and one full time Billing Clerk (also funded through the utility/proprietary funds). These two people handle the accounting, billing, and payroll operations for the General Fund, all utilities, and the other various funds of the City.

The Finance Officer has custody of all official documents, is responsible for preparing the minutes of the Council meetings, audits all claims before being approved by the City Council, prepares financial statements for internal and external uses for all funds, assures all utility and billings and accounts are current, prepares biweekly payrolls, handles City checking accounts and investments, conducts municipal elections, prepares annual financial report, and handles all accounting for the City.

The Finance Office staff waits on customers to receive payments, takes utility service orders, prepares monthly utility and miscellaneous bills, sends out termination notices, makes sure payment agreements are abided by, sorts the City's incoming mail, prepares payroll and claims payable checks, and directs questions and concerns to the appropriate City department.

Expense Highlights:

42200 – Fees paid to KMWF for preparation of annual audit and other CPA firm to be determined to prepare the Annual Financial Report as required by South Dakota State Law. \$4,000 On-line Bill Pay Software Upgrade

42700 – Travel and Training for Finance Officer to attend GFOA Conference

43410 – A portion of the annual software license fee and software support cost for financial software package as well as off-site backup of server files and server maintenance. Update Software to accommodate On-line Bill Pay.

101-GENERAL FUND

ELECTIONS

EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>OTHER CURRENT EXPENSES</u>								
101-4130-42200 PROFESSIONAL SERVICES & F	0	0	0	0	0	0	0	_____
101-4130-42300 PUBLISHING & ADVERTISING	28	25	0	300	31	0	300	_____
101-4130-42910 OTHER CURRENT EXPENSES	<u>0</u>	<u>0</u>	<u>50</u>	<u>1,200</u>	<u>0</u>	<u>0</u>	<u>1,200</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	28	25	50	1,500	31	0	1,500	_____
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TOTAL ELECTIONS	28	25	50	1,500	31	0	1,500	

101-GENERAL FUND
 FINANCE OFFICE
 EXPENDITURES

				----- 2020 -----			----- 2021 -----	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4140-41100 WAGES	59,293	62,172	66,492	68,600	32,510	0	74,300	_____
101-4140-41200 FICA	4,453	4,692	5,005	5,500	2,481	0	5,900	_____
101-4140-41300 RETIREMENT	3,558	3,730	3,990	4,200	1,951	0	4,500	_____
101-4140-41400 WORKERS' COMPENSATION	42	43	41	50	35	0	50	_____
101-4140-41500 INSURANCE	9,012	9,075	9,126	10,000	4,779	0	10,400	_____
101-4140-41600 UNEMPLOYMENT COMPENSATION	15	3	11	20	18	0	25	=====
TOTAL PERSONAL SERVICES	76,372	79,716	84,663	88,370	41,773	0	95,175	_____

4140-41500 INSURANCE PERMANENT NOTES:
 HEALTH AND DENTAL

OTHER CURRENT EXPENSES

101-4140-42120 INSURANCE	78	(851)	510	500	65	0	500	_____
101-4140-42200 PROFESSIONAL SERVICES & F	17,187	22,480	23,275	20,000	8,094	0	27,000	_____
101-4140-42300 PUBLISHING & ADVERTISING	4,682	4,301	3,888	5,000	1,859	0	5,000	_____
101-4140-42400 RENTALS	0	0	129	150	115	0	200	_____
101-4140-42510 EQUIPMENT REPAIR & MAINTENANCE	386	0	0	500	0	0	0	_____
101-4140-42610 SUPPLIES	1,258	1,639	923	1,000	633	0	1,000	_____
101-4140-42700 TRAVEL & TRAINING	4,146	1,491	2,555	4,500	1,105	0	4,500	_____
101-4140-42800 UTILITIES	1,342	1,454	1,461	1,500	832	0	1,600	_____
101-4140-42910 OTHER CURRENT EXPENSES	7,841	6,102	6,515	8,000	65	0	500	=====
TOTAL OTHER CURRENT EXPENSES	36,920	36,615	39,257	41,150	12,767	0	40,300	_____

4140-42120 INSURANCE PERMANENT NOTES:
 SDML LIABILITY INSURANCE

4140-42200 PROFESSIONAL SERVICES & F PERMANENT NOTES:
 Annual Report, Audit, Copier Contract,
 Managed Services, ect.
 Fees Associated with paying customer portion of
 transaction fee and merchant vendor fee (FO portion)
 Annual support: Incode and Creative Solutions

4140-42300 PUBLISHING & ADVERTISING PERMANENT NOTES:
 City Council Minutes and other finance related publishing
 costs.

4140-42400 RENTALS PERMANENT NOTES:
 FINANCE PORTION POST MACHINE RENTAL

4140-42700 TRAVEL & TRAINING PERMANENT NOTES:
 Finance Officer Travel and Training

4140-42800 UTILITIES PERMANENT NOTES:
 FINANCE OFFICER PORTION:

101-GENERAL FUND

FINANCE OFFICE

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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GOLDEN WEST
 MID AMERICAN
 XCEL

CAPITAL ASSETS

101-4140-43400 FURNITURE & MINOR EQUIPME	604	387	0	0	0	0	0
101-4140-43410 COMPUTER EXPENSES	<u>0</u>	<u>3,380</u>	<u>433</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL CAPITAL ASSETS	604	3,767	433	0	0	0	0

OTHER EXPENDITURES

101-4140-45000 PAYMENTS TO OTHER GOV ENT	<u>0</u>						
TOTAL OTHER EXPENDITURES	0	0	0	0	0	0	0

TOTAL FINANCE OFFICE	113,896	120,098	124,353	129,520	54,541	0	135,475
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CONTINGENCY FUND TRANSFER, 2021

The City Council decided to create a Contingency Transfer Account in 2012. The Contingency Transfer account was created for the purpose of covering unexpected expenses that may occur throughout the course of a fiscal year within the general fund.

The City has set the budget at \$30,000 since the creation of the fund in 2012. Based on prior year history of contingency fund transfers, the budget has been increased to \$50,000.

101-GENERAL FUND

CONTINGENCY TRANSFER

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER EXPENDITURES

101-4150-45100 CONTINGENCY TRANSFER	0	0	0	50,000	0	0	50,000	
TOTAL OTHER EXPENDITURES	0	0	0	50,000	0	0	50,000	

4150-45100 CONTINGENCY TRANSFER

PERMANENT NOTES:

Budgeted Amount to cover unexpected cost over runs in the General Fund. Increasing from \$30,000 to \$50,000 in 2019 based on prior year transfers. Will remain at \$50,000 in 2021.

TOTAL CONTINGENCY TRANSFER	0	0	0	50,000	0	0	50,000	
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BUILDINGS AND MAINTENANCE, 2021

The Buildings and Maintenance fund is budgeted through the City Administrator's office. This fund has been set up in order to cover routine maintenance at City Hall and cleaning at City Hall and the Public Library. Expenses for the operation of street lights within Dell Rapids is also budgeted within this department.

The contract for City Hall and Library Building cleaning is reflected within the buildings and maintenance fund.

This fund is also used to administer any minor improvements to City Hall and other City buildings. In 2021 the City has budgeted for a new Transit Facility to be placed on South Garfield Avenue. This project is funded with an 80% DOT Grant.

Expense Highlights:

42200 – City Building and Library Cleaning and other professional services

42520 – Miscellaneous Repair on City Facilities,

43220 – New Carpet in City Hall

43240 – New Transit Facility Construction

43400 – New Chairs for Council in Council Chambers.

101-GENERAL FUND

BUILDING & MAINTENANCE

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>PERSONAL SERVICES</u>								
101-4190-41100 WAGES	0	0	0	0	0	0	0	_____
101-4190-41200 FICA	0	0	0	0	0	0	0	_____
101-4190-41400 WORKERS' COMPENSATION	0	0	0	0	0	0	0	_____
101-4190-41600 UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0	0	=====
TOTAL PERSONAL SERVICES	0	0	0	0	0	0	0	_____
<u>OTHER CURRENT EXPENSES</u>								
101-4190-42200 SERVICES AND FEES	17,569	21,355	28,824	26,000	17,143	0	30,000	_____
101-4190-42400 RENTALS	0	2,500	2,500	0	0	0	0	_____
101-4190-42520 REPAIR & MAINTENANCE	6,128	1,950	6,600	6,000	744	0	7,000	_____
101-4190-42610 SUPPLIES	2,229	1,701	3,196	2,500	2,400	0	3,000	_____
101-4190-42810 UTILITIES	1,947	2,541	3,261	2,500	1,319	0	3,000	_____
101-4190-42820 STREET LIGHTING	77,461	74,292	84,704	80,000	33,513	0	87,000	=====
TOTAL OTHER CURRENT EXPENSES	105,334	104,338	129,085	117,000	55,118	0	130,000	_____

4190-42200 SERVICES AND FEES PERMANENT NOTES:
 City Buildings (CH/Library) Cleaning Contract
 Direct Automation Contract (CH only)
 Rug Cleaning Service (CH Only)

4190-42520 REPAIR & MAINTENANCE PERMANENT NOTES:
 City Buildings Misc. Repair and Maintenance

4190-42610 SUPPLIES PERMANENT NOTES:
 Office Supplies

4190-42810 UTILITIES PERMANENT NOTES:
 City Hall Water Usage
 Garbage N More
 Xcel

<u>CAPITAL ASSETS</u>								
101-4190-43200 CITY HALL IMPROVEMENTS	8,135	0	6,643	10,000	9,547	0	9,000	_____
101-4190-43220 MAINTENANCE SHOP	6,207	0	0	0	0	0	0	_____
101-4190-43230 LIBRARY BUILDING	2,622	0	0	0	0	0	0	_____
101-4190-43240 TRANSIT BUILDING	0	0	0	300,000	0	0	300,000	_____
101-4190-43400 FURNITURE & MINOR EQUIPME	0	24,066	6,955	4,000	5,316	0	5,000	=====
TOTAL CAPITAL ASSETS	16,964	24,066	13,598	314,000	14,863	0	314,000	_____

4190-43200 CITY HALL IMPROVEMENTS PERMANENT NOTES:
 Council Chamber Monitor \$2,000
 City Hall Carpet Replacement - \$7,000

4190-43240 TRANSIT BUILDING PERMANENT NOTES:
 New Transit Facility Construction at the Booster Station

101-GENERAL FUND
BUILDING & MAINTENANCE
EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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Site. Continuation from 2020 into 2021.

4190-43400 FURNITURE & MINOR EQUIPMENPERMANENT NOTES:

Council Chamber Chairs \$4,000

TOTAL BUILDING & MAINTENANCE	122,298	128,405	142,683	431,000	69,981	0	444,000
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LAW ENFORCEMENT, 2021

Since June of 1990, the City of Dell Rapids has contracted with the Minnehaha County Sheriff's Office to provide law enforcement services for the community. A solid relationship that has continued to grow and strengthen through the years.

The City pays 75% of the County's actual cost for the officers and receives 22 hour-a-day coverage. Due to personnel and operation cost increases realized by the County the fee for services will increase 2.3% for 2020. The hourly rate will increase from \$33.14 to \$33.91. The biggest advantage to the City is that there is access to a fully staffed department of 25 patrol officers, four detectives, and additional administrative officers. Department-wide, the Sheriff's office is over 100 strong (including jail staff).

The City receives a credit of \$10,000 per year in exchange for providing office space, and a garage one patrol vehicle used to patrol the City and the northern portion of the County.

Additionally, the City is the recipient of additional staffing in the form of a School Resource Officer that serves Dell Rapids Public and Dell Rapids St. Mary's provided at no additional cost.

The City cut the coverage hours in 2014 from 24 hours to 22 hours per day, reducing the total cost of the County coverage. The 2021 budget reflects hours per week (22 hours per day) coverage. The 2021 budget reflects a 2.7% increase from 2020. From \$35.50 per hour to \$36.45. Total budget of \$291,891.60.

101-GENERAL FUND

LAW ENFORCEMENT

EXPENDITURES

				----- 2020 -----)			----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER CURRENT EXPENSES

101-4210-42200 LAW ENFORCEMENT SERVICES	<u>255,385</u>	<u>261,551</u>	<u>268,038</u>	<u>284,284</u>	<u>137,142</u>	<u>0</u>	<u>291,892</u>	<u> </u>
TOTAL OTHER CURRENT EXPENSES	255,385	261,551	268,038	284,284	137,142	0	291,892	

4210-42200 LAW ENFORCEMENT SERVICES PERMANENT NOTES:

2.7% increase from 2020
 \$35.50 per hour to \$36.45
 154 Hours per week of law enforcement service

TOTAL LAW ENFORCEMENT	255,385	261,551	268,038	284,284	137,142	0	291,892	
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FIRE DEPARTMENT, 2021

The Dell Rapids Fire Department is made up of 28 dedicated volunteers. This group provides fire protection and emergency services to City and Rural residents.

Fire suppression has been the main objective of this and many departments for many years. More recently, changes have been occurring in this field and the Department continues to respond to more non-fire related calls such as vehicle accidents, rescues, gas leaks, etc.

The Dells Fire Department continues to maintain its excellent track record of planning by sending its volunteers to the State Fire School and establishing a policy for equipment replacement. By staying ahead of the curve, the Department has gained a reputation as one of the best trained and equipped departments in the area.

The Fire Department moved into their new facility in 2011. As Dell Rapids continues to grow it is critical to continue to improve our public safety services through investments in modern equipment.

In 2012 the Fire Department made the decision to separate themselves as a “City Department”. The City and the Fire Department signed an agreement, where the Fire Department acts as independent organization serving the City of Dell Rapids and its citizens. The City still owns and maintains the Fire and Rescue facility. The Fire Department owns and is responsible for maintaining all equipment and vehicles.

The 2021 budget continues to reflect this change in the relationship between the City and the Fire Department. The City provides a lump sum check to the Fire Department based on previous year’s budgets. The Fire Department requested a 5% increase in the 2020 budget in the amount of \$50,422. The Fire Department is not requesting an increase in 2021. Here is a history of Dell Rapids Fire Department Funding since 2014; (\$41,484.00 in 2014, 43,558 in 2015 same in 2016 and \$45,735.00 in 2017, \$48,021 in 2018 and 2019).

101-GENERAL FUND

FIRE DEPARTMENT

EXPENDITURES	(----- 2020 -----)					(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET

PERSONAL SERVICES

101-4220-41400 WORKERS' COMPENSATION	0	0	0	0	0	0	0	
TOTAL PERSONAL SERVICES	0	0	0	0	0	0	0	

OTHER CURRENT EXPENSES

101-4220-42100 FIRE INSURANCE	2,023	(214)	2,150	2,300	1,910	0	5,500	
101-4220-42200 SERVICES AND FEES	887	0	0	500	209	0	500	
101-4220-42300 PUBLISHING	0	0	0	0	0	0	0	
101-4220-42500 REPAIR & MAINTENANCE	5,257	6,825	2,759	5,000	4,789	0	6,000	
101-4220-42610 SUPPLIES	0	113	112	250	0	0	250	
101-4220-42700 TRAVEL & TRAINING	0	0	0	0	0	0	0	
101-4220-42800 UTILITIES	8,850	9,812	9,563	11,500	4,855	0	11,000	
101-4220-42900 OTHER EXPENSES	0	0	0	0	0	0	0	
TOTAL OTHER CURRENT EXPENSES	17,018	16,536	14,584	19,550	11,762	0	23,250	

4220-42500 REPAIR & MAINTENANCE PERMANENT NOTES:
 MISC BUILDING REPAIR

4220-42610 SUPPLIES PERMANENT NOTES:
 MISC SUPPLIES:
 FILTERS, ETC.

4220-42800 UTILITIES PERMANENT NOTES:
 FIRE HALL UTILITIES:
 MIDAMERICAN
 EXCEL
 WATER USAGE

CAPITAL ASSETS

101-4220-43100 LAND	0	0	0	0	0	0	0	
101-4220-43200 BUILDINGS	0	0	0	0	0	0	0	
101-4220-43400 FURNITURE & MINOR EQUIPME	0	0	0	0	0	0	0	
101-4220-43430 MAJOR EQUIPMENT FUND	0	0	0	0	0	0	0	
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	

OTHER EXPENDITURES

101-4220-45600 FIRE DEPARTMENT SUBSIDY	45,735	48,021	48,021	50,422	50,422	0	50,422	
101-4220-45701 DEPRECIATION EXPENSE	0	0	0	0	0	0	0	
TOTAL OTHER EXPENDITURES	45,735	48,021	48,021	50,422	50,422	0	50,422	

4220-45600 FIRE DEPARTMENT SUBSIDY PERMANENT NOTES:
 Council provided 5% increase in 2017 and 2018. No
 increase in 2019. 5% increase 2020. No increase in 2021.

TOTAL FIRE DEPARTMENT	62,753	64,557	62,605	69,972	62,184	0	73,672	
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CODE ENFORCEMENT, 2021

Staff in this department consists of a full time Building Inspector/Code Enforcement Officer and the City Administrator, who serves at the City's Zoning and Floodplain Administrator. This department is very active due to the City's residential growth.

The Planning portion of the department handles all building permit applications, rezoning applications, conditional use permit applications, and considers revisions to the City's building codes and ordinances.

The Code Enforcement portion handles nuisance complaints relating to the public health and welfare, works with the law enforcement officials to coordinate issues of joint criminal and nuisance concerns, and is the liaison for animal control.

101-GENERAL FUND

CODE ENFORCEMENT

EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4231-41100 WAGES	23,228	29,846	31,344	42,500	17,949	0	44,000	_____
101-4231-41120 OVERTIME WAGES	146	0	95	150	33	0	150	_____
101-4231-41200 FICA	1,795	2,235	2,349	3,400	1,367	0	3,500	_____
101-4231-41300 RETIREMENT	1,402	1,791	1,886	2,500	1,079	0	2,600	_____
101-4231-41400 WORKERS' COMPENSATION	757	802	791	800	773	0	850	_____
101-4231-41500 INSURANCE	5,384	6,660	6,962	7,150	4,281	0	920	_____
101-4231-41600 UNEMPLOYMENT COMPENSATION	<u>15</u>	<u>3</u>	<u>11</u>	<u>20</u>	<u>18</u>	<u>0</u>	<u>20</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	32,728	41,337	43,438	56,520	25,499	0	52,040	_____

4231-41500 INSURANCE PERMANENT NOTES:
 HEALTH AND DENTAL INSURANCE

OTHER CURRENT EXPENSES

101-4231-42200 PROFESSIONAL SERVICES & F	2,230	850	1,550	3,000	430	0	2,000	_____
101-4231-42300 PUBLISHING & ADVERTISING	214	142	169	200	33	0	200	_____
101-4231-42400 RENTAL	0	0	0	80	13	0	80	_____
101-4231-42500 REPAIRS AND MAINTENANCE	0	0	0	0	0	0	0	_____
101-4231-42610 SUPPLIES	304	361	1,263	500	45	0	2,000	_____
101-4231-42700 TRAVEL & TRAINING	591	956	1,110	1,000	179	0	1,200	_____
101-4231-42800 UTILITIES	623	755	526	700	263	0	700	_____
101-4231-42910 OTHER CURRENT EXPENSES	816	708	589	700	90	0	700	_____
101-4231-42920 BAD DEBT EXPENSE	<u>0</u>	<u>0</u>	<u>3,593</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	4,778	3,771	8,800	6,180	1,053	0	6,880	_____

4231-42200 PROFESSIONAL SERVICES & F PERMANENT NOTES:
 Mowing and Snow Removal Services

4231-42300 PUBLISHING & ADVERTISING PERMANENT NOTES:
 CODE ENF. RELATED PUBLICATIONS
 SNOW REMOVAL/NOXIOUS WEEDS, ETC.

4231-42400 RENTAL PERMANENT NOTES:
 POSTAGE MACHINE RENTAL

4231-42700 TRAVEL & TRAINING PERMANENT NOTES:
 Code Enforcement Travel and Training

4231-42800 UTILITIES PERMANENT NOTES:
 CODE ENF.CELL PHONE

4231-42910 OTHER CURRENT EXPENSES PERMANENT NOTES:
 MISC. DUES AND SUBSCRIPTIONS
 STAFF SHIRTS

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101-GENERAL FUND

CODE ENFORCEMENT

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
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CAPITAL ASSETS

101-4231-43400 MACHINERY & EQUIPMENT	0	675	506	0	810	0	0	
TOTAL CAPITAL ASSETS	0	675	506	0	810	0	0	

TOTAL CODE ENFORCEMENT	37,506	45,783	52,745	62,700	27,362	0	58,920	
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SNOW REMOVAL, 2021

This program is executed by the Street Department. Current City policy provides that salt for melting purposes shall not be used on the streets except in extremely icy conditions. The use of salt is opposed due to potential freeze-and-thaw damage to streets and the corrosion of the underside of motor vehicles. Instead, the City heavily sands the streets. Some salt is used in the sand stockpile to keep it from freezing.

The City also has a contract with a private contractor to handle the snow removal on 4th Street. As the downtown shopping district, 4th Street needs the snow removed completely and not pushed to the side. This contractor also assists with other areas that have the tendency to become heavily drifted requiring the removal of snow (i.e. 15th Street).

101-GENERAL FUND

SNOW REMOVAL

EXPENDITURES

					2020		2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4300-41100 WAGES	6,195	8,492	20,945	12,000	7,094	0	15,000	
101-4300-41120 OVERTIME	1,825	7,348	7,094	7,000	3,013	0	8,000	
101-4300-41200 FICA	476	1,201	2,127	1,800	790	0	2,000	
101-4300-41300 RETIREMENT	496	950	1,682	1,500	606	0	1,500	
101-4300-41400 WORKERS' COMPENSATION	1,205	1,319	1,318	1,500	2,259	0	2,500	
101-4300-41500 INSURANCE	1,538	3,160	4,592	3,500	1,925	0	4,000	
101-4300-41600 UNEMPLOYMENT COMPENSATION	0	0	0	0	0	0	0	
TOTAL PERSONAL SERVICES	11,736	22,470	37,758	27,300	15,687	0	33,000	
<u>OTHER CURRENT EXPENSES</u>								
101-4300-42100 INSURANCE	105	(948)	109	200	87	0	300	
101-4300-42200 PROFESSIONAL SERVICES & F	18,493	32,365	47,993	30,000	17,685	0	40,000	
101-4300-42510 EQUIPMENT REPAIR & MAINTENANCE	87	414	4,233	5,000	0	0	5,000	
101-4300-42610 SUPPLIES	8,609	17,391	22,528	17,000	5,818	0	20,000	
TOTAL OTHER CURRENT EXPENSES	27,293	49,222	74,863	52,200	23,590	0	65,300	
4300-42100 INSURANCE								PERMANENT NOTES: SDML LIABILITY INSURANCE
4300-42200 PROFESSIONAL SERVICES & F								PERMANENT NOTES: BX: Snow Removal
4300-42610 SUPPLIES								PERMANENT NOTES: Salt/Sand for Streets
<u>CAPITAL ASSETS</u>								
101-4300-43400 MACHINERY AND EQUIPMENT	0	0	0	0	0	0	0	
TOTAL CAPITAL ASSETS	0	0	0	0	0	0	0	
TOTAL SNOW REMOVAL	39,029	71,692	112,621	79,500	39,277	0	98,300	

STREET DEPARTMENT, 2021

The Street Department is one of the components that comprise the Public Works Division of the City of Dell Rapids. The Department has responsibility for street maintenance, street snow removal, street sign maintenance, street crosswalk marking, alley maintenance, street clean-up after storms, and many other tasks not specifically assigned to other departments.

The Street Department has been a very valuable tool for the City, often lending man-hours and equipment to several projects. By utilizing our own existing resources, the Street Department has been able to save the City countless dollars.

Maintenance of the street will continue to be a priority of the City. To those ends money is budgeted in the Street Operating Budget for minor street repairs and annual street sealing projects are budgeted as a capital outlay. The City made great progress in 2015, 2016 and 2017. 2018 was not an aggressive year for Street spending with the exception of the paving of Garfield Avenue. The 2020 Budget continues to reflect funding for chip seal, crack seal and pavement overlaying.

The main 2021 budget items is covering the non SRF financed street portions of the 6th Street/ 2nd Phase SE Infrastructure Project. The City will seek improve Old 77 from 4th Street to 15th Street with a mill and overlay project. The City will also continue a concrete repair program anticipated as an annual expense.

Expense Highlights:

42200 – Engineering for the 3rd Street Bridge future replacement

42500 – Funds for expenses associated with minor street repair (pot holes) performed each year

43300 – Replacement of City owned sidewalk and reconstruction of corner radii to comply with ADA.

43320 – Old 77 Overlay Project

43340– Slurry sealing and paving projects combine with Concrete Spall repairs

43451 – South East Infrastructure Project (Street/General Fund Contribution)

101-GENERAL FUND
 STREET DEPARTMENT
 EXPENDITURES

	(----- 2020 -----)						(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4310-41100 WAGES	124,369	120,366	112,246	135,000	55,915	0	135,000	_____
101-4310-41120 OVERTIME	213	536	973	1,000	106	0	1,000	_____
101-4310-41200 FICA	9,605	9,250	8,647	10,880	4,323	0	11,000	_____
101-4310-41300 RETIREMENT	7,475	7,254	6,793	8,000	3,361	0	8,500	_____
101-4310-41400 WORKERS' COMPENSATION	3,615	3,958	3,955	4,000	2,259	0	4,500	_____
101-4310-41500 INSURANCE	24,680	22,653	20,439	26,000	10,054	0	25,000	_____
101-4310-41600 UNEMPLOYMENT COMPENSATION	<u>45</u>	<u>9</u>	<u>32</u>	<u>50</u>	<u>55</u>	<u>0</u>	<u>60</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	170,003	164,026	153,085	184,930	76,073	0	185,060	_____

4310-41500 INSURANCE PERMANENT NOTES:
 HEALTH AND DENTAL

OTHER CURRENT EXPENSES

101-4310-42100 INSURANCE	8,357	2,509	10,095	9,000	6,978	0	12,000	_____
101-4310-42200 PROFESSIONAL SERVICES & F	6,724	2,049	4,805	45,000	1,830	0	5,000	_____
101-4310-42300 PUBLISHING	0	113	205	250	94	0	250	_____
101-4310-42400 RENTALS	938	26,093	21,429	1,000	619	0	46,000	_____
101-4310-42500 REPAIRS & MAINTENANCE	66,450	49,021	57,499	60,000	63,808	0	60,000	_____
101-4310-42501 FLOOD RELATED EXPENSES	0	0	25,703	0	78,872	0	0	_____
101-4310-42610 SUPPLIES	24,293	19,013	23,717	28,000	14,444	0	25,000	_____
101-4310-42680 UNIFORMS	863	769	712	700	0	0	900	_____
101-4310-42700 TRAVEL & TRAINING	125	150	0	250	0	0	200	_____
101-4310-42800 UTILITIES	3,233	3,884	3,765	4,200	859	0	4,200	_____
101-4310-42910 OTHER	<u>686</u>	<u>681</u>	<u>61</u>	<u>100</u>	<u>35</u>	<u>0</u>	<u>100</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	111,668	104,281	147,992	148,500	167,539	0	153,650	_____

4310-42100 INSURANCE PERMANENT NOTES:
 SDML LIABILITY INSURANCE

4310-42400 RENTALS PERMANENT NOTES:
 Rentals from A-Ox

4310-42500 REPAIRS & MAINTENANCE PERMANENT NOTES:
 Funds for expenses associated with minor street repairs & maintenance performed each year.

CAPITAL ASSETS

101-4310-43100 LAND	0	0	0	0	0	0	0	_____
101-4310-43200 BUILDINGS	0	0	0	0	0	0	0	_____
101-4310-43300 IMPROVE OTHER THAN BUILDI	41,606	0	0	21,000	0	0	15,000	_____
101-4310-43310 STREET IMPROVE-GARFIELD B	0	0	0	0	0	0	0	_____
101-4310-43311 15TH STREET PHASE TWO	0	0	0	0	0	0	0	_____
101-4310-43312 3RD STREET BRIDGE	0	0	0	61,000	0	0	91,000	_____
101-4310-43313 3RD STREET PROJECT	0	0	0	0	0	0	0	_____
101-4310-43320 MISCELLANEOUS CAPITAL PRO	0	0	0	600,000	0	0	900,000	_____

101-GENERAL FUND
 STREET DEPARTMENT
 EXPENDITURES

					2020		2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
101-4310-43340 STREET SEALING PROJECTS	191,842	131,510	203,416	250,000	141,836	0	325,000	
101-4310-43400 MACHINERY & EQUIPMENT	5,415	0	6,905	0	3,285	0	0	
101-4310-43430 QUARTZITE STREET	0	0	0	0	0	0	0	
101-4310-43440 10TH STREET	124,951	0	0	0	0	0	0	
101-4310-43450 GARFIELD AVE SOUTH PAVING	29,374	344,004	0	0	0	0	0	
101-4310-43451 SE UTILITY PHASE 1	0	0	138,248	500,000	122,608	0	0	
101-4310-43452 SE UTILITY PHASE 2	0	0	0	0	2,708	0	266,000	
101-4310-43460 HWY 115 UTILITY PROJECT	0	0	0	0	0	0	0	
101-4310-43470 5TH STREET CULVERT	0	0	0	0	0	0	0	
TOTAL CAPITAL ASSETS	393,188	475,514	348,569	1,432,000	270,438	0	1,597,000	
4310-43300 IMPROVE OTHER THAN BUILDING	PERMANENT NOTES: Replacement of City owned sidewalk and reconstruction of corner radii to comply with ADA (\$15,000)							
4310-43312 3RD STREET BRIDGE	PERMANENT NOTES: 3rd Street Bridge Engineering (\$71,000 City Funded - \$19,000 Grant Funded)							
4310-43320 MISCELLANEOUS CAPITAL PROJECTS	PERMANENT NOTES: Old 77 Overlay Project (Applied for CAG Funds) Council plans to use General Fund Reserves to fund project.							
4310-43340 STREET SEALING PROJECTS	PERMANENT NOTES: Slurry Seal \$100,000 - Crack Seal \$25,000 - Patching \$100,000 \$110,000 Concrete Spall Repairs							
4310-43452 SE UTILITY PHASE 2	PERMANENT NOTES: 6th Street Project - General Fund not covered by Water and Wastewater Fund.							
OTHER EXPENDITURES								
101-4310-45900 LOSS ON DISPOSE OF CAP AS	0	0	0	0	0	0	0	0
TOTAL OTHER EXPENDITURES	0	0	0	0	0	0	0	0
TOTAL STREET DEPARTMENT	674,858	743,821	649,646	1,765,430	514,049	0	1,935,710	

RUBBLE SITE, 2021

The City operates a State-Permitted Construction Demolition and Debris Site, commonly known as the Rubble Site. This operation allows the Citizens of Dell Rapids a place to dispose of materials from construction projects, yard waste, appliances, and some other limited materials. While it is not legally allowed to accept and garbage or recyclable materials, it is a nice resource for the Community to use. The Rubble Site is normally open April through November on Tuesdays, and Thursdays from 1 p.m. to 6 p.m. and Saturdays from 9 a.m. to 4 p.m. However, Public Works employees will open the site by appointment during off-season periods. The City also historically offers a few days a year in the spring and the fall, as a free day for citizens to clean up their properties. In 2016 City began offering a free Electronic Dump Day in the Fall of every year.

\$8,000 has been budgeted in 2021 for continued maintenance of covering and digging holes for the rubble.

101-GENERAL FUND

RUBBLE SITE

EXPENDITURES

	(----- 2020 -----)				(----- 2021 -----)			
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4320-41100 WAGES	4,866	4,695	4,872	5,500	1,317	0	5,500	_____
101-4320-41200 FICA	372	359	373	440	101	0	440	_____
101-4320-41400 WORKERS' COMPENSATION	161	179	177	200	173	0	200	_____
101-4320-41600 UNEMPLOYEMENT COMPENSATIO	<u>5</u>	<u>1</u>	<u>4</u>	<u>20</u>	<u>2</u>	<u>0</u>	<u>20</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	5,405	5,235	5,425	6,160	1,592	0	6,160	_____
<u>OTHER CURRENT EXPENSES</u>								
101-4320-42100 INSURANCE	1,933	(154)	2,038	2,100	1,502	0	2,500	_____
101-4320-42200 PROFESSIONAL SERVICES & F	7,163	5,052	6,694	8,000	103	0	8,000	_____
101-4320-42300 PUBLISHING	28	0	0	50	0	0	50	_____
101-4320-42500 REPAIRS & MAINTENANCE	105	0	0	200	73	0	200	_____
101-4320-42610 SUPPLIES	19	5	9	100	0	0	100	_____
101-4320-42800 UTILITIES	0	0	0	0	0	0	0	_____
101-4320-42910 OTHER	<u>46</u>	<u>39</u>	<u>500</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	9,294	4,941	9,241	10,550	1,678	0	10,950	_____

4320-42200 PROFESSIONAL SERVICES & FEPERMANENT NOTES:

Continued Dirt Moving and Additional Hole Digging

TOTAL RUBBLE SITE	14,699	10,176	14,666	16,710	3,270	0	17,110	_____
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DELL RAPIDS TRANSIT, 2021

Dell Rapids Transit began providing transportation to residents in October of 2003. The operating budget is provided through Federal and State grants with the balance being provided by the City. The Transit has faced cutbacks in 2011 and 2012 that forced the City into looking at the roll of the Transit service now and into the future. In 2013 funding was restored close to its previous levels and all indication is that the 2015 levels will be slightly higher than the 2014 funding. This subsidized service is integral to a growing community. However the City should continue to analyze the roll the Transit system plays within our community.

The City of Dell Rapids has utilized Inter-lakes Community Assistance Partners Inc. of Madison to manage and administer the communities Transit program. In 2020 the City made the decision to change this management to Brookings Area Transit Authority (BATA). 2021 will serve as the first full year under this new relationship with BATA. The 2021 budget includes the anticipated costs of transitioning to BATA. The City also hopes to finalize the construction of a Transit Facility building in 2021. This project expense is reflected in the Buildings and Maintenance budget.

101-GENERAL FUND

DELL RAPIDS TRANSIT

EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>OTHER CURRENT EXPENSES</u>								
101-4390-42200 PROFESSIONAL SERVICES & F	62,586	70,947	77,058	72,911	36,292	0	82,000	
101-4390-42300 PUBLISHING	37	0	0	50	0	0	50	
101-4390-42400 RENTALS	0	0	0	0	0	0	0	
101-4390-42500 REPAIRS & MAINTENANCE	347	417	0	2,000	0	0	0	
101-4390-42900 OTHER	<u>291</u>	<u>74</u>	<u>11</u>	<u>150</u>	<u>0</u>	<u>0</u>	<u>150</u>	
TOTAL OTHER CURRENT EXPENSES	63,262	71,439	77,069	75,111	36,292	0	82,200	
4390-42200 PROFESSIONAL SERVICES & FE PERMANENT NOTES:								
	City Match and Federal Transit Grants.							
<u>CAPITAL ASSETS</u>								
101-4390-43400 MACHINERY AND EQUIPMENT	<u>56,257</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL CAPITAL ASSETS	56,257	0	0	0	0	0	0	
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TOTAL DELL RAPIDS TRANSIT	119,519	71,439	77,069	75,111	36,292	0	82,200	

MOSQUITO CONTROL, 2021

The City of Dell Rapids addressed the growing concern over the spread of the West Nile Virus by developing and implementing a mosquito control program beginning in 2004. The Public Works Department is charged with treating mosquito harborages with larvacide and when trap counts warrant, spray adult mosquitoes with a pickup mounted Ultra Low Volume (ULV) sprayer.

The City continues to be proactive in spraying and using larvacide briquettes to keep our community safe from West Nile Virus. The City Budget generally consists of enough dollars to purchase chemicals and set aside fund for the replacement of sprayer equipment.

A new sprayer was purchased in 2016. The Equipment Replacement Fund will purchase a new sprayer in 2021.

101-GENERAL FUND

MOSQUITO CONTROL

EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4410-41100 WAGES	0	0	0	0	0	0	0	_____
101-4410-41120 OVERTIME	739	643	393	1,000	0	0	1,000	_____
101-4410-41200 FICA	57	49	30	100	0	0	100	_____
101-4410-41300 RETIREMENT	44	39	24	60	0	0	60	_____
101-4410-41400 WORKERS' COMPENSATION	27	34	34	50	33	0	50	_____
101-4410-41500 INSURANCE	<u>0</u>	<u>145</u>	<u>133</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>200</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	867	910	613	1,410	33	0	1,410	
<u>OTHER CURRENT EXPENSES</u>								
101-4410-42100 INSURANCE	1,126	(503)	1,187	1,000	875	0	1,300	_____
101-4410-42200 PROFESSIONAL SERVICES & F	0	0	0	0	0	0	0	_____
101-4410-42300 PUBLISHING	0	0	0	50	0	0	50	_____
101-4410-42400 RENTALS	0	0	0	0	0	0	0	_____
101-4410-42510 EQUIPMENT REPAIR & MAINTENANCE	0	0	17	0	0	0	0	_____
101-4410-42610 SUPPLIES	2,582	5,715	5,689	3,000	0	0	6,000	_____
101-4410-42700 TRAVEL & TRAINING	0	50	0	200	0	0	0	_____
101-4410-42900 OTHER EXPENSES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	3,708	5,262	6,893	4,250	875	0	7,350	
4410-42100 INSURANCE	PERMANENT NOTES: SDML LIABILITY INSURANCE							
4410-42610 SUPPLIES	PERMANENT NOTES: CHEMICAL							
TOTAL MOSQUITO CONTROL	4,575	6,172	7,506	5,660	907	0	8,760	

HUMANE SOCIETY, 2021

In 2012, the City of Dell Rapids entered into a contract with the Sioux Falls Humane Society for animal control concerns and complaints. The organization has the personnel and facility space to adequately handle the needs of our community. The City will continue to utilize the services of SFHS in 2021.

101-GENERAL FUND

HUMANE SOCIETY

EXPENDITURES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OTHER CURRENT EXPENSES</u>								
101-4440-42200 PROFESSIONAL SERVICES & F	1,594	2,801	3,324	3,000	752	0	3,500	
101-4440-42610 SUPPLIES	<u>185</u>	<u>69</u>	<u>0</u>	<u>200</u>	<u>70</u>	<u>0</u>	<u>150</u>	<u></u>
TOTAL OTHER CURRENT EXPENSES	1,779	2,870	3,324	3,200	822	0	3,650	
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TOTAL HUMANE SOCIETY	1,779	2,870	3,324	3,200	822	0	3,650	

AMBULANCE, 2021

Emergency Medical Services are provided to the City of Dell Rapids and surround area by the Dell Rapids Community Ambulance. The service is incorporated as a non-profit organization with the mission to provide emergency medical services and training to the community. The service is primarily staffed with volunteer EMT's and paramedics. However, volunteers became more difficult to cover shifts, therefore in 2005, one EMT and one paramedic were hired to cover those shifts. The addition of two paid employees has strained the DRCAS budget in addition to funding reductions from Minnehaha County for rural ambulance service. The City of Dell Rapids had been providing annual support in the amount of \$10,000 for equipment purchases up through 2006. However, due to the funding shortfall the City increased its contribution to \$30,000 in 2007. The City since 2008 has contributed \$40,000 towards the Dell Rapids Ambulance Service.

The Ambulance Service request 2021 is \$45,000. This request has remained the same without increase since 2018. The Ambulance's first request for an increase since 2009.

101-GENERAL FUND

AMBULANCE

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER EXPENDITURES

101-4460-45640 DELL RAPIDS COMM AMBULANC	40,000	45,000	45,000	45,000	0	0	45,000
TOTAL OTHER EXPENDITURES	40,000	45,000	45,000	45,000	0	0	45,000

4460-45640 DELL RAPIDS COMM AMBULANCE PERMANENT NOTES:

Increased to \$45,000 in 2018. Will remain at \$45,000 in 2021

TOTAL AMBULANCE	40,000	45,000	45,000	45,000	0	0	45,000
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PARKS AND RECREATION, 2021

The Parks and Recreation program exists to provide leisure opportunities to the Citizens of Dell Rapids. The Parks and Recreation Department operates in cooperation with the Street Department in maintaining approximately 220 acres of parkland within the City. The majority of which is mowing and general upkeep. The Department also handles all field maintenance for the City baseball and softball leagues including mowing, raking, and chalking the fields.

The Tree Board is also funded out of this Department. The all-volunteer Tree Board uses its funds for planting and watering new City trees. The Tree Board is the main group that is responsible for maintaining the City as a “Tree City USA” community. A status that the City has proudly been able to maintain for 30 years.

In 2005, the Parks operations and Recreation operations were divided into two separate budgets to track expenses more closely as necessitated by GASB 34. The Parks budget provides for the operation and maintenance of City parks, while the Recreation budget provides for expenses related to operation of the baseball and softball fields as well as a contribution towards the Dell Rapids Community Haven Summer Recreation Program. The 2021 budget includes continued funding to address the Emerald Ash Borer. The 2021 budget also includes \$300,000 dedicated towards replacing the Sheep Shed and Comfort Stations with a combined facility at the property at 3rd Street and Garfield Avenue.

Expense Highlights:

4510-45650 – Contribution to Dell Rapids Community Haven to manage a Summer Recreation Program.

4520-42920 – Funds for Emerald Ash Borer Removal and Replacement

4520-43200 – Replace Sheep Shed with new Comfort Station/Indoor Meeting Space Facility

4510-43320 – Campground – Install Wi-Fi, On-line Campground Reservation System

101-GENERAL FUND

RECREATION

EXPENDITURES

	----- 2020 -----					----- 2021 -----		
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER CURRENT EXPENSES

101-4510-42100 FIRE INSURANCE	70	(1,374)	76	750	572	0	800	_____
101-4510-42200 PROFESSIONAL SERVICES & F	497	0	2,850	0	0	0	0	_____
101-4510-42300 PUBLISHING	0	0	11	0	0	0	0	_____
101-4510-42500 REPAIR & MAINTENANCE	0	0	0	0	250	0	0	_____
101-4510-42610 SUPPLIES	60	77	63	200	63	0	200	_____
101-4510-42800 UTILITIES	4,366	4,052	4,503	5,000	493	0	5,100	_____
101-4510-42910 YOUTH BASEBALL SUPPLIES	<u>0</u>	<u>_____</u>						
TOTAL OTHER CURRENT EXPENSES	4,993	2,755	7,503	5,950	1,379	0	6,100	_____

4510-42100 FIRE INSURANCE

PERMANENT NOTES:
 LIABILITY INSURANCE

4510-42800 UTILITIES

PERMANENT NOTES:
 FIRE HALL UTILITIES:
 MIDAMERICAN, XCEL, WATER USAGE, ETC.

CAPITAL ASSETS

101-4510-43310 DELL RAPIDS TRAILWAY	13,123	122,219	201,322	500,000	62,465	0	0	_____
101-4510-43320 CAMPGROUND	15,721	164,318	25,121	5,000	2,966	0	2,000	_____
101-4510-43440 OTHER CAPITAL EXPENSES	<u>0</u>	<u>_____</u>						
TOTAL CAPITAL ASSETS	28,844	286,536	226,443	505,000	65,431	0	2,000	_____

4510-43320 CAMPGROUND

PERMANENT NOTES:
 Campground Reservation System. Install Public Wi-Fi

OTHER EXPENDITURES

101-4510-45650 DELL RAPIDS COMM HAVEN	8,000	8,500	8,500	8,500	8,500	0	7,500	_____
101-4510-45660 DELL RAPIDS BASEBALL ASSO	<u>0</u>	<u>_____</u>						
TOTAL OTHER EXPENDITURES	8,000	8,500	8,500	8,500	8,500	0	7,500	_____

4510-45650 DELL RAPIDS COMM HAVEN

PERMANENT NOTES:
 Decrease of \$1,00 for Haven Funding in 2021

TOTAL RECREATION	41,838	297,791	242,446	519,450	75,310	0	15,600	_____
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101-GENERAL FUND

PARKS

EXPENDITURES

	----- 2020 -----						----- 2021 -----	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

PERSONAL SERVICES

101-4520-41100 WAGES	29,366	33,163	42,761	40,000	24,137	0	45,000	_____
101-4520-41200 FICA	2,225	2,531	3,259	3,200	1,846	0	3,600	_____
101-4520-41300 RETIREMENT	924	1,182	1,731	2,400	1,032	0	2,700	_____
101-4520-41400 WORKERS' COMPENSATION	132	142	276	500	394	0	500	_____
101-4520-41500 GROUP INSURANCE	3,114	3,317	4,706	4,000	3,438	0	4,500	_____
101-4520-41600 UNEMPLOYMENT INSURANCE	<u>10</u>	<u>3</u>	<u>11</u>	<u>20</u>	<u>11</u>	<u>0</u>	<u>20</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	35,770	40,338	52,746	50,120	30,857	0	56,320	_____

4520-41500 GROUP INSURANCE PERMANENT NOTES:
 HEALTH AND DENTAL INSURANCE

OTHER CURRENT EXPENSES

101-4520-42100 INSURANCE	1,574	(629)	2,504	2,000	1,467	0	2,500	_____
101-4520-42200 PROFESSIONAL SERVICES & F	2,077	5,193	286	2,000	298	0	2,500	_____
101-4520-42300 PUBLISHING	28	102	403	500	180	0	500	_____
101-4520-42400 RENTALS	7,097	6,847	8,250	5,000	0	0	7,500	_____
101-4520-42500 REPAIR & MAINTENANCE	14,319	8,431	7,881	10,000	6,916	0	10,000	_____
101-4520-42610 SUPPLIES	4,851	4,020	4,382	6,000	2,663	0	5,000	_____
101-4520-42700 TRAVEL & TRAINING	0	150	0	0	0	0	0	_____
101-4520-42800 UTILITIES	5,413	5,741	4,869	6,300	1,044	0	5,500	_____
101-4520-42910 OTHER CURRENT EXPENSES	568	378	719	500	1,059	0	500	_____
101-4520-42920 ARBOREAL PLANTING & PRESE	<u>7,576</u>	<u>15,037</u>	<u>434</u>	<u>35,000</u>	<u>1,562</u>	<u>0</u>	<u>35,000</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	43,503	45,271	29,727	67,300	15,187	0	69,000	_____

4520-42100 INSURANCE PERMANENT NOTES:
 SDML LIABILITY INSURANCE

4520-42400 RENTALS PERMANENT NOTES:
 Portable Restrooms

4520-42800 UTILITIES PERMANENT NOTES:
 XCEL AND WATER USAGE

4520-42920 ARBOREAL PLANTING & PRESERPERMANENT NOTES:
 Tree Trimming/removal, treet planting, stump grinding.
 Requirement of Tree City USA. Continue Emeraly Ash Borer
 remove and replacement plan.

CAPITAL ASSETS

101-4520-43100 LAND	0	0	0	0	0	0	0	_____
101-4520-43200 BUILDINGS	10,925	127,266	22,991	0	0	0	300,000	_____
101-4520-43300 IMPROVEMENTS OTHER THAN B	13,425	19,195	0	20,000	9,544	0	10,000	_____
101-4520-43400 MACHINERY & EQUIPMENT	9,924	0	6,365	0	0	0	0	_____
101-4520-43440 OTHER CAPITAL EXPENSES	<u>15,332</u>	<u>26,322</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>_____</u>
TOTAL CAPITAL ASSETS	49,606	172,782	29,356	25,000	9,544	0	312,000	_____

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101-GENERAL FUND

PARKS

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

4520-43200	BUILDINGS	PERMANENT NOTES: Replace Sheep Shed \$300,000						
4520-43300	IMPROVEMENTS OTHER THAN BLP	PERMANENT NOTES: Aluminum Picnic Table Purchase \$6,000 Frisbee Golf Course on island penninsula (\$4,000)						
4520-43440	OTHER CAPITAL EXPENSES	PERMANENT NOTES: Engineered Woodchips fall protection replacement						
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TOTAL PARKS		128,880	258,391	111,828	142,420	55,588	0	437,320

SWIMMING POOL, 2021

The swimming pool, a feature in the City Park for many years, is operated to offer the Citizens of Dell Rapids inexpensive, Summer-long activity and entertainment.

The Swimming Pool staff consists of a pool manager, assistant pool manager, ten lifeguards, and five basket people. The staff maintains the pool, sells concessions, and takes water test samples to send to the State Department of the Environment and Natural Resources.

The pool staff also provides swimming lessons to the area youth. In 2013 the pool staff provided swimming lessons to 343 children in town including the City of Baltic Recreation Program.

The swimming pool was renovated in 2000. The bigger pool was redesigned to offer a better facility to the people in the community. A new bath house was completed at the swimming pool in 2007. The pool is facing aging equipment (water slide, diving board), therefore \$5,000 has been set aside in the 2017 budget for future purchase within equipment replacement fund. The Equipment Replacement Fund has built up over the past 7 years from general fund transfers. The 2021 budget reflects the installation of a splash pad to be placed on the north west corner of the pool property. This City will seek Game Fish and Parks LWCF Grant Funding to cover 50% of the costs of this proposed project. The City will need to continue to analyze proper replacement and addition of amenities at the pool as a long-term plan.

Expense Highlights:

42400 – Future replacement of pool equipment (i.e. waterslide and diving board).

42680 – Cost of swimsuits, t-shirts, and sweatshirts for pool staff.

42690 – Purchase of chlorine, shock, and other necessary pool chemicals.

43200 – Splash Pad and/or Zero Entry into Pool

101-GENERAL FUND

SWIMMING POOL

EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
101-4512-41100 WAGES	56,031	49,231	58,337	58,000	0	0	60,000	_____
101-4512-41200 FICA	4,287	3,766	4,463	4,640	0	0	4,800	_____
101-4512-41400 WORKERS' COMPENSATION	1,750	1,892	1,935	2,000	2,069	0	2,500	_____
101-4512-41600 UNEMPLOYMENT INSURANCE	<u>61</u>	<u>10</u>	<u>41</u>	<u>60</u>	<u>0</u>	<u>0</u>	<u>60</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	62,129	54,899	64,775	64,700	2,069	0	67,360	_____
<u>OTHER CURRENT EXPENSES</u>								
101-4512-42100 INSURANCE	1,832	(241)	2,319	2,000	1,194	0	2,400	_____
101-4512-42200 PROFESSIONAL SERVICES & F	908	483	4,905	500	0	0	500	_____
101-4512-42300 PUBLISHING	28	75	403	100	180	0	300	_____
101-4512-42400 RENTALS	0	0	0	0	0	0	5,000	_____
101-4512-42500 REPAIRS AND MAINTENANCE	15,810	25,582	2,176	20,000	68	0	20,000	_____
101-4512-42610 SUPPLIES	4,416	7,347	6,490	6,500	0	0	7,000	_____
101-4512-42620 MATERIALS - CONCESSIONS	6,328	4,470	5,625	7,500	0	0	7,000	_____
101-4512-42680 UNIFORMS	1,103	1,063	1,329	1,500	0	0	1,500	_____
101-4512-42700 TRAVEL AND TRAINING	920	885	900	1,000	0	0	1,000	_____
101-4512-42800 UTILITIES	4,477	7,447	5,296	7,500	679	0	7,500	_____
101-4512-42910 OTHER CURRENT EXPENSES	<u>60</u>	<u>(9,714)</u>	<u>33</u>	<u>100</u>	<u>0</u>	<u>0</u>	<u>100</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	35,881	37,395	29,474	46,700	2,121	0	52,300	_____

4512-42100	INSURANCE	PERMANENT NOTES: SDML LIABILITY INSURANCE
4512-42500	REPAIRS AND MAINTENANCE	PERMANENT NOTES: Ongoing Maintenance (i.e. painting, crack sealing, etc...)
4512-42610	SUPPLIES	PERMANENT NOTES: CLEANING SUPPLIES, FIRST AID, TP, ETC.
4512-42620	MATERIALS - CONCESSIONS	PERMANENT NOTES: CANDY, CHIPS, WATER, POP, ETC.
4512-42680	UNIFORMS	PERMANENT NOTES: GUARD SUITES AND STAFF SHIRTS
4512-42700	TRAVEL AND TRAINING	PERMANENT NOTES: WSI TRAINING/REIMBURSMENT
4512-42800	UTILITIES	PERMANENT NOTES: MIDAMERICAN, XCEL, GOLDENWEST (PHONE & INTERNET), WATER USSAGE

101-GENERAL FUND

SWIMMING POOL

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

CAPITAL ASSETS

101-4512-43200 BUILDINGS & STRUCTURES	0	9,730	0	10,000	0	0	200,000	_____
101-4512-43400 MACHINERY & EQUIPMENT	<u>0</u>	<u>9,730</u>	<u>0</u>	<u>0</u>	<u>3,667</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL CAPITAL ASSETS	0	19,460	0	10,000	3,667	0	200,000	_____

4512-43200 BUILDINGS & STRUCTURES PERMANENT NOTES:
 Splash Pad and/or Zero Entry

TOTAL SWIMMING POOL	98,010	111,754	94,249	121,400	7,857	0	319,660	
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CARNEGIE PUBLIC LIBRARY, 2021

MISSION STATEMENT:

The mission of the Dell Rapids Carnegie Public Library is to provide access and promote the use of materials and services meeting the personal, educational, and professional needs of the community; to stimulate an interest and appreciation for reading; to support students at all academic levels; and to uphold the public's freedom of access to information.

HISTORY

The Dell Rapids Carnegie Public Library had its roots in rooms downtown where most of the books and magazines were donated. Beginning in 1901, a group of pioneer club women financed the library rooms downtown. One of their goals was to eventually build a new library and the efforts put forth by these women were tireless. They sponsored suppers, food sales, socials, recitals, musicals, lectures, parties, book showers and rummage sales for a new library. In 1901, Mrs. E.J. Elliott, Mrs. G.R. Krause and Mrs. William Housman wrote to philanthropists soliciting aid in building a library. Mrs. Housman received a favorable letter from Andrew Carnegie. Mr. Carnegie offered \$6,000 toward the fund provided the city make a \$500 appropriation for maintenance. On March 16, 1910, the library was dedicated. U.S. Earls, the school superintendent, presented the keys to Mayor Homer Krause, who accepted them in behalf of the city. Since that date, the library has made steady growth. Today, the building is on the National Register of Historical Places.

GENERAL INFORMATION

The Dell Rapids Carnegie Public Library is located at 513 North Orleans Avenue. It serves the community of Dell Rapids and the surrounding rural community. It provides a variety of materials including books, e-books, magazines, newspapers, books on tape, videos, and large-print books. The library offers many reading programs for the children in the community. A small collection is located at Orchard Hills for their residents. At this time, the collection of the Carnegie Public Library is fully automated. The Library began offering downloadable e-books in 2011.

The Library also offers the following programs and services to the community:

- Reading programs for the children and young adults
- Book delivery within the city limits for members of the library
- Inter-Library load through the South Dakota State Library for patrons needing materials not in the local collection
- Internet access and software utilization on seven computer terminals.

The Carnegie Public Library is designed to meet both the recreational and informational needs of the community. In order to meet the needs, it is open Monday through Friday year-round. It is also open on Saturday mornings during the school year. The library staff includes a full time director, full-time librarian, a half-time employees and four part-time employees.

The Library finished the construction of an addition and remodel of the existing library in 2015. The functions of the new library such as staffing, utilities, cleaning and maintenance were adjusted for the 2016 budget and was further adjusted in 2017. In 2018 the Library finished the landscaping of the exterior area surrounding the property. The Library adjusted the staff in 2020 to accommodate new activity at the Library .

101-GENERAL FUND

LIBRARY

EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

PERSONAL SERVICES

101-4550-41100 WAGES	87,905	97,474	108,572	111,000	52,613	0	123,700	_____
101-4550-41200 FICA	6,699	7,463	8,286	8,880	4,065	0	10,000	_____
101-4550-41300 RETIREMENT	4,319	5,219	5,745	6,660	2,995	0	7,500	_____
101-4550-41400 WORKERS' COMPENSATION	201	207	203	250	212	0	250	_____
101-4550-41500 GROUP INSURANCE	17,511	17,625	18,510	30,000	14,062	0	20,000	_____
101-4550-41600 UNEMPLOYMENT COMPENSATION	51	11	40	50	53	0	50	=====
TOTAL PERSONAL SERVICES	116,685	127,999	141,357	156,840	73,999	0	161,500	_____

4550-41100 WAGES PERMANENT NOTES:
 5% INCREASE
 INCREASE HALF TIME POS. TO 3/4

4550-41500 GROUP INSURANCE PERMANENT NOTES:
 10% INC. Plus Additional Employee half to 3/4 time.

OTHER CURRENT EXPENSES

101-4550-42100 INSURANCE	2,510	(439)	3,049	2,700	2,498	0	3,500	_____
101-4550-42200 PROFESSIONAL SERVICES & F	10,451	10,732	18,063	13,000	7,311	0	20,000	_____
101-4550-42300 PUBLISHING	19	0	0	100	0	0	0	_____
101-4550-42400 RENTAL	0	0	0	0	0	0	0	_____
101-4550-42500 REPAIRS AND MAINTENANCE	339	801	151	1,000	952	0	1,000	_____
101-4550-42610 SUPPLIES	3,793	4,033	3,390	5,000	2,224	0	5,000	_____
101-4550-42611 PROJECT SUPPLIES	5,273	6,513	6,083	7,000	3,448	0	7,000	_____
101-4550-42700 TRAVEL & CONFERENCE	1,039	563	0	1,000	48	0	1,000	_____
101-4550-42800 UTILITIES	11,311	13,190	12,935	13,500	5,768	0	13,500	_____
101-4550-42900 OTHER - DUES & SUBSCRIPTI	4,379	5,199	5,445	5,000	3,251	0	5,000	=====
TOTAL OTHER CURRENT EXPENSES	39,113	40,592	49,114	48,300	25,500	0	56,000	_____

4550-42200 PROFESSIONAL SERVICES & F PERMANENT NOTES:
 IT Services with DTC, COPIER LEASE, ELEVATOR MAINT. ETC.

4550-42611 PROJECT SUPPLIES PERMANENT NOTES:
 Increase in participation of adult and summer programs

4550-42700 TRAVEL & CONFERENCE PERMANENT NOTES:
 Most Library training has been moved west river

4550-42800 UTILITIES PERMANENT NOTES:
 GOLDENWEST, XCEL, MIDAMERICAN, WATER USAGE ETC.

4550-42900 OTHER - DUES & SUBSCRIPTI PERMANENT NOTES:
 Yearly increase in subscription dues.

101-GENERAL FUND

LIBRARY

EXPENDITURES

	(----- 2020 -----)						(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
CAPITAL ASSETS								
101-4550-43200 BUILDINGS	0	0	0	0	0	0	0	_____
101-4550-43300 IMPROVEMENTS OTHER THAN B	2,186	648	0	0	6,988	0	0	_____
101-4550-43400 MACHINERY & EQUIPMENT	2,290	1,328	2,803	4,000	4,177	0	5,000	_____
101-4550-43410 COMPUTER SOFTWARE	0	0	0	2,500	0	0	0	_____
101-4550-43420 BOOKS	21,826	20,617	17,970	22,000	12,390	0	22,000	_____
101-4550-43421 AUDIO VISUAL	<u>5,733</u>	<u>5,129</u>	<u>5,055</u>	<u>5,000</u>	<u>2,674</u>	<u>0</u>	<u>5,000</u>	<u>_____</u>
TOTAL CAPITAL ASSETS	32,035	27,722	25,828	33,500	26,228	0	32,000	
4550-43400 MACHINERY & EQUIPMENT	PERMANENT NOTES: server							
4550-43410 COMPUTER SOFTWARE	PERMANENT NOTES: UPDATE TO WINDOWS 10							
TOTAL LIBRARY	187,833	196,313	216,299	238,640	125,727	0	249,500	

101-GENERAL FUND
 COMMUNITY SUPPORT
 EXPENDITURES

	(----- 2020 -----)				(----- 2021 -----)			
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OTHER EXPENDITURES</u>								
101-4650-45600 CHAMBER OF COMMERCE	16,000	25,000	25,000	25,000	33,000	0	25,000	_____
101-4650-45610 SENIOR CITIZENS CENTER	3,500	3,500	5,000	4,000	0	0	5,000	_____
101-4650-45620 MCEDA	10,500	10,500	10,700	10,500	11,000	0	10,500	_____
101-4650-45630 DELL RAPIDS MUSEUM	2,000	2,000	2,000	2,000	0	0	4,000	_____
101-4650-45640 DELL RAPIDS ECONOMIC DEV	<u>88,972</u>	<u>108,792</u>	<u>114,014</u>	<u>140,000</u>	<u>40,517</u>	<u>0</u>	<u>150,000</u>	<u>_____</u>
TOTAL OTHER EXPENDITURES	120,972	149,792	156,714	181,500	84,517	0	194,500	
4650-45600 CHAMBER OF COMMERCE	PERMANENT NOTES: The Chamber requested and received \$35,000 in 2017 and 2018. Request \$40,000 for 2020 (\$30,000 General Fund - \$10,000 funded Gross Receipts Fund.)							
4650-45630 DELL RAPIDS MUSEUM	PERMANENT NOTES: Funded \$2,000 in 2020. Requesting additional funds in 2021 for roof/wall repair assistance.							
4650-45640 DELL RAPIDS ECONOMIC DEV	PERMANENT NOTES: Requested \$100,000 in 2019 (\$35,000 funded through Gross Receipts Fund.) TIF #1 County Fair/ACE - Est. \$75,000 MCEDA Dues							
TOTAL COMMUNITY SUPPORT	120,972	149,792	156,714	181,500	84,517	0	194,500	

101-GENERAL FUND

DEBT SERVICE

EXPENDITURES

	(----- 2020 -----)						(----- 2021 -----)	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

DEBT SERVICES

101-4700-4410	PRINCIPAL	0	16,904	17,406	18,000	8,896	0	19,000
101-4700-4420	INTEREST	<u>11,786</u>	<u>11,901</u>	<u>11,397</u>	<u>11,000</u>	<u>5,527</u>	<u>0</u>	<u>11,000</u>
TOTAL DEBT SERVICES		11,786	28,804	28,803	29,000	14,423	0	30,000

4700-4410 PRINCIPAL

PERMANENT NOTES:
 Bond Principle Due: Assuming we do not draw down remainder
 of Bond

4700-4420 INTEREST

PERMANENT NOTES:
 Bond Interest Due: Assuming we do not draw down remainder of
 Bond

TOTAL DEBT SERVICE		11,786	28,804	28,803	29,000	14,423	0	30,000
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101-GENERAL FUND

INTERFUND TRANSFERS

EXPENDITURES

	2020						2021	
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER CURRENT EXPENSES

101-5110-42900 TRANSFER TO EQUIPMENT REP	33,000	0	0	50,000	0	0	0	
101-5110-42910 TRANSFER TO WASTEWATER FU	80,008	80,008	80,008	80,008	0	0	80,008	
101-5110-42921 TRANSFER TO LIBRARY FINES	0	371	0	0	0	0	0	
101-5110-42930 ADVANCE TO GROSS RECEIPTS	0	0	0	0	0	0	0	
TOTAL OTHER CURRENT EXPENSES	113,008	80,379	80,008	130,008	0	0	80,008	

5110-42900 TRANSFER TO EQUIPMENT REPLPERMANENT NOTES:

Same transfers as 2020 as follows;
 General - \$5,00
 Street - \$40,000
 Pool - \$5,000

5110-42910 TRANSFER TO WASTEWATER FUNPERMANENT NOTES:

SE Sewer Extension - Sales Tax Dedication transfer to 604.
 Yearly CW#7 P&I Pmt

TOTAL INTERFUND TRANSFERS	113,008	80,379	80,008	130,008	0	0	80,008	
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TOTAL EXPENDITURES	2,403,974	2,915,084	2,729,483	4,675,840	1,433,604	0	4,898,832	
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REVENUE OVER/ (UNDER) EXPENDITURES	877,966	(39,242)	367,448	0	141,968	622,385	(1,441,246)	
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*** END OF REPORT ***



Special Funds – 2021 Budget

Gross Receipts Fund 2021

This tax, established in 2001. The fund will be used for economic development and community promotions as approved by the City Council. In 2012, this fund loaned \$238,600.00 to the Dell Rapids Development Corporation for the purchase of 9 acres to create a site for Industrial Development.

The 2021 budget reflects a dedication of the majority of these funds to the Dell Rapids Economic Development Corporation. The Chamber of Commerce also receives a portion of the Gross Receipts Fund. The remaining funds are used to place advertising in the SD Tourism magazines.

Expense Highlights:

42900 – Advertising in the SD Vacation Guide

45700 - Dell Rapids Economic Development Corporation

45630 – Chamber of Commerce

211-GROSS RECEIPTS FUND

REVENUES					2020		2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>TAXES</u>								
211-31300 SALES TAX REVENUE	58,981	56,155	58,716	50,000	27,465	0	50,000	
TOTAL TAXES	58,981	56,155	58,716	50,000	27,465	0	50,000	
<u>MISCELLANEOUS REVENUE</u>								
211-36100 INTEREST EARNED	157	200	272	150	35	0	100	
211-36900 MISCELLANEOUS REVENUE	0	0	0	0	0	0	0	
TOTAL MISCELLANEOUS REVENUE	157	200	272	150	35	0	100	
<u>OTHER SOURCES</u>								
211-39101 TRANSFER FROM FUND RESERVE	0	0	0	150	0	0	0	
211-39102 INTERFUND LOANS RECEIVABLE	0	0	0	0	0	0	0	
TOTAL OTHER SOURCES	0	0	0	150	0	0	0	
TOTAL REVENUES	59,138	56,355	58,988	50,300	27,500	0	50,100	

211-GROSS RECEIPTS FUND

GROSS RECEIPTS

EXPENDITURES	(----- 2020 -----)					(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET

OTHER CURRENT EXPENSES

211-4653-42200 PROFESSIONAL SERVICES & F	2,283	1,756	584	2,000	275	0	1,800	
211-4653-42300 PUBLISHING	0	0	0	0	0	0	0	
211-4653-42500 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	
211-4653-42900 OTHER CURRENT EXPENSES	<u>3,252</u>	<u>2,917</u>	<u>423</u>	<u>3,300</u>	<u>2,244</u>	<u>0</u>	<u>3,300</u>	
TOTAL OTHER CURRENT EXPENSES	5,535	4,673	1,007	5,300	2,519	0	5,100	

4653-42900 OTHER CURRENT EXPENSES PERMANENT NOTES:
 Advertising in South East Tourism Guide.

OTHER EXPENDITURES

211-4653-45300 TRANSFER TO 3RD PENNY RES	0	0	0	0	0	0	0	
211-4653-45600 CHAMBER OF COMMERCE	19,000	10,000	10,000	10,000	10,000	0	10,000	
211-4653-45630 DELL RAPIDS MUSEUM	0	0	0	0	0	0	0	
211-4653-45700 DELL RAPIDS ECONOMIC DEV	35,400	35,400	35,400	35,000	0	0	35,000	
211-4653-45710 MCEDA DUES	<u>0</u>							
TOTAL OTHER EXPENDITURES	54,400	45,400	45,400	45,000	10,000	0	45,000	

4653-45600 CHAMBER OF COMMERCE PERMANENT NOTES:
 Chamber Funded \$25,000 General Fund; \$10,000 Gross Receipts

TOTAL GROSS RECEIPTS	59,935	50,073	46,407	50,300	12,519	0	50,100	
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TOTAL EXPENDITURES	59,935	50,073	46,407	50,300	12,519	0	50,100	
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REVENUE OVER/(UNDER) EXPENDITURES	(797)	6,282	12,581	0	14,982	0	0	
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*** END OF REPORT ***

LIBRARY FINES & MEMBERSHIP FEE FUND, 2021

To comply with GASB 34 accounting requirements, the City created this fund in 2004. The purpose of the fund is to account for fines and membership fees remitted by patrons to the Carnegie Public Library. The funds are controlled by the Library Board, however they must be reported in the City's financial statements and show an annual budget.

226-LIBRARY FINES & FEE FUND

REVENUES	(----- 2020 -----) (----- 2021 -----)							
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>FINES & FORFEITS</u>								
226-35400 LIBRARY FINES	3,410	3,458	3,666	3,200	576	0	3,500	_____
226-35401 LIBRARY MEMBERSHIPS	<u>780</u>	<u>940</u>	<u>850</u>	<u>750</u>	<u>260</u>	<u>0</u>	<u>750</u>	<u>_____</u>
TOTAL FINES & FORFEITS	4,190	4,398	4,516	3,950	836	0	4,250	_____
<u>MISCELLANEOUS REVENUE</u>								
226-36000 MISC REVENUE	144	492	100	50	17	0	100	_____
226-36100 INTEREST EARNED	0	0	0	0	0	0	0	_____
226-36700 CONTRIBUTIONS & DONATIONS	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL MISCELLANEOUS REVENUE	144	492	100	50	17	0	100	_____
<u>OTHER SOURCES</u>								
226-39103 SALE OF MUNICIPAL PROPERTY	0	0	0	0	0	0	0	_____
226-39107 TRANSFER FROM RESERVE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>850</u>	<u>_____</u>
TOTAL OTHER SOURCES	0	0	0	0	0	0	850	_____
TOTAL REVENUES	4,333	4,890	4,616	4,000	853	0	5,200	_____

226-LIBRARY FINES & FEE FUND

LIB FINE & MEMBERSHIP FEE

EXPENDITURES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OTHER CURRENT EXPENSES</u>								
226-4560-42200 PROFESSIONAL SERVICES	0	0	0	0	0	0	0	_____
226-4560-42400 RENTALS	0	0	0	0	0	0	0	_____
226-4560-42500 REPAIRS & MAINTENANCE	0	0	80	0	0	0	0	_____
226-4560-42610 SUPPLIES	1,378	1,688	1,362	1,100	559	0	1,500	_____
226-4560-42630 POSTAGE	1,008	1,100	1,116	1,000	241	0	1,200	_____
226-4560-42700 TRAVEL & TRAINING	45	0	25	0	0	0	0	_____
226-4560-42900 OTHER	<u>2,237</u>	<u>2,675</u>	<u>568</u>	<u>1,700</u>	<u>552</u>	<u>0</u>	<u>2,500</u>	=====
TOTAL OTHER CURRENT EXPENSES	4,668	5,464	3,150	3,800	1,352	0	5,200	_____
<u>CAPITAL ASSETS</u>								
226-4560-43400 FURNITURE & MINOR EQUIPME	0	0	0	0	0	0	0	_____
226-4560-43410 COMPUTER EXPENSES	0	0	0	0	0	0	0	_____
226-4560-43420 BOOKS	0	0	0	200	0	0	0	_____
226-4560-43421 AUDIO VISUAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	=====
TOTAL CAPITAL ASSETS	0	0	0	200	0	0	0	_____
<hr/>								
TOTAL LIB FINE & MEMBERSHIP FEE	4,668	5,464	3,150	4,000	1,352	0	5,200	_____
<hr/>								
TOTAL EXPENDITURES	4,668	5,464	3,150	4,000	1,352	0	5,200	=====
<hr/>								
REVENUE OVER/ (UNDER) EXPENDITURES	(335)	(574)	1,466	0	(500)	0	0	=====

*** END OF REPORT ***

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228-LIBRARY DONATION FUND

REVENUES	(----- 2020 -----)				(----- 2021 -----)			
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>								
228-36100 INTEREST EARNED	0	0	0	0	0	0	0	
228-36700 CONTRIBUTIONS/DONATIONS	<u>8,020</u>	<u>2,805</u>	<u>5,515</u>	<u>500</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u></u>
TOTAL MISCELLANEOUS REVENUE	8,020	2,805	5,515	500	0	0	1,000	
<u>OTHER SOURCES</u>								
228-39101 TRANSFERS IN	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u></u>
TOTAL OTHER SOURCES	0	0	0	0	0	0	0	
TOTAL REVENUES	8,020	2,805	5,515	500	0	0	1,000	

228-LIBRARY DONATION FUND

LIBRARY DONATIONS

EXPENDITURES

	----- 2020 -----				----- 2021 -----			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>OTHER CURRENT EXPENSES</u>								
228-4550-42200 PROFESSIONAL SERVICES	0	0	0	0	0	0	0	_____
228-4550-42400 RENTALS	0	0	0	0	0	0	0	_____
228-4550-42500 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0	_____
228-4550-42610 SUPPLIES	0	450	0	0	0	0	0	_____
228-4550-42630 POSTAGE	0	0	0	0	0	0	0	_____
228-4550-42900 OTHER	<u>419</u>	<u>5,080</u>	<u>780</u>	<u>0</u>	<u>1,664</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	419	5,530	780	0	1,664	0	0	
<u>CAPITAL ASSETS</u>								
228-4550-43400 FURNITURE & MINOR EQUIPME	2,669	0	2,315	500	0	0	1,000	_____
228-4550-43410 COMPUTER/TECHNOLOGY	0	0	0	0	0	0	0	_____
228-4550-43420 BOOKS	0	407	0	0	0	0	0	_____
228-4550-43421 AUDIO VISUAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL CAPITAL ASSETS	2,669	407	2,315	500	0	0	1,000	
<u>OTHER EXPENDITURES</u>								
228-4550-45700 DEPRECIATION EXPENSE	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL OTHER EXPENDITURES	0	0	0	0	0	0	0	
<hr/>								
TOTAL LIBRARY DONATIONS	3,088	5,936	3,095	500	1,664	0	1,000	
<hr/>								
TOTAL EXPENDITURES	3,088	5,936	3,095	500	1,664	0	1,000	
=====								
REVENUE OVER/(UNDER) EXPENDITURES	4,932	(3,131)	2,420	0	(1,664)	0	0	
=====								

*** END OF REPORT ***

LIQUOR FUND, 2021

In 2001, the City privatized the management of the Municipal Bar and Liquor Store. Under this new system, the manager is no longer a City employee, nor are any bar employees. The system is now one of a professional service provided to the City by a private contractor. The City entered into a new five-year management agreement with the same vendor that was renewed in 2011. This system allows for more freedom for management to operate as they see fit and allow them to explore new and different marketing and pricing strategies.

The 2021 budget reflects a transfer of \$120,000 to the General Fund. This level of funding began in 2016, an increase from the \$98,520.00 that had been budgeted in previous years.

Miscellaneous building improvements have been budgeted for 2021.

Expense Highlights:

43200 – Maintenance and Improvements to the City Owned Bar Building

43400 – Unanticipated equipment replacement expenses.

601-LIQUOR FUND

REVENUES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>								
601-36100 INTEREST EARNED	475	465	662	450	78	0	300	_____
601-36200 BUILDING RENT	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>5,000</u>	<u>0</u>	<u>15,000</u>	<u>_____</u>
TOTAL MISCELLANEOUS REVENUE	15,475	15,465	15,662	15,450	5,078	0	15,300	_____
<u>ENTERPRISE OPERATING REV</u>								
601-38005 VIDEO LOTTERY	50,832	63,713	63,585	55,000	27,668	0	60,000	_____
601-38008 OPERATING AGREEMENTS	1,103,400	1,072,803	1,137,620	1,000,000	654,782	0	1,000,000	_____
601-38009 10% OPERATING AGREEMNT REV	<u>110,287</u>	<u>107,265</u>	<u>113,762</u>	<u>100,000</u>	<u>65,478</u>	<u>0</u>	<u>100,000</u>	<u>_____</u>
TOTAL ENTERPRISE OPERATING REV	1,264,520	1,243,781	1,314,966	1,155,000	747,928	0	1,160,000	_____
<u>OTHER SOURCES</u>								
601-39101 TRANSFER FROM LIQUOR RESERVE	0	0	0	15,450	0	0	15,700	_____
601-39103 SALE OF MUNICIPAL PROPERTY	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL OTHER SOURCES	1,000	1,000	0	15,450	0	0	15,700	_____
TOTAL REVENUES	1,280,994	1,260,246	1,330,628	1,185,900	753,005	0	1,191,000	_____

601-LIQUOR FUND

LIQUOR

EXPENDITURES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

OTHER CURRENT EXPENSES

601-4990-42100 INSURANCE	616	236	654	500	581	0	500	_____
601-4990-42200 PROFESSIONAL SERVICES & F	812	1,364	8,655	1,200	932	0	3,000	_____
601-4990-42300 PUBLISHING	107	489	491	200	72	0	500	_____
601-4990-42510 REPAIR & MAINTENANCE	3,673	1,323	2,955	3,000	10,489	0	4,000	_____
601-4990-42900 OTHER EXPENSES	<u>109</u>	<u>354</u>	<u>661</u>	<u>1,000</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	=====
TOTAL OTHER CURRENT EXPENSES	5,317	3,767	13,417	5,900	12,073	0	9,000	_____

CAPITAL ASSETS

601-4990-43200 BUILDING & STRUCTURES	0	0	0	5,000	7,232	0	5,000	_____
601-4990-43400 FURNITURE & MINOR EQUIPME	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	<u>0</u>	<u>0</u>	<u>5,000</u>	=====
TOTAL CAPITAL ASSETS	0	0	0	10,000	7,232	0	10,000	_____

4990-43200 BUILDING & STRUCTURES PERMANENT NOTES:
 MISC UPGRADES

4990-43400 FURNITURE & MINOR EQUIPMENPERMANENT NOTES:
 Miscellaneous improvements.

OTHER EXPENDITURES

601-4990-45240 OPERATING AGREEMENTS	1,112,764	1,072,296	1,136,789	1,000,000	659,343	0	1,000,000	_____
601-4990-45260 LOTTERY EXPENSES	35,642	37,911	43,616	40,000	15,178	0	40,000	_____
601-4990-45300 TRANSFER TO LIQUOR RESERV	120,000	0	0	0	0	0	0	_____
601-4990-45310 TRANSFER TO GENERAL FUND	0	120,000	120,000	120,000	0	0	120,000	_____
601-4990-45700 DEPRECIATION	<u>4,684</u>	<u>8,198</u>	<u>10,416</u>	<u>10,000</u>	<u>0</u>	<u>0</u>	<u>12,000</u>	=====
TOTAL OTHER EXPENDITURES	1,273,089	1,238,405	1,310,821	1,170,000	674,520	0	1,172,000	_____

TOTAL LIQUOR 1,278,406 1,242,172 1,324,238 1,185,900 693,826 0 1,191,000

TOTAL EXPENDITURES 1,278,406 1,242,172 1,324,238 1,185,900 693,826 0 1,191,000
 =====

REVENUE OVER/(UNDER) EXPENDITURES 2,588 18,074 6,391 0 59,179 0 0
 =====

*** END OF REPORT ***



Proprietary Funds - 2021 Budget

WATER FUND, 2021

The City of Dell Rapids purchases its water from the Minnehaha Community Water Corporation. In 1986, the City, facing problems with its wells and treatment operations, decided to switch to the current arrangement. It has developed into a very positive relationship for the City. And, with increasing treatment regulations, the City is able to avoid most problems associated with a Water utility. The City purchases more than 100 million gallons of water per year from MCWC.

With the treatment system operated by contract, the City has the responsibility for the distribution system. The water utility serves approximately 1,250 customers and maintains the water lines for all of them. The Department is part of the Public Works division and is staffed by certified water operators in accordance with State Law. The staff handles repairs to the system and assists customers with meter maintenance.

In 2002, the City began much needed improvements to the distribution system. The City purchased a pump for the ground storage facility south of town to improve the flow rate at which the water is sent to the current elevated tank, reducing the time needed to fill the tank on high usage days.

The City replaced and installed several segments of water main in 2003 in order to improve the system and prepare for the new, larger elevated tank. Construction of a 500,000-gallon elevated tank at 15th and Clark was completed in 2006. To increase the dependability of the water supply system the City is assisted Minnehaha Community Water Corporation with the replacement of a high service pump with two new higher capacity pump at the MCWC treatment plant to allow pumping capacity to meet the future needs of Dell Rapids.

Due to increases in utility and chemical expenses, in 2007 MCWC, increased the cost of water provided to the City by \$.08 per 1,000 gallons for a total of \$.99 per 1,000 gallons. The previous adjustment by MCWC was a \$.10 increase to a rate of \$.91 in 1999.

In 2008, the 12th Street Drainage Improvements Project included the replacement of water main in that area.

In 2011, the City completed the first phase of the 15th Street project that replaced and installed new water main throughout 15th Street, including stub outs to properties on the north and south side of the street for the purpose of future development.

In 2012, the Automatic Meter Reader project was completed, creating a fixed network radio water meter reading system in Dell Rapids. This ended the City's responsibility of hand reading and hand entering water meter readings, creating a more efficient process for the City. This has been a great asset to the City by increasing the efficiency of this department and by providing a great service to residents in the form of the leak detector.

In 2013 the City completed the final phase of the 15th Street project including the installation of key water main on 13th Street, Garfield Avenue and State Ave. The installation of this water main assisted with equalizing water pressure in this area.

In 2014 the City began to receive complaints of rusty discolored water in the north east area. City crews started an aggressive flushing campaign to clear the lines of built up rust particles. However

the issue returned in mid 14'. The City addressed these concerns in 2015 with the replacement of cast iron watermain on Northview Drive, one block of 11th Street, Garfield between 10th and 12th Street and one block of 10th Street west of Garfield Avenue. The City will need to continue to plan for the replacement of water mains throughout the identified problem areas in the community. 2017 will serve as a year to plan for the future replacement of all outdated and problem water mains in Dell Rapids.

The 2017 budget reflected the costs remaining for the relocation and replacement of water main along 10th Street. This project completed in 2017 was funded through a DENR, SRF water loan.

In 2018 the City replaced the water main under Hwy 115 in coordination with the DOT project. The City raised rates to cover this loan in 2017. The City also painted the 10th Street water tower in 2018.

2019 and 2020 saw the completion of the first phase SE Infrastructure project with the completion of 7th Street east of Garfield Avenue. The 2021 Budget reflects the second phase of this important infrastructure replacement program. 2021 will complete the replacement of the water main on 6th Street from Garfield Avenue to Beach Avenue. This project will also replace one block of Iowa Avenue water main from 9th Street to 10th Street.

The 2021 budget reflects a rate increase in form of a surcharge in the amount of \$2.70 that will be attached to the 2nd phase of the SE Project.

602-WATER FUND

REVENUES	(----- 2020 -----)						(----- 2021 -----)	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERGOVERNMENTAL REV</u>								
602-33402 WATER FACILITY CONST GRANT	0	0	38,329	0	0	0	0	
602-33403 WATER FACILITY CONST GRANT	0	0	0	0	0	0	0	
TOTAL INTERGOVERNMENTAL REV	0	0	38,329	0	0	0	0	
<u>FINES & FORFEITS</u>								
602-35900 LATE CHARGES	6,461	6,652	6,586	6,000	2,435	0	6,000	
TOTAL FINES & FORFEITS	6,461	6,652	6,586	6,000	2,435	0	6,000	
<u>MISCELLANEOUS REVENUE</u>								
602-36100 INTEREST EARNED	2,023	2,291	2,678	1,800	374	0	1,500	
602-36300 15TH ST SPECIAL ASSESSMENTS	0	3,244	0	0	0	0	0	
602-36600 GAIN ON SALE OF CAPITAL ASSETS	0	0	0	0	0	0	0	
602-36900 OTHER REVENUE - RECONNECTS	3,337	4,800	4,050	2,500	1,250	0	3,000	
602-36901 OTHER REVENUE	419	4,000	0	0	0	0	0	
TOTAL MISCELLANEOUS REVENUE	5,779	14,335	6,728	4,300	1,624	0	4,500	
<u>ENTERPRISE OPERATING REV</u>								
602-38101 METERED WATER SALES	577,615	565,657	515,832	580,000	255,163	0	515,000	
602-38102 BULK WATER SALES	222	2,743	475	500	628	0	500	
602-38103 SALE OF MATERIALS	500	0	0	500	0	0	0	
602-38104 TAP FEE	5,400	11,100	7,800	5,000	2,650	0	5,000	
602-38107 WATER TOWER CELLULAR LEASE	77,467	80,091	76,129	70,000	43,723	0	70,000	
602-38120 15TH ST SURCHARGE	50,058	50,688	51,235	46,000	25,641	0	49,800	
602-38121 SE PHASE 1 W SURCHARGE	0	0	88,296	0	65,855	0	125,000	
602-38122 SE PHASE 2 W SURCHARGE	0	0	0	0	0	0	40,000	
602-38198 CREDIT CARD CONVENIENCE FEE	0	0	0	0	0	0	0	
602-38199 MISCELLANEOUS REVENUE	0	0	1,486	0	0	0	0	
TOTAL ENTERPRISE OPERATING REV	711,261	710,280	741,254	702,000	393,659	0	805,300	
38101 METERED WATER SALES	PERMANENT NOTES: 6th Street Project Surcharge \$2.70 per customer							
<u>OTHER SOURCES</u>								
602-39101 TRANSFER FROM WATER RESERVE	0	0	0	95,400	0	0	0	
602-39103 SALE OF MUNICIPAL PROPERTY	0	0	100	0	0	0	0	
602-39104 COMP FOR LOSS OR DAMAGE TO CA	0	2,475	0	0	0	0	0	
602-39107 CAPITAL CONTRIBUTIONS	0	0	0	0	0	0	0	
602-39124 10TH ST/HWY 115 SRF LOAN	0	0	0	0	0	0	0	
602-39125 15TH ST- PHASE 2-(DW#5)-SRF	0	0	0	0	0	0	0	
602-39126 SE UTILITY PHASE 1 - (DW#7)	0	0	0	1,321,000	253,266	0	0	
602-39127 SE UTILITY PHASE 2 DW#8	0	0	0	0	0	0	926,000	
TOTAL OTHER SOURCES	0	2,475	100	1,416,400	253,266	0	926,000	
39127 SE UTILITY PHASE 2 DW#8	PERMANENT NOTES: SE Improvement Project - SRF Loan \$926,000							
TOTAL REVENUES	723,501	733,741	792,998	2,128,700	650,984	0	1,741,800	

602-WATER FUND

WATER SUPPLY

EXPENDITURES

	(----- 2020 -----)				(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>OTHER CURRENT EXPENSES</u>								
602-4331-42510 EQUIPMENT REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0
602-4331-42540 OTHER REPAIR & MAINTENANCE	0	0	0	0	0	0	0	0
602-4331-42610 SUPPLIES	0	0	0	0	0	0	0	0
602-4331-42620 WATER PURCHASED	151,871	152,758	139,070	155,000	77,157	0	155,000	
602-4331-42900 OTHER	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL OTHER CURRENT EXPENSES	151,871	152,758	139,070	155,000	77,157	0	155,000	
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TOTAL WATER SUPPLY	151,871	152,758	139,070	155,000	77,157	0	155,000	

EXPENDITURES	2020						2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
602-4334-41100 WAGES	99,848	89,200	85,574	100,000	41,858	0	90,000	_____
602-4334-41120 OVERTIME	844	2,708	363	1,000	516	0	1,000	_____
602-4334-41200 FICA	7,361	7,668	6,476	8,000	3,272	0	7,200	_____
602-4334-41300 RETIREMENT	5,969	4,654	5,093	6,000	2,457	0	5,500	_____
602-4334-41400 WORKERS' COMPENSATION	2,639	2,428	2,972	3,100	2,906	0	3,100	_____
602-4334-41500 HEALTH/DENTAL INSURANCE	16,029	14,822	11,841	16,000	6,602	0	15,000	_____
602-4334-41600 UNEMPLOYMENT COMPENSATION	29	8	14	60	26	0	50	_____
602-4334-41700 PENSION EXPENSE	(18,343)	9,919	17,861	0	0	0	0	=====
TOTAL PERSONAL SERVICES	114,376	131,407	130,194	134,160	57,636	0	121,850	_____
4334-41700 PENSION EXPENSE	PERMANENT NOTES: GASB 68							
<u>OTHER CURRENT EXPENSES</u>								
602-4334-42100 INSURANCE	4,689	1,629	5,823	4,800	4,196	0	12,000	_____
602-4334-42200 PROFESSIONAL SERVICES & F	5,033	8,344	4,245	20,000	2,463	0	18,000	_____
602-4334-42210 TESTING	1,770	813	798	1,500	348	0	1,000	_____
602-4334-42300 PUBLISHING & ADVERTISING	357	294	210	500	159	0	500	_____
602-4334-42400 RENT	22	11,023	11,023	100	0	0	12,000	_____
602-4334-42500 REPAIR & MAINTENANCE	10,097	13,712	8,760	13,000	13,314	0	15,000	_____
602-4334-42610 SUPPLIES	27,487	14,725	19,519	28,000	3,623	0	20,000	_____
602-4334-42680 UNIFORMS	1,021	867	980	1,000	149	0	1,000	_____
602-4334-42700 TRAVEL & TRAINING	0	50	20	200	0	0	200	_____
602-4334-42800 UTILITIES	15,977	16,754	17,092	18,000	7,452	0	20,000	_____
602-4334-42900 OTHER	3,746	4,643	4,794	4,200	1,925	0	5,000	=====
TOTAL OTHER CURRENT EXPENSES	70,198	72,854	73,264	91,300	33,628	0	104,700	_____
4334-42200 PROFESSIONAL SERVICES & F	PERMANENT NOTES: Engineering and other hired professional services. 6th Street Engineering and 3rd Street Preliminary Engineering							
<u>CAPITAL ASSETS</u>								
602-4334-43100 LAND	0	0	0	0	0	0	0	_____
602-4334-43300 15TH STREET IMPROVEMENTS	0	0	0	0	0	0	0	_____
602-4334-43301 15TH STREET PHASE TWO	0	0	0	0	0	0	0	_____
602-4334-43302 WATER REPPACEMENT	0	0	0	0	0	0	0	_____
602-4334-43313 3RD STREET PROJECT	0	0	0	0	0	0	0	_____
602-4334-43340 SE EXTENTION - GARFIELD A	0	0	0	0	0	0	0	_____
602-4334-43400 FURNITURE & MINOR EQUIPME	0	0	0	2,000	3,054	0	2,000	_____
602-4334-43410 COMPUTER SOFTWARE	0	0	0	15,000	12,143	0	15,000	_____
602-4334-43420 NORTHVIEW/10TH ST IMPROVE	0	0	0	0	0	0	0	_____
602-4334-43430 NEW INDUSTRIAL STREET	0	0	0	0	0	0	0	_____
602-4334-43440 10TH STREET	0	0	0	0	0	0	0	_____
602-4334-43450 SE UTILITY PHASE 1	0	0	0	1,320,000	323,736	0	0	_____
602-4334-43451 SE UTILITY PHASE 2	0	0	0	0	2,708	0	926,000	_____

602-WATER FUND

WATER DISTRIBUTION

EXPENDITURES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET

602-4334-43460 SD HWY 115	0	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS	0	0	0	1,337,000	341,642	0	943,000	

4334-43400 FURNITURE & MINOR EQUIPMENPERMANENT NOTES:
 MISC. NEEDS

4334-43410 COMPUTER SOFTWARE PERMANENT NOTES:
 GIS Implementation

4334-43451 SE UTILITY PHASE 2 PERMANENT NOTES:
 SRF Loan of \$926,000 (30 year 2.125% interest)

DEBT SERVICES

602-4334-44100 PRINCIPAL	0	0	0	140,000	66,168	0	140,000	
602-4334-44200 INTEREST	43,590	57,491	58,527	60,000	28,608	0	100,000	
602-4334-44900 TRANSFER TO EQUIP REPLACE	0	0	0	0	0	0	0	
TOTAL DEBT SERVICES	43,590	57,491	58,527	200,000	94,776	0	240,000	

4334-44100 PRINCIPAL PERMANENT NOTES:
 DW#1, DW#2, DW#3, DW#4, and DW#5 Principal Payments for 2017.
 Also includes DW#6 for 10th/115 Project - \$3,492

4334-44200 INTEREST PERMANENT NOTES:
 DW#1, DW#2, DW#3, DW#4, and DW#5 Interest Payments for 2017.
 Also includes DW#6 for 10th/115 Project - \$44,807 + 5,729

OTHER EXPENDITURES

602-4334-45300 TRANSFER TO WATER RESERVE	0	0	0	0	0	0	0	
602-4334-45700 DEPRECIATION	145,248	153,832	153,832	160,000	0	0	175,000	
602-4334-45900 LOSS ON DISPOSE OF CAP AS	0	0	0	0	0	0	0	
TOTAL OTHER EXPENDITURES	145,248	153,832	153,832	160,000	0	0	175,000	

4334-45300 TRANSFER TO WATER RESERVE PERMANENT NOTES:
 10% of Principal and Interest payments due during the year.
 Necessary because of Ordinance and Loan Covenants to cover SRF 10%

TOTAL WATER DISTRIBUTION	373,411	415,584	415,817	1,922,460	527,682	0	1,584,550	
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EXPENDITURES	2020						2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
602-4335-41100 WAGES	21,567	22,344	23,891	24,000	11,498	0	26,300	
602-4335-41200 FICA	1,633	1,696	1,815	2,000	889	0	2,200	
602-4335-41300 RETIREMENT	1,270	1,330	1,427	1,500	690	0	1,600	
602-4335-41400 WORKERS' COMPENSATION	18	19	21	25	19	0	25	
602-4335-41500 INSURANCE	4,506	4,538	4,563	5,000	2,389	0	52,000	
602-4335-41600 UNEMPLOYMENT COMPENSATION	8	1	5	15	9	0	15	
TOTAL PERSONAL SERVICES	29,002	29,929	31,722	32,540	15,495	0	82,140	
<u>OTHER CURRENT EXPENSES</u>								
602-4335-42100 INSURANCE	0	0	0	0	0	0	0	
602-4335-42200 PROFESSIONAL SERVICES & F	2,225	3,871	4,460	3,200	3,528	0	5,000	
602-4335-42300 PUBLISHING AND ADVERTISIN	20	0	0	0	0	0	0	
602-4335-42510 EQUIPMENT REPAIR & MAINTE	386	0	0	300	0	0	0	
602-4335-42610 SUPPLIES	342	(21)	115	500	0	0	500	
602-4335-42700 TRAVEL & TRAINING	428	111	556	750	15	0	750	
602-4335-42800 UTILITIES	1,896	2,271	2,192	2,750	1,172	0	3,000	
602-4335-42900 OTHER EXPENSE	52	60	348	200	28	0	200	
TOTAL OTHER CURRENT EXPENSES	5,348	6,293	7,670	7,700	4,742	0	9,450	
4335-42200 PROFESSIONAL SERVICES & FE	PERMANENT NOTES: Additional \$1,350 - Fees Associated with paying customer portion of transaction fee and merchant vendor fee (Water Billing portion)							
4335-42900 OTHER EXPENSE	PERMANENT NOTES: ANNUAL SUPPORT FOR COMPUTER SOFTWARE							
<u>CAPITAL ASSETS</u>								
602-4335-43400 FURNITURE & MINOR EQUIPME	0	0	0	0	405	0	0	
602-4335-43410 COMPUTER SOFTWARE	0	0	0	0	1,832	0	0	
TOTAL CAPITAL ASSETS	0	0	0	0	2,237	0	0	
TOTAL WATER BILLING	34,350	36,222	39,392	40,240	22,474	0	91,590	

602-WATER FUND

INTERFUND TRANSFERS

EXPENDITURES

	2017	2018	2019	----- 2020 -----			----- 2021 -----	
	ACTUAL	ACTUAL	ACTUAL	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
				BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

OTHER CURRENT EXPENSES

602-5110-42900 TRANSFER TO CAPITAL PROJE	6,000	0	0	11,000	0	0	0	
TOTAL OTHER CURRENT EXPENSES	6,000	0	0	11,000	0	0	0	

TOTAL INTERFUND TRANSFERS	6,000	0	0	11,000	0	0	0	
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TOTAL EXPENDITURES	565,632	604,564	594,280	2,128,700	627,313	0	1,831,140	
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REVENUE OVER/ (UNDER) EXPENDITURES	157,869	129,178	198,718	0	23,671	0	(89,340)	
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*** END OF REPORT ***

WASTEWATER FUND, 2021

The Wastewater Utility operates both the collection system and a treatment lagoon system. The Department is part of the Public Works division in the City and is staffed by certified operators. The entire system is comprised of several miles of main, five lift stations, and a treatment lagoons system of four cells.

In 2001, the City utilized an Environmental Protection Agency grant of \$475,100.00 to complete a million dollar project on the treatment cells and the outfall main of the collection system. This project added life to our treatment system and lines by lowering the amount of groundwater allowed into the system.

In 2007, the City received a \$300,000 Consolidated Water Facilities Construction Program Grant to be used towards the defeasance of the 2001 Certificates of Participation –Lease/Purchase. The total of this was \$514,171.51.

The major project for 2008 was the 12th Street Drainage Improvements Project that involved the construction of a large detention pond west of Clark Avenue, placement of RCP storm drainage pipe, replacement of water and sewer main, as well as replacement of the street surface.

In 2009, the City completed the installation of a new Main Lift Station and force main to the lagoons.

In 2011, the City completed the installation of sewer main underneath 15th Street from Old 77 to Clark Avenue. This project set the stage for future development north of the Dell Rapids. A future connection fee was established to recoup the costs of the infrastructure that will be due when properties are platted that plan to tap into the sewer system.

In 2013, the City received SDDENR funding to complete Phase II of 15th Street, which will include the installation of a sewer main and storm sewer main through State Avenue, from 15th Street to 10th Street and installation of sewer crossing the Big Sioux River. A rate increase of \$3.00 per 5,000 gallons was adopted by the Council to cover the debt associated with the 15th Street/Garfield Avenue/State Avenue Improvements.

In 2014 the City dedicated a portion of sales tax dollars to extend sewer to the south east section of Dell Rapids. This \$1.2 million project included the installation of force mains, gravity mains and a new lift station on and along Garfield Avenue. This project also included the replacement sewer main on Beach Avenue.

In 2015 the City spent cash from the Waste Water reserves to replace the sewer main on and along Northview Drive and 11th Street and one block of 10th Street east of Garfield Avenue as a necessary accompaniment to the water main replacement.

In 2016 the City committed to installing new sewer and replacing outdated sewer main along 10th Street. The 2017 budget reflected the remaining costs associated with finishing the 10th Street project. This project was funded through a 100% grant from the DENR.

The new Waste Water Treatment Facility, a Sequence Batch Reactor, started construction in the spring of 2017 and was completed in 2018. The City spent the majority of 2018 learning the

operation of the new facility. This project was funded through a 55% DENR SRF Grant and 45% loan. The Council increase to the sewer rate by 14% to cover the SRF bond payments. The 2018 Budget also included the replacement of the sewer infrastructure under Hwy 115. The City also added an additional position within the Public Works department to act as Waste Water Treatment Operator.

2019 and 2020 were dedicated to the SE Infrastructure project with the completion of sewer and storm sewer on 7th Street, 5th Street, 4th Street and 3rd Street as well as Washington and Beach Ave. The 2021 budget reflects the continuance of the SE Infrastructure Project with the replacement and installation of sewer and storm sewer along 6th Street, Iowa Avenue. This project also includes the replacement of a failing storm sewer culvert on 5th Street west of Garfield Avenue. The City received a loan of \$2,177,500 from the DENR as well as a \$750,000 Consolidated grant for the completion of this infrastructure project.

The waste water fund reflects an increase in the rate in the form of a surcharge in the amount of \$5.85 to cover the 6th Street/2nd Phase SE Project. This increase will be offset by lowering the wastewater rates as a result of paying off the debt on two previous DENR Wastewater Loans. Therefore a rate increase is not recommended for 2021.

604-WASTEWATER FUND

REVENUES	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>INTERGOVERNMENTAL REV</u>								
604-33401 WWTF GRANTS	2,422,223	304,713	0	984,000	0	0	0	_____
604-33402 10TH ST/HWY 115 GRANTS	151,982	446,281	111,425	0	0	0	0	_____
604-33403 SE UTILITY PHASE 1 - GRANT	0	0	582,803	0	68,784	0	0	_____
604-33404 SE UTILITY PHASE 2 - GRANT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>750,000</u>	<u>_____</u>
TOTAL INTERGOVERNMENTAL REV	2,574,205	750,994	694,228	984,000	68,784	0	750,000	_____
33404 SE UTILITY PHASE 2 - GRANT	PERMANENT NOTES: SE Project DENR Consolidated Grant = \$750,000							
<u>FINES & FORFEITS</u>								
604-35900 LATE CHARGES	<u>5,784</u>	<u>5,883</u>	<u>5,809</u>	<u>5,500</u>	<u>2,125</u>	<u>0</u>	<u>5,500</u>	<u>_____</u>
TOTAL FINES & FORFEITS	5,784	5,883	5,809	5,500	2,125	0	5,500	_____
<u>MISCELLANEOUS REVENUE</u>								
604-36100 INTEREST EARNED	1,089	2,144	2,893	1,000	488	0	1,000	_____
604-36305 CLARK AVE DET POND IMPACT FEES	0	5,280	2,128	500	0	0	500	_____
604-36306 15TH ST SPECIAL ASSESSMENTS	0	3,244	0	0	0	0	0	_____
604-36307 SE SEWER EXT. COST RECOVERY	46,728	8,062	0	0	0	0	0	_____
604-36600 GAIN ON SALE OF CAPITAL ASSETS	0	0	0	0	0	0	0	_____
604-36900 OTHER REVENUE	0	0	0	0	0	0	0	_____
604-36901 OTHER REVENUE	<u>386</u>	<u>200</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL MISCELLANEOUS REVENUE	48,202	18,930	5,021	1,500	488	0	1,500	_____
<u>ENTERPRISE OPERATING REV</u>								
604-38101 METERED SALES	619,666	651,056	662,561	722,383	332,127	0	631,000	_____
604-38103 SALE OF MATERIALS	0	0	0	1,000	0	0	0	_____
604-38104 TAP FEE	3,600	7,400	5,200	6,000	1,600	0	5,000	_____
604-38120 WWTF SURCHARGE	117,347	142,184	143,716	100,000	71,896	0	130,000	_____
604-38121 SE PHASE 1 WW SURCHARGE	0	0	80,582	0	60,264	0	110,000	_____
604-38122 SE PHASE 2 WW SURCHARGE	0	0	0	0	0	0	90,000	_____
604-38198 CREDIT CARD CONVENIENCE FEE	0	0	0	0	0	0	0	_____
604-38199 MISCELLANEOUS REVENUE	<u>0</u>	<u>0</u>	<u>1,497</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL ENTERPRISE OPERATING REV	740,613	800,640	893,557	829,383	465,887	0	966,000	_____

38101 METERED SALES PERMANENT NOTES:
 Recommend 13% increase in 2019 for SE project. (\$7.20 per customer)
 History of Increases: Increase 20% in 2016 for new WWTF.
 Necessary to increase another 14% in 2017 to accomodate payment on loan.
 Necessary to increase another 9% in 2018 for operations and maintenance.

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604-WASTEWATER FUND

REVENUES					2020		2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>OTHER SOURCES</u>								
604-39100 SALE OF MUNICIPAL PROPERTY	0	0	100	0	0	0	0	
604-39101 TRANSFER FROM WW RESERVE	0	0	0	211,129	0	0	0	
604-39102 TRANSFER FROM GENERAL FUND	80,008	80,008	80,008	80,008	0	0	80,008	
604-39104 COMPENSATION FOR LOSS	0	2,475	0	0	0	0	0	
604-39107 TRANSFER FROM CAPITAL PROJECT	0	0	0	0	0	0	0	
604-39124 WWTF SRF LOAN	0	0	0	0	0	0	0	
604-39125 SE UTILITY PHASE 1 - CW#9	0	0	0	1,476,000	213,437	0	0	
604-39126 SE UTILITY PHASE 2 - CW#10	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,177,500</u>	
TOTAL OTHER SOURCES	80,008	82,483	80,108	1,767,137	213,437	0	2,257,508	
39102 TRANSFER FROM GENERAL FUND	PERMANENT NOTES:							
	SE Sewer Extension transfer from General for Bond Payment -							
	CW#7 yearly P&I Pmts.							
TOTAL REVENUES	3,448,813	1,658,930	1,678,722	3,587,520	750,722	0	3,980,508	

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604-WASTEWATER FUND
 WW COLLECTION & TREATMENT
 EXPENDITURES

	(----- 2020 -----)					(----- 2021 -----)		
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
604-4325-41100 WAGES	98,560	105,801	148,428	145,000	66,018	0	150,000	_____
604-4325-41120 OVERTIME	161	498	3,848	2,000	76	0	2,000	_____
604-4325-41200 FICA	7,542	8,632	11,338	11,760	5,084	0	12,000	_____
604-4325-41300 RETIREMENT	5,850	5,432	8,970	8,820	3,966	0	9,000	_____
604-4325-41400 WORKERS' COMPENSATION	2,428	3,289	3,517	3,750	3,228	0	3,750	_____
604-4325-41500 HEALTH/DENTAL INSURANCE	15,614	15,183	23,796	27,000	11,655	0	28,000	_____
604-4325-41600 UNEMPLOYMENT COMPENSATION	28	7	26	50	45	0	50	_____
604-4325-41700 PENSION EXPENSE	(<u>18,343</u>)	<u>9,919</u>	<u>17,861</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL PERSONAL SERVICES	111,839	148,762	217,785	198,380	90,073	0	204,800	_____

4325-41100 WAGES PERMANENT NOTES:
 Normal 5% pay rate increas. Inclusive of Full-Time WWTF Employee.

OTHER CURRENT EXPENSES

604-4325-42100 INSURANCE	3,533	1,098	4,580	5,000	3,347	0	6,000	_____
604-4325-42200 PROFESSIONAL SERVICES & F	3,278	16,951	11,823	20,000	6,231	0	14,000	_____
604-4325-42210 TESTING	893	7,468	14,266	15,000	5,404	0	20,000	_____
604-4325-42220 STATE FEES	0	0	0	0	250	0	0	_____
604-4325-42300 PUBLISHING & ADVERTISING	449	1,089	0	500	0	0	500	_____
604-4325-42400 RENTALS	22	5,108	23	0	0	0	0	_____
604-4325-42500 REPAIR & MAINTENANCE	15,437	14,562	29,029	20,000	4,648	0	20,000	_____
604-4325-42610 SUPPLIES	18,700	22,842	22,346	35,000	8,826	0	30,000	_____
604-4325-42680 UNIFORMS	1,022	953	1,361	1,200	437	0	1,400	_____
604-4325-42700 TRAVEL & TRAINING	0	113	78	200	0	0	200	_____
604-4325-42800 UTILITIES	40,396	55,415	70,636	72,000	35,167	0	75,000	_____
604-4325-42900 OTHER EXPENSE	<u>5,417</u>	<u>8,892</u>	<u>7,487</u>	<u>7,000</u>	<u>3,950</u>	<u>0</u>	<u>7,000</u>	<u>_____</u>
TOTAL OTHER CURRENT EXPENSES	89,146	134,489	161,629	175,900	68,261	0	174,100	_____

4325-42200 PROFESSIONAL SERVICES & F PERMANENT NOTES:
 3rd Street Project Engineering
 6th Street Project State Water Plan Prelim Application

4325-42210 TESTING PERMANENT NOTES:
 Testing required at WWTF
 Sampling Machine \$5,000

4325-42500 REPAIR & MAINTENANCE PERMANENT NOTES:
 Anticipation of WWTF Maintenance costs

4325-42800 UTILITIES PERMANENT NOTES:
 Utilities for the WWTF

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604-WASTEWATER FUND

WW COLLECTION & TREATMENT

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

CAPITAL ASSETS

604-4325-43301 15TH STREET PHASE TWO	0	0	0	0	0	0	0	_____
604-4325-43302 SEWER REPLACEMENT	0	0	0	0	0	0	0	_____
604-4325-43310 TREATMENT LAGOONS	0	0	0	0	6,650	0	0	_____
604-4325-43313 3RD STREET PROJECT	0	0	0	0	0	0	0	_____
604-4325-43320 COLLECTION SYSTEM	0	0	0	0	0	0	0	_____
604-4325-43330 15TH STREET	0	0	0	0	0	0	0	_____
604-4325-43340 SE SANITARY SEWER EXTENSI	0	0	0	0	0	0	0	_____
604-4325-43341 BEACH RR CROSSING UTIL RE	0	0	0	0	0	0	0	_____
604-4325-43400 FURNITURE & MINOR EQUIPME	0	0	0	0	2,749	0	0	_____
604-4325-43410 COMPUTER SOFTWARE	0	0	0	0	3,736	0	0	_____
604-4325-43420 NORTHVIEW/10 ST IMPROVEME	0	0	0	0	0	0	0	_____
604-4325-43430 NEW INDUSTRIAL STREET	0	0	0	0	0	0	0	_____
604-4325-43440 10TH STREET	0	0	0	0	0	0	0	_____
604-4325-43450 SE UTILITY PHASE 1	0	0	0	2,460,000	603,571	0	0	_____
604-4325-43451 SE UTILITY PHASE 2	0	0	0	0	2,708	0	2,927,500	_____
604-4325-43460 SD HWY 115	0	0	0	0	0	0	0	_____
604-4325-43461 SD HWY 115	0	0	0	0	0	0	0	_____
604-4325-43470 PROJECT JUNO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>_____</u>
TOTAL CAPITAL ASSETS	0	0	0	2,460,000	619,415	0	2,927,500	_____

DEBT SERVICES

604-4325-44100 PRINCIPAL	0	0	0	268,000	132,828	0	275,000	_____
604-4325-44200 INTEREST	<u>110,177</u>	<u>164,819</u>	<u>177,413</u>	<u>155,000</u>	<u>78,485</u>	<u>0</u>	<u>200,000</u>	<u>_____</u>
TOTAL DEBT SERVICES	110,177	164,819	177,413	423,000	211,313	0	475,000	_____

4325-44100 PRINCIPAL

PERMANENT NOTES:
 CW#2, CW#3, CW#4, CW#5, CW#6, & CW#7 Principal Payments for 2018.

4325-44200 INTEREST

PERMANENT NOTES:
 CW#2, CW#3, CW#4, CW#5, CW#6, & CW#7 Interest Payments for 2018.
 NOTE: If the WWTF is completed on time (June 2018) CW#8 will have an interest payment due on October 15th. Including an estimated \$40,000 to cover this expense.

OTHER EXPENDITURES

604-4325-45300 TRANSFER TO WW RESERVE	0	0	0	0	0	0	0	_____
604-4325-45700 DEPRECIATION	201,017	284,752	379,659	290,000	0	0	385,000	_____
604-4325-45900 LOSS ON DISPOSE OF CAP AS	<u>0</u>	<u>_____</u>						
TOTAL OTHER EXPENDITURES	201,017	284,752	379,659	290,000	0	0	385,000	_____

4325-45300 TRANSFER TO WW RESERVE

PERMANENT NOTES:
 10% of total Principal and Interest payments due during the year per Adopted Ordinance and Loan Covenants.

TOTAL WW COLLECTION & TREATMENT	512,179	732,823	936,486	3,547,280	989,061	0	4,166,400	_____
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604-WASTEWATER FUND
 WASTEWATER BILLING
 EXPENDITURES

	2020						2021	
	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>								
604-4328-41100 WAGES	21,567	22,344	23,891	24,000	11,498	0	26,300	
604-4328-41200 FICA	1,535	1,696	1,815	2,000	889	0	2,200	
604-4328-41300 RETIREMENT	1,270	1,330	1,427	1,500	690	0	1,600	
604-4328-41400 WORKERS' COMPENSATION	18	19	21	25	19	0	25	
604-4328-41500 INSURANCE	4,506	4,538	4,563	5,000	2,389	0	5,200	
604-4328-41600 UNEMPLOYEMENT COMPENSATIO	8	2	5	15	9	0	15	
TOTAL PERSONAL SERVICES	28,904	29,929	31,722	32,540	15,495	0	35,340	
<u>OTHER CURRENT EXPENSES</u>								
604-4328-42100 INSURANCE	0	0	0	0	0	0	0	
604-4328-42200 PROFESSIONAL SERVICES & F	2,226	3,286	3,847	3,200	3,423	0	5,000	
604-4328-42300 PUBLISHING AND ADVERTISIN	20	0	0	0	0	0	0	
604-4328-42510 EQUIPMENT REPAIR & MAINTE	386	0	0	300	0	0	0	
604-4328-42610 SUPPLIES	704	85	108	500	213	0	500	
604-4328-42700 TRAVEL & TRAINING	428	111	556	750	15	0	750	
604-4328-42800 UTILITIES	1,465	1,548	1,901	2,750	1,263	0	3,000	
604-4328-42900 OTHER	32	45	483	200	28	0	200	
TOTAL OTHER CURRENT EXPENSES	5,260	5,075	6,895	7,700	4,941	0	9,450	
4328-42200 PROFESSIONAL SERVICES & F	PERMANENT NOTES: Additional \$1,350 - Fees Associated with paying customer portion of transaction fee and merchant vendor fee (Waste Water Billing portion)							
4328-42900 OTHER	PERMANENT NOTES: ANNUAL SUPPORT FOR COMPUTER SOFTWARE							
<u>CAPITAL ASSETS</u>								
604-4328-43400 FURNITURE & MINOR EQUIPME	0	0	0	0	405	0	0	
604-4328-43410 COMPUTER SOFTWARE	0	0	0	0	1,832	0	0	
TOTAL CAPITAL ASSETS	0	0	0	0	2,237	0	0	
4328-43400 FURNITURE & MINOR EQUIPMEN	PERMANENT NOTES: Diane - 1/2 New Computer Tower							
TOTAL WASTEWATER BILLING	34,163	35,003	38,617	40,240	22,673	0	44,790	

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604-WASTEWATER FUND

INTERFUND TRANSFERS

EXPENDITURES

	(----- 2020 -----)				(----- 2021 -----)			
	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET
<u>OTHER CURRENT EXPENSES</u>								
604-5110-42900 TRANSFER TO CAPIAL PROJEC	10,000	0	0	0	0	0	0	0
TOTAL OTHER CURRENT EXPENSES	10,000	0	0	0	0	0	0	0
<hr/>								
TOTAL INTERFUND TRANSFERS	10,000	0	0	0	0	0	0	0
<hr/>								
TOTAL EXPENDITURES	556,342	767,826	975,103	3,587,520	1,011,734	0	4,211,190	
=====								
REVENUE OVER/ (UNDER) EXPENDITURES	2,892,470	891,104	703,619	0	(261,012)	0	(230,682)	
=====								

*** END OF REPORT ***

EQUIPMENT REPLACEMENT FUND, 2021

The Equipment Replacement Fund was approved by the City Council in 2000 to better anticipate the inevitable depreciation of City fleet vehicles and equipment and cost overruns for any particular budget year.

Scheduled purchases for 2021 budget is \$323,000. Contributions from the Water and Sewer Fund and General Fund toward the Equipment Replacement Fund total \$61,000 in 2021.

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650-EQUIPMENT REPLACEMENT FD

REVENUES (----- 2020 -----) (----- 2021 -----)

	2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

MISCELLANEOUS REVENUE

650-36100 INTEREST EARNED	888	1,071	1,391	700	163	0	500	_____
650-36200 EQUIPMENT RENTAL	0	44,000	39,000	0	0	0	61,000	_____
650-36600 GAIN ON SALE OF CAPITAL ASSET	0	0	5,555	0	0	0	0	=====
TOTAL MISCELLANEOUS REVENUE	888	45,071	45,946	700	163	0	61,500	=====

36200 EQUIPMENT RENTAL PERMANENT NOTES:
 2016 Contributions from General, Water and Waste Water Funds.

OTHER SOURCES

650-39101 TRANSFER FROM ERF RESERVE	0	0	0	169,300	0	0	261,500	_____
650-39102 TRANSFER FROM ERF 101 -GENERAL	3,000	0	0	5,000	0	0	0	_____
650-39103 TRANSFER FROM ERF 101 -STREET	25,000	0	0	40,000	0	0	0	_____
650-39104 TRANSFER FROM ERF 101 -POOL	5,000	0	0	5,000	0	0	0	_____
650-39105 TRANSFER FROM ERF 101 -PARK	0	0	0	0	0	0	0	_____
650-39106 TRANSFER FROM ERF 101 -MOSQ.	0	0	0	0	0	0	0	_____
650-39130 SALE OF FIXED ASSETS	0	0	0	0	0	0	0	_____
650-39602 TRANSFER FROM ERF 602	6,000	0	0	11,000	0	0	0	_____
650-39604 TRANSFER FROM ERF 604	10,000	0	0	0	0	0	0	=====
TOTAL OTHER SOURCES	49,000	0	0	230,300	0	0	261,500	=====

39104 TRANSFER FROM ERF 101 -POOPERMANENT NOTES:
 To fund future replacement of water slide and diving board

TOTAL REVENUES	49,888	45,071	45,946	231,000	163	0	323,000	
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650-EQUIPMENT REPLACEMENT FD

EQUIPMENT

EXPENDITURES

(----- 2020 -----) (----- 2021 -----)

2017	2018	2019	CURRENT	Y-T-D	PROJECTED	REQUESTED	PROPOSED
ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	YEAR END	BUDGET	BUDGET

CAPITAL ASSETS

650-6000-43400 EQUIPMENT PURCHASES	0	0	0	231,000	129,428	0	323,000	
TOTAL CAPITAL ASSETS	0	0	0	231,000	129,428	0	323,000	

6000-43400 EQUIPMENT PURCHASES

PERMANENT NOTES:
 Street Sweeper - \$200,000
 Mower with Cab - \$25,000
 Field Grooming Machine - \$24,000
 Sewer Camera - \$6,000
 Mosquito Fogger - \$6,000
 Side By Side for WWTF - \$22,000
 Replace 1/2 Ton Picktup with 3/4 Pickup - \$30,000
 Public Works Trailer - \$10,000

DEBT SERVICES

650-6000-44100 PRINCIPAL	0	0	0	0	0	0	0	
650-6000-44200 INTEREST	0	0	0	0	0	0	0	
TOTAL DEBT SERVICES	0	0	0	0	0	0	0	

OTHER EXPENDITURES

650-6000-45300 TRANSFER TO FUND RESERVE	0	0	0	0	0	0	0	
650-6000-45600 FIRE DEPARTMENT SUBSIDY	0	0	0	0	0	0	0	
650-6000-45700 DEPRECIATION	60,555	58,321	61,114	0	0	0	0	
650-6000-45900 LOSS ON DISP OF CAP ASSET	0	0	0	0	0	0	0	
TOTAL OTHER EXPENDITURES	60,555	58,321	61,114	0	0	0	0	

TOTAL EQUIPMENT	60,555	58,321	61,114	231,000	129,428	0	323,000	
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TOTAL EXPENDITURES	60,555	58,321	61,114	231,000	129,428	0	323,000	
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REVENUE OVER/ (UNDER) EXPENDITURES	(10,668)	(13,250)	(15,169)	0	(129,264)	0	0	
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*** END OF REPORT ***

*** END OF REPORT ***

TOTAL EXPENDITURES	0	0	0	0	0	0	0	
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REVENUE OVER/ (UNDER) EXPENDITURES	0	0	0	0	0	0	0	
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*** END OF REPORT ***



Outside Funding Requests – 2021 Budget

7-16-2020

Dell Rapids City Council
City Administrator Justin Weiland

Re: Dell Rapids Society for Historic Preservation
Request for inclusion in City Budget.

The DRSHP requests the amount of \$2000.00 (the same amount as last year) from the City of Dell Rapids Budget. The money would be used for paying utility bills at the museum; heat, light and water.

Thank you for your consideration of our request.

A.C.
Alice Chamley
Board President

Jean Rave,
Treasurer

We need to replace the upper windows on our bldg. We have an estimate for \$8,200.00 I can try to get more if you want.

So, we are requesting any amount you can give us above the \$2000.00 we usually get.

Thank you for your
consideration,

Jean Rave

June 18th, 2020

Justin Weiland
Dell Rapids' City Administrator,
Dell Rapids, South Dakota 57022

Dear Justin,

The Dell Rapids Society of Historical Preservation Board requests the amount of \$2000.00 from the City of Dell Rapids Budget.

The money will be used for maintenance, utilities, and general repairs which now includes repair and possibly replacing our upstairs museum windows.

The northeast corner wall has deterioration from past leakage.

The cost will be great for both windows and labor.

We may not be able to hold our Christmas Festival this year if the covid-19 is not any different.

This event was always our money maker for the year.

Please consider us in your funding.

The amounts that was allotted to us in the past was very generous and for that, we are appreciative.

We thank you kindly.

Sincerely,

A handwritten signature in cursive script, appearing to read "Alice Chamley".

Alice Chamley, Dell Rapids Museum Board president.

**DRSHP
Treasurer's Report
July 15, 2020**

Balance in Checking Account June 17, 2020 ----- \$10,666.74

DEPOSITS:

7-2-20 Delores Shefte \$20, Norene F.
\$10 for dues ----- \$30.00

7-10-20 Quilt Shop \$189 donation, Bill Jo
Shafner Lau \$10, Dan Weinacht \$25
Leonard Dressen \$200, Sue Hovey
\$15 & Sales \$11. ----- \$450.00

TOTAL DEPOSITS: ----- \$480.00

EXPENSES:

4-16-20 SDSHS Dues ck#2571 ----- \$50.00
6-17-20 Craig K. Ink & Plastic sleeves #2570 \$46.47
6-18-20 EMS Insurance ----- \$2907.00
6-24-20 USPS Stamps Ck#2572 ----- \$55.00
6-30-20 Jean R. file N990 Ck# 2573----- \$50.00
7-5-20 Justice Fire Ck# 2574 ----- \$69.23
7-10-20 withdraw for cash Farmers Market - \$36.00
7-15-20 Xcel Energy ----- \$41.96
7-16-20 Mid American 'Energy ----- \$8.52
7-20-20 Golden West Tele. ----- \$34.55
7-20-20 City of DR Water ----- \$56.27

TOTAL EXPENSES ----- \$3,355.00

Balance in Checking Account July 15,2020 ----- \$7791.74

Savings Acct @ First National Interest pd.\$.42 ----- \$8276.92

CD @ Great Western Bank No Change ----- \$5917.83

Treasurer,
Jean Rave

**DRSHP
Treasurer's Report
February 19, 2020**

Balance in Checking Account 1-18-2020 ----- \$11,359.46

DEPOSITS:

2-18-2020 Mem. Pat Nelson, P.Sward \$10.00,
Mem. R.Reiff, L&A Jorgenson \$25
Huntimer \$15, dues ----- \$50.00
TOTAL DEPOSITS ----- \$50.00

EXPENSES:

1-14-20 Xcel Energy ----- \$122.40
1-16-20 Mid American ----- \$250.18
1-20-20 Golden West Tele --- \$34.19
1-20-20 City - Water ----- \$61.12
1-14-20 County Fair ----- \$38.67

TOTAL EXPENSES: ----- \$506.56

Balance in Checking Account 2-19-2020 ----- \$10,902.90

Savings Account @First National Bank No Activity ----- \$8276.50

CD @ Great Western Bank No Activity ----- \$5917.83

Treasurer,
Jean Rave

DELL RAPID CITY COUNCEL
102 E 4TH ST
DELL RAPIDS SOUTH DAKOTA 57022

Attention : Mayer Tom Earley and Councilmen

Regarding request for additional funds;

The Senior Citizen Center appreciates the yearly donation we received. With unplanned expense and maintains. We would like to request a donation of \$5000.00.

We would like to purchase 50 new chairs at about a cost \$100.00 each, our chairs has been repair several times and we fill they are no longer repairable or safe for our Senior to set in, we use them to exercise, card players, and other festivals at the Center.

We also need repairs on the East side of the back entry a slab of cement 4'x6' and possibly resurface some of the blacktop in back.

Since the pandemic of COVID-19 we are force to close the facilities in March so we have no income from our exercise group, Card players, pool players, Rental and other facilities that goes on during the holidays. We will comply with CDC on when to open.

We welcome all of you to join our facilities and see what we have done. Thank you for the past donation. We have new lights, painted walls, clean carpet, and some new kitchen cabinets.

A copy of our budget will be attached with this letter.

Sincerely,
Norene Frederickson, President and
Members of the Senior Citizen Center

In addition to the above expenses we are happy to say that we have accomplished several updates/remodel to the Dell Rapids Senior Citizen Center in 2019/2020. The men's bathroom was updated and doors were reversed in both bathrooms for more convenient accessibility. Several of the window blinds were replaced, carpet cleaned, flagpole/flag were replaced and several bushes were planted.

The Senior Citizens are requesting \$5000. In March the pandemic forced the closing of the facility to activities including exercise, card playing, pool and rentals for safety of membership. We are reviewing CDC recommendations to establish a safe reopening date. The funds would be used to cover shortfalls in income due to Covid-19. We would also like to purchase up to 50 new chairs at an approximate cost of \$100 each. The present chairs can no longer be repaired and they are used for exercising as well as other festivities at the center. In addition a 4'x6' patch of cement needs to be replaced in the back entryway.

Great Western Checking Account Balance—May 31, 2020-----\$1490.91

Great Western Savings Account Balance—May 31, 2020-----\$ 4418.13

Great Western Certificate –11month @1.5% matures 08/13/2020----\$ 1043.27

Great Western Certificate - 11month@ 1.35% matures 09/25/2020----\$5000.00

Great Western Certificate—11month@1.1% matures 10/06/2020---\$10 000.00

May 31, 2020 Assets Great Western -----\$21952.31

Treasurer's Estimated Report Dell Rapids Senior Citizen Center January 2020-December 2020

Balance Great Western Checking Account January 1, 2020.....\$1815.04

Income:	Membership Dues.....	\$ 990.00
	Christmas Dinner.....	\$ 370.00
	Exercise.....	\$ 260.00
	Pool.....	\$ 96.00
	Coffee.....	\$ 80.00
	Building Rent.....	\$ 120.00
	City of Dell Rapids.....	\$ 4000.00
	Donations.....	\$ 650.00

2020 ESTIMATED INCOME.....\$ 6566.00

Expenses:	Utilities.....	\$ 2910.00
	Supplies & Repairs.....	\$ 250.00
	Gifts-Mow, Snow Removal(Schurring)President	\$ 450.00
	Lawn Weed Control & Fertilizer.....	\$ 100.00
	Insurance.....	\$ 1990.00
	Christmas Dinner.....	\$ 370.00
	Gift-DR Fire Dept.....	\$ 50.00
	Miscellaneous.....	\$ 100.00

2020 ESTIMATED EXPENSES.....\$ 6220.00

DELL RAPIDS ECONOMIC DEVELOPMENT CORPORATION

PO Box 21

Dell Rapids, SD 57022

President: Doug Hainje
Vice President: Dan Klein
Secretary/Treasurer: Deb Rausch
Board Members: Harold Skatvold, Mark Crisp, Mitch Mergen, Chad Stofferan, Lane LeBrun,
Mike Geraets

June 26, 2020

Dell Rapids City Council:

The Dell Rapids Economic Development Corporation would like to request \$100,000 from the City of Dell Rapids for the Development Corporation annual needs. Planned for the upcoming year is purchase of additional property and land improvements for future development.

Thank you for your consideration of this request.

Sincerely,



Doug Hainje
President



June 22, 2020

City of Dell Rapids
Administrator and City Council
PO Box 10
302 East 4th Street
Dell Rapids, SD 57022

Dear Administrator and City Council:

Thank you to the City of Dell Rapids for their continued support of the Dell Rapids Community Haven programs. The financial support provided by the City of Dell Rapids and the personal support of the Staff of the City of Dell Rapids is crucial for Haven to provide a successful year-round program.

During this summer of 2020, 90 children have participated in the Summer Haven, the Summer Recreation Program and Field Trips! Due to COVID19, we did make some changes to our summer programming, so our numbers were less than previous summers. We are confident that we will be operating at our regular numbers for next summer!

The Haven is requesting that the City of Dell Rapids contribute \$7,500 to the Summer Recreation Program and Field Trips. This support is crucial to our program, as we are trying to keep fees affordable for everyone. This amount allows us to offer 11 weeks of Summer Recreation programming for students four days a week which keeps kids active and healthy. We continue to explore new options to keep the Summer Recreation program fun and engaging for all ages. We would also like the ability to continue with area field trips to give students a chance to participate in activities they may not have a chance to experience otherwise. This past summer, we were able to explore some new field trips locations that were enjoyed by all the students participating. We hope to continue to expand our field trip destinations to expose the children to more possibilities.

Thank you for your consideration in this important matter. Please feel free to contact me with any questions.

Respectfully Submitted,

Lisa Wilber
Program Director

DELL RAPIDS

Chamber of Commerce

(605) 428-4167

P.O. Box 81 Dell Rapids, SD 57022

July 2, 2020

Justin Weiland,

On behalf of the Dell Rapids Chamber of Commerce, I am requesting city funding in the amount of \$40,000. This money will be used to fund our full-time administrator and the promotion of the Dell Rapids business community. The DR Chamber of Commerce would like to thank the City of Dell Rapids for its continued support. We look forward to updating the city council on our progress as an organization and the promotion of the Dell Rapids business community.

Sincerely,

Dan Ahlers

DR Chamber President



Dell Rapids FIRE & RESCUE

P.O. BOX 26 • DELL RAPIDS, SOUTH DAKOTA 57022

DELL RAPIDS ADMINISTRATOR, MAYOR AND CITY COUNCIL

The Dell Rapids Fire Department would like to thank you for the budget money received in 2020. For the year 2021 we are requesting \$50,422.00 no increase from 2020. We will be upgrading our communications in the near future and will be receiving our new engine late fall of 2020. Thank you for your time and help with this.

Sincerely,

A handwritten signature in cursive script that reads "Wayne Meigen".

DELL RAPIDS FIRE DEPARTMENT

Dell Rapids Community Ambulance

Dell Rapids City Council
PO Box 10
Dell Rapids, SD 57022

July 18, 2020

Dear City Council Members:

On behalf of the Dell Rapids Community Ambulance Service, I would like to thank you for including our department in your 2020 budget.

We are asking you to consider \$45,000.00 in your 2021 budget to support EMS operations in and around our communities.

I will make myself available to attend a city council meeting, where I can explain our operations and answer specific questions. You can reach me by phone at 605-760-3140 or by email at rsittig@gmail.com. Please let me know when or if I should attend.

Respectfully,

Ryan Sittig
Business Manager
Dell Rapids Community Ambulance Service



Minnehaha County Sheriff's Office
Mike Milstead, Minnehaha County Sheriff

May 20, 2020

Justin Weiland, City Administrator
City of Dell Rapids
302 4th St, PO Box 10
Dell Rapids, SD 57022

RE: Year 2021 Costs for Contract Law Enforcement Service

Dear Mr. Weiland,

Each year, the costs associated with providing contract law enforcement services are reviewed. When preparing our 2021 budget, we are not planning any sizeable changes outside of an increase in employee health insurance costs, as directed by our Human Resources. It's been calculated that for budget year 2021, a 2.7% increase will be necessary. Based on that increase, the hourly contract service rate for the 2021 contract year will adjust from \$35.50 to \$36.45. Supporting documentation showing the figures used to determine this rate is enclosed with this letter.

The annual rate for the City of Dell Rapids during FY2021 will be set at \$281,891.60 for 154 hours of law enforcement service per week. This amount reflects a \$10,000 credit for our use of the old Dell Rapids Police Department space. If your community wishes to adjust the number of contract hours for FY2021, please contact either myself or Captain Mike Walsh as soon as any decision is made.

The 2021 contract will be scheduled on the County Commission agenda at the beginning of November. Following County Commission approval, the contracts will be provided to City offices for action by the respective governing bodies. We will ask that the action take place prior to December 31, 2020 as the contract will be effective January 1, 2021.

Please feel free to contact me with any questions.

Sincerely,

Captain Joe Bosman
Minnehaha County Sheriff's Office

Enclosure



Law Enforcement Center
320 W. 4th Street, Sioux Falls, SD 57104
Strong Foundation. Strong Future.
Equal Opportunity Employer and Service Provider

P: (605)367-4300
F: (605)367-7319
minnehahacounty.org



Law Enforcement Services Contract Rate

Increases Expected for 2021 Budget		
Wages	1.8%	(includes step increases / matrix adj.)
Group Insurance	10.9%	(direction of Auditor/Human Resources)
Fuel	-7.1%	

	<u>2020 Budget</u>	<u>2021 Budget</u>		
Wages	\$4,372,620	\$4,450,624		
Group Insurance	\$662,730	\$735,250		
Fuel	\$156,000	\$145,000		
Total	\$5,191,350	\$5,330,874		
			Increase	\$139,524
			Percentage	2.7%

Hourly Contract Rate	2020	2021		
	\$35.50	\$36.45		
			Increase	\$0.95
			Percentage	2.7%



June 19, 2020

Claire Baartman, Finance Officer
P.O. Box 10
Dell Rapids, SD 57022-0010

Dear Ms. Baartman:

At its meeting on March 24, 2004, the South Eastern Council of Governments Executive Board adopted Resolution #2004-01 that states, "Absent extenuating circumstances, annual increases to SECOG's membership dues shall coincide with the Consumer Price Index factor provided by the South Dakota Secretary of Revenue and Regulation pursuant to SDCL 10-13-35 and 10-13-38." Based on this formula, the dues increase for 2021 would have been 1.7%. However, due to COVID-19 and its adverse impact on SECOG's members, SECOG's board has voted not to increase dues for 2021. Therefore, SECOG respectfully submits its 2021 budget request in the amount of \$5,143. This information is being provided to you for budgeting purposes only. Invoices for 2021 dues will be mailed to you in December of 2020.

Your continued membership in SECOG provides you with access to staff assistance for project development, financial packaging, and application assistance for infrastructure and economic development projects. In addition, SECOG assists its members with comprehensive plans and related maps, zoning regulations, and municipal ordinance revisions. In 2019, SECOG assisted its members with securing over \$83.7 million in grants and loans to fund infrastructure projects. For each \$1 SECOG received in dues, its members received a return on investment of over \$294.92 in grants and low-interest loans.

In 2002, SECOG created the South Eastern Development Foundation's (SEDF) regional revolving loan fund that provides capital to business owners and homeowners in the region. In 2019, 31 economic development loans totaling over \$4.68 million were approved. These loans leveraged an additional \$30.77 million and created or retained 223 jobs in SECOG's communities. In 2019, SEDF also developed eight Governor's Houses and hired a Construction Manager to assist with workforce housing needs in the area.

In 2006, SECOG began serving as staff for Dakota BUSINESS Finance which is a Certified Development Company. Dakota BUSINESS Finance provides the Small Business Administration's 504 loan program to finance new and expanding businesses. In Federal Fiscal Year 2019, 28 loans were approved totaling \$18.4 million. These loans leveraged an additional \$31.2 million and created or retained 179 jobs. For more information visit www.dakotabusinessfinance.com.

We appreciate your investment in SECOG and look forward to assisting you in 2021. Please feel free to contact me at 367-5390 with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lynne Keller Forbes", with a long, sweeping underline that extends across the page.

Lynne Keller Forbes
Executive Director

500 N. Western Ave. • Suite 100 • Sioux Falls, SD 57104
Phone: 605.681-8172 • Fax: 605.367.5394
Website: www.secog.org • E-mail: lynne@secog.org
Lynne Keller Forbes, Executive Director



June 25, 2020

Claire Baartman, Finance Officer
City of Dell Rapids
P.O. Box 10
Dell Rapids, SD 57022-0010

Dear Ms. Baartman:

The letter you received dated June 17, 2020, for budgeting purposes for 2021 dues may have been inaccurate. Your 2021 dues will be the same amount as your 2020 dues. There is no increase.

Your 2021 SECOG dues are: \$5,143

I apologize for the confusion. Please disregard the June 17, 2020, letter and use this amount instead. Please call me at 605-681-8172 with any questions.

Sincerely,



Lynne Keller Forbes
Executive Director

500 N. Western Ave. • Suite 100 • Sioux Falls, SD 57104
Phone: 605.681-8172 • Fax: 605.367.5394
Website: www.secog.org • E-mail: lynne@secog.org
Lynne Keller Forbes, Executive Director



Additional Supporting Documents - 2021 Budget

- Current Mill Levy
- Capital Improvement Plan
- Debt Capacity Sales Tax Trend
- Cash Balance Report
- Proposed Project Estimates

MINNEHAHA COUNTY LEVIES 2019 Taxes Payable in 2020

County levies	
General	2.932
Building	.275
Debt Redeem	.172
Total	3.379

Municipal levies	
Baltic	3.123
Brandon	3.667
Colton	5.976
Crooks	2.706
Dell Rapids	4.729
Garretson	5.226
Hartford	6.611
Humboldt	5.461
Sherman	3.487
Sioux Falls	4.402
Valley Sprin	4.997

School levies				
		Ag	Owner Occupied	Other
49-1	Baltic	8.006	9.830	13.358
49-2	Brandon Va	7.334	9.187	12.769
49-3	Dell Rapids	6.548	8.380	11.921
49-4	Garretson	6.567	9.086	13.956
49-5	Sioux Falls	6.329	8.439	12.519
49-5	SF-Cherry	8.272	10.382	14.462
49-6	Tri-Valley	6.374	8.791	13.465
49-7	West Centr	6.938	9.067	13.163
39-1	Chester	5.863	7.681	11.211
41-1	Canton	6.420	8.226	11.754
41-4	Lennox	7.316	9.145	12.682
41-5	Tea Area	9.056	10.904	14.477
43-2	Montrose	5.841	7.664	11.189
60-4	Parker	5.816	7.639	11.164

(CL-1.943)

Water District (EDWDD)	.024
Rural Fire	.142
Rural Library	.310

Township levies	
Benton	.290
Brandon	.461
Buffalo	.064
Burk	.093
Clear Lake	.044
Dell Rapids	.334
Edison	.062
Grand Mea	.000
Hartford	.209
Highland	.067
Humboldt	.160
Logan	.000
Lyons	.662
Mapleton	.958
Palisades	.340
Red Rock	.211
Sioux Falls	1.177
Split Rock	1.177
Sverdrup	.274
Taopi	.157
Valley Sprin	1.187
Wall Lake	.565
Wayne	.512
Wellington	.016

TO CALCULATE PROPERTY TAX:

Figure your tax levy:

3.379 County

+ _____ Rural Fire (add .142 if outside Sioux Falls)

+ _____ Rural Library (add .310 if outside SF and Dell Rapids)

+ .024 Water District (EDWDD)

+ _____ Municipal (add levy for your city)

or

+ _____ Township (add levy for your township)

+ _____ School (add levy for your school district. Note: use Ag, Owner-Occupied, Other levy, or Cherry Lake Reserve, whichever applies.)

= _____ **Total levy**

Taxable value x Total levy/1,000 = Property tax due

(Taxable value for Ag = Assessed value x .87)

(Taxable value for Non-Ag = Assessed value x .941)

CITY OF DELL RAPIDS, SOUTH DAKOTA
DEBT CAPACITY WORKSHEET

As of 01.01.2021

Date of Original Issue	Name of Issue	Interest Rate	Maturity Date	P & I Annual Debt Service	Current Outstanding Balance	Not Constituting Debt	Constituting Debt	Project
04/30/03	\$621,000 Water System Revenue Bonds, Series 2003 (DW-01)	3.500%	1/15/2025	\$43,113	\$169,569	\$0	\$169,569	2nd Street
03/31/06	\$162,263 Water System Revenue Bonds, Series 2006 (DW-02)	3.250%	1/15/2027	\$11,065	\$62,359	\$0	\$62,359	4th Street
04/15/11	\$428,698 Water System Revenue Bonds, Series 2011 (DW-03)	3.000%	10/15/2032	\$28,583	\$287,145	\$0	\$287,145	15th Street Phase 1
06/27/12	\$270,000 Water System Revenue Bonds, Series 2011 (DW-04)	2.250%	10/15/2022	\$30,227	\$58,952	\$0	\$58,952	Galaxy Water Meters
02/08/13	\$897,000 Water Surcharge Revenue Bonds, Series 2013 (DW-05)	3.000%	1/15/2035	\$41,674	\$481,786	\$481,786	\$0	15th Street Phase 2
08/10/16	\$705,000 Water System Revenue Bonds, Series 2016 (DW-06)	3.250%	7/15/2048	\$37,292	\$680,110	\$0	\$680,110	10th St & Hwy115
	(DW-07)				\$903,693	\$903,693	\$0	
03/31/06	\$561,737 Waste Water System Revenue Bonds, Series 2006 (CW-02)	3.250%	4/15/2027	\$38,307	\$223,639	\$0	\$223,639	4th Street
12/17/07	\$1,062,000 Waste Water System Revenue Bonds, Series 2007 (CW-03)	3.250%	1/15/2029	\$72,422	\$522,239	\$0	\$522,239	12th Street Drainage
11/14/08	\$950,000 Waste Water System Revenue Bonds, Series 2007 (CW-04)	3.250%	4/15/2030	\$64,784	\$527,681	\$0	\$527,681	Lift Station
04/15/11	\$344,550 Waste Water System Revenue Bonds, Series 2011 (CW-05)	3.000%	10/15/2032	\$22,972	\$230,783	\$0	\$230,783	15th Street Phase 1
02/05/13	\$612,000 Waste Water System Revenue Bonds, Series 2013 (CW-06)	3.000%	1/15/2035	\$40,804	\$471,721	\$0	\$471,721	15th Street Phase 2
04/07/14	\$1,200,000 Waste Water Suste, Revenue Bonds, Series 2014 (CW-07)	3.000%	4/15/2033	\$80,007	\$825,344	\$0	\$825,344	SE Sewer Extention
	\$2,386,000 Waste Water Surcharge Revenue Bonds, Series 2017 (CW-08)	3.250%	7/2015/2048	\$124,807	\$1,915,486	\$1,915,486	\$0	
	(CW-09)				\$997,116	\$997,116	\$0	
05/06/13	\$700,000 County Fair TIF Development Agreement (TIF)	phase 1 - 3.75% phase 2 -	TIF = 20 years (2034) Loan Balloon due = 12/15/2024	N/A - Balloon	\$629,278	\$0	\$629,278	County Fair TIF
7.06.16	\$800,000 Sales Tax Revenue Bond - Series 2016	2.95%/7.00%	6/1/2036	\$28,846	\$356,767	\$0	\$356,767	TIF #3
Totals				\$664,903	\$9,343,667	\$4,298,081	\$5,045,586	

CONSTITUTIONAL DEBT LIMIT COMPUTATIONS

(SD Constitution, Article XIII, Section 4)

Based Upon Total Assessed Value as of January 1 of previous year

1-Jan-2019	\$274,981,667	Unofficial
Debt Limit Percent	5.00%	
Constitutional Debt Limit	\$13,749,083	
Outstanding "Debt" Obligations	\$5,045,586	
Loans in Disbursement (potential)	\$0	
loan	\$8,703,497	
Proposed Loans	\$0	
Less: loan to be paid off	\$0	
loan(s)	\$8,703,497	

2020 JANUARY - JUNE
January 1st - June 30

Cash Balance and Loan/Grant Funds Report

Fund	Cash Bal Per Incode	Fund	Other Cash Balances	
101 General Fund	\$3,330,968.60	101 GF - Petty Cash	\$210.00	- \$150 CH, \$60 Rubble
211 3rd Penny Sales Tax	\$129,112.03	226 Library Fines & Fees	\$2,042.71	- Held by Library
601 Liquor	\$286,571.82	228 Library Donations	\$4,318.65	- Held by Library
602 Water	\$1,309,036.28	601 Liquor	\$10,000.00	- Held by Liquor Store
604 Sewer	\$1,573,640.70			
650 Equipment Replace.	\$519,532.10			
661 Meter Deposits	\$9,770.00			
Totals	\$7,158,631.53			

Loan and Grant Funds Received in 2020			
\$	41,695.00	HWY 115 - 602 Loan	DW#6
\$	2,324.00	SE Phase 1	DW#7
\$	4,379.00	SE Phase 1	CW#9
\$	126,864.00	SE Phase 1	DW#7
\$	79,783.00	SE Phase 1	CW#9
\$	126,402.00	SE Phase 1	DW#7
\$	133,651.00	SE Phase 1	CW#9

Jun 30 Bank Balance:	\$4,417,618.43	FNB
Jun 30 Bank Balance:	\$2,792,739.96	GW
Total:	\$7,210,358.39	
Outstanding Deposits:	\$1,419.81	
Outstanding Checks:	(\$53,146.67)	
Balance after Out. Items:	\$7,158,631.53	
Difference:	\$0.00	

	Mar-20	Feb-20	Jan-20
Accts Receivable Balance	214,891.11	135,576.98	231,195.56
Accts Payable Balance:	201,783.89	339,127.65	248,494.69
Total Revenue	494,154.74	249,500.25	293,835.80
Total Expenses	322,112.26	382,776.32	621,674.73
	June	May	April
Accts Receivable Balance	144,912.14	264,571.23	229,548.60
Accts Payable Balance:	286,678.19	531,445.99	259,144.50
Total Revenue	500,327.47	867,625.88	491,647.19
Total Expenses	426,295.86	612,829.73	640,225.11

Dell Rapids Sale Tax Revenue 2020											
Month	2016	% Diff 15'-16'	2017	%Diff 16'-17'	2018	%Diff 17'-18'	2019	%Diff 18'-19'	2020	%Diff 19'-20'	
January	104,193.75	22.5	102,116.52	-1.99	100,082.56	-1.99	114,039.44	13.95	122,795.52	7.68	
February	74,506.18	-3.96	80,752.51	8.38	85,702.58	6.13	103,346.49	20.59	89,249.04	-13.64	
March	75,725.24	8.91	81,762.21	7.97	81,878.99	0.14	88,804.61	8.46	87,933.30	-0.98	
April	93,783.40	20.19	94,091.94	0.33	96,063.22	2.1	100,598.33	4.72	113,444.04	12.77	
May	90,284.41	-6.74	93,718.37	3.8	86,817.92	-7.36	95,484.28	9.98	115,367.26	20.82	
June	101,128.23	9.67	98,115.06	-2.9	97,867.71	-0.25	95,907.90	-2	124,396.22	29.7	
July	117,828.83	2.2	130,154.45	10.46	114,952.78	-11.68	108,528.55	-5.59			
August	103,660.29	-1.81	125,886.14	21.44	96,630.36	-23.24	101,370.63	4.91			
September	107,555.70	13.89	122,438.65	13.84	114,238.07	-6.7	112,235.75	-1.75			
October	90,014.19	-1.74	98,850.17	9.82	103,598.17	4.8	110,448.10	6.61			
November	101,586.67	9.42	100,673.83	-0.9	105,494.47	4.79	107,943.81	2.32			
December	96,659.13	15.26	98,859.80	2.28	101,737.80	2.91	98,431.86	-3.25			
TOTAL	1,156,926.02		1,227,419.65		1,185,064.63		1,237,139.75				
9.2% Increase from same month 2019 - Total \$55,004.33											

Preliminary Construction Cost Estimate
6th Street Infrastructure Improvements (Garfield Avenue to Beach Avenue)
Dell Rapids, SD
November 21, 2019
DGR Project No. 669077

Item No.	Description	Unit	Qty	Unit Cost	Total Cost
1	Mobilization	LS	1	300,000.00	300,000.00
2	Traffic Control Signs	SF	333	4.30	1,431.90
3	Type 3 Barricade, 8' Double Sided	EA	16	115.00	1,840.00
4	Traffic Control, Miscellaneous	LS	1	15,000.00	15,000.00
5	Temporary Mailboxes	EA	10	27.00	270.00
6	Remove and Salvage Sign	EA	15	11.00	165.00
7	Reset Salvaged Sign	EA	15	11.00	165.00
8	Clearing	LS	1	1,000.00	1,000.00
9	Clear and Grub Tree	EA	53	500.00	26,500.00
10	Remove Asphalt Concrete Pavement	SY	5,940	3.00	17,820.00
11	Remove Concrete Pavement	SY	50	5.00	250.00
12	Remove Curb and/or Gutter	LF	1,230	3.00	3,690.00
13	Remove Concrete Sidewalk	SY	1,240	4.50	5,580.00
14	Remove Concrete Driveway Pavement	SY	580	5.00	2,900.00
15	Unclassified Excavation	CY	3,200	9.00	28,800.00
16	Unclassified Excavation, Grade Stabilization	CY	200	9.00	1,800.00
17	Unclassified Excavation, Digouts	CY	260	9.00	2,340.00
18	8" Scarify and Recompect Subgrade	SY	7,200	1.00	7,200.00
19	Geotextile Fabric for Subgrade Stabilization	SY	1,500	3.00	4,500.00
20	Trench Stabilization Material	TON	100	26.00	2,600.00
21	Rock Excavation	CY	1,320	250.00	330,000.00
22	Remove, Haul, & Dispose Trench Rock and Replace w/Contractor Furnished Fill	CY	200	40.00	8,000.00
23	Incidental Work, Grading	LS	1	15,000.00	15,000.00
24	Incidental Work, Utilities	LS	1	15,000.00	15,000.00
25	Verify Utility	EA	2	250.00	500.00
26	Aggregate Base Course	TON	6,100	24.00	146,400.00
27	Gravel Surfacing	TON	30	24.00	720.00
28	Asphalt Concrete Composite	TON	1,480	100.00	148,000.00
29	Insert Steel Bar in PCC Pavement	EA	26	18.00	468.00
30	Concrete Curb and Gutter - 6" Thick	LF	3,080	20.00	61,600.00
31	6" Concrete Valley Gutter	SY	43	112.00	4,816.00
32	9" Concrete Valley Gutter	SY	22	125.00	2,750.00
33	6" Concrete Fillet	SY	51	120.00	6,120.00
34	9" Concrete Fillet	SY	26	134.00	3,484.00
35	6" Concrete Approach Pavement	SY	640	65.00	41,600.00
36	6" Concrete Driveway Pavement	SY	230	65.00	14,950.00
37	4" Concrete Sidewalk	SF	13,480	7.00	94,360.00
38	6" Concrete Sidewalk	SF	2,400	8.00	19,200.00
39	6" Accessible Curb Ramp Sidewalk	SF	810	10.00	8,100.00
40	Detectable Warning Panel	SF	120	60.00	7,200.00
41	Adjust Water Valve Box	EA	6	200.00	1,200.00
42	Adjust Manhole Casting	EA	5	300.00	1,500.00
43	Salvage/Furnish and Place Topsoil	CY	620	20.00	12,400.00
44	Permanent Seed Mixture 1	LB	200	12.00	2,400.00
45	Fertilizing	LB	230	1.00	230.00
46	Hydromulching	TON	1.2	1,800.00	2,160.00
47	Inlet Protection	EA	11	150.00	1,650.00
48	Vehicle Tracking Control	EA	2	600.00	1,200.00
49	Remove Pipe Culvert	LF	100	14.00	1,400.00
50	Remove Drop Inlet	EA	2	500.00	1,000.00
51	12" RCP, Class 5, Furnish & Install	LF	76	45.00	3,420.00
52	15" RCP, Class 4, Furnish & Install	LF	75	51.00	3,825.00
53	18" RCP, Class 3, Furnish & Install	LF	572	57.00	32,604.00

Item No.	Description	Unit	Qty	Unit Cost	Total Cost
54	24" RCP, Class 3, Furnish & Install	LF	153	65.00	9,945.00
55	30" RCP, Class 3, Furnish & Install	LF	220	76.00	16,720.00
56	Class M6 Concrete	CY	24.9	1,100.00	27,390.00
57	Reinforcing Steel	LB	3,451	2.50	8,627.50
58	Type B Frame and Grate Assembly	EA	4	650.00	2,600.00
59	Manhole Frame and Cover, Type Y	EA	7	350.00	2,450.00
60	Remove Sanitary Sewer Manhole	EA	2	500.00	1,000.00
61	Manhole Construction Plate Marker	EA	5	175.00	875.00
62	4" PVC Sanitary Sewer w/Bedding Material	LF	1,003	48.00	48,144.00
63	8" PVC Sanitary Sewer w/Bedding Material	LF	1,263	58.00	73,254.00
64	8" x 4" Sanitary Sewer Wye	EA	30	340.00	10,200.00
65	48" Sanitary Manhole w/ Frame and Lid	EA	5	4,000.00	20,000.00
66	Connect to Existing Sanitary Sewer	EA	1	1,000.00	1,000.00
67	Connect to Existing Sewer Service	EA	30	1,000.00	30,000.00
68	Sewage Bypass Pumping	LS	1	15,000.00	15,000.00
69	Sanitary Deflection Testing	LF	1,263	1.00	1,263.00
70	Post Cleaning and Televis Sanitary Sewer Main	LF	1,263	2.00	2,526.00
71	Televis Sanitary Sewer Service	EA	30	150.00	4,500.00
72	Remove Fire Hydrant	EA	1	500.00	500.00
73	6" PVC C900 DR 18 Water Main w/Bedding Material	LF	1,300	43.00	55,900.00
74	6" MJ Gate Valve/Box	EA	4	1,300.00	5,200.00
75	Valve Box	EA	2	400.00	800.00
76	6" x 6" MJ Tee	EA	3	650.00	1,950.00
77	6" MJ Bend	EA	8	450.00	3,600.00
78	6" Long Sleeve	EA	2	450.00	900.00
79	Standard Fire Hydrant	EA	3	3,500.00	10,500.00
80	12" Fire Hydrant Extension	EA	1	1,000.00	1,000.00
81	Cut and Tie to Existing Water Main	EA	2	1,900.00	3,800.00
82	Water Main Adjustment	EA	1	2,300.00	2,300.00
83	Insulation Board	LF	300	10.00	3,000.00
84	1" Water Service	LF	1,038	44.00	45,672.00
85	Curb Stop w/Box	EA	32	710.00	22,720.00
86	Locate and Connect Water Service	EA	31	1,300.00	40,300.00
87	Temporary Water Service	LS	1	10,000.00	10,000.00
Subtotal:					1,900,745.40
Contingencies (10%):					199,254.60
Total Estimated Construction Cost:					2,100,000.00
Engineering:					210,000.00
Legal, Admin, Testing (4%):					84,000.00
Total Estimated Project Cost:					2,394,000.00

Preliminary Construction Cost Estimate
Iowa Avenue (9th Street to 10th Street)
Dell Rapids, SD
November 21, 2019
DGR Project No. 669077

Item No.	Description	Qty	Unit	Unit Cost	Total Cost
1	Mobilization	1	LS	\$60,000.00	\$60,000.00
2	Clearing	1	LS	\$1,000.00	\$1,000.00
3	Clear and Grub Tree	2	EA	\$500.00	\$1,000.00
4	Traffic Control	1	LS	\$10,000.00	\$10,000.00
5	Remove Asphalt Concrete Pavement	1,700	SY	\$3.00	\$5,100.00
6	Remove Concrete Curb and Gutter	700	FT	\$3.00	\$2,100.00
7	Remove Concrete Pavement	30	SY	\$5.00	\$150.00
8	Remove Concrete Sidewalk	700	SY	\$4.50	\$3,150.00
9	Remove and Reset Signs	4	EA	\$22.00	\$88.00
10	Contractor Furnished Topsoil	100	CY	\$20.00	\$2,000.00
11	Unclassified Excavation	900	CY	\$9.00	\$8,100.00
12	Unclassified Excavation, Grade Stabilization	220	CY	\$9.00	\$1,980.00
13	Scarify & Recompact Subgrade	2,000	SY	\$1.00	\$2,000.00
14	Remove Sanitary Sewer Manhole	2	EA	\$500.00	\$1,000.00
15	Manhole Construction Plate Marker	2	EA	\$175.00	\$350.00
16	Sanitary Sewer Manhole	2	EA	\$4,000.00	\$8,000.00
17	Sanitary Sewer Service	200	FT	\$48.00	\$9,600.00
18	8" Sanitary Sewer	300	FT	\$58.00	\$17,400.00
19	8"x4" Sewer Wye	5	EA	\$340.00	\$1,700.00
20	Reconnect Sewer Main	3	EA	\$1,000.00	\$3,000.00
21	Reconnect Sewer Service	5	EA	\$1,000.00	\$5,000.00
22	Bypass Pumping	1	LS	\$15,000.00	\$15,000.00
23	Deflection Testing	300	FT	\$1.00	\$300.00
24	Post Cleaning & Televising	300	FT	\$2.00	\$600.00
25	Televise Sanitary Sewer Service	5	EA	\$150.00	\$750.00
26	6" C900 Water Main	300	FT	\$43.00	\$12,900.00
27	6" MJ Gate Valve w/Box	3	EA	\$1,300.00	\$3,900.00
28	MJ Fittings	2	EA	\$650.00	\$1,300.00
28	Connect to Existing Water Main	4	EA	\$1,900.00	\$7,600.00
29	1" PE Service Line	200	FT	\$44.00	\$8,800.00
30	1" Curb Stop w/Box	5	EA	\$710.00	\$3,550.00
31	Reconnect Water Service	5	EA	\$1,300.00	\$6,500.00
32	Aggregate Base Course	1,400	TN	\$24.00	\$33,600.00
33	Asphalt Concrete Composite	500	TN	\$100.00	\$50,000.00
34	Valve Box & Manhole Adjustment	4	EA	\$300.00	\$1,200.00
35	Concrete Curb & Gutter	700	FT	\$20.00	\$14,000.00
36	Geotextile Fabric	500	SY	\$3.00	\$1,500.00
37	6" Concrete Fillet Section	100	SY	\$120.00	\$12,000.00
38	6" Concrete Valley Gutter	80	SY	\$112.00	\$8,960.00
39	6" Concrete Approach	30	SY	\$65.00	\$1,950.00
40	4" Sidewalk	3,400	SF	\$7.00	\$23,800.00
41	Detectable Warning Surface	160	SF	\$60.00	\$9,600.00
42	Seed, Fertilize & Mulch	600	SY	\$5.00	\$3,000.00
43	Erosion Control	1	LS	\$5,000.00	\$5,000.00
Subtotal:					\$368,528.00
Contingencies (15%):					\$55,472.00
Total Estimated Construction Cost:					\$424,000.00
Engineering:					\$85,000.00
Legal, Admin, Testing (4%):					\$17,000.00
Total Estimated Project Cost:					\$526,000.00

Preliminary Construction Cost Estimate
5th Street Culvert Replacement (State Avenue to Garfield Avenue)
Dell Rapids, SD
November 21, 2019
DGR Project No. 669077

Item No.	Description	Unit	Qty	Unit Cost	Total Cost
1	Mobilization	1	LS	100,000.00	100,000.00
2	Traffic Control	1	LS	10,000.00	10,000.00
3	Clearing	1	LS	2,000.00	2,000.00
4	Remove Existing Rubble (Walls, Sidewalk, Etc.)	50	CY	40.00	2,000.00
5	Remove Existing Culvert	350	LF	5.00	1,750.00
6	Remove, Sawcut, and Dispose of Pavement	1,100	SY	3.00	3,300.00
7	Rock Excavation	200	CY	250.00	50,000.00
8	Connect Culvert to Existing Storm Sewer	2	EA	2,500.00	5,000.00
9	Connect Culvert to Reinforced Concrete	2	EA	2,500.00	5,000.00
10	Storm Sewer Junction Box	1	EA	5,000.00	5,000.00
11	Catch Basin	4	EA	5,000.00	20,000.00
12	24" RCP, Class 3, Furnish & Install	180	LF	65.00	11,700.00
13	30" RCP, Class 3, Furnish & Install	170	LF	76.00	12,920.00
14	Class M6 Concrete w/ Reinforcing Steel	154	CY	1,500.00	231,000.00
15	Granular Material	700	TN	20.00	14,000.00
16	Aggregate Base Course	1,000	TN	24.00	24,000.00
17	Asphalt Concrete Composite	400	TN	150.00	60,000.00
18	Concrete Curb and Gutter - 6" Thick	800	LF	20.00	16,000.00
19	6" Concrete Valley Gutter	30	SY	112.00	3,360.00
20	6" Concrete Fillet	30	SY	120.00	3,600.00
21	6" Concrete Approach Pavement	70	SY	65.00	4,550.00
22	6" Concrete Driveway Pavement	30	SY	65.00	1,950.00
23	4" Concrete Sidewalk	4,060	SF	7.00	28,420.00
24	4" Accessible Curb Ramp Sidewalk	400	SF	10.00	4,000.00
25	Detectable Warning Panel	32	SF	60.00	1,920.00
26	Install 1" Steel Bar in Quartzite Rock	200	EA	30.00	6,000.00
27	6" PVC C900 DR 18 Water Main w/Bedding Material	20	LF	43.00	860.00
28	6" MJ Gate Valve/Box	1	EA	1,300.00	1,300.00
29	Valve Box	1	EA	400.00	400.00
30	6" x 6" MJ Tee	1	EA	650.00	650.00
31	6" MJ Bend	1	EA	450.00	450.00
32	6" Long Sleeve	1	EA	450.00	450.00
33	Remove Fire Hydrant	1	EA	500.00	500.00
34	Standard Fire Hydrant	1	EA	3,500.00	3,500.00
35	1" Water Service	100	LF	44.00	4,400.00
36	Curb Stop w/Box	2	EA	710.00	1,420.00
37	Contractor Furnished Fill	25	CY	50.00	1,250.00
38	Topsoil and Terrace Grading	120	CY	20.00	2,400.00
39	Seeding/Sod	700	SY	5.00	3,500.00
40	Erosion Control	1	LS	5,000.00	5,000.00
Subtotal:					653,550.00
Contingencies (15%):					106,450.00
Total Estimated Construction Cost:					760,000.00
Engineering:					152,000.00
Legal, Admin, Testing (4%):					30,000.00
Total Estimated Project Cost:					942,000.00

**DRINKING WATER FACILITIES FUNDING APPLICATION
FINANCIAL ANALYSIS SUMMARY**

APPLICANT: Dell Rapids DW-08

Total Project Cost: \$1,008,615
BWNR Funding Assistance Requested: \$926,000
Rate/Term: 2.125%/30 years
Security Pledged For Repayment Of Loan: Project Surcharge

Staff Analysis

- 1) If funding is provided as all loan, the city will have to establish a surcharge of \$2.70 per user.
- 2) The current rate is \$42.20 which will bring rates to \$44.90 per 5,000 gallons.

Funding Recommendation: Award a \$926,000 Drinking Water SRF loan at 2.125% for 30 years.

Debt Service Coverage: 110% based on a surcharge of \$2.70 per user.

Loan Contingencies:

- 1) Contingent upon the Borrower adopting a bond resolution and the resolution becoming effective.
- 2) Contingent upon the Borrower establishing a surcharge at a level sufficient to provide the required debt coverage.

**SANITARY/STORM SEWER FACILITIES FUNDING APPLICATION
FINANCIAL ANALYSIS SUMMARY**

APPLICANT: Dell Rapids CW-10

Total Project Cost: \$3,292,285
BWNR Funding Assistance Requested: \$3,108,400
Rate/Term: 1.375%/30 years
Security Pledged For Repayment Of Loan: Project Surcharge

Staff Analysis

- 1) If funding is provided as all loan, the city would have to establish a surcharge of \$8.15, resulting in total rates of \$69.75.
- 2) The loan will consist of two bonds - a \$1,964,000 bond for the sanitary and storm sewer portion of the work and a \$213,500 bond for the Nonpoint Source project.
- 3) A surcharge \$5.85 per user is required at the recommended funding level; when added to the current rates of \$61.60 for 5,000 gallons total rates would be \$67.45.

Funding Recommendation: Award a \$750,000 Consolidated grant and a \$2,177,500 Clean Water SRF loan at 1.375% for 30 years.

Debt Service Coverage: 110% based on a surcharge of \$5.85

Loan Contingencies:

- 1) Contingent upon Borrower adopting two bond resolutions and the resolutions becoming effective.
- 2) Contingent upon Borrower establishing a surcharge sufficient to provide the required debt coverage.

Loan Special Condition:

- 1) It shall be a condition of the Loan that the Borrower may not draw funds from the proceeds of the Series NPS Borrower Bond until EPA approves the revised budget for the Project Implementation Plan.

Grant Special Condition:

- 1) Grant funds for reimbursement of project costs must be drawn concurrently with the Clean Water SRF loan funds

City Admin

From: Lance Mayer <lance.mayer@dgr.com>
Sent: Thursday, November 21, 2019 9:15 AM
To: Leslie Mastroianni
Cc: City Administrator; Claire Baartman; Trent Bruce; Sara Pankonin
Subject: 5th Street, 6th Street and Iowa Avenue Improvements - Dell Rapids, SD
Attachments: 669077_5th-6th-Iowa Improvements_CCE_6th Street.pdf; 669077_5th-6th-Iowa Improvements_CCE_Iowa Ave.pdf; 669077_5th-6th-Iowa Improvements_CCE_5th Street Culvert.pdf

Leslie,

Attached are the updated cost estimates for the 5th Street, 6th Street, and Iowa Avenue Improvements projects. Attached are cost estimates for each portion (Alternative) of the project. Below is a table that breaks out the eligibility fees for funding purposes.

Alternative	Total	CW SRF	DW SRF	Ineligib
#2 - 6th Street Infrastructure Improvements	\$ 2,394,000.00	\$1,532,160.00	\$742,140.00	\$119,700
#3 - Iowa Avenue Infrastructure Improvements	\$ 526,000.00	\$331,380.00	\$142,020.00	\$52,600.
#4 - 5th Street Culvert Replacement	\$ 942,000.00	\$819,540.00	\$28,260.00	\$94,200.
	\$ 3,862,000.00	\$2,683,080.00	\$912,420.00	\$266,500

Please let us know if you have any questions or if you need additional information.

Thanks!

Lance Mayer, PE



2909 East 57th Street
 Sioux Falls, SD 57108
 phone: 605-339-4157
 cell: 605-366-6940

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Wast Water SRF Loan Assessment:

CW#2 - 4th St.

Original Balance: \$ 561,737.00
 Outstanding Balance: \$ 223,639.09
 Interest Rate 3.25%
 WW Rate \$ 1.55

CW#5 - 15th St. Phase 1

Original Balance: \$ 344,550.00
 Outstanding Balance: \$ 230,782.57
 Interest Rate 3.00%
 WW Rate \$ 4.72

CW#2 & CW#5
 Total Pay off: \$ 454,421.66
 Total Rate: \$ 6.27

604- Waste Water Fund

Unreserved Fund Balance: \$ 1,161,704.39

2019 Operating Revenue: 901,493.61

2019 Operating Expenses: 797,690.37

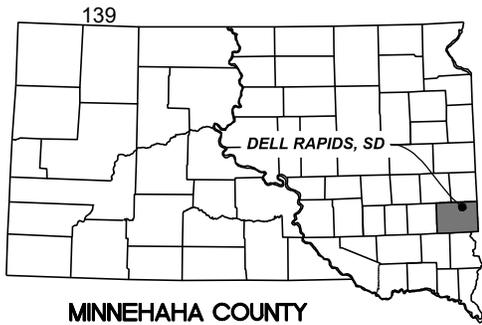
110% of Operating Expenses 877,459.41

CW#10

WW Needed to cover SRF 5.85

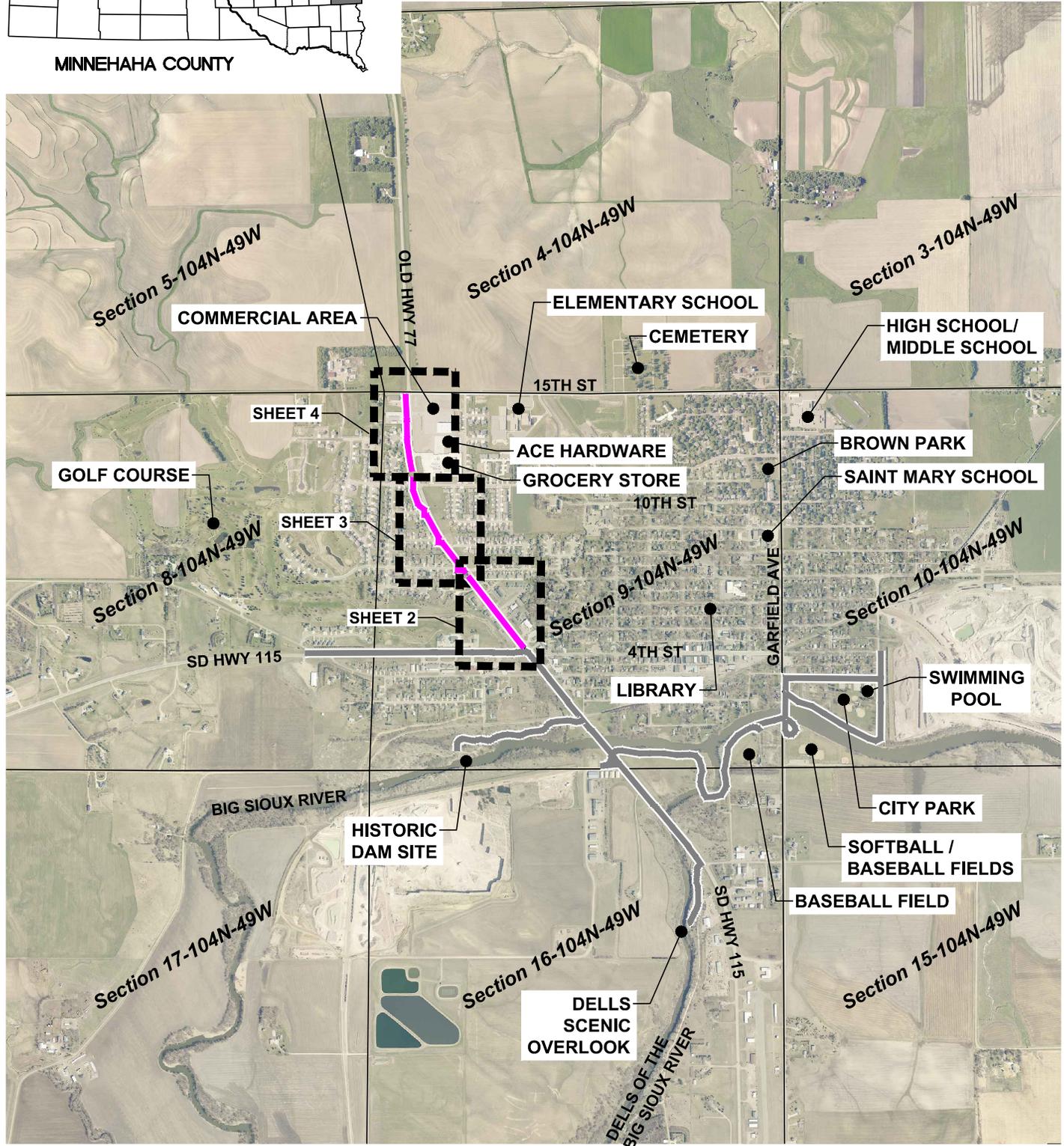
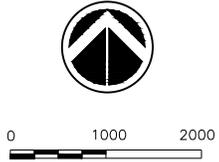
Preliminary Project Cost Estimate for Asphalt Surface Reconstruct & Concrete Shared Use Path
 Old Highway 77 - SD Highway 115 to 15th Street
 Dell Rapids, SD
 Prepared By: DGR Engineering #670001
 July 2, 2020

Item	Description	Qty	Unit	Unit Cost	Total Cost
General Items					
1	Mobilization	1	LS	\$265,000.00	\$265,000.00
2	Clearing	1	LS	\$5,000.00	\$5,000.00
3	Clear and Grub Tree	10	EA	\$500.00	\$5,000.00
4	Traffic Control, Miscellaneous	1	LS	\$20,000.00	\$20,000.00
5	Permanent Signs w/ Posts	100	EA	\$200.00	\$20,000.00
6	Pedestrian Activated Flashers at Intersections	8	EA	\$10,000.00	\$80,000.00
Erosion Control					
7	Special Permanent Seed Mixture 1	1,550	LB	\$15.00	\$23,250.00
8	Fertilizing	1,550	LB	\$1.00	\$1,550.00
9	Fiber Mulching	11	TON	\$2,500.00	\$27,500.00
10	Sediment Control Wattle	400	FT	\$5.00	\$2,000.00
11	Low Flow Silt Fence	100	FT	\$5.00	\$500.00
12	Erosion Control	1	LS	\$18,000.00	\$18,000.00
Removals & Grading					
13	Cold Milling Asphalt Concrete	11,900	SY	\$2.00	\$23,800.00
14	Remove Asphalt Concrete Pavement	9,440	SY	\$5.00	\$47,200.00
15	Remove Concrete Sidewalk	70	SY	\$7.00	\$490.00
16	Remove Concrete Pavement	160	SY	\$8.00	\$1,280.00
17	Remove, Salvage & Reset Sign	16	EA	\$50.00	\$800.00
18	Remove Concrete Curb & Gutter	530	FT	\$10.00	\$5,300.00
19	Contractor Furnished Borrow	3,000	CY	\$15.00	\$45,000.00
20	Salvage/Furnish and Place Topsoil	4,140	CY	\$20.00	\$82,800.00
21	Unclassified Excavation	6,130	CY	\$10.00	\$61,300.00
Storm Sewer					
22	RCP Storm Sewer	420	FT	\$70.00	\$29,400.00
23	Flared End Section	7	EA	\$800.00	\$5,600.00
24	Inlet	8	EA	\$3,500.00	\$28,000.00
Sanitary Sewer					
25	PVC Sanitary Sewer w/Bedding Material	100	FT	\$100.00	\$10,000.00
26	Connect to Existing Manhole	1	EA	\$1,000.00	\$1,000.00
27	Connect to Existing Sanitary Sewer	1	EA	\$1,000.00	\$1,000.00
Surfacing					
25	Aggregate Base Course	4,150	TN	\$25.00	\$103,750.00
26	Asphalt Concrete Composite	4,050	TN	\$105.00	\$425,250.00
27	Concrete Curb & Gutter	530	FT	\$30.00	\$15,900.00
28	Pavement Marking Paint (Crosswalks)	720	FT	\$2.00	\$1,440.00
29	Pavement Marking 4" Striping	12,670	FT	\$1.50	\$19,005.00
30	Detectable Warning Surface	320	SF	\$50.00	\$16,000.00
31	Gravel Surfacing	40	TN	\$25.00	\$1,000.00
32	4" Concrete Sidewalk	6,260	SF	\$5.50	\$34,430.00
33	6" Concrete Sidewalk	490	SF	\$6.50	\$3,185.00
34	5" Concrete Trail	36,910	SF	\$6.50	\$239,915.00
35	6" Concrete Trail	3,500	SF	\$7.50	\$26,250.00
36	6" Reinforced Concrete Trail	1,620	SF	\$9.00	\$14,580.00
Subtotal:					\$1,711,475.00
Contingencies:					\$171,525.00
Total Construction Cost:					\$1,883,000.00
Engineering:					\$342,000.00
Construction Testing:					\$28,000.00
Environmental Review:					\$10,000.00
Total Project Cost:					\$2,263,000.00



LEGEND:

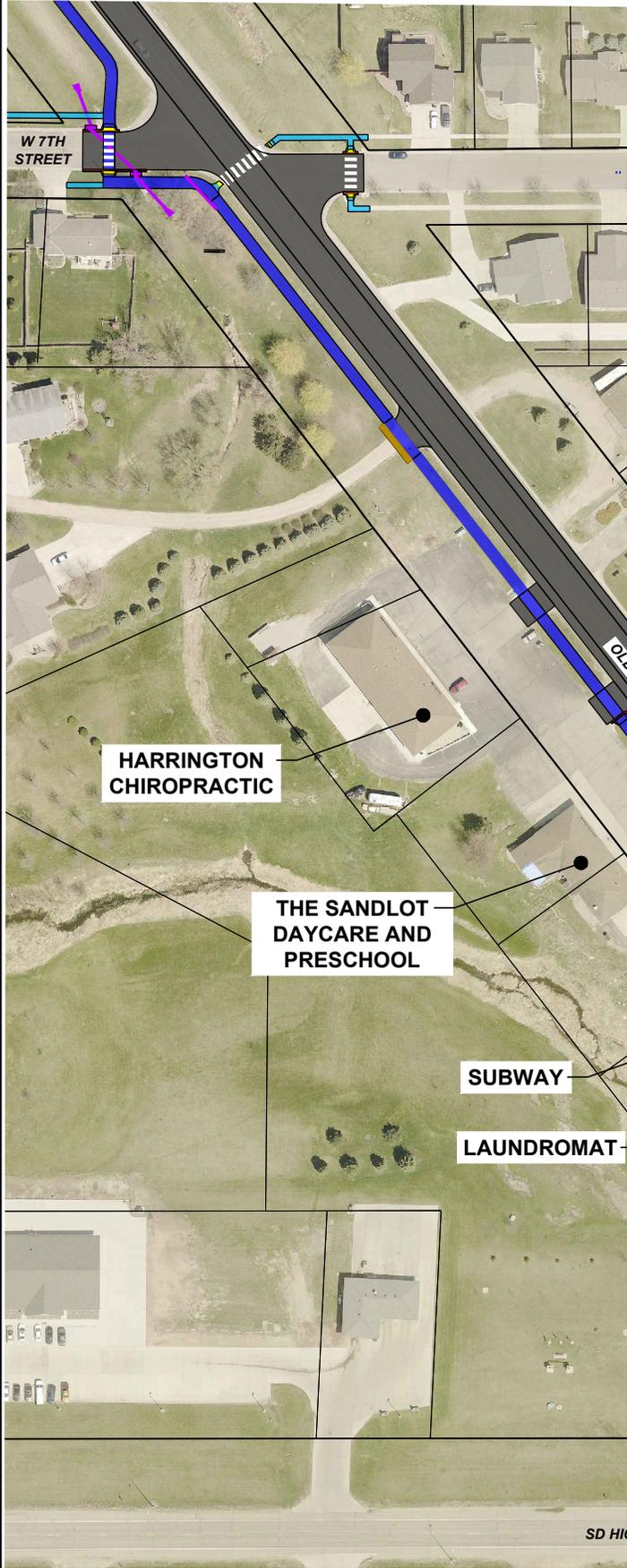
- OLD HIGHWAY 77 STREET AND SHARED USE PATH IMPROVEMENTS
- EXISTING RECREATIONAL TRAILS



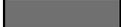
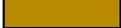
**Old Highway 77 Street
and Shared Use Path
Improvements
Vicinity Map**

DGR
ENGINEERING

DGR ENGINEERING
2909 E. 57TH STREET, SUITE 101
SIOUX FALLS, SD 57108
(605) 339-4157 office
(605) 339-4175 fax
www.dgr.com



LEGEND:

-  - ASPHALT PAVEMENT
-  - CONCRETE TRAIL (10')
-  - CONCRETE SIDEWALK (5')
-  - CURB & GUTTER
-  - GRAVEL SURFACING
-  - DETECTABLE WARNING PANELS
-  - PEDESTRIAN CROSSING
-  - STORM SEWER
-  - SANITARY SEWER

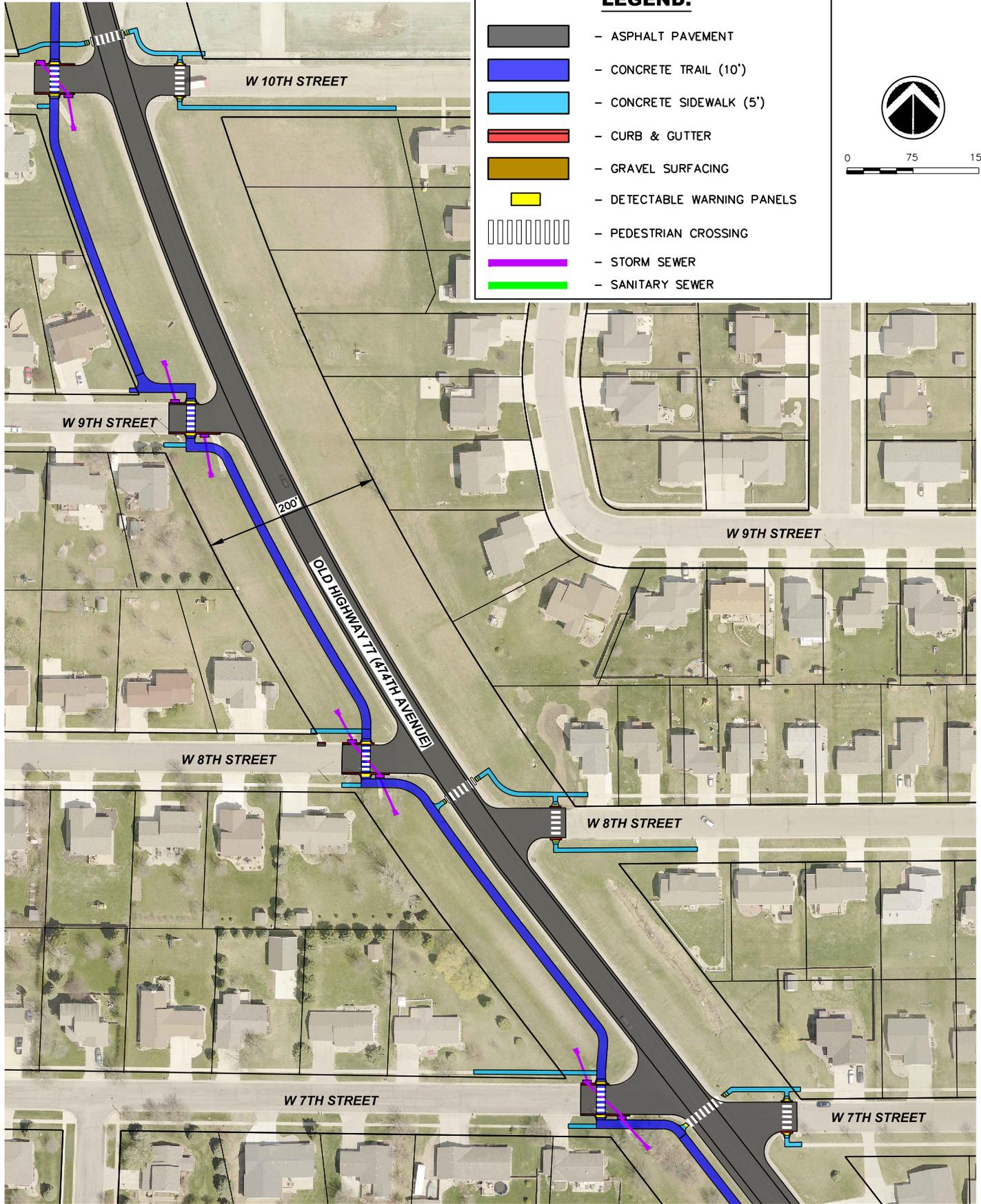


SD HIGHWAY 115

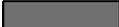
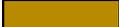
2018 SD HIGHWAY 115 RECONSTRUCTION LIMITS

CONNECT TO EXISTING TRAIL SYSTEM (CONSTRUCTED 2018)

141



LEGEND:

-  - ASPHALT PAVEMENT
-  - CONCRETE TRAIL (10')
-  - CONCRETE SIDEWALK (5')
-  - CURB & GUTTER
-  - GRAVEL SURFACING
-  - DETECTABLE WARNING PANELS
-  - PEDESTRIAN CROSSING
-  - STORM SEWER
-  - SANITARY SEWER



DELL RAPIDS
SOUTH DAKOTA

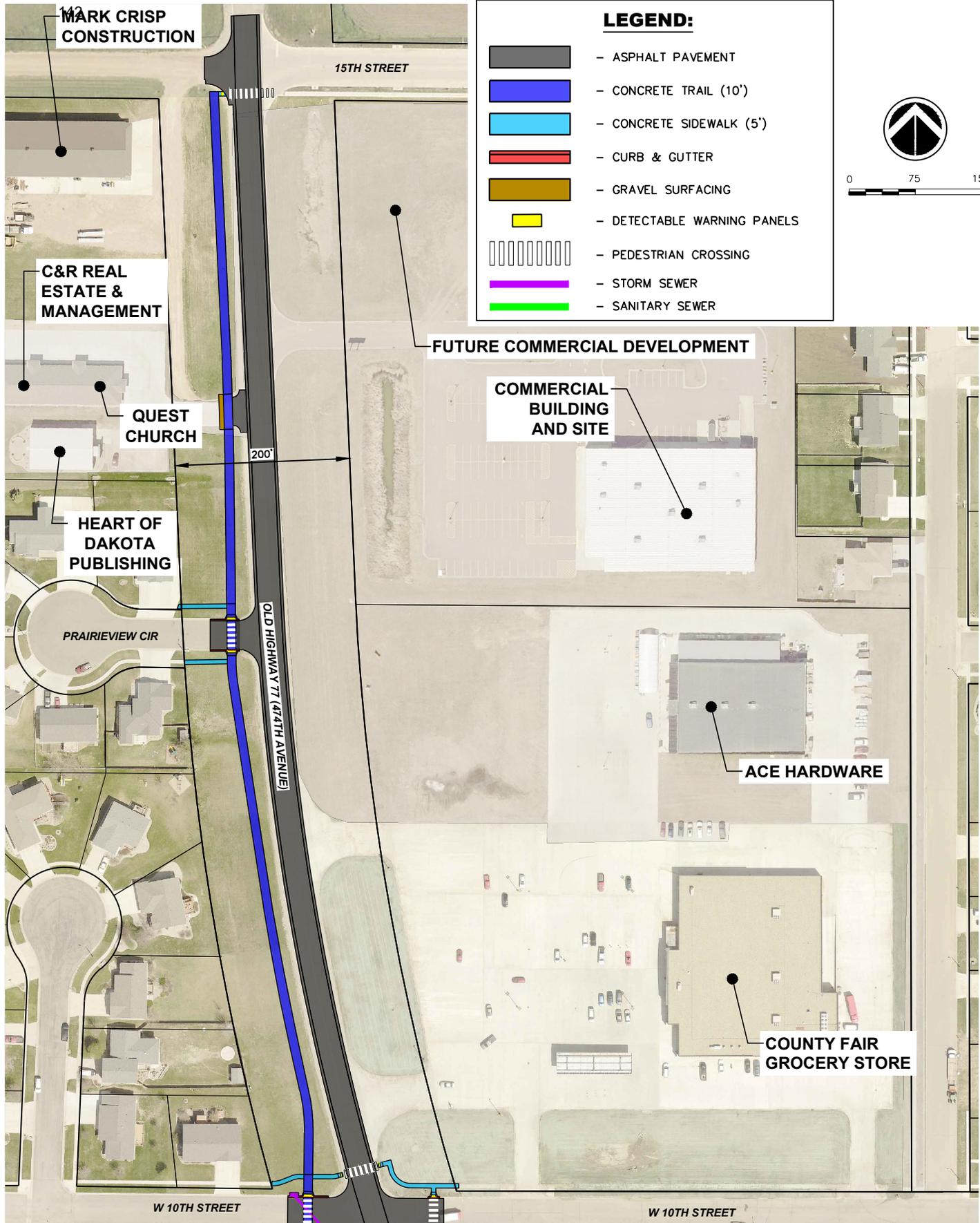
**Old Highway 77 Street
and Shared Use Path
Improvements
7th Street to 10th Street**



DGR ENGINEERING
2909 E. 57TH STREET, SUITE 101
SIOUX FALLS, SD 57108
(605) 339-4157 office
(605) 339-4175 fax
www.dgr.com

SHEET

3 OF 4



LEGEND:

- ASPHALT PAVEMENT
- CONCRETE TRAIL (10')
- CONCRETE SIDEWALK (5')
- CURB & GUTTER
- GRAVEL SURFACING
- DETECTABLE WARNING PANELS
- PEDESTRIAN CROSSING
- STORM SEWER
- SANITARY SEWER



Preliminary Construction Cost Estimate
2020 Concrete Street Maintenance
4th Street (Clark to Garfield) and Garfield Avenue (4th to 7th)

Dell Rapids, SD

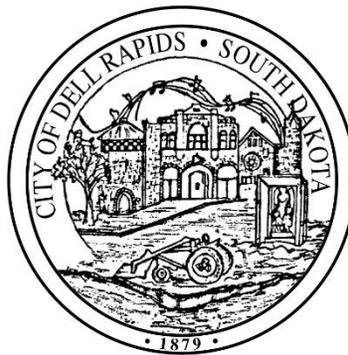
DGR Project No: 669094

February 10, 2020

Item No	Description	Unit	Qty	Unit Cost	Total Cost
1	Mobilization	L.S.	1	\$17,000.00	\$17,000.00
2	Remove Concrete Curb and Gutter	L.FT	77.0	\$17.00	\$1,309.00
3	Remove Concrete Pavement	SQYD	95.7	\$50.00	\$4,785.00
4	Concrete Curb and Gutter	L.FT	77	\$40.00	\$3,080.00
5	Nonreinforced PCC Pavement Repair	SQYD	90.3	\$250.00	\$22,575.00
6	Reinforced PCC Pavement Repair (Manhole)	SQYD	5.4	\$275.00	\$1,485.00
7	Spall Repair	SQFT	256.0	\$125.00	\$32,000.00
8	Dowel Bar	EACH	27	\$16.00	\$432.00
9	Insert Steel Bar in Concrete Pavement, No. 4	EACH	10	\$13.00	\$130.00
10	Insert Steel Bar in Concrete Pavement, No. 5	EACH	130	\$14.00	\$1,820.00
11	Insert Steel Bar in Concrete Pavement, No. 6	EACH	28	\$15.00	\$420.00
12	Insert Steel Bar in Concrete Pavement, No. 9	EACH	121	\$17.00	\$2,057.00
13	Traffic Control, Miscellaneous	L.S.	1	\$5,000.00	\$5,000.00
14	Traffic Control Signs	SQFT	670	\$5.00	\$3,350.00
15	Type 3 Barricade, 8' Double Sided	EACH	18	\$50.00	\$900.00
16	Inlet Protection	EACH	18	\$100.00	\$1,800.00
17	Incidental Work	L.S.	1	\$2,500.00	\$2,500.00
				Subtotal:	\$100,643.00
				5% Contingencies:	\$5,357.00
				Total Preliminary Construction Cost:	\$106,000.00



CITY OF DELL RAPIDS CAPITAL IMPROVEMENT PLAN 2020-2026



PROPOSED FUTURE CAPITAL PROJECTS
BASED ON THE 2019 CIP CITY COUNCIL EXERCISE

PROCESS

The Dell Rapids City Council meets annually to review and discuss proposed future projects. This comprehensive list of proposed future projects has been identified by city staff, consulting engineers, requests of the City Council and community members. The City Council is provided with the list of proposed future projects in two categories 1) Infrastructure Projects and 2) Quality of Life/Economic Development Projects. The estimated cost of projects and details of each project are provided to the City Council prior to a special meeting. At this meeting the Council reviews each project and discusses the merits of those projects that should be considered the highest priority in the next 5 to 10 years. Each Council Member is provided with a worksheet for both Infrastructure and Quality of Life categories and is responsible for submitting a list of their top ten projects in priority order. The Council Member priority lists are compiled to create a score for each project. The results of this exercise are then incorporated into a comprehensive Capital Improvement Plan for the next seven years (2020-2026).

GOAL

The goal of the City Council CIP exercise is to provide the Council with an opportunity to discuss all proposed future projects. Each Council Member has the opportunity to speak to the pros and cons of each project and provided an opportunity to advocate for those projects that they view as most important. The goal of the discussion is to eventually find consensus among the entire elected body for our future priorities of the City. The discussion consensus is generally reflected in the results of the CIP priority list exercise results. Creating the results of the top priorities for future projects is the most important goal of the process. However, taking the time to analyze and discuss the future priorities of the City has proven to provide a solid foundation future budgets and future planning.

OBJECTIVE

The intention of the CIP process is to identify specific projects as the main priority of future City funds. By setting these priorities, the City Council is providing community with a road map for future spending. The City Council's intention is to institutionalize these priority projects for not only the upcoming budget year, but successive budget years. The Council intends for the Capital Improvement Plan to be discussed, analyzed and amended on an annual basis. However, the Council also wishes for newly incoming elected officials to utilize this document as a road map for project prioritizing and future decision making.

CONCLUSION

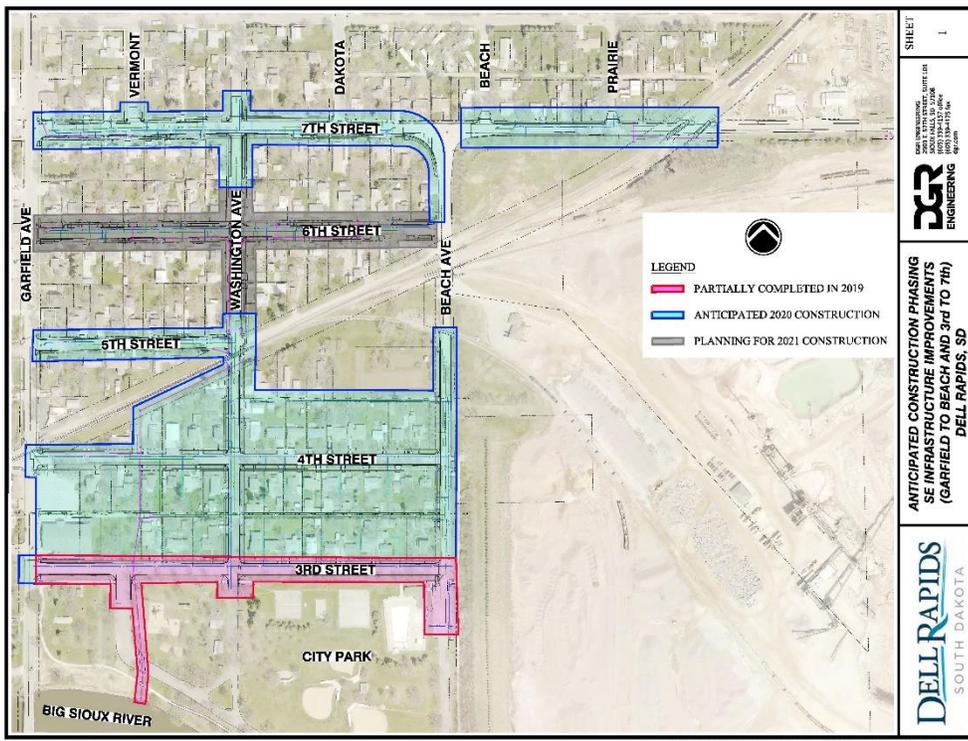
The following pages provide a breakdown of each project and the estimated costs associated. A brief narrative description of important projects is included followed by the Council's reasoning to pursue the project.

2020 SUMMARY

2020 CIP Projects	
Chip Sealing/Crack Sealing/ Overlay Repairs	\$ 200,000
Sidewalks/Ramps	\$ 15,000
Bike Trail Old 77 Recreational Trail Extension (Phase 1)	\$ 500,000
Council Video Streaming Camera and Audio System	\$ 4,000
SE Infrastructure Project - Phase 2 (Budget 60%)	\$ 4,280,000
Emeral Ash Borer Mitigation Removal and Replacement	\$ 20,000
Concrete Spall Repair	\$ 50,000
Equipment Replacement - Public Works Street Sweeper	\$ 200,000
Equipment Replaement - Mower	\$ 15,000
Equipment Replacement - Field Grooming Machine	\$ 16,000
Brown Park Ballfield Agri-lime Improvement	\$ 10,000
Total Projects	\$5,310,000

2020 MAJOR PROJECT DESCRIPTIONS:

SE Infrastructure Project – Phase 2 (60% Completion): 2019 served as the first year of the planned two year SE Infrastructure project. The weather, which included a flood in the spring and fall did not allow the contractor to complete 60% of the project as planned. 2020 will serve as the second year of the project where 60% or \$4.28 million of the project will be completed. This project seeks the replacement of utilities throughout these neighborhoods that have been deemed as a priority and crucial for neighborhood improvement. The project is scheduled to be completed by the Fall of 2020.. The City has received loan and grant funding from the DENR and the DOT to complete the project. The City will also utilize the special assessment process for abutting properties. The first phase of the project completed in 2019 (Area in Pink) encompasses the area of; 3rd Street – Between Garfield Avenue and Beach Avenue. The second phase of the project is 7th Street – East of Garfield Avenue to the Railroad Tracks, and Washington Avenue, 5th Street between



Garfield Ave and Washington and 4th Street between Garfield and Beach Avenues. All street surfacing, curb and gutter,

storm sewer, water and sewer lines will be removed, reinstalled or installed in new areas. The South East Infrastructure project is intended to be the first phase of a multi-year goal to replace the outdated infrastructure throughout the community.

Recreational Bike Trail Old 77 Recreation Path Improvements: The final planned phase of the Sioux River Red Rock Trail is planned to occur in 2020. The City will apply for DOT Transportation Alternative Funding in 2019. Dependent upon the success of grant funding, the City will pursue a 10-foot-wide path on the west side of Old 77 between 4th Street and 15th Street. The City will also improve the intersections at 7th Street and 10th Street to create safer pedestrian crossings. This final phase of the recreation trail system is anticipated to cost \$400,000. These costs will be updated following completion of more specific engineering. Again, this specific project reflects the City Council's commitment towards quality of life projects to enhance the health and well being of the community.

Concrete Spall Repair Project: The City Council made the commitment to begin a multiple year plan to rehabilitate the concrete street sections. DGR Engineering provided the City with an estimated budget of \$100,000 to \$120,000 for a three year process to perform spall repair and full depth repair of existing concrete streets. The City identified 15th Street for full depth repair and Garfield Ave and 4th Street for concrete spall repair. The City pursued the full depth concrete repair of 15th Street in 2020.

Chip Sealing/Crack Sealing/Street Maintenance Overlay Repairs: The City has committed towards the continued maintenance of streets. The City has established a crack sealing and chip sealing program that relies on streets being scheduled for maintenance every four to five years. The City also hires a private contractor to overlay larger sections of streets that are in need of new asphalt surfacing. The City has budgeted \$200,000 in 2020.

Emerald Ash Borer Mitigation: The City budgeted \$20,000 towards the mitigation of the Emerald Ash Borer in 2020. The mitigation will include removal of ash from the City parks and boulevards. The budget also includes the installation of new trees. The City plans to install new trees of diverse species in order avoid history repeating itself when a new disease invades the community.

Equipment Replacement Fund: Each adopted budget includes commitment towards planning for the replacement of the City's vehicles and equipment. The City annually budgets a specific amount towards the replacement of a specific piece of equipment. In 2020 the City will purchase a new Jetter and Vacuum Truck (\$120,000), purchase a new trailer for the Public Works Department (\$10,000), replace a parks department mower (\$15,000).

2021 SUMMARY

2021 CIP Project	
Chip Sealing/Crack Sealing/Overlay Repairs	\$ 150,000
Brown Park Playground Replacement	\$ 100,000
Concrete Spall Repair	\$ 50,000
6th Street and Iowa Ave Water/Sewer Main Replacement Project	\$ 2,600,000
Old 77 Overlay and Shoulder Replacement 15th Street North to County Line	\$ 720,000
Dells Island Frisbee Golf Improvement	\$ 20,000
Bike Trail Old 77 Recreational Trail Extension (Phase 2)	\$ 600,000
Total Projects	\$4,240,000

2021 MAJOR PROJECT DESCRIPTIONS:

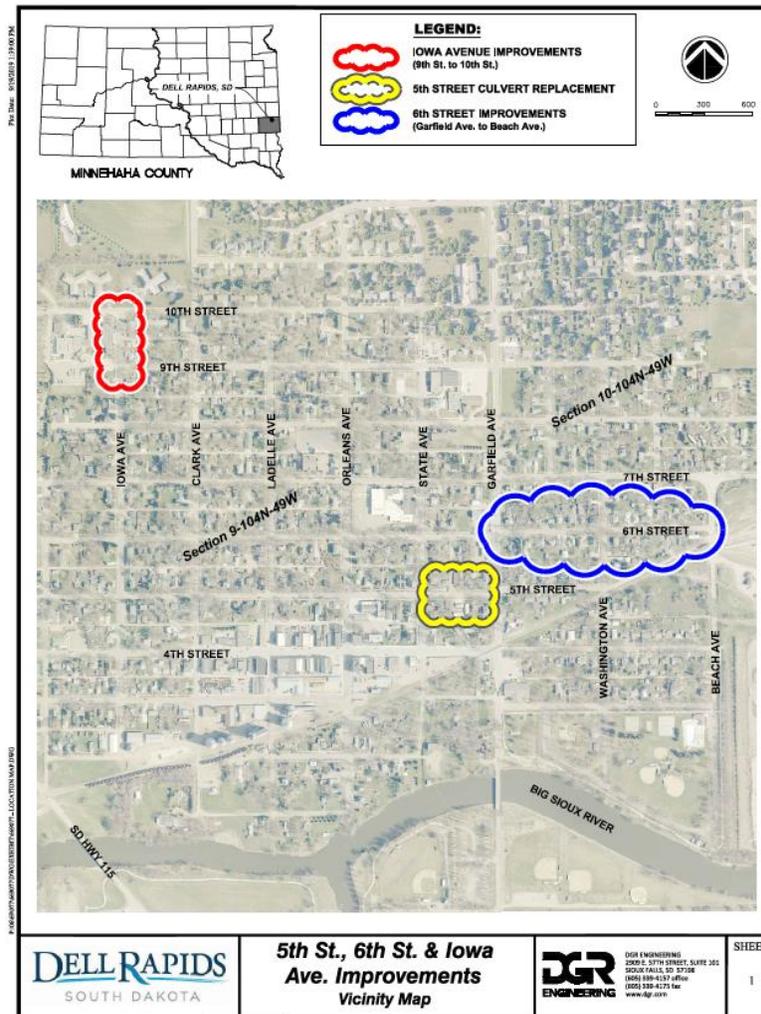
SE Infrastructure Project – Phase 3 (6th Street Utility Replacement, Iowa Avenue Utility Replacement): The City Council made the decision to remove 6th Street from the initial South East project due to higher than expected bids. The City has re-applied and received funding from the DENR to proceed with the 6th Street Infrastructure replacement project, inclusive of the replacement of water and sewer mains on Iowa Avenue between 8th and 9th Street. All street surfacing, curb and gutter, storm sewer, water and sewer lines will be removed, reinstalled or installed in these areas. The project will finish the original intent of the South East infrastructure project.

The Following is the Engineers Description of this upcoming 2021 Project. This project consists of infrastructure improvements on 6th Street from Garfield Avenue to Beach Avenue and on Iowa Avenue from 9th Street to 10th Street along with a culvert replacement of the City's main drainage channel on 5th Street between State Avenue and Garfield Avenue.

There have been several rusty water complaints and water main breaks recently in the area in and around 6th street due to the cast iron pipe installed 60 to 80 years ago. In many cases, the cast iron water main is sitting directly on the bedrock which, combined with the deteriorating pipe, leads to most of the water main breaks in the area. The City needs to replace the cast iron water main and excavate out existing bedrock to correct this problem. The City's wastewater collection system also experiences inflow and infiltration during large rain events and during periods of wet weather. The clay sanitary sewer and brick manholes will be replaced as part of these projects to address these issues. Drainage improvements will also be addressed to reduce street flooding and to replace the old quartzite block storm sewer tunnels.

On Iowa Avenue, the hospital in Dell Rapids has dealt with rusty water issues for many years due to the cast iron water main that is installed in this area. The section of water main on Iowa Avenue between 9th and 10th Street is where the hospital's water service is connected and needs to be replaced. The clay sanitary sewer and brick manholes will be replaced as part of these projects to help address inflow and infiltration during large rain events and during periods of wet weather.

Under 5th Street between State Avenue and Garfield Avenue, the existing quartzite rock masonry culvert (approximately 9 feet wide by 4.5 feet tall) is deteriorating and needs to be replaced. The floor of the masonry culvert is covered with silt and pieces of quartzite rock. The side walls of the masonry culvert under 5th Street are badly deteriorated, with bulging of the wall, pieces of masonry rock missing, and substantial loss of mortar from the masonry. The top of this section of the masonry culvert has exposed steel beams supporting the reinforced concrete top, which are also showing signs of aging and deterioration. The City is planning to replace the existing masonry rock culvert with a concrete cast-in-place box culvert to address these issues. The hydraulics of the culvert will also be improved with this project.



Old 77 Overlay and Shoulder Replacement – 15th Street North to County Line: The City is the sole owner of the section of Old 77 that sets north of 15th Street and extends North 1 mile to the Moody County line. The condition of the road section and shoulders has failed despite chip sealing and crack sealing maintenance. The City will explore the possibility of milling the top inch or two of surface and placing a new 3 to 4 inch overlay. The shoulders will also be removed and replaced. The budget estimate for this project is \$500,000 but will be adjusted after further engineering analysis. The City may also explore milling and overlaying sections of Old 77 within the City limits between 4th Street and 15th Street in association with this project.

Dells Island Develop with Fields or Frisbee Golf: The City owns the parcel of property directly east of Hwy 115 in between the north and south bridges. It is a parcel of property that is only accessible from Hwy 115 or via the pedestrian bridge access to the Sioux River Red Rock Trail. This property is mostly undeveloped and currently used by a local youth soccer organization for practices and games. The City is looking towards developing the property with additional recreational amenities. A few ideas have been additional ball fields, a frisbee golf course, picnic shelter and benches, etc. A final decision and budget have not been determined. 2021 is viewed as a goal to begin development of one of these or other options.

Recreational Bike Trail Old 77 Recreation Path Improvements (Phase 2): The Sioux River Red Rock Trail is comprised of over 4 miles of trail connecting the parks and public spaces of Dell Rapids. The City has worked closely with the Sioux River Red Rock Trail committee to secure private donations and grants for the construction of the trail system. The City has determined a 3rd phase of the trail system connecting the City's west residential neighborhoods to the recreational trail system. This trail connection will run along Old Hwy 77 from the 4th Street intersection, north to 15th Street. The final section of the Sioux River Red Rock Trail is planned to start construction in 2021. The City has applied and will continue to play for DOT Transportation Alternative Funding. Dependent upon the success of grant funding, the City will

pursue a 10-foot-wide path on the west side of Old 77 between 4th Street and 15th Street. The City will also improve the intersections at 7th Street and 10th Street to create safer pedestrian crossings. This final phase of the recreation trail system is anticipated to cost in excess of \$700,000. These costs will be updated following completion of more specific engineering. Again, this specific project reflects the City Council's commitment towards quality of life projects to enhance the health and well being of the community.

Brown Park Playground Equipment Replacement: The City maintains 3 different sets of playground equipment within the City park system. The playground equipment at Brown Park was installed in the late 1990's by a neighborhood group of volunteers. The playground equipment is reaching the end of its expected and useful life. The City has determined the equipment should be removed in 2022, prior to it becoming a safety liability. The City anticipates the replacement of this equipment and the surround grading work and fall protection to cost approximately \$90,000. The City will seek grant funding from the Games Fish and Parks' Land Water Conservation Fund (LWCF) prior to the removal and installation of new playground equipment in Brown Park.

Concrete Spall Repair Project: The City Council made the commitment to begin a multiple year plan to rehabilitate the concrete street sections. DGR Engineering provided the City with an estimated budget of \$100,000 to \$120,000 for a three year process to perform spall repair and full depth repair of existing concrete streets. The City identified 15th Street for full depth repair and Garfield Ave and 4th Street for concrete spall repair. The City will pursue the spall repair of 4th Street and Garfield Avenue in 2021.

Chip Sealing/Crack Sealing/Street Maintenance Overlay Repairs: The City has committed towards the continued maintenance of streets. The City has established a crack sealing and chip sealing program that relies on streets being scheduled for maintenance every four to five years. The City also hires a private contractor to overlay larger sections of streets that are in need of new asphalt surfacing. The City will plan to budget \$150,000 in 2021.

2022 SUMMARY

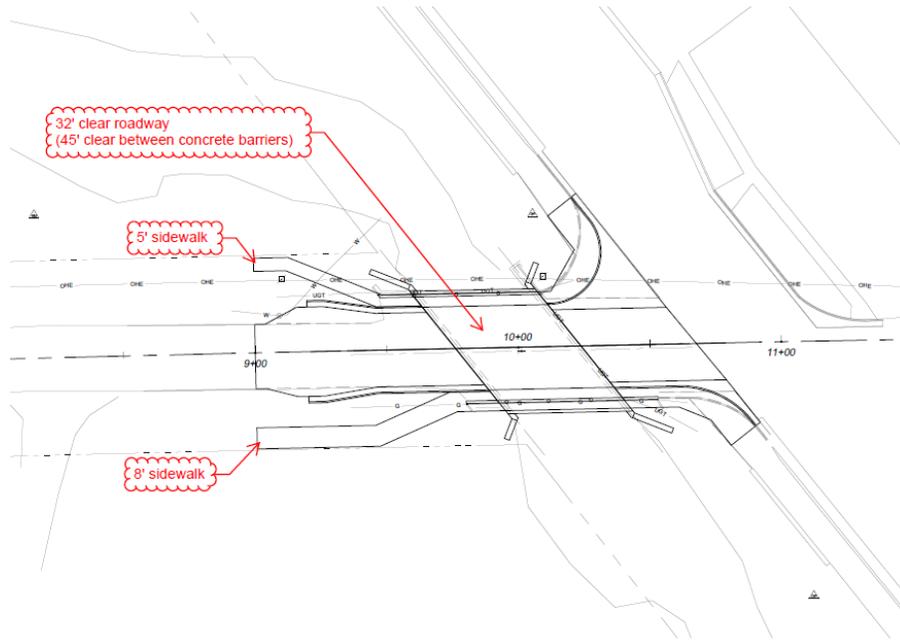
2022 CIP Project	
Chip Sealing/Crack Sealing/Repairs	\$ 150,000
Concrete Spall Repair	\$ 50,000
5th Street Culvert Replacement	\$ 450,000
3rd Street Bridge Replacement	\$ 1,200,000
Bike Trail Lighting	\$ 100,000
Total Projects	\$ 1,950,000

2022 MAJOR PROJECT DESCRIPTIONS

5th Street Culvert Replacement: The City has a mixed exposed and underground storm drainage system that runs from 15th Street to the Big Sioux River. An area identified for replacement and repair is the culvert that runs under 5th Street. A cost estimate of \$450,000 and preliminary plans for replacement of the culvert have been developed by DGR engineering. The City may consider combining the replacement of the 5th Street culvert with another Capital Project. This project has been considered for incorporation into the 6th Street project.

Concrete Spall Repair Project: The City Council made the commitment to begin a multiple year plan to rehabilitate the concrete street sections. DGR Engineering provided the City with an estimated budget of \$100,000 to \$120,000 for a three year process to perform spall repair and full depth repair of existing concrete streets. The City identified 15th Street for full depth repair and Garfield Ave and 4th Street for concrete spall repair. The City will pursue the spall repair of 4th Street and Garfield Avenue in 2021.

3rd Street Bridge Replacement: The City is working directly with the South Dakota Department of Transportation to replace the bridge structure located at 3rd Street west of Highway 115. Recent inspection conducted by Banner Engineering have indicated the need to replace the bridge. The steel girders and concrete have lost their structural strength to 50% load capacity. The bridge has been posted for 12 ton maximum loads. The City is working with Banner Engineering and the DOT to finalize the type, size and location of a bridge replacement. The City has received grants for the design process and will apply for additional DOT grants for the replacement of the 3rd Street structure. The City anticipates a replacement of this structure in 2022.



Bike Trail Lighting Project: The Sioux River Red Rock Trail committee is nearing the completion of the planned trail expansions. The SRRT committee has identified additional features that they would like to add for both safety and trail user amenities. Lighting to certain sections of the trail have been identified as a future safety feature. The Trail Committee is currently planning locations to add lighting (i.e. the Dells Island section, areas of the City Park). The SRRT Committee will work with the City to seek funding sources for this improvement in an upcoming fiscal year.

2023 SUMMARY

2023 CIP Project	
Chip Sealing/Crack Sealing/Repairs	\$ 200,000
Concrete Spall Repair	\$ 50,000
Sidewalks/Ramps	\$ 20,000
3rd Street Truck Route - Water Main / Sewer Main Replacement - Phase 1	\$ 3,750,000
Paint 15th Street Water Tower	\$ 220,000
Total Projects	\$ 4,240,000

2023 MAJOR PROJECT DESCRIPTIONS

3rd Street Improvement Project (Water Main/Sewer Main Replacement): The next large-scale infrastructure project the City has identified is the complete restoration of the secondary truck route, 3rd Street. This project would consist of a

two-year phased approach that tackle the east end from Hwy 115 to Orleans in 2023 and the eastern section Hwy 115 to Prospect Avenue in 2024. The estimated total cost for both phases is \$7.75 million. The current condition of the street surfacing of 3rd Street is failing. There are severe issues associated with storm drainage, both north and south of 3rd Street that would be incorporated into this project. The main component of the necessity to replace 3rd Street is the failing sewer and water main infrastructure. Also inclusive of this project will be the installation of curb and gutter and sidewalk in areas that don't currently feature this infrastructure. The City has yet conducted preliminary engineering for this project. The cost estimates are very preliminary but will be updated in coming years. It will be necessary for the City to work with the DENR for funding of this project. The City will also plan to work with property owners for improvements on abutting properties through the special assessment process. The City will plan to approach property owners similar to the SE Infrastructure project implemented int 2019 and 2020.



Paint 15th Street Water Tower: The 500,000 gallon tank water at 15th Street was installed in 2006. The tower has the original paint and has not received any maintenance or touch ups since installation. The original paint had a 25 year warranty. In order to properly maintain this City asset, it has been determined that a re-painting of the tower is necessary prior to the deterioration of the existing surface. The City will plan to also install a re-circulating pump to assist with freezing and settling issues. The City anticipates an estimated cost of \$220,000 to complete this project.

2024 SUMMARY

2024 CIP Projects	
Chip Sealing/Crack Sealing/Repairs	\$ 50,000
Sidewalks/Ramps	\$ 20,000
3rd Street Truck Route - Water Main / Sewer Main Replacement - Phase 2	\$ 4,000,000
Renovate Main Park Comfort Station at Field A/B	\$ 50,000
Swimming Pool Improvements (i.e. Slide, Splash Park)	\$ 1,000,000
Replace Sheep Shed with new Enclosed Shelter	\$ 250,000
Total Projects	\$ 5,370,000

2024 MAJOR PROJECT DESCRIPTIONS

3rd Street Improvement Project (Water Main/Sewer Main Replacement): The next large-scale infrastructure project the City has identified is the complete restoration of the secondary truck route, 3rd Street. This project would consist of a two-year phased approach that tackle the east end from Hwy 115 to Orleans in 2023 and the eastern section Hwy 115 to Prospect Avenue in 2024. The estimated total cost for both phases is \$7.75 million. The current condition of the street surfacing of 3rd Street is failing. There are severe issues associated with storm drainage, both north and south of 3rd Street that would be incorporated into this project. The main component of the necessity to replace 3rd Street is the failing sewer and water main infrastructure. Also inclusive of this project will be the installation of curb and gutter and

sidewalk in areas that don't currently feature this infrastructure. The City has yet conducted preliminary engineering for this project. The cost estimates are very preliminary but will be updated in coming years. It will be necessary for the City to work with the DENR for funding of this project. The City will also plan to work with property owners for improvements on abutting properties through the special assessment process. The City will plan to approach property owners similar to the SE Infrastructure project implemented in 2019 and 2020.

Renovate Main Park Comfort Stations: The City has two existing comfort stations in the Main City Park. The comfort stations were installed in the 1960's and are in need of updates. Both comfort stations are flat roof structures that have issues with roof leakage. The City Council has determined the location, type and size of the facilities are meeting the needs of the park, therefore renovation as opposed to replacement have been planned. A total budget of \$50,000 for both structures will replace each flat roof with a hip roof structure and cover the costs of additional facility upgrades.

Pool Improvements: The City Council has debated the pros and cons of a new vs a renovated pool for several years. The current elected officials agree upon planning a renovation of the existing pool facility. There has not been a final determination on a timeline for pursuing a project or a budget selected for pursuing this renovation. A preliminary cost of \$1 million has been established for planning purposes. The future renovation project could consist of the addition of a splash park, slide, replacement of diving board, upgrade of pumps and filters and the addition of a zero entry area.

Replace Sheep Shed with new Enclosed Shelter and Comfort Station Facility: The existing enclosed shelter located in the main park has been identified for replacement. The City Council has proposed a combined comfort station and enclosed space facility. The City has not developed plans for this facility that would be available for community events, family reunions and other gatherings in the City Park. A construction estimate of \$200,000 has been identified for future planning purposes.

2025 SUMMARY

2025 CIP Projects	
Chip Sealing/Crack Sealing/Repairs	\$ 50,000
Concrete Spall Repair	\$ 50,000
Old 77 Overlay 4th Street to 15th Street	\$ 660,000
Total Projects	\$ 760,000

2025 MAJOR PROJECT DESCRIPTIONS

Old 77 Overlay 4th Street to 15th Street: The main north and south route through Dell Rapids is the Old 77 corridor between 4th Street and 15th Street. The City acquired this stretch of old highway from the County in the mid-90's. The City has provided maintenance for this stretch since this period. However the condition of the asphalt is in need of complete replacement. The City will plan to strip the existing asphalt down to the original concrete highway surface. A 3-inch overlay will be placed on this original highway. This project is budgeted for approximately \$700,000.

2026 SUMMARY

2026 CIP Projects	
Chip Sealing/Crack Sealing/Repairs	\$ 50,000
Sidewalks/Ramps	\$ 20,000
Orleans Ave 4th Street to 10th Street (Street Surfacing and Utility Improvements	\$ 820,000
Baseball / Soccer Field Complex	\$ 400,000
New Comfort Station Volunteer Field Complex	\$ 250,000
Storm Sewer Drainage Improvements 6th St to Big Sioux	\$ 1,500,000
Total Projects	\$ 3,040,000

2026 MAJOR PROJECT DESCRIPTIONS

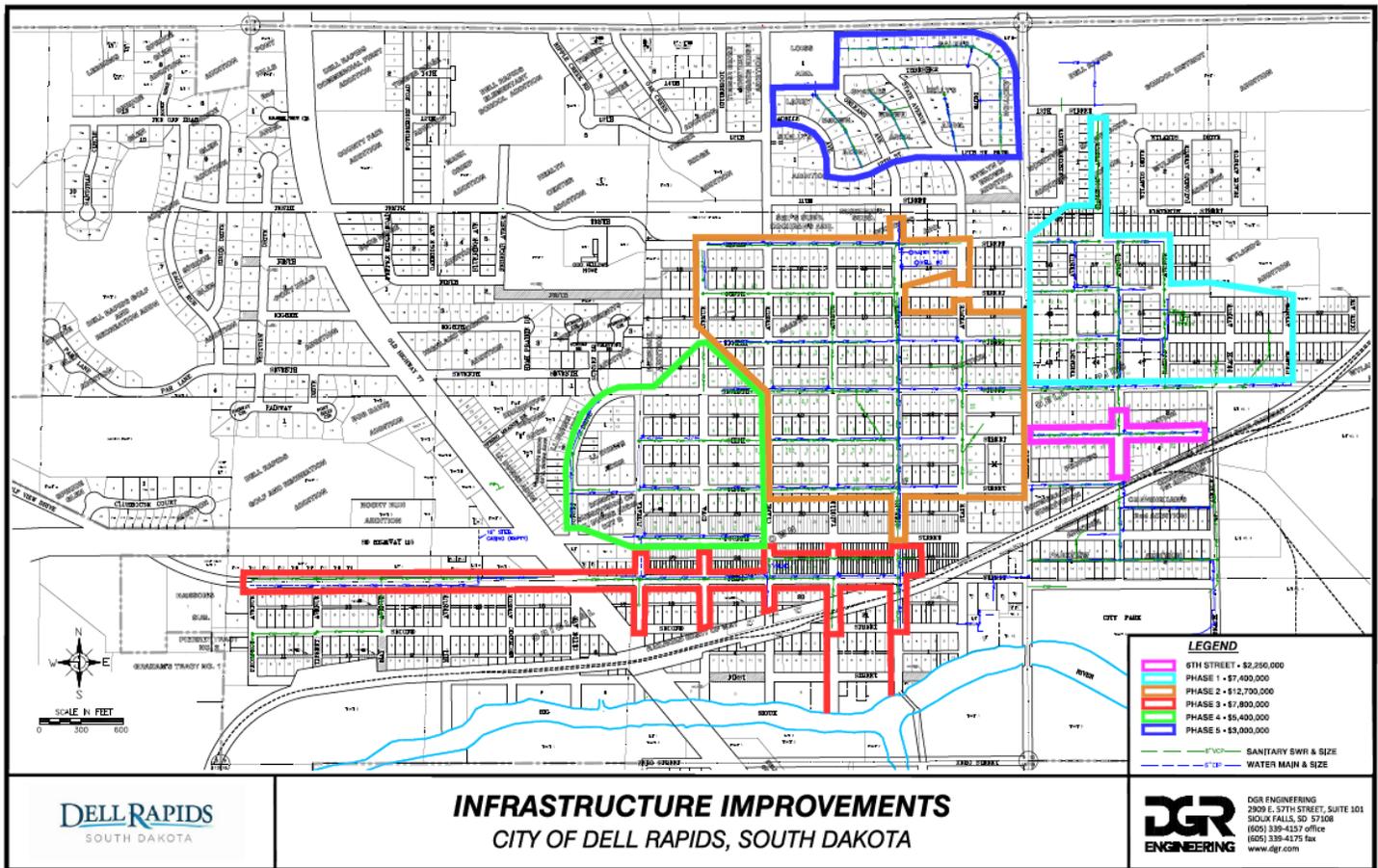
Orleans Avenue 4th Street to 10th Street (Street Surfacing and Utility Improvements): The water main between 4th Street and 10th Street to the 10th Street Water Tower is undersized. This 8 inch water main would be replaced with a 10 inch water main. The sewer that runs along Orleans would also be replaced. The City would plan for a complete reconstruction of the street, curb and gutter and replacement of sidewalks that don't meet current ADA standards. The current engineering estimates for this project are \$1.5 million.

Baseball/Soccer Field Complex: Dell Rapids is a growing community with many active young families. The demand for youth sports facilities is expected to increase as the City continues a positive growth pattern. The current City facilities barely accommodate the demand for youth softball and baseball, not to mention men's amateur baseball and adult softball leagues. In order to accommodate increased demand, the City should be planning for the expansion and addition of more fields for baseball, softball and soccer. Property will need to be acquired and a design for these future facilities will need to be established. No cost estimates have been determined because there are too many unknowns for types and sizes of facilities. The City will continue to plan for future improvements to the park system and baseball field facilities.

New Comfort Station Volunteer Field: The Volunteer Field complex does not provide for a comfort station facility for its users. The City currently provides for porta-potties to the users and guest at this facility. The City extended sewer utilities south of the Big Sioux River in 2013 providing capabilities to sewer the Volunteer field complex. A budget figure of \$250,000 has been planned for this proposed facility that will also include a concession stand and an equipment storage room.

Storm Sewer Drainage Improvements 6th Street to Big Sioux River: The area between 6th Street and the Big Sioux River on the east side of the City includes a rock wall drainage basin. This rock wall drainage area was installed by the Civil Conservation Corp during the Works Progress era of the 1920s. This area does not have proper drainage easements; therefore, the City does not have access to maintain or improve the areas that are experiencing failure of the rock walls. The City plans to conduct a drainage analysis of this area and then determine the proper means and methods to proceed with improving this area. A budget number is nearly impossible to determine until proper engineering study analysis is completed. A budget number of \$1.5 million has been placed on this proposed project for future planning purposes.

FUTURE WATER AND SEWER INFRASTRUCTURE REPLACEMENT MAP



Other Projects identified as potential for future Economic Development opportunities for Dell Rapids: *These projects have been identified for the potential to move as a higher priority as the City reacts to potential economic development opportunities.*

Fiagen Industrial Park Expansion: The Dell Rapids Economic Development Corporation currently owns just over 40 acres of property south of the Big Sioux River along Garfield Avenue and Quartzite Street. This Industrial zoned property is intended for the creation of future industry and jobs for the community. Future improvements of street and utility infrastructure may be needed in future years to accommodate prospective business and industry. The cost of these improvements will generally be born by the Development Corporation or the private industry. However, there may be circumstances where Tax Increment Financing or other incentives may be used that will require the City's upfront investments. This \$1 million investment has been programmed into the future Capital Improvement Plan without a defined year for the development to occur.

Extend Sewer Utility West to Interstate Property (Estimate of \$4,000,000): The City of Dell Rapids and the Dell Rapids Economic Development Corporation has a future vision to access the Interstate 29 exit west of Dell Rapids. In order to develop this area it is necessary to provide water and sewer utilities. The City has conducted preliminary studies to extend sewer utilities west to service the properties along Interstate 29. A project of this nature would occur alongside

an economic development opportunity that can justify the extension of the sewer utility. The City and the DREDC will plan to work with prospective business or industry that has a need to access the City sewer utility.