

**Dell Rapids Carnegie Public Library
Board of Trustees Regular Meeting
Held at City Council Chambers
September 10, 2020**

Roll Call: 6:32 PM

Members Present: Bob Mier, Brant DeKruif (phone), Michelle Heiberger and James Borchert

Members Absent: Amie Delgado and Will Boever

Visitors Present: N/A

Amendments to the Agenda: Mier made a motion to approve the September 10, 2020 agenda. Heiberger seconded the motion. Roll call vote: Mier – yes, DeKruif – yes, Heiberger – yes, Borchert – yes. Motion approved 4-0.

Reading, Amendment, and Approval of Minutes: Heiberger made a motion to approve the minutes from the August 13, 2020 meeting. Mier seconded the motion. Roll call vote: Mier – yes, DeKruif – yes, Heiberger – yes, Borchert – yes. Motion approved 4-0.

Finance Report: Library Director Moeller informed the board that the library is doing well in terms of the budget for this time of the fiscal year, but there will be an overage. The unexpected expense of the AC unit and the elevator will put the library over budget under Capital Assets. Besides those two unforeseen events, the library is still doing well.

Mier made a motion to approve the finance report. Heiberger seconded the motion. Roll call vote: Mier – yes, DeKruif – yes, Heiberger – yes, Borchert – yes. Motion approved 4-0.

Visitors to be heard: N/A

Report of Library Director: Library Director Moeller stated that the library has been back open to the public for a little more than a month and things are going very well. There have been no issues that we are aware of and patrons are very happy to be back in the library.

Library Director Moeller informed the board that fall storytime has started and will run through the month of October. Storytime takes place every Tuesday at 9:00 AM. This year, the library is doing storytime outside on the library lawn, or patrons can watch via YouTube or Facebook. The library also hosted a Teen program on Monday August 31st with good attendance. Assistant Librarian

Kinsey Griffin is continuing on with the Harry Potter readings and is almost finished with book four. The library staff will evaluate towards the end of the book to see if the library should continue on with book five or take a short break before continuing the series. Library Director Moeller also stated that the final summer reading numbers are in. The library had 353 people registered for the summer reading program with great attendance at all library programs. While this year has been incredibly different in terms of library programs and attendance, the library staff consider this to be a highly successful summer reading program, especially considering the circumstances.

Report of the City Council Liaison: Mier stated that the city council passed the first round of the budget for the 2021 fiscal year. The second and final reading will take place on September 21st.

Committee Reports: The committee will be reviewing the Borrowing Policy, the Bylaws and the Collection Development Policy at the October board meeting.

Old Business:

- A. Phased Re-Opening Plan Evaluation: The library will remain in Phase 2 of the Phased Re-Opening Plan until further notice. This plan will be re-evaluated at each board meeting.

New Business: N/A

Adjournment: Heiberger made a motion to adjourn. Mier seconded the motion. Roll call vote: Mier – yes, DeKruif – yes, Heiberger – yes, Borchert – yes. Motion approved 4-0.