

**Dell Rapids Carnegie Public Library  
Board of Trustees Regular Meeting  
Held at City Council Chambers  
August 13, 2020**

**Roll Call:** 6:51 PM

Members Present: Bob Mier, Brant DeKruif, Amie Delgado and Will Boever

Members Absent: Michelle Heiberger and James Borchert

Visitors Present: Azariah Delgado

**Amendments to the Agenda:** Boever made a motion to approve the August 13, 2020 agenda. Mier seconded the motion. Motion approved 4-0.

**Reading, Amendment, and Approval of Minutes:** DeKruif made a motion to approve the minutes from the July 16, 2020 meeting. Boever seconded the motion. Motion approved 4-0.

**Finance Report:** Library Director Moeller informed the board that the library is doing well in terms of the budget for this part of the year. The overage under Capital Assets is from the new air conditioning unit.

In regards to the COVID Grant the city received, Library Director Moeller stated that the book oven has been ordered and should arrive in a few weeks. Library Director Moeller met with an electrician to make sure there would be enough power to operate the book oven, and the electrician said the outlet would provide enough power to make it operate properly.

DeKruif made a motion to approve the finance report. Boever seconded the motion. Motion approved 4-0.

**Visitors to be heard:** N/A

**Report of Library Director:** Library Director Moeller stated that the library re-opened at Phase 2 of the re-opening plan on Monday August 3<sup>rd</sup>. The library has temporary hours which are: Mondays from 9:00 AM – 6:00 PM, Tuesday-Friday from 9:00 AM – 3:00 PM, and the first Saturday of each month from 9:00 AM to 12:0 PM. So far, things have been going well and patrons are very happy to be back inside the library building. There have been no issues with any of the new guidelines.

The 2020 Summer Reading Program ended on July 31<sup>st</sup>, with final prizes being given out through Friday August 21<sup>st</sup>. The library will have a final total of all participants at the September meeting. The library has planned for two outdoor

storytimes, one which took place on Tuesday August 11<sup>th</sup> and the other to take place on Tuesday August 18<sup>th</sup>. The first storytime was very well attended and the library patrons were very pleased to have this program option. It was asked by many to continue these for as long as possible. Library staff will incorporate more outdoor storytimes when fall storytime begins on Tuesday September 8<sup>th</sup>. Along with a weekly outdoor storytime, weather permitting, the library will also be filming all 8 weeks of fall storytime to be posted on YouTube and Facebook. Finally, the library is continuing on with the Harry Potter reading. Each reading is now getting filmed and edited to be posted online for library patrons.

**Report of the City Council Liaison:** Mier stated that the city council discussed the budget for the upcoming year. It will not get officially passed until September.

**Committee Reports:** The committee decided to postpone the marketing and technology plan until after the summer reading program.

**Old Business:**

- A. Phased Re-Opening Plan Evaluation: The library will remain in Phase 2 of the Phased Re-Opening Plan until further notice. This plan will be re-evaluated at each board meeting.

**New Business:** N/A

**Adjournment:** Mier made a motion to adjourn. Boever seconded the motion. Motion approved 4-0.