

**Dell Rapids Carnegie Public Library  
Board of Trustees Regular Meeting  
Held at City Council Chambers  
June 11, 2020**

**Roll Call:** 6:34 PM

Members Present: James Borchert (7:00 PM), Bob Mier, Brant DeKruif, Amie Delgado, and Will Boever

Members Absent: Michelle Heiberger

Visitors Present: N/A

**Amendments to the Agenda:** Boever made a motion to approve the June 11, 2020 agenda. DeKruif seconded the motion. Motion approved 4-0.

**Reading, Amendment, and Approval of Minutes:** Mier made a motion to approve the minutes from the May 14, 2020 meeting. Boever seconded the motion. Motion approved 4-0.

**Finance Report:** Library Director Moeller informed the board that the new AC unit was installed by Thorson Heating and Cooling on Thursday June 11, 2020. They would be returning the following day to finish the installation. With the AC unit they installed two new thermostats that self-regulate in temperature and help with humidity levels.

Library Director Moeller stated that Wayne Petrik has finished the walls for the office and they have been installed. Wayne did an amazing job and made the new walls look like the old part of the building; like they had always been there.

Library Director Moeller informed the board that during Phase 1 of re-opening the library would not be charging any fines on overdue items. Rural dues will still be assessed.

DeKruif made a motion to approve the financial report. Boever seconded the motion. Motion approved 4-0.

**Visitors to be heard:** N/A

James Borchert arrived at 7:00 PM.

**Report of Library Director:** Library Director Moeller updated the board on the happenings of the library. The library is still in Phase 1 of the re-opening plan,

which means the library is currently closed to the public and curbside pick-up of library materials has resumed. The library has been incredibly busy with curbside pick-up and all library patrons who have come to pick-up items have been so happy that this service has resumed. All of the library patrons have been nothing but kind and understanding during this unique situation. So far, curbside pick-up has gone extremely well, has kept us incredibly busy and has been fun for all the staff and patrons.

Along with curbside pick-up the library has been focused on the summer reading program. The library staff has been working hard to film each summer reading program, edit the video and then upload it to the library's new YouTube channel. From there, the library schedules all posts to Facebook and Instagram. So far, the response has been amazing! Patrons are liking that we are now on YouTube since it makes it easier for kids to watch

**Report of the City Council Liaison:** Mier stated that he updated the council on the library's re-opening phase plan.

**Committee Reports:** The committee decided to postpone the marketing and technology plan until after the summer reading program.

**Old Business:**

A: Phased Re-Opening Plan Evaluation

The library board decided to not make any changes to the re-opening plan at this time, given how fluid and ever-changing the COVID-19 situation is. The library board will re-evaluate again at the July board meeting.

**New Business:** N/A

**Adjournment:** Boever made a motion to adjourn at 8:22 PM. Mier seconded the motion. Motion approved 5-0.