

**Dell Rapids Carnegie Public Library
Board of Trustees Regular Meeting
Held at City Council Chambers
February 13, 2020**

Roll Call: 6:30 PM

Members Present: James Borchert, Bob Mier, Brant DeKruif, Will Boever and Amie Delgado

Members Absent: Michelle Heiberger

Visitors Present: Henry DeKruif

Amendments to the Agenda: Mier made a motion to approve the February 13, 2020 agenda. Boever seconded the motion. Motion approved 4-0.

Reading, Amendment, and Approval of Minutes: Boever made a motion to approve the minutes from the December 12, 2019 meeting. DeKruif seconded the motion. Motion approved 4-0.

Delgado arrived at 6:35 PM.

Finance Report: Library Director Moeller informed the board that the new fiscal year took effect on January 1, 2020 and so far everything is going smoothly.

DeKruif made a motion to approve the financial report. Mier seconded the motion. Motion approved 5-0.

Visitors to be heard: N/A

Report of Library Director: Library Director Moeller updated the board on the programming at the library. The Winter Reading Challenge was finished on January 31, 2020. There were 231 sign-ups, which is up significantly from the previous year. During the month of February, the library is doing Brick Builders LEGO Club for children ages 6-12. LEGO Club runs every Tuesday in February at 4:00, 5:00 and 6:00 PM. The library will be hosting a Valentine's Day Make-and-Take craft on Valentine's Day, as well as, providing a Valentine cookie for the children who attend. The library will be participating in the Chamber of Commerce's event, Hop into Dells on Saturday April 4th. Teen Time met on January 23rd where the teens did a Breakout Box. Teen Time will meet again on Thursday February 27th and watch the movie Angry Birds 2. The Adult Program for the month of January was a Stamped Book craft. This event had great attendance, with 25 people. The adults will meet again on Monday

February 24th for a game night. The library has started to plan for the spring storytime sessions which will take place during March and April. Kinsey has 8 weeks planned and the theme is Unusual Animals. Finally, Library Director Moeller stated that the library has started to plan for the 2020 Summer Reading Program. The theme this year is Imagine Your Story and focuses on fairytales. The summer reading program will be starting the second full week of June and run through the month of July.

Library Director Moeller stated that she and Assistant Librarian Kinsey Griffin will be attending a Jumpstart Training which focuses on the summer reading program in Lennox on Wednesday February 26th.

Library Director Moeller informed the board that Assistant Librarian Cassie Rodgers will be attending Library Institute Training in June. Library Institute will be in Aberdeen this year.

Library Director Moeller stated that the library has installed four new computers in the children's area. All other library computers have been upgraded to Windows 10 and have updated/upgraded hard-drive space and added memory.

Report of the City Council Liaison: N/A

Committee Reports:

Long Range Plan: Mier made a motion to accept the Dell Rapids Carnegie Public Library's Long Range Plan, 2020-2023. Delgado seconded the motion. Motion approved 5-0.

Emergency Policy and Disaster Plan: Delgado made a motion to accept the Dell Rapids Carnegie Public Library's Emergency Policy and Disaster Plan. Boever seconded the motion. Motion approved 5-0.

The planning committee will start to plan and develop a marketing plan and a technology plan.

Old Business: N/A

New Business:

Executive Session, SDCL 9-34-19:

Boever made a motion to enter executive session at 7:46 PM. Delgado seconded the motion. Motion approved 5-0.

Mier made a motion to exit executive session at 8:01 PM. Boever seconded the motion. Motion approved 5-0.

Delgado made a motion to approve the hiring of Megan Lang for the Part-Time Library Assistant position at an hourly rate of \$10.50 based on Megan's combined years of library experience. DeKruif seconded the motion. Motion approved 5-0.

Adjournment: Mier made a motion to adjourn at 8:05 PM. Boever seconded the motion. Motion approved 5-0.