

**Dell Rapids Carnegie Public Library  
Board of Trustees Regular Meeting  
Held at City Council Chambers  
November 14, 2019**

**Roll Call:** 6:30 PM

Members Present: Bob Mier, Brant DeKruif, Amie Delgado and Michelle Heiberger

Members Absent: Will Boever and James Borchert

Visitors Present: N/A

**Amendments to the Agenda:** DeKruif made a motion to add the discussion of a promotion and updating the Library Assistant I position under New Business. Delgado seconded the motion. Motion approved 4-0.

**Reading, Amendment, and Approval of Minutes:** Mier made a motion to approve the minutes from the October 10, 2019 meeting. Delgado seconded the motion. Motion approved 4-0.

**Finance Report:** Library Director Moeller informed the board that the library is doing well in terms of finances for the end of the year. The library will be doing some computer upgrades before the end of the year, but it should not seriously impact the budget.

**Visitors to be heard:** N/A

**Report of Library Director:** Library Director Moeller updated the board on the fall programming at the library. Fall storytime was finished at the end of October and had good attendance. Storytime will resume again in December and January. Brick Builders LEGO Club is every Tuesday during the month of November. The library has three sessions for kids ages 6-12 to attend, and so far there has been good attendance. Each week they are presented with a different building challenge. The adult programs for the library are going very well. In October, the adult program was a Breakout Box and the November program will be Chalk Couture with Thelma Busk. The teen programs are also going very well. In October they played Monster Mania, a series of Halloween themed games. The upcoming November program is a painting class with Victoria Geraets. The first Saturday in November the library hosted a program called Hairdo Heroes, a program for little girls and their dads or other important male figures. Mallory and Chelsea from Thairapy Salon led the program and taught the dads some simple hairstyles. We had an amazing turnout and both girls and dads had a blast! The library is hosting a new

program this year called NaNoWriMo (National Novel Writing Month). Jason Uphoff is using the library space to host this passive program each Thursday in November. The goal is to create a space for people to work on their writing projects where they can come together to share ideas, critique each other's work and be a support system. Library Director Moeller also stated that the library will be starting the Winter Reading Challenge during the months of December and January. Along with the reading challenge, the library will be having their winter storytime sessions, Snow Stories. Library Director Moeller also stated that the library will be participating in Christmas in the Dells on Saturday December 7<sup>th</sup>. The library will be having a Frozen themed event with crafts, games and snacks.

Library Director Moeller informed the board that the library will be participating in a free trial program called Mile Up through the South Dakota State Library. This program is offering a free website to libraries which will be completely customizable. This program will also be incredibly tech friendly, making it easy to navigate and search on any smart device.

**Report of the City Council Liaison:** N/A

**Committee Reports:** The library board decided to table the disaster plans and the long range plans until a full board was present.

**Old Business:** N/A

**New Business:**

Library Assistant I Update: Heiberger made a motion to update the hours of the Library Assistant I position from a minimum of 36 hours and a maximum of 40 hours per week, to a minimum of 32 hours and a maximum of 40 hours per week per South Dakota State guide lines. DeKruif seconded the motion. Motion approved 4-0.

Executive Session, SDCL 9-34-19:

Mier made a motion to enter executive session at 7:10 PM. Delgado seconded the motion. Motion approved 4-0.

Mier made a motion to exit executive session at 7:22 PM. Heiberger seconded the motion. Motion approved 4-0.

Heiberger made a motion to promote Cassie Rodgers to Library Assistant I effective January 1, 2020 with an hourly wage of \$12.25. DeKruif seconded the motion. Motion approved 4-0.

**Adjournment:** Heiberger made a motion to adjourn at 7:30 PM. DeKruif seconded the motion. Motion approved 4-0.