

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, December 16, 2013 at 7:30 p.m.

Mayor Scott Fiegen called the meeting to order at 7:30 p.m. at the Dell Rapids City Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Gary Haak, Vice President Craig Lauritzen, Paul Miles, President David Sommerfeld and Mayor Scott Fiegen. Absent: None.

Staff Present: Administrator Justin Weiland, Finance Officer LeAnn Kerzman, City Attorney Dean Hammer and Public Works Director Larry Schildhauer.

Pledge of Allegiance was recited.

**Approval of Agenda:** Burggraff moved to approve the agenda as presented. Second by Lauritzen. Motion carried.

**Approval of Minutes:** Sommerfeld moved to approve the minutes of the regular meeting held on December 2, 2013. Andrews seconded. Motion carried.

**Claims Approved:** Sommerfeld moved to approve the claims as presented. Second by Lauritzen. Motion carried.

Argus Leader, publishing 181.26; Beal Distributing, malt 21,735.02; Boyer Trucks, surge tank 164.85; Bunkers Oil, fuel 3933.80; Cask & Cork, malt 499.00; City of Sioux Falls, landfill 96.90; Dakota Beverage, malt 17,884.51; Dell Rapids Ace, supply 35.42; Dell Rapids Coop Grain, fittings 30.66; Dell Rapids Township, grading 1200.00; Dells Diesel Service, transit bus service 183.35; Dells Electric, welcome sign repairs 1387.39; Dells Farm & Tire, 5 tires 1116.00; Ed's Produce, 6 gloves 75.00; EFTPS, payroll liability 5109.57; Entringer Backhoe & Trenching, remove stumps 127.55; Garbage N More, trash removal 75.00; Global Distributing, malt 105.25; Gruis, Karla, maintenance 595.00; Interstate Power Systems, service generators 908.38; Johnson Brothers Famous Brands, liquor 5726.24; KMWF & Associates, 2012 audit 14,300.00; Linweld, rental 34.41; Metro Construction, 15<sup>th</sup> St Phase II #6 261,350.85; Minnehaha County Register of Deeds, platting 150.00; NAPA Auto Parts, supply 249.50; Republic National Distributing, liquor 7783.06; Sam's Club Discover, travel/supply 496.55; SD Public Assurance Alliance, insure play structure 99.00; SD State Treasurer, sales tax 139.53; Sioux Falls Area Humane Society, animal control 302.11; Titan Machinery, water pump 110.09; Tri-State Garage Door, shop repair 304.50; Verizon Wireless, telecommunications 93.41; Vogt, Brown, Merry & Hammer, retainer 1900.00; Xcel Energy, street lights/electricity 6341.73.

**Added or Increased Salaries:** General Government: Public Works: Street: Decker, Randy 2% increase from \$15.95/hour to \$16.27/hour; Fenicle, Les 1% increase from \$22.05/hour to \$22.27/hour. Water/Wastewater: Wildermuth, Paul 2% increase from \$17.67/hour to \$18.02/hour; LeBrun, Diane 1% increase from \$17.91/hour to \$18.09/hour.

**Ordinances & Resolutions: Second Reading of Ordinance #781 – Golf Carts:** Weiland presented the seconded reading with the changes as suggested. Operation of golf carts is to only be during daylight hours unless the cart has at least one operating tail light and headlight and all occupants must be seated while the cart is in motion. Burggraff moved to approve with the removal of a line stating it would be unlawful for more than two people to occupy the front seat of the cart. Miles seconded. Roll Call: Andrews-Nay, Burggraff-Aye, Crips-Aye, Geraets-Aye, Haak-Aye, Lauritzen-Aye, Miles-Aye, Sommerfeld-Aye. Motion carried by a vote of seven (7) to one (1).

**Second Reading of Ordinance #783 – Snow Removal:** Weiland presented the second reading which more clearly defines expectations with snow removal and a better description of the Central Business District is included. Lauritzen moved to approve. Andrews seconded. Roll Call: Andrews-Aye, Burggraff-Aye, Crisp-Aye, Geraets-Aye, Haak-Aye, Lauritzen-Aye, Miles-Aye, Sommerfeld-Aye. Motion carried eight (8) to zero (0).

**Second Reading of Ordinance #784 – Urban Rural Service District:** Weiland presented the second reading of Ordinance 784 and clarified that Urban Rural Service District does already exist. The second reading clarifies wording only. Burggraff moved to approve the second reading of Ordinance #784. Geraets seconded. Roll Call: Andrews-Aye, Burggraff-Aye, Crisp-Aye, Geraets-Aye, Haak-Aye, Lauritzen-Aye, Miles-Aye, Sommerfeld-Aye. Motion carried eight (8) to zero (0).

**Second Reading of Ordinance #785 – Guns carried within municipal parks:** Weiland stated Ordinance 785 is to maintain compliance with state law regarding the subject. Lauritzen moved to approve. Sommerfeld seconded. Roll Call: Andrews-Aye, Burggraff-Aye, Crisp-Aye, Geraets-Aye, Haak-Aye, Lauritzen-Aye, Miles-Aye, Sommerfeld-Aye. Motion carried eight (8) to zero (0).

**First Reading of Ordinance #786 – Zoning Amendment – Reducing Required Side SetBacks in Residential:** Weiland presented ordinance 786 which would change side setbacks from 7ft in residential lots that are less than or equal to 66ft to 5ft. Residents currently would have an option to address the council with a variance request should the need arise. Burggraff questioned if a developer would create small lots with 5ft setbacks because this would allow doing so. Planning & Zoning Board recommended approval. Burggraff moved to table. Motion died for the lack of a second. Andrews moved to approve. Lauritzen seconded. Motion carried.

**First Reading of Ordinance #787 – Zoning Amendment – Accessory Structures Entered from Alley Setback:** Weiland explained that the purpose is to change the rear setback on alley adjacent property from the current 10ft to 3ft. Planning and Zoning Board recommended approval. Burggraff moved to approve. Haak seconded. Motion carried.

**First Reading of Ordinance #788 – Zoning Amendment – Private Garage as Conditional Use in NRC District:** Weiland presented the first reading upon the recommendation of the Planning & Zoning Commission for the approval of Ordinance #788 which would allow the construction of a garage on NRC zoned land as a conditional use. Currently, a primary dwelling structure would have to be constructed first. The intent is to allow flexibility for any annexed property to have options. Geraets moved to approve. Miles seconded. Motion tied with Crisp, Sommerfeld, Lauritzen and Andrews voting nay. Mayor Fiegen voted Aye to break the tie and motion carried.

**First Reading of Ordinance #789 – Zoning Amendment – Reuse of School or Church as an Office with Conditional Use:** Weiland presented Ordinance #789 upon the recommendation of the Planning and Zoning Commission which would allow the reuse of a church or school for office space after approving the use through a conditional use application process. Burggraff questioned the allowing of tax free school property to be able to rent out office space with no tax liability. Lauritzen moved to approve the first reading with the removal of all reference to school. Ordinance to only include church. Second by Andrews. Motion carried unanimously.

**Resolutions – On/Off Sale Operating Agreements:** All approvals are contingent upon application and conditions of licensing being met prior to license being issued.

**Resolution 2013-13 – Operating Agreement Old Dutch Inn.** Sommerfeld moved to approve. Burggraff seconded. Motion carried unanimously.

#### **RESOLUTION 2013 - 13**

#### **A RESOLUTION AUTHORIZING THE CITY OF DELL RAPIDS, SOUTH DAKOTA, TO ENTER INTO AN OPERATING AGREEMENT WITH THE HOLDER OF AN ON-SALE LIQUOR LICENSE PURSUANT TO AND IN CONFORMITY WITH SDCL CHAPTER 35-4.**

WHEREAS, the City of Dell Rapids, South Dakota, is engaged in the ownership and operation of a municipal on-sale and off-sale liquor store within the City of Dell Rapids, South Dakota; and

WHEREAS, pursuant to SDCL 35-4-11 and City Ordinance Sec. 4-15, the City has authority to issue to itself additional on-sale alcoholic beverage licenses in conformity with SDCL 35-4-2(4); and pursuant to SDCL 35-4-2.1 and City

Ordinance Sec. 4-7, the City has additional authority to provide any such on-sale licensee the privilege of Sunday operations during the hours allowed by law; and

WHEREAS, SDCL 35-4-19 allows the City to enter into an operating agreement with another person for the purpose of operating one of the additional on-sale licenses described above; and, in fact, no on-sale license may compete with and within the City unless such operating agreement is entered into, except as otherwise provided by law; and

WHEREAS, "Monte Martell", d/b/a Monkey's of 47554 Theresa Circle, Sioux Falls, South Dakota, 57104, herein called "OPERATOR" has made application to the City for the use of one of the additional on-sale licenses, and has made request of the City for an operating agreement therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELL RAPIDS, SOUTH DAKOTA, that the Operating Agreement between the City and the above named operator, be and the same hereby is approved and adopted and the Mayor and Municipal Finance Officer are hereby authorized and directed to execute the same on behalf of the City of Dell Rapids, South Dakota, said Operating Agreement being hereby incorporated herein by this reference thereto as if set forth herein in full.

Dated this 16<sup>th</sup> day of December, 2013.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_  
Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_  
LeAnn Kerzman, Finance Officer

**Resolution 2013-14 – Operating Agreement Monkey’s.** Lauritzen moved to approve. Andrews seconded. Motion carried unanimously.

**RESOLUTION 2013 - 14**

**A RESOLUTION AUTHORIZING THE CITY OF DELL RAPIDS, SOUTH DAKOTA, TO ENTER INTO AN OPERATING AGREEMENT WITH THE HOLDER OF AN ON-SALE LIQUOR LICENSE PURSUANT TO AND IN CONFORMITY WITH SDCL CHAPTER 35-4.**

WHEREAS, the City of Dell Rapids, South Dakota, is engaged in the ownership and operation of a municipal on-sale and off-sale liquor store within the City of Dell Rapids, South Dakota; and

WHEREAS, SDCL 35-4-13.1 provides that any “club” which had before July 1, 1971, been issued a license under the provisions of former Subdivision (13) of SDCL 35-4-2 may continue as an on-sale licensee upon its continued annual application to the City of Dell Rapids, South Dakota; and

WHEREAS, the lounge and eating establishment owned by Brenda’s Pastry, Inc., located in the City of Dell Rapids, South Dakota, is such a “club” within the meaning and intent of SDCL 35-4-13.1; and

WHEREAS, "Brenda’s Pastry, Inc., d/b/a Old Dutch, of 405 S. Garfield, Dell Rapids, South Dakota, 57022, herein called "OPERATOR" has made application to the City for the use of said on-sale license, and has made request of the City for an operating agreement therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELL RAPIDS, SOUTH DAKOTA, that the Operating Agreement between the City and the above named operator, be and the same hereby is approved and adopted and the Mayor and Municipal Finance Officer are hereby authorized and directed to execute the same on behalf of the City of Dell Rapids, South Dakota, said Operating Agreement being hereby incorporated herein by this reference thereto as if set forth herein in full.

Dated this 16<sup>th</sup> day of December, 2013.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_  
Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_  
LeAnn Kerzman, Finance Officer

**Resolution 2013-15 – Operating Agreement The Grand.** Andrews moved to approve. Sommerfeld seconded. Motion carried unanimously.

**RESOLUTION 2013 - 15**

**A RESOLUTION AUTHORIZING THE CITY OF DELL RAPIDS, SOUTH DAKOTA, TO ENTER INTO AN OPERATING AGREEMENT WITH THE HOLDER OF AN ON-SALE LIQUOR LICENSE PURSUANT TO AND IN CONFORMITY WITH SDCL CHAPTER 35-4.**

WHEREAS, the City of Dell Rapids, South Dakota, is engaged in the ownership and operation of a municipal on-sale and off-sale liquor store within the City of Dell Rapids, South Dakota; and

WHEREAS, pursuant to SDCL 35-4-11 and City Ordinance Sec. 4-15, the City has authority to issue to itself additional on-sale alcoholic beverage licenses in conformity with SDCL 35-4-2(4); and pursuant to SDCL 35-4-2.1 and City Ordinance Sec. 4-7, the City has additional authority to provide any such on-sale licensee the privilege of Sunday operations during the hours allowed by law; and

WHEREAS, SDCL 35-4-19 allows the City to enter into an operating agreement with another person for the purpose of operating one of the additional on-sale licenses described above; and, in fact, no on-sale license may compete with and within the City unless such operating agreement is entered into, except as otherwise provided by law; and

WHEREAS, "Rasmusson Properties, LLC", d/b/a The Grand, 128 W Carmel Lane, Sioux Falls, South Dakota, 57108, herein called "OPERATOR" has made application to the City for the use of one of the additional on-sale licenses, and has made request of the City for an operating agreement therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELL RAPIDS, SOUTH DAKOTA, that the Operating Agreement between the City and the above named operator, be and the same hereby is approved and adopted and the Mayor and Municipal Finance Officer are hereby authorized and directed to execute the same on behalf of the City of Dell Rapids, South Dakota, said Operating Agreement being hereby incorporated herein by this reference thereto as if set forth herein in full.

Dated this 16<sup>th</sup> day of December, 2013.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_  
Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_  
LeAnn Kerzman, Finance Officer

**Resolution 2013-16 – Operating Agreement Dells Bowl.** Lauritzen moved to approve. Andrews seconded. Motion carried unanimously.

**RESOLUTION 2013 - 16**

**A RESOLUTION AUTHORIZING THE CITY OF DELL RAPIDS, SOUTH DAKOTA, TO ENTER INTO AN OPERATING AGREEMENT WITH THE HOLDER OF AN ON-SALE LIQUOR LICENSE PURSUANT TO AND IN CONFORMITY WITH SDCL CHAPTER 35-4.**

WHEREAS, the City of Dell Rapids, South Dakota, is engaged in the ownership and operation of a municipal on-sale and off-sale liquor store within the City of Dell Rapids, South Dakota; and

WHEREAS, pursuant to SDCL 35-4-11 and City Ordinance Sec. 4-15, the City has authority to issue to itself additional on-sale alcoholic beverage licenses in conformity with SDCL 35-4-2(4); and pursuant to SDCL 35-4-2.1 and City Ordinance Sec. 4-7, the City has additional authority to provide any such on-sale licensee the privilege of Sunday operations during the hours allowed by law; and

WHEREAS, SDCL 35-4-19 allows the City to enter into an operating agreement with another person for the purpose of operating one of the additional on-sale licenses described above; and, in fact, no on-sale license may compete with and within the City unless such operating agreement is entered into, except as otherwise provided by law; and

WHEREAS, "RP Kramer, LLC", d/b/a Dells Bowl & Café, 713 S Phillips Ave, Sioux Falls, South Dakota, 57104, herein called "OPERATOR" has made application to the City for the use of one of the additional on-sale licenses, and has made request of the City for an operating agreement therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELL RAPIDS, SOUTH DAKOTA, that the Operating Agreement between the City and the above named operator, be and the same hereby is approved and adopted and the Mayor and Municipal Finance Officer are hereby authorized and directed to execute the same on behalf of the City of Dell Rapids, South Dakota, said Operating Agreement being hereby incorporated herein by this reference thereto as if set forth herein in full.

Dated this 16<sup>th</sup> day of December, 2013.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_  
Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_

LeAnn Kerzman, Finance Officer

**Resolution 2013-17 – Operating Agreement County Fair.** Sommerfeld moved to approve. Lauritzen seconded. Motion carried unanimously.

**RESOLUTION 2013 - 17**

**A RESOLUTION AUTHORIZING THE CITY OF DELL RAPIDS, SOUTH DAKOTA, TO ENTER INTO AN OPERATING AGREEMENT WITH THE HOLDER OF AN OFF-SALE LIQUOR LICENSE PURSUANT TO AND IN CONFORMITY WITH SDCL CHAPTER 35-4.**

WHEREAS, the City of Dell Rapids, South Dakota, is engaged in the ownership and operation of a municipal on-sale and off-sale liquor store within the City of Dell Rapids, South Dakota; and

WHEREAS, pursuant to SDCL 35-4-10 and City Ordinance Sec. 4-16, the City has authority to issue to itself three (3) additional off-sale alcoholic beverage licenses in conformity with SDCL 35-4-2(5); and

WHEREAS, pursuant to SDCL 35-4-6 off-sale licenses may be issued only to operate within a municipality; and

WHEREAS, SDCL 35-4-19 allows the City to enter into an operating agreement with another person for the purpose of operating one of the additional off-sale licenses described above; and, in fact, no off-sale license may compete with and within the City unless such operating agreement is entered into, except as otherwise provided by law; and

WHEREAS, "County Fair Inc.", d/b/a County Fair Food Store, 1002 N Hwy 77, Dell Rapids, South Dakota, 57022, herein called "OPERATOR" has made application to the City for the use of one of the additional off-sale licenses, and has made request of the City for an operating agreement therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELL RAPIDS, SOUTH DAKOTA, that the Operating Agreement between the City and the above named operator, dated December 16, 2013, be and the same hereby is approved and adopted and the Mayor and Municipal Finance Officer are hereby authorized and directed to execute the same on behalf of the City of Dell Rapids, South Dakota, said Operating Agreement being hereby incorporated herein by this reference thereto as if set forth herein in full.

Dated this 16<sup>th</sup> day of December, 2013.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA

By \_\_\_\_\_  
Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_  
LeAnn Kerzman, Finance Officer

**Resolution 2013-18 – Operating Agreement Cubby's.** Andrews moved to approve. Miles seconded. Motion carried unanimously.

**RESOLUTION 2013 - 18**

**A RESOLUTION AUTHORIZING THE CITY OF DELL RAPIDS, SOUTH DAKOTA, TO ENTER INTO AN OPERATING AGREEMENT WITH THE HOLDER OF AN OFF-SALE LIQUOR LICENSE PURSUANT TO AND IN CONFORMITY WITH SDCL CHAPTER 35-4.**

WHEREAS, the City of Dell Rapids, South Dakota, is engaged in the ownership and operation of a municipal on-sale and off-sale liquor store within the City of Dell Rapids, South Dakota; and

WHEREAS, pursuant to SDCL 35-4-10 and City Ordinance Sec. 4-16, the City has authority to issue to itself three (3) additional off-sale alcoholic beverage licenses in conformity with SDCL 35-4-2(5); and

WHEREAS, pursuant to SDCL 35-4-6 off-sale licenses may be issued only to operate within a municipality; and

WHEREAS, SDCL 35-4-19 allows the City to enter into an operating agreement with another person for the purpose of operating one of the additional off-sale licenses described above; and, in fact, no off-sale license may compete with and within the City unless such operating agreement is entered into, except as otherwise provided by law; and

WHEREAS, "Cubby's Inc.", d/b/a Cubby's, 9229 Mormon Bridge Plaza, Suite 6, Omaha, NE 68152-1942 herein called "OPERATOR" has made application to the City for the use of one of the additional off-sale licenses, and has made request of the City for an operating agreement therefore;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELL RAPIDS, SOUTH DAKOTA, that the Operating Agreement between the City and the above named operator, dated December 16, 2013, be and the same hereby is approved and adopted and the Mayor and Municipal Finance Officer are hereby authorized and directed to execute the same on behalf of the City of Dell Rapids, South Dakota, said Operating Agreement being hereby incorporated herein by this reference thereto as if set forth herein in full.

Dated this 16<sup>th</sup> day of December, 2013.

FOR THE GOVERNING BODY OF THE  
CITY OF DELL RAPIDS, SOUTH DAKOTA  
By \_\_\_\_\_

Scott Fiegen, Mayor

ATTEST:

By \_\_\_\_\_  
LeAnn Kerzman, Finance Officer

**Visitors to be Heard:** None.

**Outdoor Event Application – Chamber of Commerce Outdoor Concert, Quarry Days:** Dan Ahlers representing the Dell Rapids Chamber of Commerce was present to explain the event and request approval to close 4<sup>th</sup> Street from Clarke Ave to LaDelle Ave on June 28 from 3 p.m. to possible 3 a.m. on June 29 for the purpose of a street dance. Burggraff moved to approve the application and waive the event fee contingent upon insurance requirements confirmed with City Administrator. Haak seconded. Motion carried.

**15<sup>th</sup> Street/State/Garfield Ave Improvements – Change Order #2 & Pay Request #6:** Lance Mayer of DGR was present and briefed the council on the progress to date of the project. Mayer requested the council approve change order #2 which includes costs associated with the river crossing with the sewer service and the additional footage of line. Lauritzen moved to approve Change Order #2 in the amount of \$42,425.33. Miles seconded. Motion carried.

Mayer also requested the council approve Pay Request #6 in the amount of \$261,350.85 which also includes 50% of retainage. Crisp moved to approve Pay Request #6. Burggraff seconded. Motion carried.

**Library Building Renovation & Addition:** Tom Early briefed the council on progress plans for the library addition and introduced Brittney Risty as the new Library Director. Director Risty briefed the council on the programs and progress currently happening. Mayor Fiegen thanked them for their reports.

**Northview Drive – Water Main Replacement:** Trent Bruce of DGR presented possible options for alleviating the rust from the water lines. Flushing – is done frequently and has been done more often; Valve closure/open – controls the flow and force of the water in different sections of town; Pigging – forcing an object down the water line to scrape the side of the pipe. Can become lodged in the line and forces the digging of the service to repair; Replacement – complete line replacement. Public Works has been attempting the flushing and closing/opening of valves to attempt to clear the water. Discussion ensued to inform that the majority of Dell Rapids contains older water service lines and upon clearing one area, another may experience the same problems. Sommerfeld moved to direct engineering to draft plans and specs for the replacement of the lines on Northview Drive and 11<sup>th</sup> Street for construction to begin as soon as possible in 2014. Haak seconded. Crisp called for a roll call vote. Roll Call: Andrews-Nay, Burggraff-Aye, Crisp-Nay, Geraets-Aye, Haak-Aye, Lauritzen-Aye, Miles-Aye, Sommerfeld-Aye. Motion carried six (6) to two (2).

**Finance – Engagement Letter for Annual Report Preparation:** Letter of Engagement received from East, Grant and Vander Woude for the preparation of the annual report. Lauritzen moved to approve. Andrews seconded. Motion carried.

**Garfield Avenue Old Fire Station Rental:** Weiland requested the council consider the possibility of renting a stall at the recently sold Garfield Avenue Old Fire Station for the purpose of storing the city transit bus. The public works shop requires moving other equipment in and out of the building in order to get to each piece of equipment needed. Consensus of the council showed no interest in renting additional space.

**Claims Approved for Payment by Other Municipal Boards:** Library Board: Advanced Systems Inc, copier rental 22.54; Argus Leader Media, subscription 29.00; Baker & Taylor Books, 1book 11.50; Cengage Learning, 3 books 50.72; Dust-Tex Services, rug service 22.18; Eco Water Systems, rent 8.00; Ingram Library Services, 7 books 155.17.

Library Building Fund: Short Elliott Hendrickson, engineering 3661.52.

**City Administrators Report** – Weiland reported on the following:

- Merit reviews were conducted for the following employees and pay increases were recommended to be implemented retroactively to their work anniversary dates. Diane LeBrun increase of 1%; Paul Wildermuth increase of 1%; Les Fenicle increase of 1% and Randy Decker increase of 2%.
- Hwy 115 progress meeting was attended by Weiland for details of the upcoming construction. All plans and details will be provided to each council member for review.
- Sales tax revenues have continued to be steady and have increased from 2012 figures. Expected to see continued increases with the completion of County Fair and the Casey's construction.

**Treasurer's Report:** A recap, of all income and expenses that occurred since the last meeting, was presented to the council.

**Executive Session – Personnel:** Mayor Fiegen stated that executive session was added to the agenda in the event discussion was wanted for the performance review of City Administrator Weiland. He recommended a merit raise of 2%. No parties wished to convene for executive session. Andrews moved to approve the merit increase of 2%. Crisp seconded. Motion carried.

Lauritzen moved to adjourn. Miles seconded. Council adjourned at 9:35 p.m.

LeAnn Kerzman  
Finance Officer