

DELL RAPIDS CITY COUNCIL MINUTES

Monday, November 4, 2013 at 7:30 p.m.

Mayor Scott Fiegen called the meeting to order at 7:26 p.m. at the Dell Rapids City Council Chambers. The Roll was called finding the following members present: Chad Andrews, Lee Burggraff, Mark Crisp, Mike Geraets, Gary Haak, Vice president Craig Lauritzen, Paul Miles, President David Sommerfeld and Mayor Scott Fiegen. Absent: None.

Staff Present: Administrator Justin Weiland, Finance Officer LeAnn Kerzman, Code Enforcement Officer/Building Inspector Ben Gruis, and City Attorney Dean Hammer. Pledge of Allegiance was recited.

Approval of Agenda: Mayor Fiegen stated that Executive Session was no longer needed on the agenda as the Administrator review will be conducted by Mayor Fiegen directly with Weiland at a later date. Lauritzen moved to approve the agenda as amended. Second by Haak. Motion carried.

Approval of Minutes: Sommerfeld moved to approve the minutes of the regular meeting held on October 21, 2013. Lauritzen seconded. Motion carried.

Claims Approved: Lauritzen moved to approve the claims as presented. Second by Sommerfeld. Motion carried.

A-Ox Welding Supply, rental 21.60; Bierschbach Equipment & Supply, supply 1000.00; Brown & Saenger, supply 10.40; Cardmember Service, travel expense 110.02; Cardmember Service, postage 30.56; City of Dell Rapids, utilities 272.22; City of Sioux Falls, testing 174.00; County Fair Foods, refund transfer fee 150.00; Dakota Fence, play structure 68,000.00; Dakota Supply Group, sewer cap 8.12; Dakota Care, insurance 5628.64; Dells Electric, repair/rental 1557.47; Delta Dental, insurance 572.30; EFTPS, withholding 4991.86; Electric Supply, repair 548.48; Entringer Backhoe & Trenching, excavation 612.24; GeoTek Engineering & Testing, testing 394.50; Gruis, Karla, maintenance 408.00; Integrated Business Solutions, anti-virus 135.00; JP Cooke, pet tags 65.50; Lacey's Portable Restrooms & Roll Offs, rental 500.00; MidAmerican Energy, natural gas 117.87; Minnehaha Community Water, Oct water 9676.09; Peppel, Kurt, refund 5.24; PC Whizardz, Mozy license 119.40; Safety Benefits, conference registration 65.00; Sam's Club Discover, toner/travel expenses 401.19; SD Association of Rural Water Systems, dues 725.00; SD Public Health Lab, testing 352.00; SD State Treasurer, sales tax/lottery 2885.82; SD Unemployment Insurance Division, 3rd quarter 58.25; SD Retirement System, retirement 4641.78; State Flag Account, flags 149.03; Virg's Service, chainsaw maintenance 149.69; Xcel Energy, street lights/electricity 4378.69.

Added or Increased Salaries: October payroll - General Government: 11,955.14; Public Safety 2,809.04; Public Works 10,689.35; Library 2,972.38; Water 7,235.67; Wastewater 7,200.33.

Second Reading of Ordinance #779 – Discharge of Fireworks: Weiland presented the second reading of Ordinance #779 which would allow the discharge of fireworks within city limits on New Year's Eve between the hours of 5 p.m. to 12:30 a.m. the next day. Burggraff moved to approve. Haak seconded. Motion carried.

First Reading of Ordinance #780 – Planning Commission Amendment: Weiland presented the first reading of Ordinance 780 establishing clarifications to the Planning Commission formation and operation. Major change is decreasing the size of the board from eight (8) members to five (5). Lauritzen moved to approve the first reading of Ordinance 780 as presented. Andrews seconded. Motion carried unanimously. Mayor Fiegen stated that he would be accepting letters of interest from any interested parties for appointment.

Visitors to be Heard: None.

Public Hearing: Variance Request – 511 W 3rd Street: Mayor Fiegen declared at 7:29 p.m. that the council act as the Board of Adjustment in order to hear the variance request. Burggraff excused himself from the discussion and vote because of a possible conflict of interest. Weiland explained the request is for owners, Colt & Tarah Burggraff, for a variance of two (2') feet from the side yard for the purpose of constructing a garage.

Ordinance requires a seven (7') foot set-back. Crisp moved to approve the variance request. Geraets seconded. Motion carried 6/7 with Andrews dissenting and Burggraff abstaining. The city council reconvened at 7:41 p.m.

Outdoor Event Application – Dell Rapids Chamber Christmas at the Dells: Weiland presented the application submitted by Dan Ahlers representing the Dell Rapids Chamber of Commerce to host Christmas at the Dells to begin on Friday, December 6 at 5 p.m. and continue through Sunday, December 8 at 10 p.m. An event listing was provided for the council to consider. Parade to be held on Saturday at 6:30 p.m. Lauritzen moved to approve the application and waive the fee. Sommerfeld seconded. Motion carried.

Sidewalk Snow Removal: Weiland initiated a discussion on the sidewalk snow removal process. The current ordinance was provided for the council to review. Code Enforcement Officer, Ben Gruis was also present and briefed the council on how the ordinance is currently enforced. Lauritzen stated he would like to continue as is.

Dell Rapids Golf - Ownership: Dell Rapids Golf had previously approached the city to gauge any interest of the city in purchasing the course and operating as a municipal course. Rod Pierson appeared and asked the current council if there was an interest in pursuing again. Mayor Fiegen appointed Finance & Utility committee to review and report to the council.

Water and Wastewater Ordinance: Weiland asked for the council's direction in proceeding with irrigation metering at the request of business property owners. Direction from the council to proceed in pursuing an update to the existing ordinance to include irrigation metering for business locations.

City Administrators Report – Weiland reported on the following:

- 15th Street/State Ave/Garfield Ave Improvements – Punch list items are being completed, cracks are sealed and final paperwork is being processed.
- Library Director Position opening has closed as of 10/16/13. Interviews are scheduled.
- Surplus Property Auction is being advertised and the properties are being shown.
- Goldenwest Franchise Agreement for cable television services is coming due for renewal. Mayor Fiegen asked that the agreement be reviewed with Finance and Utilities committee.
- Civil War Monument located at the intersection of Orleans Ave and E 7th Street was damaged when a tree branch fell upon it. It is currently within the elementary school. Burggraff made a motion that the city discuss with the Legion and school what is to happen with the monument. Haak seconded. Motion carried.

Treasurer's Report: A recap, of all income and expenses that occurred since the last meeting, was presented to the council.

Lauritzen moved to adjourn. Sommerfeld seconded. Council adjourned at 9:04 p.m.

LeAnn Kerzman
Finance Officer