

## DELL RAPIDS CITY COUNCIL MINUTES

Monday, November 1, 2010 at 7:00 p.m.

The meeting was called to order by Mayor Fiegen at 7:01 p.m. at the Dell Rapids City Council Chambers. The Pledge of Allegiance was recited and roll was taken finding the following Council Members present including: Mayor Scott Fiegen, President Mark Downs, Vice President Carrie Testerman, David Sommerfeld, Dick Woolf, Todd Wiebenga and John Paul. Absent: Carrie Probst. Probst arrived at 7:09 p.m. Staff Present: City Administrator Justin Weiland, Finance Officer LeAnn Kerzman and City Attorney Dean Hammer.

**Agenda:** Testerman moved and Sommerfeld seconded to approve the agenda as presented. Motion carried unanimously.

**Minutes:** Motion by Paul to approve the October 18, 2010 regular city council meeting minutes. Grovenburg seconded. Motion carried unanimously.

**Claims Approved:** Motion by Woolf to approve the following claims as presented. Paul seconded the motion. Motion carried unanimously.

Argus Leader, publishing 121.97; Argus Leader Media, subscription 29.20; Cardmember Services, pool supplies/SDML Conf/eye wash station 468.40; Carlson, Riley, refund 3.68; Century Business Products, copier maint 90.00; City of Sioux Falls, water testing 126.54; Cliff Avenue Greenhouse, staking kits 219.80; Concrete Materials, asphalt 810.00; Creative Forms, payroll forms 97.23; Dells Electric, repair 1119.62; Dells Farm & Tire, tires 1028.00; Delta Dental, Nov insurance 574.00; DGR, engineering 5690.90; Entringer Backhoe, repair 1147.95; Global Dist, beer 44.00; GoldenWest, telecommunications 748.08; HD Supply, meter parts 200.18; Integrated Business Solutions, computer support 235.00; ICAP, busing 3103.82; Jamison, Mary, refund 7.71; JD's House of Trophies, name badges 16.75; Johnson Brothers liquor 11662.61; Lacey's, rentals 280.00; LG Everist, supplies 298.94; MidAmerican Energy, natural gas 31.17; Minnehaha Community Water, resale 7881.04; Oak Ridge Nursery, trees 2733.60; Paw Spa, refund 41.66; SD One Call, locates 43.29; Republic National, liquor 14322.59; Sam's Club Discover, SDML rooms 805.44; Sanitation Products, sweeper broom 2004.15; Schwebach Insurance, Firepak 7474.00; SDDENR, discharge testing 315.00; SD DOL, unemployment insurance 115.52; SD DOR, sales tax 122.31; SDRS, retirement 5644.40; Tyler Technologies, A/R software 1925.00; Verizon, wireless 237.36; USPS, postage 504.25; Xcel Energy, electricity 3987.96.

**Added or Increased Salaries:** General Government – Kerzman, LeAnn change in duties from Interim City Administrator to Finance Officer only. Rate of \$42,432 annually.

**Visitors to be Heard:** None.

**Recreational Trails Project:** Weiland informed the council of a request by the Trailway Committee to name the new recreational trail the Sioux River Red Rock Trail and proceed with logo creation. Woolf moved and Grovenburg seconded approving the request naming. Motion carried unanimously. Consensus to proceed with logo creation with the city council giving final approval.

Lange Mayer of DGR was also present to update the council on the progress of the trailway construction and present pay request #2 from Buskerud Construction. Pay request includes the down payment for the bridge so it can be ordered. Section 1A (City Park) is nearing completion with intents of grading, dormant seeding and abutments to be completed yet this fall. Specs for pouring concrete in cold weather have been addressed with contractor. Paul moved and Downs seconded to approve Pay Request #2 in the amount of \$114,944.69. Motion carried 8-0.

**Fire Station Construction Change Order #2:** Mike Kuno, of SEH, presented the council with a review of the construction progress to date.

Kuno presented Change Order #2 which would change the roof material from asphalt shingles to a SSR metal roof. Total change: Deduct of \$7,927.00. Woolf moved and Paul seconded to approve. Motion carried unanimously.

Grading of the site has been completed. After excavation, it was discovered that the topography survey used a reference of a fire hydrant that had since been changed out. Result was a grade of 10 inches lower than planned. Excavation also found a lot of topsoil before hitting clay base. Options by Kuno were to raise the entire site by 2-3 inches with the existing material or raise the building only by approximately 6 inches. Motion by Paul, second by Woolf, to raise the building only. Motion carried unanimously. Kuno agreed that he would discuss cost sharing of the additional expense. Fill material thought to be approximately \$2,000.

Kuno also reported his concerns regarding the grade of the boulevard along 3<sup>rd</sup> Street (to the south of the building). Options will be investigated to insure the support of the grade and safety of the traffic along the roadway.

**Proposal for Services – Snow Removal:** Proposal received from Buskerud Construction for snow removal services for the 2010/2011 snow removal season. Downs moved and Testerman seconded to accept the proposal as submitted. Motion carried unanimously.

**Executive Session pursuant to SDCL 1-25-2 (Personnel):** Downs moved and Probst seconded that the council adjourn to executive session. Motion carried unanimously. Council entered executive session at 7:49 p.m. Council returned from executive session at 8:12 p.m.

Probst moved and Woolf seconded to reject the Library Board's recommendation for a salary change for the Library Director position. Motion carried unanimously.

**Administrators Report:** Weiland reported to the council -

- Meeting held with Lance Mayer and Len Neugebauer of DGR regarding 15<sup>th</sup> Street plans.
- Discussions with state regarding replacement of Garfield Ave bridge.

**Treasurers Report** – A recap of all income and expenses, since the last meeting, was presented to the council for their review.

**Claims Approved for Payment by Other Municipal Boards** – Library Board Claims: Book Systems, books 208.95; CDW, computer supplies 1512.07; Ingram Library Services, books 113.14; Landmark Audio Books, lease 636.00; Micromarketing, DVD's 268.50; MidAmerican Energy, natural gas 27.54; Paul J. Strawhecker, Oct/Nov fee 8186.10; Pumpkin Books, books 276.91; Sam's Club Discover, supplies 136.77; Saturday Evening Post, subscription 9.00.

Downs moved and Wiebenga seconded to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:35 p.m.

LeAnn Kerzman, Finance Officer